MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI - 682 033, INDIA Phone: 91-484-556315/558502/543854, Fax: 91-484-540482/555293, E-mail: scms@vsnl.com

SET/1/01/1111

24.09.2001.

Ms. Mini Tom, Plot No.32, Mavelipuram Colony, KAKKANAD - 682 030.

Dear Madam.

Sub: Offer of Appointment as Lecturer

Ref. Your application for job and the interview you had with us

With reference to the above we have pleasure to offer you appointment as 'Lecturer' (Mathematics) subject to the following terms and conditions.

- You will be on probation for a period of one year from the date of joining duty. On successful
 completion of probation you will be confirmed.
- You will be paid a starting basic pay of Rs. 8,000/- in the scale of pay of Rs. 8000 275 13500.
- You will be required to work in the Computer Science Engg. Department/computer laboratory, if necessary, as directed by the authorities.
- 4 You will be governed by the rules and regulations applicable to faculty members of the college.
- The originals of your qualification and experience certificates shall be deposited with us at the time of joining.
- Management reserves the right to terminate your services without notice during probation and with three months notice after confirmation or in lieu of notice 3 months salary. If you want to leave the service you can do so with 3 months notice.
- Please note that this offer of appointment is subject to approval of the Engineering College by the All India Council for Technical Education.

Please return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

The date of joining, which will depend on the approvals from the concerned authorities, will be intimated to you in due course.

Thanking you,

Yours faithfully,

DR. G.P.C. NAYAR

DIRECTOR

25/09/200

VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, 2451907

SSET/1/03/1405

August 21, 2003.

Ms. Sreelekha B., PPN 2/2, Nandanam, Opp. Anjali Auditorium, Vadackal P.O., Kalarcode, ALAPPUZHA - 3.

Madam,

Sub: Offer of appointment as Faculty. Ref. Your application for employment.

Further to the above and the interview you had with us, we have pleasure to offer you appointment subject to conditions given below:

- This offer is for a contract appointment as Lecturer(Maths). 1.
- The period of contract will be upto 31st March, 2004 from the date of joining. 2.
- 3 You will be paid a consolidated monthly remuneration of Rs. 7000/-.
- Please note that this contract can be terminated with one month's notice. 4
- 5 In order to ensure uninterrupted teaching for the benefit of students we expect you not to ask for relief during a semester period.
- You will be governed generally by the rules and regulations applicable to the faculty members except where specifically prescribed differently.
- You have to report for duty on 01.09.2003. 7.
- 8. At the time of joining you have to produce certificates in support of age, qualification and experience.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours aithfully.

PRADEEP P. THEVANNOOR

DIRECTOR

Recieved the order.

81/

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/08/1020

24.06.2008.

Ms. Reshma K. Benoy, 36/2127, Melangoth House, Sahradaya Lane, Kaloor P.O., COCHIN - 17.

Madam,

Sub: Offer of appointment as Lecturer II

Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer II (Mathematics)' subject to the following conditions.

- You will be on probation for a period of one year from the date of joining.
- You will be paid a total salary of Rs.16,000/- p.m. as below.

Scale of pay

8000-275-13500

Basic pay DA Personal Pay

Rs. 8,000.00 Rs. 4,000.00 Rs. 4,000.00

Rs 16,000.00

- On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.
- 4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
- You will be governed by the rules and regulations applicable to faculty members of SCMS School
 of Engineering & Technology.
- You have to report for duty on 1st July, 2008.
- At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

ours faithfoll

A.K. KESAVA PILLAI GROUP DIRECTOR Reshma. R

sji/

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Website: www.scmsgroup.org

28.04.2022

SSET/1/22/1340

Dr. Santhosh M.V., Santhosh Bhavan, Andoor P.O., Valakom, Kottarakkara, Kollam-691532.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 12.04.2022, we are pleased to confirm our offer of appointment to you as 'Assistant Professor (Physics)' . The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.50,000/- p.m during the period of probation.

