



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
SSET/1/14/2561 Website: www.scmsgroup.org 10.12.2014.

Ms. Anitha G. Pillai,
"Anitha's", 28/412,
Girinagar Enclave,
COCHIN - 682 020.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to the discussions you had with us, we are pleased to confirm our offer of appointment to you as 'Associate Professor (Civil Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.85,000/- p.m as per details below from the date of joining.

Scale of pay - 37400-1100-67000

Basic pay	-	Rs.45,100.00
HRA	-	Rs. 3,500.00
Children's Edu. Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs.35,400.00
		<hr/>
		Rs.85,000.00

On submission of Ph.D. Certificate you will be designated as **Professor** and salary will be revised to **Rs.1,35,000/- p.m.**

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

As per our service rules the services of any staff member can be terminated with one month's notice or one month's salary in lieu of notice period on either side. However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice.

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Anitha G. Pillai
31/12/14



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Website: www.scmsgroup.org

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The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 29.12.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

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ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

Date : 17.12.14



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

CORPORATE OFFICE: SCMS NEW CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.net

SSET/1/05/653

17.05.2005.

Ms.Sanju Sreedharan,
Korachattu House,
Kaprassery,
Nedumbassery,
ALUVA.

Madam,

Sub: Offer of appointment.
Ref: Your application and interview on 12.05.2005.

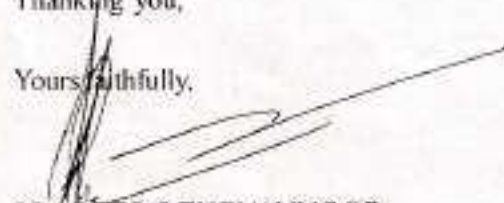
Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer(Civil Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8550/- p.m. in the scale of pay of Rs.8000-275-13500.
3. On completion of one year of service you will be paid DA of Rs.1500/- and on completion of two years you will be getting a DA of Rs.3000/-.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty on 01.06.2005.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P.THEVANNOOR
DIRECTOR

Accepted
Sanju Sreedharan
2/6/05

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508



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Website: scmsgroup.org

SSET/1/13/1652

31.07.2013.

Mr. Ratish Menon,
Nethiamadathil House,
Palaparambil Lane,
Punkunnam
Thrissur - 680002

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 06.07.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.85,000/- p.m as per details below:

Scale of Pay: 15600-450-39100

Basic Pay	-	Rs. 39,100.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 35,900.00

		Rs.85,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

On production of Ph.D. Certificate you will be designated as Associate Professor and will be paid a total salary of Rs.1,15,000/- p.m.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

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Website: scmsgroup.org

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As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

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Website: scmsgroup.org

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CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 01.08.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Ratish Menon

Date : 31/7/2013



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However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

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SSET/1/18/283

Website: www.scmsgroup.org

13.07.2018

Dr. Nisha L.,
Karthika, Surabhi Street,
K.A.U. P.O.,
Thrissur – 680656

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 29.05.2018, we are pleased to confirm our offer of appointment to you as 'Associate Professor (Civil Engineering)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.65,000/- p.m as per details below during probation.

Scale of pay - 37400-1100-67000

Basic Pay	-	Rs. 37,400.00
AGP	-	Rs. 9,000.00
HRA	-	Rs. 4,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 12,800.00
		<hr/>
		Rs. 65,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: www.scmsgroup.org

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DATE OF JOINING

Your expected date of joining will be 18.07.2018.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY


PROF. S. GOPAKUMAR
GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Dr. NISHA . L

Date : 13/7/2018.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/0483

04.03.2011.

Ms. Nandita Mohan,
L-106, Changampuzha Nagar,
South Kalamassery,
COCHIN - 682 033.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Civil Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below, subject to production of M.Tech. certificate.

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
Academic Grade Pay	-	Rs. 6,000.00	
Personal Pay	-	Rs. 8,400.00	

			Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

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LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 01.06.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Nandita Mohan.

Date : 7-3-2011



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/14/0020

03.01.2014.

Ms. Roshni K.R.,
Karamal House,
Koonammavu P.O.,
ERNAKULAM - 683 518.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 27.12.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
AGP	-	Rs. 6,000.00	
HRA	-	Rs. 3,000.00	
Children's Edu.Allowance	-	Rs. 200.00	
TA	-	Rs. 800.00	
Personal Pay	-	Rs. 6,400.00	
		<u>Rs.32,000.00</u>	

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: scmsgroup.org

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However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

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Phone: 91-484-2623903 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 06.01.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

R.

