



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/07/0336

01.03.2007.

Mr. Manoj Kumar
Nettaikodath House
Desom P.O
Aluva, Ernakulam-683103

Sir,

Sub: Offer of appointment.

Ref: Your application.

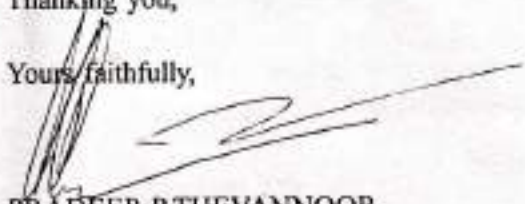
Further to the above and the interview you had with us on 01.03.2007, we have pleasure to offer you appointment as 'Lecturer(Automobile/Mechanical Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. You will also be eligible for two increments on your basic salary subject to producing proof of your M.Tech. Degree.
6. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
7. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
8. You have to join duty as early as possible but not later than 15.04.2007.
9. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.


Kindly return the duplicate copy of this order duly signed on or before 05.03.2007 in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P.THEVANNOOR
DIRECTOR

accepted the offer


Manoj Kumar
1/03/07



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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SSET/1/08/0899

02.06.2008.

Mr. Vipin Raj
Sreesadanam,
Mannanchery Post (P.O.)
Alappuzha.

Sir,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as Lecturer - Grade I (Mechanical) subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.20,000/- p.m. as below.

Scale of pay - 8000-275-13500

Basic pay	-	Rs. 12000.00
DA	-	Rs. 6000.00
Personal Pay	-	Rs. 2000.00
		<u>Rs 20,000.00</u>

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You may join duty before 01.07.2008.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


A.K. KESAVA PILLAI
GROUP DIRECTOR

Note : Please contact Prof. M. Madhavan, Principal - SSET (Contact No : 0484 - 2450507) immediately after receiving this order .



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SSET/1/10/0079

08.01.2010.

Mr. Aravind P.V.,
Podickala Padinjattethil House,
Kurampala,
Pandalam P.O.,
PATHANAMTHITTA - 689 504.

Sir,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer(Automobile Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.18,000/- p.m. as below.

Scale of pay - 8000-275-13500

Basic pay	-	Rs. 8,000.00
DA	-	Rs. 4,000.00
HRA	-	Rs. 2,000.00
Transport Allowance	-	Rs. 1,000.00
Personal Pay	-	Rs. 3,000.00

		Rs 18,000.00

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You have to report for duty on 11.01.2010.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/





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SSET/1/12/1684

20.07.2012.

Mr. Sujay Kochunarayanan,
'Thejus',
Bhagavathy Veedu,
IQ Road, Chalakudy,
THRISSUR - 680 307.

Sir.

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.24,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 1,400.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00

		Rs.24,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



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-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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-: 3:-

DATE OF JOINING

Your expected date of joining will be 23.07.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR
sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SUJAY.K

Date : 23/07/2012



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
SSET/1/13/0951 Website: scmsgroup.org 08.05.2013.

Mr. Koshy P. Joseph,
Polachirackal Koshy Villa,
Yamuna Nagar, Kulkkad,
THIRUVALLA - 689 101.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 01.04.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical/Automobile Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.36,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,500.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 9,500.00
		<hr/>
		Rs.36,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 10.06.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

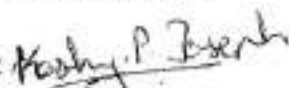
For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 
Name : KOSHY. P. JOSEPH
Date : 22.05.2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
SSET/1/14/2561 Website: www.scmsgroup.org 10.12.2014.

Ms. Anitha G. Pillai,
"Anitha's", 28/412,
Girinagar Enclave,
COCHIN - 682 020.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to the discussions you had with us, we are pleased to confirm our offer of appointment to you as 'Associate Professor (Civil Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.85,000/- p.m as per details below from the date of joining.

Scale of pay - 37400-1100-67000

Basic pay	-	Rs.45,100.00
HRA	-	Rs. 3,500.00
Children's Edu. Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs.35,400.00
		<hr/>
		Rs.85,000.00

On submission of Ph.D. Certificate you will be designated as **Professor** and salary will be revised to **Rs.1,35,000/- p.m.**

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

As per our service rules the services of any staff member can be terminated with one month's notice or one month's salary in lieu of notice period on either side. However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice.

..... 2

Anitha G. Pillai
31/12/14



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 29.12.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sr

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

Date : 17.12.14



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

CORPORATE OFFICE: SCMS NEW CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.net

SSET/1/05/653

17.05.2005.

Ms.Sanju Sreedharan,
Korachattu House,
Kaprassery,
Nedumbassery,
ALUVA.

Madam,

Sub: Offer of appointment.
Ref: Your application and interview on 12.05.2005.

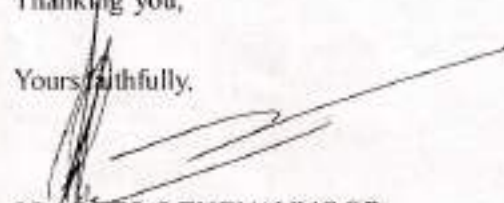
Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer(Civil Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8550/- p.m. in the scale of pay of Rs.8000-275-13500.
3. On completion of one year of service you will be paid DA of Rs.1500/- and on completion of two years you will be getting a DA of Rs.3000/-.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty on 01.06.2005.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P.THEVANNOOR
DIRECTOR

Accepted
Sanju Sreedharan
2/6/05

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/10/2198

27.10.2010.

Mr. Santhosh G.,
Sastha Nivas,
Koratty South P.O.,
THRISSUR - 680 308.

DOB:

Sir,

Sub: Offer of appointment.

Reference to your application and the interview you had with us, we have pleasure to offer you appointment as 'Associate Professor(Civil Engg.)' subject to the following conditions.

1. You will be paid a salary of Rs.44,000/- p.m. as below.

Scale of pay	-	37400-1100-67000	
	Basic pay	-	Rs. 37,400.00
	Personal Pay	-	Rs. 6,600.00
			<u>Rs 44,000.00</u>

2. Your services are liable to be terminated with one month's notice on either side.
3. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
4. You have to report for duty on or before 15.11.2010.
5. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

13/12

Received and accepted

9/12/2010

sj/



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/13/1652

31.07.2013.

Mr. Ratish Menon,
Nethiamadathil House,
Palaparambil Lane,
Punkunnam
Thrissur - 680002

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 06.07.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.85,000/- p.m as per details below:

Scale of Pay: 15600-450-39100

Basic Pay	-	Rs. 39,100.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 35,900.00
		<hr/>
		Rs.85,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

On production of Ph.D. Certificate you will be designated as Associate Professor and will be paid a total salary of Rs.1,15,000/- p.m.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

..... 2



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Website: scmsgroup.org

-: 2:-

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

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You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

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.....3.



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Website: scmsgroup.org

-: 3:-

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 01.08.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Ratish Menon

Date : 31/7/2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org

SSET/1/18/283

Website: www.scmsgroup.org

13.07.2018

Dr. Nisha L.,
Karthika, Surabhi Street,
K.A.U. P.O.,
Thrissur – 680656

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 29.05.2018, we are pleased to confirm our offer of appointment to you as 'Associate Professor (Civil Engineering)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.65,000/- p.m as per details below during probation.

Scale of pay - 37400-1100-67000

Basic Pay	-	Rs. 37,400.00
AGP	-	Rs. 9,000.00
HRA	-	Rs. 4,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 12,800.00
		<hr/>
		Rs. 65,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.07.2018.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY


PROF. S. GOPAKUMAR
GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Dr. NISHA . L

Date : 13/7/2018.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/0483

04.03.2011.

Ms. Nandita Mohan,
L-106, Changampuzha Nagar,
South Kalamassery,
COCHIN - 682 033.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Civil Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below, subject to production of M.Tech. certificate.

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
Academic Grade Pay	-	Rs. 6,000.00	
Personal Pay	-	Rs. 8,400.00	

			Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

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SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

- 2 -

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 01.06.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Nandita Mohan.

Date : 7-3-2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/14/0020

03.01.2014.