Scale of pay	- 15600-450-39100	
•	Basic Pay AGP HRA Children's Edu.Allowance TA Personal Pay	 Rs. 15,600.00 Rs. 8,000.00 Rs. 3,000.00 Rs. 200.00 Rs. 1,600.00 Rs. 21,600.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS:

You will be on probation for a period of one year from the date of joining. On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation. Resignation during probation period is with three months notice or three months salary in lieu of notice period on either side. In the event of your resignation after confirmation, you have to give one month notice or one month salary in lieu of notice on either side. 2

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Phone: 91-484-2628000 E-mail: scms@scmsgroup.org Website: www.scmsgroup.org

:2:

An ISO 9001:2015 Certified Institution

The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates in support of the above details at the time of joining .

...3/-



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Website: www.scmsgroup.org

: 3:

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communication with some for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 03.05.2022.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

DR. RADHA THEVANNOOR REGISTRAR & GROUP DIRECTOR

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: Santhosh M.V

Date



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/16/1710

24.08.2016.

Ms. Preema T.S., Vakkayil House, Boat Jetty Road, Vaduthala, COCHIN – 682 023.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 03.08.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Maths)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.25,000/- p.m as per details below:

Scale of pay

15600-450-39100

Basic pay	p=2	Rs.15,600.00
HRA		Rs. 3,000.00
Children's Edu. Allowance	30	Rs. 200.00
TA	90	Rs. 1,600.00
Personal Pay	1	Rs. 4,600.00
		Rs.25,000.00

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Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS:

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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-: 3:-

DATE OF JOINING

Your expected date of joining will be 29.08.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI

SR. GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 00

Name : PREEMA-T-S

Date : 29/8/16



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Website: www.scmsgroup.org

SSET/1/21/1120

25.10.2021

Ms. Jinu M.J Kaittikadu House, Karakkattukunnu, Maikkad P.O., Angamaly-683589.

Madam.

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 20.09.2021, we are pleased to confirm our offer of appointment to you as 'Assistant Professor (Maths)' . The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a consolidated salary of Rs.26,000/- p.m during the period of probation.

Scale of pay	- 15600-450-39100	
	Basic Pay HRA Children's Edu.Allowance TA Personal Pay	Rs. 15,600.00 Rs. 3,000.00 Rs. 200.00 Rs. 1,600.00 Rs. 5,600.00
n)		Rs. 26,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS:

You will be on probation for a period of one year from the date of joining. On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation. Resignation during probation period is with three months notice or three months salary in lieu of notice period on either side. In the event of your resignation after confirmation, you have to give one month notice or one month salary in lieu of notice on either side.





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: 2:

The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

As a member of faculty at SSET, you are required to associate with Social outreach? Research and related activities undertaken by SSET.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates at the time of joining and deposit the same with us.

...3/-





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Website: www.scmsgroup.org

: 3:

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 01.11.2021.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

DR. RADHA THEVANNOOR REGISTRAR & GROUP DIRECTOR

as

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name:

TIME IN T

Date

22/10/2021

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/16/1424

15.07.2016.

Ms. Jane Theresa, Nellickal House, Near Portuincula Convent, Asokapuram, ALUVA – 683 101.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 14.07.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (English)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.25,000/- p.m as per details below:

Scale of pay	2	15600-450-39100
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Basic pay		Rs.15,600.00
HRA		Rs. 3,000.00
Children's Edu. Allowance	0.00	Rs. 200.00
TA	Yr2-3	Rs. 1,600.00
Personal Pay	346	Rs. 4,600.00
		Rs.25,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS:

You will be on probation for a period of one year from the date of joining.