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 

Name : Roshni K. R.

Date : 06.01.2014



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SSET/1/14/0023

Website: scmsgroup.org

03.01.2014.

Ms. Tenu Syriac,
34/1680 A-1, Thriveni House,
Chandrathil Road,
Edappally,
COCHIN - 682 024.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 19.08.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 6,400.00
		<u>Rs.32,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

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LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

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Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

- 3 -

DATE OF JOINING

Your expected date of joining will be 06.01.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes,

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : TENNU SYRIAC

Date : 6/1/2014



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Website: www.scmsgroup.org

SSET/1/14/2351

10.11.2014.

Ms. Geethu R. Babu,
"Ragasudha",
House No.15/1323, Pai Road,
Perumpadappu, Palluruthy,
COCHIN - 682 006.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 24.10.2014, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
AGP	-	Rs. 6,000.00	
HRA	-	Rs. 3,000.00	
TA	-	Rs. 800.00	
Personal Pay	-	Rs. 6,600.00	
		<u>Rs.32,000.00</u>	

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.12.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

*/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : GEETHU R. BABU

Date : 11-11-2014



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
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Website: www.scmsgroup.org

SSET/I/15/0081

12.01.2015.

Ms. Lakshmi Priya,
Pranavam,
Panayida Lane, Punnakkal,
Elamakkara,
COCHIN - 682 026.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 08.01.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00
		<hr/>
		Rs.26,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 14.01.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : LAKSHMI PRIYA

Date : 13/1/15



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/15/1273

26.06.2015.

Ms. Y.K. Remya,
'Karthika',
Manakkapadi, Karumaloor P.O.,
ERNAKULAM DIST. - 683 511.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 15.05.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay	-	15600-450-39100
Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00

		Rs.26,000.00

Amk
10/06/15

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: www.scmsgroup.org

-: 2 :-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.07.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Y K REMYA

Date : 30-6-15



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
SSET/1/15/1556 Website: www.scmsgroup.org 05.08.2015.

Ms. Merin Mathew,
M.M.M.R. Cottage,
Areakel House,
Mookkannoor P.O., Angamaly,
ERNAKULAM – 683 577.

Madam,

Sub: Offer of engagement as 'Research Associate'.

Reference to your application and subsequent interview you had with us on 24.07.2015, we are pleased to engage you as 'Research Associate' under the following conditions.

STIPEND

You shall be paid a monthly stipend of Rs.15,100/-(consolidated) during the period till the completion of your M.Tech. course and on satisfactory completion of M.Tech. course you will be taken on regular rolls on probation in the scale of pay of 15600-450-39100.

On submission of M.Tech. certificate you will be paid a total salary of Rs.30,000/- p.m.

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-; 2:-

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.09.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Merlin Mathew

Date : 31/08/2015



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/18/277

10.07.2018

Mr. Deeraj A.D.,
Alookkaren House,
Kuttippuzha Nagar,
West Fort, Thrissur - 680004.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 30.05.2018, we are pleased to confirm our offer of appointment to you as 'Asst. Professor - Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 3,600.00

Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice, at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.07.2018.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROF. S. GOPAKUMAR
GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : DEERAJ A. D

Date : 13/7/18



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/18/275

10.07.2018

Mr. Jerry Anto,
Thakkolkaran House,
Cheruvallur P.O.,
Kulayidam, Koratty - 680308

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 29.05.2018, we are pleased to confirm our offer of appointment to you as 'Asst. Professor - Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.36,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 9,600.00
		<hr/>
		Rs.36,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org
-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.07.2018.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.


For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY


PROF. S. GOPAKUMAR
GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 

Name : JERRY ANTO

Date : 12-07-2018





SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/18/273

09.07.2018

Mr. Deepu R.,
Sreevalsom, Puthuparambil House,
Champakara P.O., Karukachal,
Kottayam - 686540

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 29.05.2018, we are pleased to confirm our offer of appointment to you as 'Asst. Professor - Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 3,600.00

		<u>Rs.30,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

.....2



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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.07.2018.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROF. S. GOPAKUMAR
GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : DEEPU R

Date : 12-07-2018



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/18/283

12.07.2018

Ms. Sruthy M.R.,
Sumashree, Jubilee Lane,
Khanna Nagar, KINFRA Park P.O.,
Koratty, Thrissur - 680309

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 30.05.2018, we are pleased to confirm our offer of appointment to you as 'Asst. Professor - Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
AGP	-	Rs. 6,000.00	
HRA	-	Rs. 3,000.00	
Children's Edu.Allowance	-	Rs. 200.00	
TA	-	Rs. 1,600.00	
Personal Pay	-	Rs. 5,600.00	
		<u>Rs.32,000.00</u>	

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3 :-

DATE OF JOINING

Your expected date of joining will be 18.07.2018.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.