Ms. Roshni K.R.,
Karamal House,
Koonammavu P.O.,
ERNAKULAM – 683 518.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 27.12.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
AGP	-	Rs. 6,000.00	
HRA	-	Rs. 3,000.00	
Children's Edu.Allowance	-	Rs. 200.00	
TA	-	Rs. 800.00	
Personal Pay	-	Rs. 6,400.00	
		<u>Rs.32,000.00</u>	

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623903 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 06.01.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS


A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 

Name : Roshni K. R.

Date : 06.01.2014



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

SSET/1/13/0959

Website: scmsgroup.org

08.05.2013.

Ms. Aiswaria K.,
Janakiram, Kampuram,
P.O. West Hill,
CALICUT – 673 005.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 01.04.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00

Rs.26,000.00
=====

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 24.06.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : AISWARIA K

Date : 24/6/13



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
SSET/1/14/0023 Website: scmsgroup.org 03.01.2014.

Ms. Tenu Syriac,
34/1680 A-1, Thriveni House,
Chandrathil Road,
Edappally,
COCHIN - 682 024.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 19.08.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 6,400.00

		<u>Rs.32,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3 :-

DATE OF JOINING

Your expected date of joining will be 06.01.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : TENNU SYRIAC

Date : 6/1/2014



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/14/2351

10.11.2014.

Ms. Geethu R. Babu,
"Ragasudha",
House No.15/1323, Pai Road,
Perumpadappu, Palluruthy,
COCHIN - 682 006.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 24.10.2014, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
AGP	-	Rs. 6,000.00	
HRA	-	Rs. 3,000.00	
TA	-	Rs. 800.00	
Personal Pay	-	Rs. 6,600.00	
		<u>Rs.32,000.00</u>	

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.12.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

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ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : GEETHU R. BABU

Date : 11-11-2014



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/I/15/0081

12.01.2015.

Ms. Lakshmi Priya,
Pranavam,
Panayida Lane, Punnakkal,
Elamakkara,
COCHIN - 682 026.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 08.01.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00
		<hr/>
		Rs.26,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 14.01.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

5/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : LAKSHMI PRIYA

Date : 13/1/15



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Website: www.scmsgroup.org

SSET/1/15/1273

26.06.2015.

Ms. Y.K. Remya,
'Karthika',
Manakkapadi, Karumaloor P.O.,
ERNAKULAM DIST. - 683 511.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 15.05.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00

		Rs.26,000.00

*Thank
to 10/2/15*

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Signature



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Website: www.scmsgroup.org

-: 2 :-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.07.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Y K REMYA

Date : 30-6-15



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
SSET/1/15/1556 Website: www.scmsgroup.org 05.08.2015.

Ms. Merin Mathew,
M.M.M.R. Cottage,
Areakel House,
Mookkannoor P.O., Angamaly,
ERNAKULAM – 683 577.

Madam,

Sub: Offer of engagement as 'Research Associate'.

Reference to your application and subsequent interview you had with us on 24.07.2015, we are pleased to engage you as 'Research Associate' under the following conditions.

STIPEND

You shall be paid a monthly stipend of Rs.15,100/-(consolidated)during the period till the completion of your M.Tech. course and on satisfactory completion of M.Tech. course you will be taken on regular rolls on probation in the scale of pay of 15600-450-39100.

On submission of M.Tech. certificate you will be paid a total salary of Rs.30,000/- p.m.

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

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Website: www.scmsgroup.org

-: 2:-

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.09.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Merin Mathew

Date : 31/08/2015



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/18/277

10.07.2018

Mr. Deeraj A.D.,
Alookkaren House,
Kuttippuzha Nagar,
West Fort, Thrissur - 680004.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 30.05.2018, we are pleased to confirm our offer of appointment to you as 'Asst. Professor - Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 3,600.00

Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice, at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.07.2018.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROF. S. GOPAKUMAR
GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : DEERAJ . A . D

Date : 13/7/18



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/18/275

10.07.2018

Mr. Jerry Anto,
Thakkolkaran House,
Cheruvallur P.O.,
Kulayidam, Koratty - 680308

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 29.05.2018, we are pleased to confirm our offer of appointment to you as 'Asst. Professor - Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.36,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 9,600.00
		<u>Rs.36,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: www.scmsgroup.org
-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.07.2018.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY


PROF. S. GOPAKUMAR
GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 

Name : JERRY ANTO

Date : 12-07-2018



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/18/273

09.07.2018

Mr. Deepu R.,
Sreevalsom, Puthuparambil House,
Champakara P.O., Karukachal,
Kottayam - 686540

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 29.05.2018, we are pleased to confirm our offer of appointment to you as 'Asst. Professor - Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 3,600.00

		<u>Rs.30,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

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You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

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Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.07.2018.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROF. S. GOPAKUMAR
GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : DEEPU R

Date : 12-07-2018



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/18/283

12.07.2018

Ms. Sruthy M.R.,
Sumashree, Jubilee Lane,
Khanna Nagar, KINFRA Park P.O.,
Koratty, Thrissur - 680309

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 30.05.2018, we are pleased to confirm our offer of appointment to you as 'Asst. Professor - Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
AGP	-	Rs. 6,000.00	
HRA	-	Rs. 3,000.00	
Children's Edu.Allowance	-	Rs. 200.00	
TA	-	Rs. 1,600.00	
Personal Pay	-	Rs. 5,600.00	
			<u>Rs.32,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.07.2018.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROF. S. GOPAKUMAR
GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SRUTHY M.R.

Date : 16.07.2018



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/18/326

30.07.2018

Ms. Praseeja A.V.,
Vakkeelavalappil House,
Prasadam, Perincheri P.O.,
Thrissur – 680 306

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 30.05.2018, we are pleased to confirm our offer of appointment to you as 'Asst. Professor - Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.38,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
AGP	-	Rs. 6,000.00	
HRA	-	Rs. 3,000.00	
Children's Edu.Allowance	-	Rs. 200.00	
TA	-	Rs. 1,600.00	
Personal Pay	-	Rs.11,600.00	
			<u>Rs.38,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.08.2018.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROF. S. GOPAKUMAR
GROUP DIRECTOR

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : PRAJEEJA A-K

Date : 30/07/18



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

CORPORATE OFFICE: MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI-682 033, INDIA
Phone: 91-484-2551427, 2551428, Fax: 91-484-2540482, E-mail: scms@vsnl.com

15.02.2005.

SSET/1/05/245

Mr. Vinod P.,
Orayampurath House,
P.O. Alagappa Nagar,
THRISSUR.

Sir,

Sub: Offer of appointment.
Ref: Your application dated 23.01.2005.

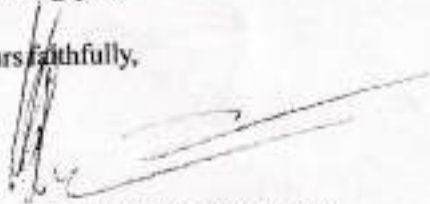
Further to the above and the subsequent discussions we had, we have pleasure to offer you appointment as 'Lecturer(Computer Science & Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a consolidated salary of Rs.12500/- p.m. during the period of probation.
3. On satisfactory completion of probation you will be confirmed in service and will be placed in an appropriate scale of pay.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You have to report for duty on 16.02.2005.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P.THEVANNOOR
DIRECTOR

sj/

Mr. Sujatha
Open P. File
AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, E-mail: scmsset@vsnl.net

16.02.2005
NCC. 9/3/05



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

CORPORATE OFFICE: MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI-682 033, INDIA
Phone: 91-484-2551427, 2551428, Fax: 91-464-2540482, E-mail: scms@vsnl.com

SSET/1/04/1022

04.06.2004.

Ms. Sonal Ayyappan,
Unnathi,
Azhoor,
PATHANAMTHITTA - 689 645.

Madam,

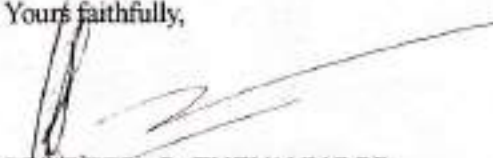
Sub: Offer of appointment
Ref: Your application .