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On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

CAMPUS: VIDYA NAGAR, KARUKUTTY, ERNAKULAM-683582 PHONE: 0484-2450330, 2451907 FAX: 91-484-2450508 E-mail: sset@scmsgroup.org + Website: www.scmsgroup.org/sset Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India An ISO 9001:2008 Certified Institution

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

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However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.07.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI SR. GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : JANE THERESA

Date : 18 July , 2016 .

SSET/1/05/1300 18.08.2005.

Ms. Surya K.A., Kattazhath Madom, Panangad, Kumbalam, COCHIN - 682 506.

Madam,

Sub: Offer of appointment.

Ref: Your application and interview on 18.08,2005.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer(Mathematics)' subject to the following conditions.

- You will be on probation for a period of one year from the date of joining.
- You will be paid a basic salary of Rs.8000/- p.m. in the scale of pay of Rs.8000-275-13500.
- You will also be paid Rs.4.000/- towards DA per mensem.
- On satisfactory completion of probation you will be confirmed in service.
- Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side.
- You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
- You have to report for duty on 29th August, 2005.
- At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADEEP P.THEVANNOOR DIRECTOR

Mr. Sufarm

9-10-10-2

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/1369

01.07.2011

Ms. Sophia Cleetus, Kurisingal, H. No. 10/414, Palluruthy, Kochi - 682006

Madam.

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mathematics)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.21,600/- p.m as per details below:

Scale of pay	- 15600-450-39100		
	Basic pay	18 5 15	Rs.16,050.00
	HRA	24	Rs. 3,000.00
	Edu. All.		Rs. 200.00
	TA		Rs. 800.00
	Personal Pay		Rs. 1,550.00
			Rs.21,600.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS:

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

: 2:

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period or your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

....3/-



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: 3:

DATE OF JOINING

Your expected date of joining will be 04.07.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI GROUP DIRECTOR

gd/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name

: SOPHIA CLEETUS

Date

01.01.2011



CMS SCHOOL OF ENGINEERING & TECHNOLOGY

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SSET/1/19/ 296

Website: www.scmsgroup.org

1.6.09.2019

Ms. Divya M.S., Ambadi 9/335. Opposite SBI Bank, South Chittoor P.O., Ernakulam - 682027.

Madam.

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 04.09,2019, we are pleased to confirm our offer of appointment to you as 'Assistant Professor (English)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.25,000/- p.m as per details below:

Scale of pay

15600-450-39100

Basic pay		Rs.15,600.00
HRA		Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	81	Rs. 4,800.00

Rs.25,000,00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS:

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a



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Phone: 91-484-2623803 (301 ines) / 2628000 • E-mail: scms@scmsgroup.org

Website: www.scmsgroup.org

semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.







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DATE OF JOINING

Your expected date of joining will be 16.09.2019.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

DR. RADHA P. THEVAŃNOOR REGISTRAR & GROUP DIRECTOR

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: DivyA H 3

Name: 16 | 09 | 2019

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08.04.2022

SSET/1/22/1320

Mr. Akhil Baby, Karamalayil House, Mulakulam North P.O. Pirayom-686664.

Sir.

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 24.03.2022, we are pleased to confirm our offer of appointment to you as 'Assistant Professor (Economics)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.25,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic Pay - Rs.15,600.00
HRA - Rs. 3,000.00
Children's Edu. Allowance - Rs. 200.00
TA - Rs. 1,600.00
Personal Pay - Rs.. 4,600.00
Total - Rs.25,000.00

Statutory texes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS:

You will be on probation for a period of one year from the date of joining. On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and resignation during probation period is with three month's notice or three month's salary in lieu of notice period on either side.

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IVIU ENGINEERING & TECHNOLOGI

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation after confirmation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred the SCMS Group in India or abroad based on the to any of the institutions under requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

CAMPUS: VIDYA NAGAR, KARUKUTTY, ERNAKULAM-683576 PHONE: 0484-2882900, 2450330 E-mail: sset@scmsgroup.org * Website: www.scmsgroup.org/sset

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Phone: 91-484-2628000 E-mail: scms@scmsgroup.org Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.04.2022.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

DR. RADHA THEVANNOOR

REGISTRAR & GROUP DIRECTOR

as

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

AKHIL P

Date

: 12/04/22





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Website: www.scmsgroup.org

SSET/1/22/1648

20.10.2022

Ms. Greeshma Mohan, House No: 8/1423, Mattancherry P.O., Kochi-682002.

