

SCMS SCHOOL OF ARCHITECTURE, KARUKUTTY

B.ARCH ADMISSION (GOVT QUOTA- SC/ST/OEC) (2024-25)

(A) Original documents to be furnished for verification at the time of enrollment.

- Receipt of Fee remitted in the Post office / Bank as instructed by CEE
- Allotment Memo
- Rank Certificate / Data Sheet of KEAM.
- Community / Income certificate as proof in support of any claim for reservation
- NATA Score Card
- NATA Admit Card
- 10th Mark list
- 12th Mark list
- Transfer Certificate
- Conduct Certificate
- Migration Certificate
- Pass Certificate (CBSE/ICSE Candidates only)
- Physical Fitness Certificate
- Three copies of 10th & 12th Mark list & NATA Score Card
- Three passport size photographs
- Copy of Aadhar Card

(B) Details of fee to be remitted at the time of Enrollment at the College.

➤ Admission Fee	- Rs. 100/-	}	Rs. 21,518/-
➤ Prospectus	- Rs. 300/-		
➤ Caution Deposit (Refundable)	- Rs. 10,000/-		
➤ Identity card	- Rs. 500/-		
➤ P. T.A	- Rs. 2,000/-		
➤ MGU Administration Fee	- Rs. 6,075/-		
➤ Student Affiliation Fee	- Rs. 1,260/-		
➤ University Union Fee	- Rs. 65/-		
➤ Sports affiliation Fee	- Rs. 355/-		
➤ Student Welfare Fund	- Rs. 45/-		
➤ Students Insurance	- Rs. 23/-		
➤ Return of Matriculation Fee	- Rs. 295/-		
➤ Alumni Fee	- Rs. 500/-		

(C) Hostel accommodation (available for Boys & Girls)

Those require hostel accommodation has to fill up the application form and remit the following fees.

➤ Hostel caution deposit (refundable)	-	Rs. 5,000/-	}	Rs. 21,255/-
➤ Advance Hostel Rent for six months (Rs. 2000/- per month x 6 months)	-	Rs. 12,000/-		
➤ One month advance towards mess fee	-	Rs. 4,255/-		

Note: On vacating the hostel, student should take hostel clearance from warden and vacate the room on the same days itself.

(D) Transportation

Those requires college transport facility, have to submit the form and remit fees for six months. Transport facility will be available from Vyttila, Thripunithura, (via Seaport airport road), Thoppumpady, High Court, Palarivattom, Vaduthala Bridge, Perumbavoor, North Paravur, Kodungallor, Pukkattupady, Muvattupuzha, Aroor, Irinjalakuda and Thrissur to College and back.

Note: On cancelling the bus facility, students should return the bus pass along with cancellation letter to The Principal.

Mode of Fee Payment

Students can pay the fee using any of the following options at the time of joining.

1. By Demand Draft in the name of “SCMS SCHOOL OF ARCHITECTURE” payable at Kalamassery/Ernakulam.
2. By NEFT/RTGS as per the Beneficiary details given below. Proof of the fund transfer details to be submitted at the time of admission.

Beneficiary Details

- Account Name : SCMS School of Architecture
- Account Number : 588801010050027
- IFS Code : UBIN0558885
- Name of bank : Union Bank of India
- Name of Branch : Palissery

Cash can be paid at the bank extension counter. Cheque payment is not acceptable.

Refund Procedure

Refund to student who transfers from our college to other colleges under government allotment will be issued through account transfer to Student's/Parent's Account.

Contact Nos: Office: 0484-2882900, 2882906, 7034780080, Fax: 0484-2450508

Email: ssa@scmsgroup.org

Hostel (Girls) - 0484-2450603 (Direct), 2882900 (Evening /Holidays)

(1st year Boys) -0484-2450604 (Direct), 2882900 (Evening/Holidays)

Principal: 0484-2882929, 2882903(O), 8547635436, Email: principalssa@scmsgroup.org

Dean- Administration: 0484-2882929, 2882906(O), 9061980705, Email:ssacoordinator@scmsgroup.org

NOTE: Students are instructed to keep sufficient copies of their 10th, 12thMark list, NATA Score sheet & Entrance Rank Certificate for further requirements.