Further to the above and the subsequent discussions we had on 7th April, 2004 at SCMS, Cochin, we have pleasure to offer you appointment as 'Lecturer(Computer Science)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid a D.A. of Rs.3000/- from the date of completion of two years in the scale of pay.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report at 9 AM on 07.06.2004 at our College at Karukutty.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,
Yours faithfully,


PRADEEP P. THEVANNOOR
DIRECTOR

sj/

Accepted
Sonal
05/06/04

Sujatha

Open P-File

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

SSET/1/12/1173

22.05.2012.

Mr. Varun G. Menon,
Souparnika House,
Elambakapilly P.O.,
Perumbavoor,
ERNAKULAM - 683 544.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Computer Science & Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs 4,400.00

		Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 04.06.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : VARUN G. MENON

Date : 23/5/12



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

CORPORATE OFFICE: MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI-682 033, INDIA

Phone: 91-484-2551427, 2551428, Fax: 91-484-2540482, E-mail: scms@vsnl.com

DIRECTOR

PRADEEP P. THEVANNOOR

M. Com., MBA (USA)

SSET/1/04/024

4.01.2005.

Ms. Dhanya K.A.
Vilakathuparambil House
Poolani, Meloor P.O.
Chalaky.

Madam,

Sub: Offer of appointment.

Ref: Interview on 4.01.2005

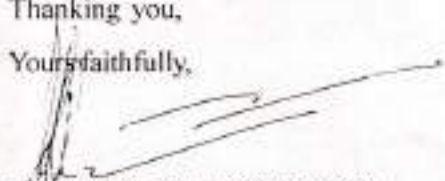
Further to the above and the subsequent discussions we had, we have pleasure to offer you appointment as 'Lecturer(Computer Science & Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid a D.A. of Rs.3000/- from the date of completion of two years in service.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty at the earliest, not later than 10th January 2005.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P. THEVANNOOR
DIRECTOR

accepted
[Signature]
15-1-05
DHANYA K.A.

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, E-mail: scmsset1@vsnl.net



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUYA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsni.com

SSET/1/06/1580

13.10.2006.

Ms. Deepa K.,
Sathyam,
Kausalya Nagar,
Deshabhimani Road,
COCHIN - 26.

Madam,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us on 11.10.2006, we have pleasure to offer you appointment as 'Asst. Professor(MCA)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.12,000/- p.m. in the scale of pay of Rs.12000-420-18300.
3. You will also be paid Rs.6,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty as early as possible, not later than 01.11.2006.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADEEP P THEVANNOOR
DIRECTOR

2/

Accepted
16/10/06
(Deepa-k)



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623865, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/07/0947

31.05.2007.

Ms. Gayathry S. Warriar,
58, 2nd Floor,
Santhi Nagar,
South Kalamassery,
ERNAKULAM DIST.

S
For
27/6

Madam,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us on 30.05.2007, we have pleasure to offer you appointment as 'Lecturer(Computer Science)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty on 02.07.2007.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADHEEP P.THEVANNOOR
DIRECTOR

sf/

Received by
Gayathry



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

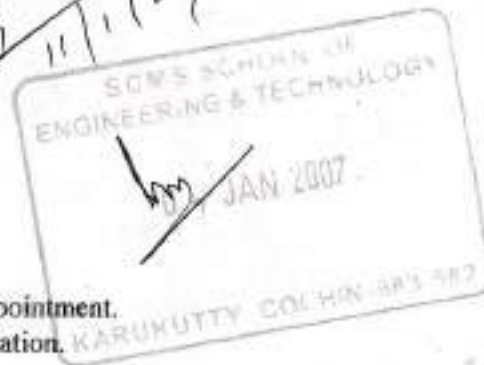
CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/07/0051

05.01.2007.

Ms. Josna Philomina,
Elavunkal House,
Popular Road,
Vaduthala,
COCHIN - 682 023.

*MS. Sujatha
To P. Fuli
11/1/07*



Madam,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us on 03.01.2007, we have pleasure to offer you appointment as 'Lecturer(Computer Science & Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to join duty as early as possible, but not later than 30 days from the date of this offer.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

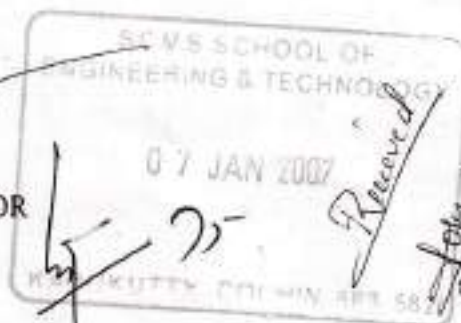
Kindly return the duplicate copy of this order duly signed on or before 12.01.2007 in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADEEP P.THEVANNOOR
DIRECTOR

sj'



Josna Philomina

Joined on 2/2/07



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/07/1371

10.08.2007.

Ms. Susmi Jacob,
Thannipothiyil,
Thalanadu P.O.,
KOTTAYAM - 686 580.

Madam,

Sub: Offer of appointment.
Ref: Your application.

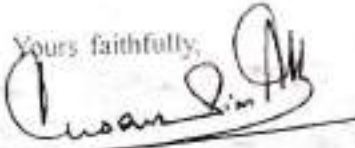
Further to the above and the interview you had with us today, we have pleasure to offer you appointment as 'Lecturer(Computer Science & Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will be eligible for DA at 50% of the basic salary. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You may join duty on 13th August, 2007.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


A.K. KESAVA PILLAI
GROUP DIRECTOR


Accepted
Susmi



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/07/2164

17.12.2007.

Ms. Arshey M.,
Sree Vihar, Vidya Nagar Road,
Cochin University P.O.,
COCHIN - 682 022.

Madam,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer(Computer Science & Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.16,000/- p.m. as below.

Scale of pay - 8000-275-13500

Basic pay	-	Rs. 9,100.00
DA	-	Rs. 4,550.00
Personal Pay	-	Rs. 2,350.00
		<hr/>
		Rs 16,000.00

3. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You may join duty as early as possible, not later than two weeks from the date of this order.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR
sj

Accepted
Will join on Jan 21st or as
early as possible as
requested.
Arshey M.

To

SCMS School of Engg and Technology
SCMS Campus, Prathap Nagar,
Muttom, Aluva

Kind Attn: Mr. A. K. Kesava Pillai, Group Director

Sub: Offer of appointment from SCMS as Lecturer(CS&E)
Ref: Your letter No. SSET/1/07/2164 dated 17th Dec 2007

Dear Sir,

The offer of appointment as Lecturer (Computer Science and Engineering) has been gratefully received by me on 24th Dec 2007.

2. I am glad to be part of the well acclaimed SCMS family and **I hereby accept your offer vide the reference above for the subject post.** As stipulated in your offer, I am attaching the copy of the offer letter duly signed by me in token of my acceptance of the terms and conditions mentioned in the reference.

3. I would like to join your reputed institution at the earliest. But let me bring into your kind notice that I am currently working with the Bangalore Centre of Hewlett-Packard (HP), an MNC. As per the terms and conditions of the employment with HP, I need to give at least one month notice period prior to my resignation from HP. I presume in spite of this condition, I would be able to expedite my resignation formalities with HP and **would be able to join SCMS at the earliest only by 21st January 2008.**

4. I would now appeal to you to kindly consider my request for extending the joining date and allow me to enter into duty by 21st January 2008.

5. I would also request you to kindly acknowledge my acceptance of the offer and also my request for extending the joining date.

Thanking you,

Yours truly,

Cochin-22
27th Dec 2007

Arshey.M
Sreevihar
Vidyanagar Road
Cochin University P.O
Cochin-682022, Kerala.
Email: arshi_sm85@yahoo.co.in
Mobile: 09946060615

Copy to:
1. Mr. N.C George (Vice Chairman)
2. Mr. Pradeep P Thevannoór (Director)

S
This is OK as
she has agreed
to join on
21st Jan. 2008
E
27/12/07



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/07/2162

17.12.2007.

Ms. Bini Oomman,
Puthenpuramanni,
Madanthamon,
Naranammozhy P.O., Ranni,
PATHANAMTHITTA.

Madam,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer(Computer Science & Engg.)' subject to the following conditions.