Madam.

Sub: Offer of appointment as 'Faculty'

Reference to your application and subsequent interview you had with us on 18.10.2022, we are pleased to confirm our offer of appointment to you as 'Assistant Professor'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs. 26,000/- p.m during the period of probation.

Scale of pay-

15600-450-39100

Basic Pay	-	Rs.15,600.00
HRA	-	Rs. 3,000.00
Children's Edu. Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs 5,600.00
T-1-1		Rs.26,000.00
Total	-	=========

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS:

You will be on probation for a period of one year from the date of joining. On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and resignation during probation period is with one month notice or one month salary in lieu of notice period on either side.

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Phone: 91-484-2628000 E-mail: scms@scmsgroup.org Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation after confirmation, you have to give one month notice or one month salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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-: 3:-

DATE OF JOINING

Your expected date of joining will be 25.10.2022

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

DR. RADHA THEVANNOOR REGISTRAR & GROUP DIRECTOR

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name

Date

Greeshma Mohan 21/10/2022



S SCHOOL OF ENGINEERING & TECHNOLOGY

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SSET/1/21/949

28.04.2021

Dr. Geethu R., Mangalath House, W.Kadungalloor P.O, Aluva-683110

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 09.03.2021, we are pleased to confirm our offer of appointment to you as 'Assistant Professor (Physics)' . The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a consolidated salary of Rs.45,000/- p.m during the period of probation.

Scale of pay

15600-450-39100

Basic Pay AGP	-	Rs .15,600.00
HRA	-	Rs. 8,000.00
	~	Rs. 3,000.00
Children's Edu. Allowance	-	Rs. 200.00
Personal Pay	-	Rs. 1,600.00
reisonai Pay	-	Rs. 16,600.00
		Rs. 45,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS:

You will be on probation for a period of one year from the date of joining. On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation. Resignation during probation period is with three months notice or three months salary in lieu of notice period on either side. In the event of your resignation after confirmation, you have to give one month notice or one month salary in lieu of notice on either side.

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Website: www.scmsgroup.org

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The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates at the time of joining and deposit the same with us.

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CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 03.05.2021.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

V DR. RADHA THEVANNOOR REGISTRAR & GROUP DIRECTOR

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name

Date

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2823887, Fax: 91-484-2623856, E-mail: scms@vsnl.com

SSET/1/11/1368

01.07.2011

Ms. Nuja M.Unnikrishnan, 37/2791-Maanaattil, Uthradam Vyloppilly Bye-Lane 2 Azad Road, Kaloor, Kochi - 17

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mathematics)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.21,600/- p.m as per details below:

Scale of pay	- 15600-450-39100		
	Basic pay		Rs.16,500.00
	HRA	2	Rs. 3,000.00
	Edu. All.		Rs. 200.00
	TA	23	Rs. 800.00
	Personal Pay	*	Rs. 1,100.00

Rs.21,600.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS:

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

: 2:

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period or your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

3/-

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DATE OF JOINING

Your expected date of joining will be 04.07.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI GROUP DIRECTOR

gd/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

: NUTA. M. UNNIKRISHNAN

: 01-07-2011

Date

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SSET/1/22/1653

28.10.2022

Dr.Nithya Mohan, Nedumpilly House. Karingamthuruth. Kongorppilly P.O. Ernakulam-683518

Madam.

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 11.10.2022, we are pleased to confirm our offer of appointment to you as 'Assistant Professor (Chemistry)' . The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a consolidated salary of Rs.50,000/- p.m during the period of probation.

