



SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY

Vidya Nagar, Palissery, Karukutty, Kerala 683576

Criteria 6:

Governance, Leadership and Management

6.2.2 Screen Shots of User Interfaces of each Module Reflecting the Name of HEI

6.2.2: Implementation of e-governance in areas of operation

1. **Administration**
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Software : Linways Product version: 3.4.0 ENTERPRISE

Screen Shots of User Interfaces for Administration Module is provided from page 2 to page 6.



PRINCIPAL
SCMS SCHOOL OF ENGINEERING & TECHNOLOGY
VIDYANAGAR, PALLISSERY, KARUKUTTY
ERNAKULAM, KERALA-683 576

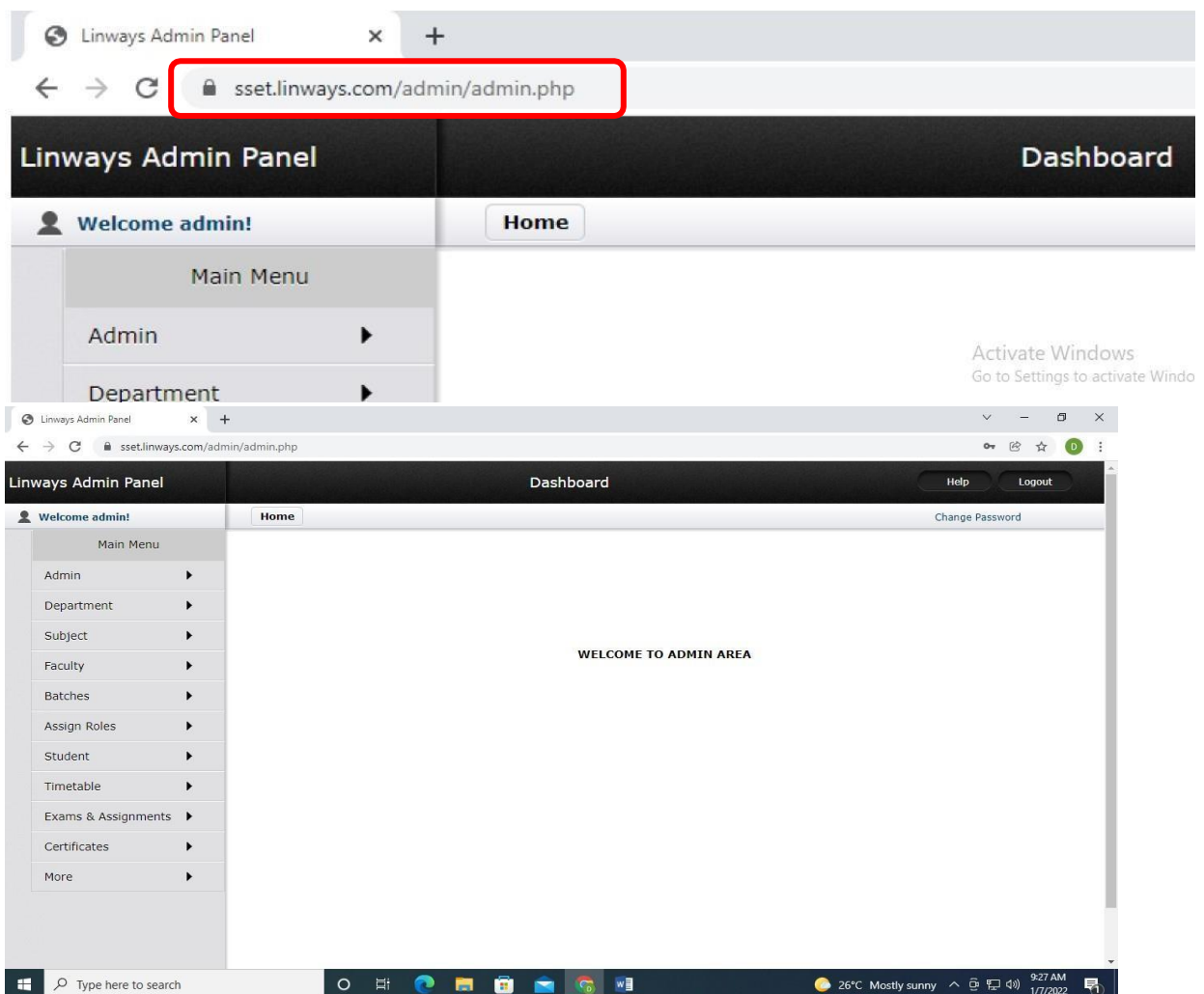
Linways Product version: 3.4.0 ENTERPRISE