- You will be on probation for a period of one year from the date of joining.
- You will be paid a salary of Rs.17,000/- p.m. as below.
Scale of pay - 8000-275-13500

Basic pay	-	Rs. 9,100.00
DA	-	Rs. 4,550.00
Personal Pay	-	Rs. 3,350.00
		<u>Rs 17,000.00</u>
- On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
- On satisfactory completion of probation you will be confirmed in service.
- Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
- You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
- You may join within 30 days from the date of this order.
- At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

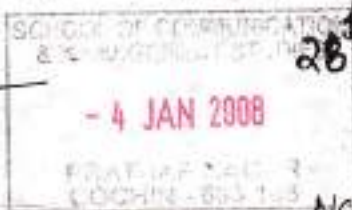
Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

With reference the telephonic discussion with Subst. ^{vice} Chairman, I will assume the job on

28th January 2008



31/12/07. (Bini Oomman)

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484- 2450508

Website: scmsgroup.org

*S For for CV file
NEG 4/1/08*



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, 2451907

SSET/1/03/974

June 5, 2003.

Ms. Sindhya K. Nambiar,
Karunalayam,
Pullalikara Road,
N.A.D. P.O.,
ALUVA - 683 563.

Madam,

Sub: Offer of appointment as Faculty.
Ref: Your application for employment.

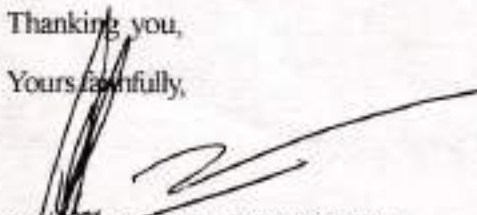
Further to the above and the interview you had with us, we have pleasure to offer you appointment subject to conditions given below:

1. This offer is for a contract appointment as Lecturer(Computer Science & Engineering).
2. The period of contract will be upto 31st March, 2004 from the date of joining.
3. There will be a mid-term review of performance at the end of six months and if found that performance is not satisfactory there will be immediate termination of contract.
4. You will be paid a consolidated monthly remuneration of Rs.7000/-.
5. Please note that this contract can be terminated with one month's notice.
6. In order to ensure uninterrupted teaching for the benefit of students we expect you not to ask for relief during a semester period.
7. You will be governed generally by the rules and regulations applicable to the faculty members except where specifically prescribed differently.
8. Date of joining will be intimated separately.
9. At the time of joining you have to produce certificates in support of age, qualification and experience.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P. THEVANNOOR
DIRECTOR

s/

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CORPORATE OFFICE: MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI-682 033, INDIA

Phone: 91-484-2556315/2558502, 2551427, Fax: 91-484-2540482, E-mail: scms@vsri.com

Received


V9/6/03

Sindhya . K. Nambiar

To Rev P. K. K.

NCC 14/4/03



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/0967

11.05.2011.

Ms. Neenu Sebastian,
Amprayil House,
Bharananganam P.O.,
KOTTAYAM – 686 578.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Computer Science & Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.24,000/- p.m. as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-		Rs.15,600.00
Academic Grade Pay	-		Rs. 6,000.00
Personal Pay	-		Rs. 2,400.00
			<hr/>
			Rs.24,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

..... 2

[Handwritten Signature]
13/6



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 01.06.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Neenu Sebastian

Date : 26.05.2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484- 2450508

SSET/1/11/0966

11.05.2011.

Ms. Litty Koshy,
Muckeranathu House
Thumpamon P.O.,
PATHANAMTHITTA.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Computer Science & Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
Academic Grade Pay	-	Rs. 6,000.00
Personal Pay	-	Rs. 4,400.00
		<u>Rs.26,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

Website: scmsgroup.org



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484- 2450508

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 01.06.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : LITTY KOSH Y

Date : 01.06.2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/12/1356

15.06.2012.

Ms. Shilpa P.C.,
'Chithralayam',
Valuchira, Vadackal P.O.,
ALAPPUZHA - 688 003.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Computer Science & Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,500.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 3,500.00

Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.06.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.


For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 
Name : SHILPA P.C
Date : 18/06/2012



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
SSET/1/12/1355 15.06.2012.

Ms. Rosebell Paul,
Kiriyanthan House,
Nayarambalam,
ERNAKULAM - 682 509.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Computer Science & Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.17,400.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 4,600.00

Rs.32,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.06.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Mr. Rosebell Paul

Date : 18th June 2012



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

SSET/1/12/1476

29.06.2012.

Ms. Binu John,
Baby Villa,
South Street,
Narakkal - 682 505,
ERNAKULAM DIST.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Computer Science & Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,500.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 3,500.00

Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 02.07.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : BINU JOHN

Date : 30.06.2012



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/I/13/1225

10.06.2013.

Ms. Asha S.,
Makkattil House,
Kunnappilly P.O.,
Chalakydy,
THRISSUR - 680 311.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 29.05.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Computer Science & Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.35,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.30,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,050.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 3,950.00
		<u>Rs.30,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 24.06.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : ASHA S

Date : 10-06-2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/13/1418

02.07.2013.

Ms. Sreeja Rajesh,
12B, SI Kingsway Point,
Opp. Changampuzha Park,
Edappally,
COCHIN - 682 024.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 29.05.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Computer Science & Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.37,500/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.18,750.00	
AGP	-	Rs. 6,000.00	
HRA	-	Rs. 3,000.00	
Children's Edu.Allowance	-	Rs. 200.00	
TA	-	Rs. 800.00	
Personal Pay	-	Rs. 8,750.00	
			<u>Rs.37,500.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623903 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 03.07.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: *M. Sreeja*

Name : SREEJA RAJESH

Date : 2/7/2013



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

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SSET/1/07/2122

11.12.2007.

Mr. Sunil Jacob,
Thekkattil,
Akshaya Nagar - 41,
Kadappakada,
KOLLAM - 691 008.

Sir,

Sub: Offer of appointment as 'Asst. Professor (Electronics & Communication)'

Ref: Your application and the interview.

With reference to the above we have pleasure to offer you appointment as 'Asst. Professor (Electronics & Communication Engg.)'. This offer is subject to the following terms and conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.23,000/- p.m. as below.

Scale of pay - 12000-420-18300

Basic pay	-	Rs.13,680.00
DA	-	Rs 6,840.00
Personal Pay	-	Rs. 2,480.00
		<u>Rs 23,000.00</u>

3. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. As per our service rules any faculty member/employee can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You may join duty as discussed; please indicate the specific date on which you propose to report for duty.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

Sj

Accepted
Sunil Jacob
16-01-2008

NCC



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/I/06/1094

20.07.2006.

Ms. Anandhi V.,
W/o. Mr. P.R. Goparaj(POAF),
NIAT/AE Faculty,
INS Garuda,
Naval Base,
COCHIN - 682 004.

Madam,

Sub: Offer of appointment. ,
Ref: Your application.

Further to the above and the interview you had with us today, we have pleasure to offer you appointment as 'Asst. Professor(Electronics & Communication)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.12,000/- p.m. in the scale of pay of Rs.12000-420-18300.
3. You will also be paid Rs.6,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty on 07.08.2006.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADEEP P.THEVANNOOR
DIRECTOR

sp/

Anandhi
21/7/06
(ANANDHI.S.V)

NLG



SCMS

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/07/2123

10.12.2007.

Ms. Saira Joseph,
Thekkattil,
Akshaya Nagar - 41,
Kadappakada,
KOLLAM - 691 008.

Madam,

Sub: Offer of appointment as 'Lecturer(Electronics & Communication)'.
Ref: Your application and the interview.

With reference to the above we have pleasure to offer you appointment as 'Lecturer(Electronics & Communication Engg)'. This offer is subject to the following terms and conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.19,000/- p.m. as below.

Scale of pay - 8000-275-13500

Basic pay	-	Rs. 9,100.00
DA	-	Rs 4,550.00
Personal Pay	-	Rs. 5,350.00
		<u>Rs 19,000.00</u>

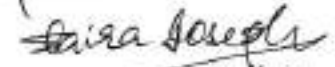
3. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. As per our service rules any faculty member/employee can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You may join duty as discussed; please indicate the specific date on which you propose to report for duty.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

Accepted.

2/2/08

NCC



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/15/1266

25.06.2015.