Scale of pay	- 15600-450-39100		
	Basic Pay	-	Rs. 15,600.00
	AGP	-	Rs. 8,000.00
	HRA		Rs. 3,000.00
	Children's Edu. Allowance	-	Rs. 200.00
	TA		Rs. 1,600.00
	Personal Pay	-	Rs. 21,600.00
			Rs. 50,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS:

You will be on probation for a period of one year from the date of joining. On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation. Resignation during probation period is with one month notice or one month salary in lieu of notice period on either side. In the event of your resignation after confirmation, you have to give one month notice or one month salary in lieu of notice on either side.

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: 2:

The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Phone: 91-484-2628000 E-mail: scms@scmsgroup.org Website: www.scmsgroup.org

: 3:

DATE OF JOINING

Your expected date of joining will be 01.11.2022.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

DR. RADHA THEVANNOOR

REGISTRAR & GROUP DIRECTOR

ACCEPTANCE

I have read and folly understood the above terms and conditions and I accept the same.

Signature:

Name:

Date : 31/10/2029

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Phone: 91-484-2628000 E-mail: scms@scmsgroup.org Website: www.scmsgroup.org

SSET/1/22/1890

01.06.2022

Dr. Vidya Lekshmi K.P, Theertham, Poochakuzhy Road, Chottanikkara P.O., Ernakulam.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 28.03.2022, we are pleased to confirm our offer of appointment to you as 'Assistant Professor (Chemistry)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs. 45,000/- p.m during the period of probation.

Scale of pay	-	15600-450-39100

Basic Pay		Rs. 15,600.00
AGP	-	Rs. 8,000.00
HRA	-	Rs. 3,000.00
Children's Edu. Allowance	© ≔	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	=	Rs. 16,600.00
		Rs. 45,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS:

You will be on probation for a period of one year from the date of joining. On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated with one month notice on either side. However, in the event of your resignation, you have to give one month notice or one month salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

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Website: www.scmsgroup.org

: 2:

The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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And

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

An ISO 9001:2015 Certified Institution

Phone: 91-484-2628000 E-mail: scms@scmsgroup.org

Website: www.scmsgroup.org

DATE OF JOINING

Your expected date of joining will be 03.06.2022.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

DR. RADHA THEVANNOOR REGISTRAR & GROUP DIRECTOR

as

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name

Date:



Accredited by NAAC, Affiliated to APJ Abdul Kalam Technological University, Kerala and Approved by AICTE, Govt. of India
An ISO 9001:2015 Certified Institution

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SSET/1/22/1702

21.12.2022

Ms. Rony Tresa Rajesh, House No-58, Maveli Nagar, CUSAT P.O., Ernakulam-682022

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 29.11.2022, we are pleased to confirm our offer of appointment to you as 'Assistant Professor (English)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a consolidated salary of Rs.30,000/- p.m during the period of probation.

Scale of pay -15600-450-39100

Basic Pay AGP HRA Children's Edu. Allowance TA Personal Pay	-	Rs . 15,600.00
	-	Rs. 6,000.00
	-	Rs. 3,000.00
	-	Rs. 200.00
	-	Rs. 1,600.00
	-	Rs. 3,600.00
- 34		Rs. 30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS:

You will be on probation for a period of one year from the date of joining. On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation. Resignation during probation period is with one month notice or one month salary in lieu of notice period on either side. In the event of your resignation after confirmation, you have to give one month notice or one month salary in lieu of notice on either side.

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Website: www.scmsgroup.org

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The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Phone: 91-484-2628000 E-mail: scms@scmsgroup.org Website: www.scmsgroup.org

: 3:

DATE OF JOINING

Your expected date of joining will be 03.01.2023.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

DR. RADHA THEVANNOOR

REGISTRAR & GROUP DIRECTOR

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: (

Name : RONY TRESA RAJESH

Date : 28-12-2022