Screen Shots of User Interfaces - Administration Module

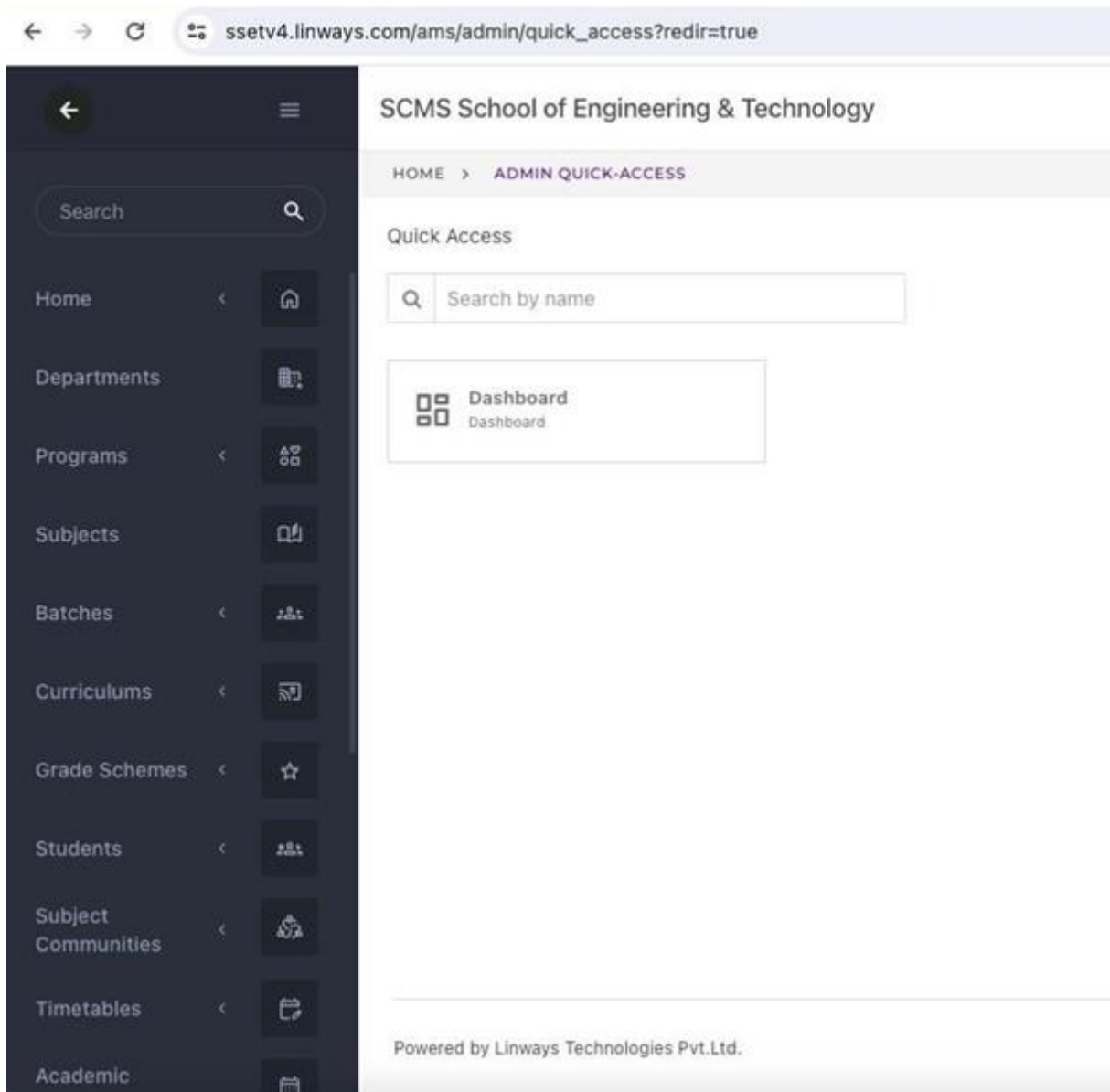
Administration Introduction

The Administration module is designed to manage the system from a central menu. The Admin can create new users and assign them new privileges. This module provides facilities for Managing Department, Batches, Faculty – Subject mapping, Time table creation, Holiday declaration, Managing Examination (both University & Internal) and etc. Admin module allows to conduct evaluations for both faculty and college and generate reports of all the feedback. The login credentials for Faculty, Students and Parents are generated from Admin side. SSET refers to SCMS School of Engineering and Technology.