Ms. Parvathy M.,
Sree Padmam, Pallikkunnu,
Asokapuram P.O.,
ALUVA – 683 101.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 16.06.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electronics & Communication Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
AGP	-	Rs. 6,000.00	
HRA	-	Rs. 3,000.00	
TA	-	Rs. 1,600.00	
Personal Pay	-	Rs. 5,800.00	
			<u>Rs.32,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.07.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.


For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 

Name : PARVATHY-M

Date : 26-06-2015



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

CORPORATE OFFICE: MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI-682 033, INDIA

Phone: 91-484-2558502/2551304, Fax: 91-484-2540482, E-mail: scms@vsnl.com

SSET/1/04/128

04.01.2004.

Ms. Vrinda Gopal T.,
Nandanam,
Cheranelloor Road,
South Chittoor,
COCHIN - 682 017.

Madam,

Sub: Offer of appointment as Faculty.
Ref: Your application for employment.

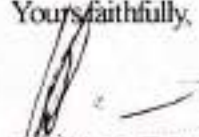
Further to the above and the interview you had with us on 03.01.2004, we have pleasure to offer you appointment as Lecturer (Electronics & Communication) on contract. This offer is subject to the following terms and conditions.

1. This contract is valid for a period of one year from the date of joining.
2. You will be paid a consolidated monthly remuneration of Rs.7000/-.
3. If your performance during the period of contract is satisfactory you will be considered for a permanent post on probation for one year.
4. Please note that this contract can be terminated with one month's notice on either side.
5. In order to ensure uninterrupted teaching for the benefit of students we expect you not to ask for relief during a semester period.
6. You will be governed generally by the rules and regulations applicable to the full time faculty members except where specifically prescribed differently.
7. You are required to join immediately.
8. At the time of joining you have to produce original certificates in support of age, qualification and experience.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.


Thanking you,

Yours faithfully,


PRADEEP P. THEVANNOOR
DIRECTOR

sj/

Received


30/01/04

VRINDA. V. GOPAL.T

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, 2451907



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.net

SSET/1/05/667

17.05.2005.

Ms. Praveena S. Kammath,
XL/5546, Kamath Lane,
T D Road,
Ernakulam,
COCHIN - 682 035.

Madam,

Sub: Offer of appointment.

Ref: Your application and interview on 13.05.2005.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as Lecturer(Electronics & Communication)' subject to the following conditions.

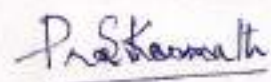
1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. On completion of one year of service you will be paid DA of Rs.1500/- and on completion of two years you will be getting a DA of Rs.3000/-.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty on 01.06.2005.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed before 25th of May in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADEEP P.THEVANNOOR
DIRECTOR


(Praveena S. Kammath)

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484- 2450508



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SSET/1/05/1906

13.12.2005.

Ms. B. Deepa,
Edavazhikkal House,
Aroor P.O.,
Cherthala(Via),
ALAPPUZHA - 688 534.

Madam,

Sub: Offer of appointment.
Ref: Your application and interview on 07.11.2005.

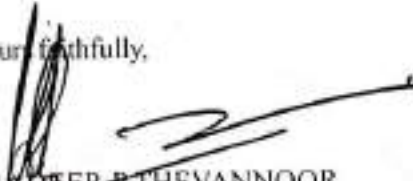
Further to the above, we have pleasure to offer you appointment as 'Lecturer(Electronics & Communication Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to join duty as early as possible, but not later than 30 days from the date of this offer.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Your faithfully,


PRADEEP P. THEVANNOOR
DIRECTOR

sf/

Accepted
B. Deepa
15/12/05
[B. DEEPA]

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsni.com

SSET/1/06/1097

20.07.2006.

Ms. Nithya M.,
TC 24/1072,
W& C Hospital Road,
Thycaud,
TRIVANDRUM - 14.

Madam,

Sub: Offer of appointment.

Ref: Your application.

Further to the above and the interview you had with us today, we have pleasure to offer you appointment as 'Lecturer(Electronics & Communication Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8000/- p.m. in the scale of pay of Rs.8000-275-13500. On producing M.E. certificate you will be entitled for two increments.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty on 01.08.2006.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADEEP P.THEVANNOOR
DIRECTOR

Terms & Conditions Accepted

NCG



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/07/0020

03.01.2007.

Ms. Retty George,
Poothara House,
Prasanth Nagar,
Nethaji Road,
ALUVA.

Madam,

Sub: Offer of appointment.
Ref: Your application.


Further to the above and the interview you had with us on 02.01.2007, we have pleasure to offer you appointment as 'Lecturer (Electronics & Communication Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty not later than 22nd January, 2007.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P. THEVANNOOR
DIRECTOR


RETTY GEORGE



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/07/2201

21.12.2007.

Ms. Sreeja K.A.,
Keedeth Sreejas,
Desom P.O.,
Kunnumpuram,
ALUVA - 683 103.

Madam,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer (Electronics & Communication Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.14,000/- p.m. as below.
Scale of pay - 8000-275-13500

Basic pay	-	Rs. 8,550.00
DA	-	Rs 4,275.00
Personal Pay	-	Rs. 1,175.00
		<u>Rs 14,000.00</u>

3. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You may join duty as early as possible, not later than 2nd week of January, 2008.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

Accepted

14/1/08
SREEJA K.A.

NCC



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/10/1833

26.08.2010.

Mr. Vinoj P.G.,
Parambaloth House,
Malipuram P.O.,
Karthedom,
COCHIN - 682 511.

DOB: 28.04.1982

Sir,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Asst. Professor(Electronics & Communication Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.32,000/- p.m. as below.

Scale of pay	-	15600-450-39100	
Basic pay	-		Rs.15,600.00
AGP	-		Rs. 6,000.00
Personal Pay	-		Rs. 10,400.00
			<u>Rs 32,000.00</u>

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You have to report for duty on 02.09.2010.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484- 2450508

SSET/1/11/0972

11.05.2011.

Ms. Hazel Elsa John,
Vattaparayil House,
Vazhithala P.O., Thodupuzha,
IDUKKI - 685 583.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Electronics & Communication Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.24,000/- p.m. as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
Academic Grade Pay	-	Rs. 6,000.00	
Personal Pay	-	Rs. 2,400.00	
		<u>Rs.24,000.00</u>	

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 01.06.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : HAZEL ELSA JOHN

Date : 01-06-2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/2567

21.12.2011.

Ms. Lekshmi Nair M.,
T1, Gold Phase,
St. James Road,
Thycoodam,
VYTTILA.

DOB: 8/8/1987
DOJ: 02/01/2012

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electronics & Communication Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs 6,400.00

		Rs.32,000.00
		=====

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 3:-

DATE OF JOINING

Your expected date of joining will be 26.12.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Lekshmi Nair M

Date : 26/12/11



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508

SSET/1/12/1351

15.06.2012.

Mr. Jerry Kuriakose,
Koothamattathil,
Kozhippilly P.O.,
Kothamangalam – 686 691.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electronics & Communication Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,500.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 3,500.00

		Rs.30,000.00
		=====

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.06.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR
sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : JERRY KURIAKOSE

Date : 18/06/2012



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/15/1267

25.06.2015.

Ms. Mary Catherine V.G.,
6/275, Pallichanparambil House,
ANGAMALY – 683 572.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 16.06.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electronics & Communication Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
AGP	-	Rs. 6,000.00	
HRA	-	Rs. 3,000.00	
TA	-	Rs. 1,600.00	
Personal Pay	-	Rs. 5,800.00	
		<u>Rs.32,000.00</u>	

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2

Mumb
10/6/15

[Signature]



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.07.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

Date :

Mary Catherine
29/06/2015



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/I/14/0355

13.02.2014.

Mr. Vijay A.,
'SALARAM'
KRWA-72, PPN Nagar,
Mamangalam, Edappally P.O.,
COCHIN - 682 024.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 07.02.2014, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electronics and Communication Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.35,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-		Rs.16,500.00
AGP	-		Rs. 6,000.00
HRA	-		Rs. 3,000.00
Children's Edu.Allowance	-		Rs. 200.00
TA	-		Rs. 800.00
Personal Pay	-		Rs. 8,500.00

			<u>Rs.35,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 17.02.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : VIJAY A

Date : 14/02/2014



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Promoted by: PRATHAP FOUNDATION FOR EDUCATION & TRAINING

VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-450330

DIRECTOR
Dr. G. P. C. NAYAR

SSET/1/01/1455

21.12.2001.

