

**SCMS SCHOOL OF ENGINEERING & TECHNOLOGY
KARUKUTTY**

NOTICE

COMPLIANCE WITH ANTI-SEXUAL HARASSMENT LAW

As per the Sexual Harassment at Workplace (Prevention, Prohibition and Redressal) Act, 2013, we have constituted an Internal Complaints Committee to prevent sexual harassment in educational institutions.

‘Sexual Harassment against women’ in any form is an uncivilized act and hence it is strictly prohibited in this institution and any kind of such act should report to the Internal Complaints Committee constituted for this purpose.

09.02.2022



PRINCIPAL

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY
KARUKUTTY

OFFICE ORDER

SSET/22/75A

Dated 09.02.2022

Sub: Constitution of Internal Complaints Committee

The following persons have been nominated as members of Internal Complaints Committee as per the guidelines received from Kerala Women's Commission.

Presiding Officer	A women Professor/Associate Professor to be nominated by the Executive Authority	Dr. Mini Tom Professor & Deputy Dean Mobile No.: 9447710995
4 Members	Two faculty members and two non-teaching employees, preferably committed to the cause of women or who have had experience in social work or have legal knowledge,	Ms. Deepa K Associate Professor Mobile No.: 9446503448
		Ms. Arshey M Assistant Professor Mobile No. : 9946060615
		Ms. Jagadhamma M.P Administrative Officer Mobile No. : 9446836521
		Ms. Jyothy Lekshmi S Lab Instructor Mobile No. : 9496805905

3 Members	Three students (comprising of at least one girl student) of Pre-Final/Final year at UG/PG level	Mr. Delvin M Shinoy S6 CS1 Mobile no. : 7034262319
		Ms. Devi Chandana A P S6 CE Mobile No. :9895607575
		Ms. Gopika Rajeev S6 ECE Mobile No. : 7306388174
1 Members	One member from amongst NGOs or associations committed to the cause of women or a person familiar with the issues relating to sexual harassment, nominated by the Executive Authority	Dr. P.V Metilda Retd.Principal, Maharajas College Mobile No. : 9388605198



PRINCIPAL

**SCMS SCHOOL OF ENGINEERING & TECHNOLOGY, KARUKUTTY,
PALISSERY-683576**

**Internal Complaints Committee
Meeting Minutes**

Date : 18/02/2022
Time : 12:45 PM – 01:00 PM
Venue : Conference Room, First Floor, Administrative Block

Members Present	
Dr. Mini Tom, Professor & Deputy Dean	Presiding Officer
Ms. Deepa K Associate Professor	Member
Ms. Arshey M Assistant Professor	Member
Ms. Jagadhamma M P, Administrative Officer	Member
Ms. Jyothy Lekshmi S Lab Instructor	Member
Mr. Delvin M Shinoy Student, S6 CS1	Member
Ms. Devi Chandana A P Student, S6 CE	Member
Ms. Gopika Rajeev Student, S6 ECE	Member

Key Points Discussed

1. Decided to organise a Campaign to spread awareness to fight against Sexual Exploitation on 4th March 2022, the day declared as “World Day of the Fight Against Sexual Exploitation”.
2. As a part of the campaign decided that the students will draw posters and will be displayed in the campus.