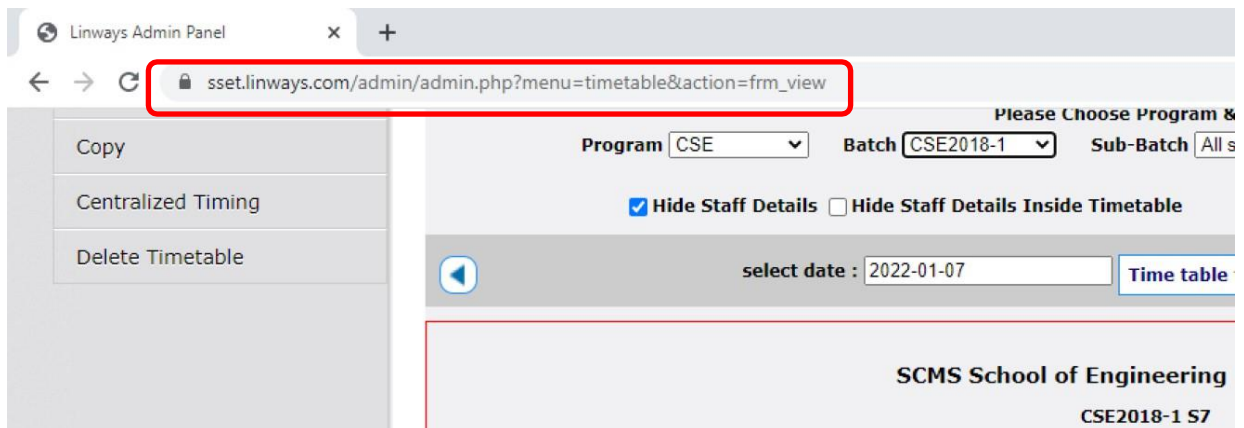
1. Admin Panel



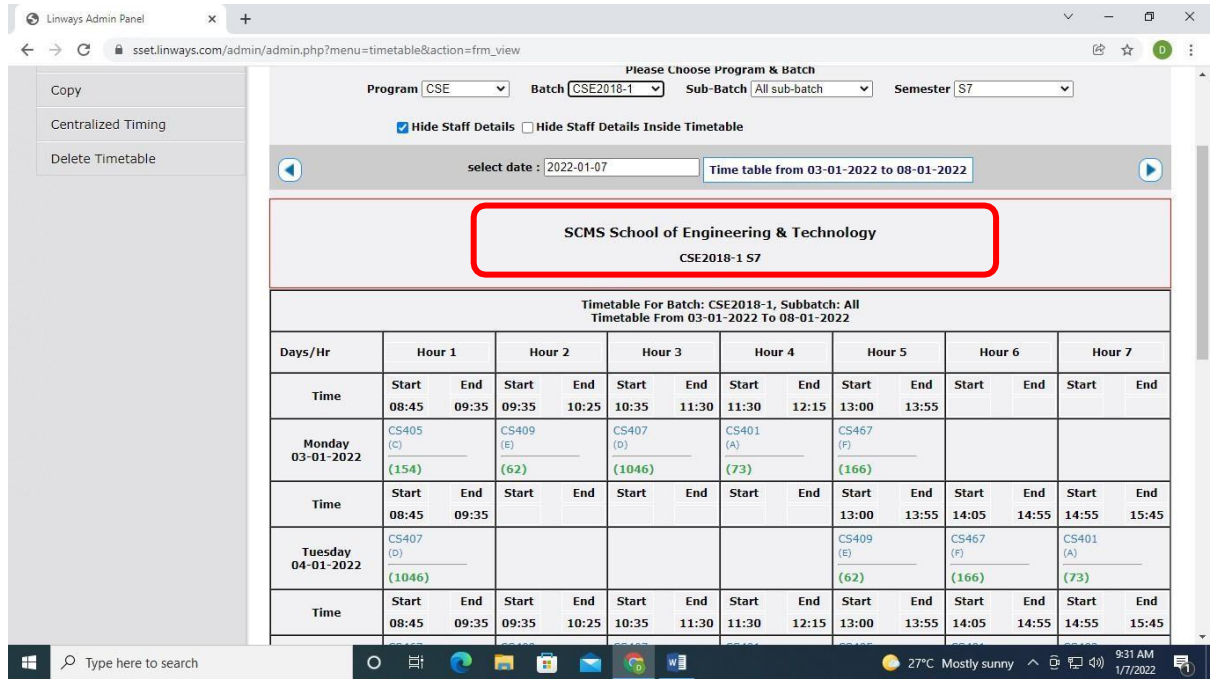
2. Admin Quick Access Panel



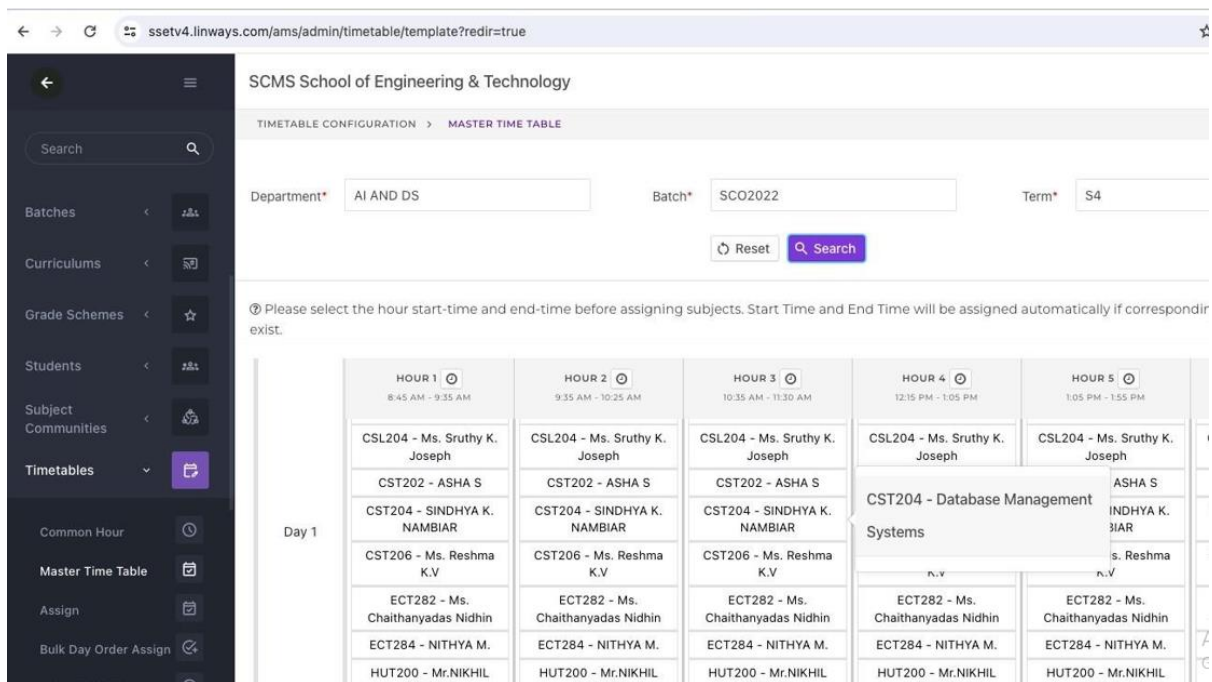
3. Admin Panel Time Table allocation



Screen Shots of admin page showing the time table of Computer Science Department



Screen Shots of admin page showing the assignment of time table for Department of Computer Science and Engineering



Screen Shots of admin page showing the Master Time Table

4. Leave Management

The leave management portal can be used by the Principal, HoD's, Faculty, Non-teaching staff and support staff to submit their leave applications. The staff also have options for obtaining their leave details, request for change of shift, history of leave sanctioned and attain their leave balance. This portal also has the option for applying on duty leave, in case the faculty is not present in the college though he/she is on official duty. Vacation leaves are also applied through the same portal. The Principal and HoD's have the provision to approve the leaves applied by the faculty and staff.

SCMS School of Engineering & Technology

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LEAVE APPLICATION

To Approving Staff = Dr.VIDYA CHANDRAN

Leave Type*

Details* From Date To Date