Ms. Deepa S.
No.78, Santhinagar,
South Kalamassery,
Cochin - 683 104.

Dear Madam,

Sub: Offer of Appointment as Lecturer
Ref: Your application for job and the interview you had with us.

With reference to the above we have pleasure to offer you appointment as 'Lecturer' (Electrical & Electronics) subject to the following terms and conditions.

1. You will be on probation for a period of one year from the date of joining duty. On successful completion of probation you will be confirmed.
2. You will be paid a starting basic pay of Rs. 8,000/- in the scale of pay of Rs.8000 - 275 - 13500.
3. You will be governed by the rules and regulations applicable to faculty members of the college.
4. The originals of your qualification and experience certificates shall be deposited with us at the time of joining.
5. Management reserves the right to terminate your services without notice during probation and with three months notice after confirmation or in lieu of notice 3 months salary. If you want to leave the service you can do so with 3 months notice.

Please return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

You are expected to join duty on any day before 1st January 2002.

Thanking you,

Yours faithfully,

DR. G.P.C. NAYAR
DIRECTOR



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

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05.01.2007.

SSET/1/07/0054

Ms. Divya Nath K.,
G-9, T.C.C. Main Colony,
Udyogamandal,
ERNAKULAM DIST.

Madam,

Sub: Offer of appointment.
Ref: Your application.

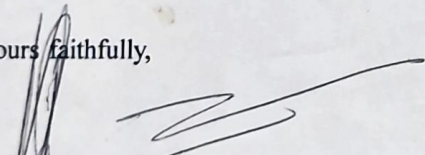
Further to the above and the interview you had with us on 03.01.2007, we have pleasure to offer you appointment as 'Lecturer(Electrical & Electronics Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500. You will also be eligible for two increments on your basic salary subject to producing proof of your M.Tech. Degree.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to join duty not later than 20th February, 2007.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed on or before 12.01.2007 in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P.THEVANNOOR
DIRECTOR

sj/



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508

SSET/1/07/1169

12.07.2007.

Ms. Jayalakshmi S.,
Neelakanta Nivas,
Kothala P.O.,
Pampady,
KOTTAYAM - 686 502.

Madam,

Sub: Offer of appointment.

Ref: Your application.

Further to the above and the interview you had with us on 11.07.2007, we have pleasure to offer you appointment as 'Lecturer(Electrical & Electronics Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500. You will also be eligible for two increments on your basic salary subject to producing proof of your M.E. Degree.
3. You will be eligible for DA at 50% of the basic salary. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You may join duty as early as possible, not later than 1st August, 2007.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

*/

NCC



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SSET/1/07/1915

31.10.2007.

Ms. Beena Puthillath,
D-8, Shri Hari Apartments,
Fort P.O.,
Thripunithura,
ERNAKULAM - 682 301.

Madam,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us today, we have pleasure to offer you appointment as 'Lecturer (Electrical & Electronics Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will be eligible for DA at 50% of the basic salary. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. As agreed, you may join duty on 05.11.2007.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

Accepted

31/10/07
BEENA PUTHILLATH



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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SSET/1/09/1282

17.07.2009.

Ms. Lekshmi Babu,
Harimangalathu Savidham,
Krishnapuram P.O.,
KAYAMKULAM - 690 533.

Madam,

Sub: Offer of appointment.

Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer(Electrical & Electronics Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.18,000/- p.m. as below.

Scale of pay - 8000-275-13500

Basic pay	-	Rs. 8,000.00
DA	-	Rs 4,000.00
HRA	-	Rs. 2,000.00
Transport Allowance	-	Rs. 1,000.00
Personal Pay	-	Rs. 3,000.00
		<u>Rs 18,000.00</u>

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You have to report for duty on 20.07.2009.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


M.K. KESAVA PILLAI
GROUP DIRECTOR
sj/





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SSET/1/12/1219

28.05.2012.

Mr. Varun Jose J.M.,
Maliakal Pullan House,
Main Road, Near St. James Hospital,
CHALAKUDY – 680 307.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electrical & Electronics Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs 6,400.00
		<u>Rs.32,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

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-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 04.06.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes,

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : VARUN JOSE J.M.

Date : 29/05/12.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/12/0002

01.01.2013.

Ms. Priya Venugopal,
Chandrathil House,
Mannam P.O.,
North Parur,
ERNAKULAM – 683 520.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 21.12.2012 we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electrical & Electronics Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.37,500/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.17,400.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs.10,100.00

Rs.37,500.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 02.01.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : PRIYA VENUGOPAL

Date : 02 - 01 - 2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI - 682 033, INDIA
Phone: 91-484-556315/558502/543854, Fax: 91-484-540482/555293, E-mail: scms@vsnl.com

DIRECTOR

Dr. G. P. C. NAYAR

SET/1/01/731

05.06.2001

Mr. Praveensal C.J.,
Chungath House,
Cheruvallur P.O.,
CHALAKUDY 680 321.

Dear Sir,

Sub: Offer of Appointment as Lecturer
Ref: Your application for job and the interview you had with us.

With reference to the above we have pleasure to offer you appointment as 'Lecturer' (Mech. Engg.) subject to the following terms and conditions.

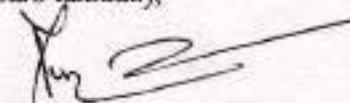
1. You will be on probation for a period of one year from the date of joining duty. On successful completion of probation you will be confirmed.
2. You will be paid a starting basic pay of Rs. 8,000/- in the scale of pay of Rs. 8000 - 275 - 13500.
3. You will be governed by the rules and regulations applicable to faculty members of the college.
4. The originals of your qualification and experience certificates shall be deposited with us at the time of joining.
5. Management reserves the right to terminate your services without notice during probation and with three months notice after confirmation or in lieu of notice 3 months salary. If you want to leave the service you can do so with 3 months notice.
6. Please note that this offer of appointment is subject to approval of the Engineering College by the All India Council for Technical Education.

Please return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

The date of joining, which will depend on the approvals from the concerned authorities, will be intimated to you in due course.

Thanking you,

Yours faithfully,


DR. G.P.C. NAYAR
DIRECTOR



PRAVEENSAL C.J.

205-16.16.2001



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, 2451907

CHAIRMAN

DR. G. P. C. NAYAR

B.SC., B.JLM., PGDBA, MBA & Ph.D. (USA)

SSET/1/04/300

26.02.2004.

Dr. E.M.Somasekharan Nair,
Professor,
Dept. of Ship Technology,
Cochin University of Science & Technology,
COCHIN- 22.

Dear Sir,

Sub: Offer of Appointment as Professor.
Ref: Your application dated 16.02.2004.

With reference to the above and the discussions we had with you on 20.02.2004 at our Corporate Office at Kalamassery, Cochin, we have pleasure to offer you appointment as Professor and Head of the Dept. of Mechanical Engineering in our Engineering College. This offer is subject to the following conditions:

1. You will be paid a consolidated monthly salary of Rs.20,000/-.
2. The contract is initially for a period of one year and is renewable by mutual consent.
3. The originals of your qualification and experience certificates shall be produced at the time of joining.
4. Please note that this contract can be terminated by either party by giving one month's notice.
5. You will be governed by the rules and regulations applicable to the faculty members of the College.
6. As agreed during discussions we expect you to join duty sometime in May 2004; exact date to be fixed in due course.

Please return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

DR. G.P.C. NAYAR
CHAIRMAN

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AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CORPORATE OFFICE: MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI-682 033, INDIA

Phone: 91-484-2558315/2558502, 2551427, Fax: 91-484-2540482, E-mail: scms@vsnl.com



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Website: www.scmsgroup.org

SSET/1/14/2642

29.12.2014.

Mr. Venu P.,
Maya Bhavan,
Kalappattu Lane,
Toll Gate, Edappally P.O.,
ERNAKULAM.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to the discussions you had with us on 28.11.2014 we are pleased to confirm our offer of appointment to you as 'Associate Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.70,000/- p.m as per details below from the date of joining.