+ Add Another Leave - Remove Last Leave

Leave Reason*

Leave Description

SCMS School of Engineering & Technology

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APPLIED LEAVE(S)

⚠ Leave Edit/Delete option is not available if applied leave(s) got either Recommendation/Approval.
⚠ Please cancel the Recommendation/Approval or both to get leave Edit/Delete option.

SI.No	Leave Type	Leave Date	Count	Status	Print
1	VACATION LEAVE	11-05-2024 ▶ 03-06-2024 [FD]	24	Approved	
2	CO	06-04-2024 ▶ 06-04-2024 [FD]	1	Approved	
3	CL	02-04-2024 ▶ 02-04-2024 [FN]	0.5	Approved	
4	OD	17-03-2024 ▶ 17-03-2024 [FD]	1	Approved	
5	CO	04-03-2024 ▶ 04-03-2024 [FD]	1	Approved	
6	OD	10-02-2024 ▶ 10-02-2024 [FD]	1	Approved	
7	CL	06-02-2024 ▶ 06-02-2024 [FD]	1	Approved	
8	CL	05-02-2024 ▶ 05-02-2024 [FD]	1	Approved	

5. Excellence and Assessment Tools

Browser address bar: sset.linways.com/exat2/form/my-forms/

Page Header: ExAT Excellence & Assessment Tool

Left Sidebar: Search, Home, My Data, Manage Reports

Main Content: MY DATA

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ALL FORMS

Academic Position	STAFF	ACADEMIC QUALIFI...	STAFF
Coaching	STAFF	Consultancy	STAFF
Contribution throu...	STAFF	Eligibility Details	STAFF
Extension	STAFF	Faculty Developme...	STAFF
...