Scale of pay - 37400-1100-67000

Basic pay	-	Rs.42,900.00
HRA	-	Rs. 3,500.00
Children's Edu. Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs.22,600.00
		<u>Rs.70,000.00</u>

On production of proof of Ph.D. thesis submission your salary will be revised to **Rs.85,000/-** p.m.and on submission of Ph.D. Certificate you will be designated as **Professor** and salary will be revised to **Rs.1,25,000/-** p.m.

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

As per our service rules the services of any staff member can be terminated with one month's notice or one month's salary in lieu of notice period on either side. However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

-: 2:-

The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.01.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

g/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 

Name : Venu P

Date : 29/12/2014



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: somsgroup@gmail.com

SSET/1/07/2038

23.11.2007.

Mr. R. Mahesh Rengaraj,
3/47, Sindhu Bhavan,
Pipe Line Road,
Thrikkakara Post,
COCHIN - 21.

Sir,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Asst. Professor (Mechanical Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.29,000/- p.m. as below.
Scale of pay - 12000-420-18300

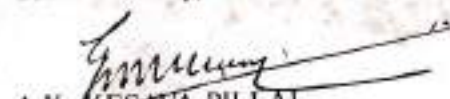
Basic pay	-	Rs.14,100.00
DA	-	Rs 7,050.00
Personal Pay	-	Rs. 7,850.00
		<u>Rs 29,000.00</u>

3. You will be eligible for DA at 50% of the basic salary. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty sometime during first week of January, 2008.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


A.K. KESAVA PILLAI
GROUP DIRECTOR



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/13/0074

10.01.2013.

Dr. Sheeja Janardhanan,
Vattaparambath House,
Padiyam P.O.,
Anthikad,
THRISSUR - 680 641.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent telephonic interview you had with us, we are pleased to confirm our offer of appointment to you as 'Associate Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.1,16,100/- p.m as per details below:

Scale of pay - 37400-1100-67000

Basic Pay	-	Rs. 44,000.00
AGP	-	Rs. 9,000.00
HRA	-	Rs. 4,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 58,100.00

Rs.1,16,100.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

As per our service rules the services of any staff member can be terminated with one month's notice or one month's salary in lieu of notice period on either side.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

..... 2



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.07.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Dr. SHEEJA JANARDHANA

Date : 28th JANUARY 2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/2289

05.11.2011.

Ms. Vidya Chandran,
Eranadath 'Aiswarya',
Perumbillisery, Cherpu,
THRISSUR.

DOB: 19/01/1982
DOJ: 09/11/2011

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.35,450/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.17,400.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 8,050.00

		<u>Rs.35,450.00</u>

[Handwritten Signature]
15/11/11

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2

[Handwritten Signature]



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vani.com

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 3:-

DATE OF JOINING

Your expected date of joining will be 09.11.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Vidya Chandran

Date : 09/11/2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/1625

30.07.2011.

Mr. Jenson Joseph E.,
C-203, Mutthampalayam Housing Unit – I,
Rangampalayam P.O.,
Erode,
TAMIL NADU – 638 009.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.37,450/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.17,400.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs.10,050.00

		<u>Rs.37,450.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

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Phone: 91-484-2823803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

- 3 -

DATE OF JOINING

Your expected date of joining will be 01.08.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR
sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

Date :

JENSON JOSEPH . E
1/08/2011.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106

Phone: 91-484-2623603, 2623604, 2623685, 2623687, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

SSET/1/12/1749

30.07.2012.

Mr. Noel Joseph Gomez,
'Gomez Villa',
High Court Road,
Opp. Kerala High Court, Ernakulam,
COCHIN - 682 031.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us 18.05.2012, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 400.00

Rs.26,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 13.08.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : NOEL JOSEPH GOMEZ

Date : 31- JUL- 2012



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
SSET/1/12/2611 Website: scmsgroup.org 30.11.2012.

Mr. Vishnu H.,
'Panchajanya',
Kotta P.O.,
(Via) Karakkad,
PATHANAMTHITTA - 689 504.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 15.11.2012, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.24,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 1,400.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00

		Rs.24,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 03.12.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

s/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : VISHNU.H

Date : 03/12/12



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508

SSET/1/07/1173

12.07.2007.

Mr. Francis Thomas,
House No.70,
Udaya Nagar,
Kaloor.,
COCHIN - 17.

Sir,

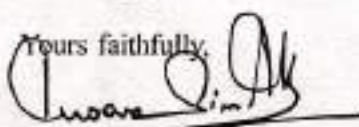
Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us 11.07.2007, we have pleasure to offer you appointment as 'Lecturer(Mechanical Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will be eligible for DA at 50% of the basic salary. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You may join duty as early as possible, not later than 1st August, 2007.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/10/2362

17.12.2010.

Mr. Nikhil Asok N.,
Sreeragam,
Manjali, Mannam P.O.,
N. Paravur,
ERNAKULAM - 683 520.

Sir,

Sub: Offer of appointment.

Reference to your application and the interview you had with us, we have pleasure to offer you appointment as 'Asst. Professor(Mechanical Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.24,000/- p.m. as below.

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs. 15,600.00	
Academic Grade Pay	-	Rs. 6,000.00	
Personal Pay	-	Rs. 2,400.00	
			<u>Rs 24,000.00</u>

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You have to report for duty on 27.12.2010.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

Received and Accepted
the offer



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/1626

30.07.2011.

Mr. Sam Joshy,
Pynadath House,
Nayathode P.O.,
Ankamaly,
ERNAKULAM - 683 572.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.35,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,950.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 8,050.00

		Rs.35,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsni.com

- 3 -

DATE OF JOINING

Your expected date of joining will be 01.08.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SAM JOSHY

Date : 01/08/2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 13.06.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

Rakesh A

Date :

13-6-2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/08/1596

29.09.2008.

Mr. Jose Sheril D'cotha,
"STANROSE",
Near Anglo Indian School,
Vaduthala,
COCHIN - 682 023.

Sir,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as Lecturer(Mechanical Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.18,000/- p.m. as below.

Scale of pay - 8000-275-13500

Basic pay	-	Rs. 9,100.00
DA	-	Rs. 4,550.00
HRA	-	Rs. 2,000.00
Transport Allowance	-	Rs. 1,000.00
Personal Pay	-	Rs. 1,350.00
		<u>Rs 18,000.00</u>

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You have to report for duty on 06.10..2008.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

Received
29/09/08



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

Website: scmsgroup.org

SSET/1/13/0953

08.05.2013.

Mr. R. Sujith,
Vrindavanam,
Poredom P.O.,
Chadayamangalam – 691 534,
KOLLAM.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 01.04.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00

Rs.26,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 10.06.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.


For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 
Name : R. SUJITH
Date : 3/06/2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
SSET/1/16/1421 Website: www.scmsgroup.org 15.07.2016.

Mr. Ajith Kumar R.,
8/226 A, 'Sathyavas',
R.G. Pai Road,
COCHIN - 682 002.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 14.06.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Mechanical Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay	-	15600-450-39100
Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 3,800.00

		Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3 :-

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 18.07.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI
SR.GROUP DIRECTOR

sj

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : AJITH KUMAR R

Date : 18/07/2016



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

Website: scmsgroup.org

SSET/1/14/0207

27.01.2014.

Mr. Sanju A.C.,
Indheevaram,
Elamakara P.O.,
COCHIN - 682 026

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 24.01.2014, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.33,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,050.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 6,950.00

Rs.33,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 02.06.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SANJU.A.C

Date : 28/1/2014

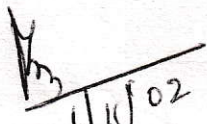
SSET/155/02/

01.11.2002.

ORDER

Prof. Dr. J.K. John has joined SSET as Professor and Head of the Dept. of Maths. He will hold charge of the post of Principal with effect from 01.11.2002.

Dr. N.K. Varghese will hand over charge to Prof. Dr. John. Dr. Varghese will be Professor and Head of the Dept. of Mechanical Engineering with effect from 01.11.2002.


DR. G.P.C. NAYAR
CHAIRMAN
SCMS GROUP OF EDUCATIONAL INSTITUTIONS.

Sujatha
Place one copy each
for the P. File of
Dr. Varghese
Dr. John
wec
1/11/02



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI - 682 033, INDIA
Phone: 91-484-556315/558502/543854, Fax: 91-484-540482/555293, E-mail: scms@vsnl.com

SET/I/01/1111

24.09.2001.

Ms. Mini Tom,
Plot No.32,
Mavelipuram Colony,
KAKKANAD - 682 030.

Dear Madam,

Sub: Offer of Appointment as Lecturer
Ref: Your application for job and the interview you had with us.

With reference to the above we have pleasure to offer you appointment as 'Lecturer' (Mathematics) subject to the following terms and conditions.

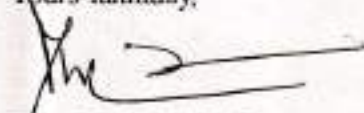
1. You will be on probation for a period of one year from the date of joining duty. On successful completion of probation you will be confirmed.
2. You will be paid a starting basic pay of Rs. 8,000/- in the scale of pay of Rs.8000 - 275 - 13500.
3. You will be required to work in the Computer Science Engg. Department/computer laboratory, if necessary, as directed by the authorities.
4. You will be governed by the rules and regulations applicable to faculty members of the college.
5. The originals of your qualification and experience certificates shall be deposited with us at the time of joining.
6. Management reserves the right to terminate your services without notice during probation and with three months notice after confirmation or in lieu of notice 3 months salary. If you want to leave the service you can do so with 3 months notice.
7. Please note that this offer of appointment is subject to approval of the Engineering College by the All India Council for Technical Education.


Please return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

The date of joining, which will depend on the approvals from the concerned authorities, will be intimated to you in due course.

Thanking you,

Yours faithfully,


DR. G.P.C. NAYAR
DIRECTOR

MINI TOM

25/09/2001



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, 2451907

SSET/1/03/1405

August 21, 2003.

Ms. Sreelekha B.,
PPN 2/2, Nandanam,
Opp. Anjali Auditorium,
Vadackal P.O., Kalarcode,
ALAPPUZHA - 3.

Madam,

Sub: Offer of appointment as Faculty.
Ref. Your application for employment.

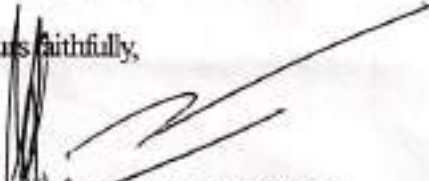
Further to the above and the interview you had with us, we have pleasure to offer you appointment subject to conditions given below:

1. This offer is for a contract appointment as Lecturer(Maths).
2. The period of contract will be upto 31st March, 2004 from the date of joining.
3. You will be paid a consolidated monthly remuneration of Rs. 7000/-.
4. Please note that this contract can be terminated with one month's notice.
5. In order to ensure uninterrupted teaching for the benefit of students we expect you not to ask for relief during a semester period.
6. You will be governed generally by the rules and regulations applicable to the faculty members except where specifically prescribed differently.
7. You have to report for duty on 01.09.2003.
8. At the time of joining you have to produce certificates in support of age, qualification and experience.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P. THEVANNOOR
DIRECTOR

sf/

Received the order

Sreelekha-B

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CORPORATE OFFICE: MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI-682 033, INDIA

Phone: 91-484-2558315/2558502, 2551427, Fax: 91-484-2540482, E-mail: scms@vsnl.com



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/08/1020

24.06.2008.

Ms. Reshma K. Benoy,
36/2127, Melangoth House,
Sahradaya Lane,
Kaloor P.O.,
COCHIN - 17.

Madam,

Sub: Offer of appointment as Lecturer II
Ref: Your application,

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer II (Mathematics)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a total salary of Rs.16,000/- p.m. as below.

Scale of pay	-	8000-275-13500	
Basic pay	-		Rs. 8,000.00
DA	-		Rs. 4,000.00
Personal Pay	-		Rs. 4,000.00
			<hr/>
			Rs 16,000.00

3. On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
8. You have to report for duty on 1st July, 2008.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

Reshma R
24/06/08





SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/I/16/1710

24.08.2016.

Ms. Preema T.S.,
Vakkayil House,
Boat Jetty Road,
Vaduthala,
COCHIN – 682 023.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 03.08.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Maths)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.25,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
HRA	-	Rs. 3,000.00	
Children's Edu.Allowance	-	Rs. 200.00	
TA	-	Rs. 1,600.00	
Personal Pay	-	Rs. 4,600.00	

		Rs.25,000.00	

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3 :-

DATE OF JOINING

Your expected date of joining will be 29.08.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For **SCMS GROUP OF EDUCATIONAL INSTITUTIONS**

PROF. P.C. PILLAI
SR. GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : PREEMA T.S

Date : 29/8/16



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Website: www.scmsgroup.org

SSET/1/16/1424

15.07.2016.

Ms. Jane Theresa,
Nellickal House,
Near Portuincula Convent,
Asokapuram,
ALUVA – 683 101.

Madam,

Sub: Offer of appointment as 'Faculty',

Reference to your application and subsequent interview you had with us on 14.07.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (English)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.25,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
HRA	-	Rs. 3,000.00	
Children's Edu.Allowance	-	Rs. 200.00	
TA	-	Rs. 1,600.00	
Personal Pay	-	Rs. 4,600.00	
		<u>Rs.25,000.00</u>	

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.07.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI
SR. GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : JANE THERESA

Date : 18th July , 2016 .

SSET/1/05/1300

18.08.2005.

Ms. Surya K.A.,
Kattazhath Madom,
Panangad,
Kumbalam,
COCHIN - 682 506.

Madam,

Sub: Offer of appointment.
Ref: Your application and interview on 18.08.2005.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer(Mathematics)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty on 29th August, 2005.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADEEP P.THEVANNOOR
DIRECTOR

sp/

Mrs S. Sujatha
yes
9
18/8/05



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/1369

01.07.2011

Ms. Sophia Cleetus,
Kurisingal, H. No. 10/414,
Palluruthy,
Kochi - 682006

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mathematics)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.21,600/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-		Rs.16,050.00
HRA	-		Rs. 3,000.00
Edu. All.	-		Rs. 200.00
TA	-		Rs. 800.00
Personal Pay	-		Rs. 1,550.00

			<u>Rs.21,600.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

: 2:

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period or your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

....3/-



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

: 3 :

DATE OF JOINING

Your expected date of joining will be 04.07.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

gd/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SOPHIA CLEETUS

Date : 01.07.2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/1368

01.07.2011

Ms. Nuja M. Unnikrishnan,
37/2791-Maanaattil, Uthradam
Vyloppilly Bye-Lane 2
Azad Road, Kaloore, Kochi - 17

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mathematics)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.21,600/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.16,500.00	
HRA	-	Rs. 3,000.00	
Edu. All.	-	Rs. 200.00	
TA	-	Rs. 800.00	
Personal Pay	-	Rs. 1,100.00	

			Rs.21,600.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

..... 2



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: 2:

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3/-



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

: 3 :

DATE OF JOINING

Your expected date of joining will be 04.07.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

gd/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:
Name : NUJJA. M. UNNIKRISHNAN
Date : 01-07-2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/13/1383

28.06.2013.

Dr. Sunny George,
Chethalan House,
Chalaky P.O.,
THRISSUR - 680 307.

Sir,

Sub: Offer of appointment as 'Faculty in Basic Science and Humanities'.

Reference to your application and subsequent discussions you had with us, we are pleased to confirm our offer of appointment to you as 'Associate Professor & Head(Research & Consultancy - CSWTM & Environmental Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.65,000/- p.m as per details below:

Scale of pay - 37400-1100-67000

Basic Pay	-	Rs. 37,400.00
AGP	-	Rs. 9,000.00
HRA	-	Rs. 3,500.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 14,100.00

Rs. 65,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

In addition, as the Head(Research & Consultancy – CSWTM & Environmental Engg.) you will be required to remain in service till the completion of any ongoing externally funded research project that you are involved in.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 08.07.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SUNNY GEORGE

Date : 01-07-2013