For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY


PROF. S. GOPAKUMAR
GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 

Name : SRUTHY M.R.

Date : 16.07.2018



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
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Website: www.scmsgroup.org

SSET/1/18/326

30.07.2018

Ms. Praseeja A.V.,
Vakkeelavalappil House,
Prasadam, Perincheri P.O.,
Thrissur – 680 306

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 30.05.2018, we are pleased to confirm our offer of appointment to you as 'Asst. Professor - Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.38,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
AGP	-	Rs. 6,000.00	
HRA	-	Rs. 3,000.00	
Children's Edu.Allowance	-	Rs. 200.00	
TA	-	Rs. 1,600.00	
Personal Pay	-	Rs.11,600.00	
		<u>Rs.38,000.00</u>	

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.08.2018.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROF. S. GOPAKUMAR
GROUP DIRECTOR

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : PRAJEEJA A-K

Date : 30/07/18



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to APJ Abdul Kalam Technological University, Kerala and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106.
Phone: 91-484-2623803 (30 Lines) / 2628000 • E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/19/226

30.07.2019

Ms. Akhila M.,
Sam Nivas, Near Ayyappankkavu,
Amala Nagar,
Thrissur - 680555

Madam,

Sub: Offer of appointment as 'Faculty':

Reference to your application and subsequent interview you had with us on 03.07.2019, we are pleased to confirm our offer of appointment to you as 'Assistant Professor-Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.35,000/- p.m. as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-		Rs.15,600.00
AGP	-		Rs. 6,000.00
HRA	-		Rs. 3,000.00
TA	-		Rs. 1,600.00
Children's Edu. Allowance	-		Rs. 200.00
Personal Pay	-		Rs. 8,600.00
			<u>Rs.35,000.00</u>

On submission of Ph.D. Certificate you will be paid a total salary of Rs.50,000/- p.m.

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) / 2628000 • E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Phone: 91-484-2623803 (30 Lines) / 2628000 • E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.08.2019.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

DR. RADHA P. THEVANNOOR
REGISTRAR & GROUP DIRECTOR

23

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : AKHILA M

Date : 01-08-2019



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
SSET/1/15/1556 Website: www.scmsgroup.org 05.08.2015.

Ms. Merin Mathew,
M.M.M.R. Cottage,
Areakel House,
Mookkannoor P.O., Angamaly,
ERNAKULAM – 683 577.

Madam,

Sub: Offer of engagement as 'Research Associate'.

Reference to your application and subsequent interview you had with us on 24.07.2015, we are pleased to engage you as 'Research Associate' under the following conditions.

STIPEND

You shall be paid a monthly stipend of Rs.15,100/-(consolidated)during the period till the completion of your M.Tech. course and on satisfactory completion of M.Tech. course you will be taken on regular rolls on probation in the scale of pay of 15600-450-39100.

On submission of M.Tech. certificate you will be paid a total salary of Rs.30,000/- p.m.

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-; 2:-

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.09.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Merin Mathew

Date : 31/08/2015



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/18/277

10.07.2018

Mr. Deeraj A.D.,
Alookkaren House,
Kuttippuzha Nagar,
West Fort, Thrissur - 680004.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 30.05.2018, we are pleased to confirm our offer of appointment to you as 'Asst. Professor - Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 3,600.00

Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice, at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.07.2018.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROF. S. GOPAKUMAR
GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : DEERAJ A. D

Date : 13/7/18



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/18/275

10.07.2018

Mr. Jerry Anto,
Thakkolkaran House,
Cheruvallur P.O.,
Kulayidam, Koratty - 680308

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 29.05.2018, we are pleased to confirm our offer of appointment to you as 'Asst. Professor - Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.36,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 9,600.00
		<u>Rs.36,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

.....2



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Website: www.scmsgroup.org
-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.07.2018.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.


For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY


PROF. S. GOPAKUMAR
GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 

Name : JERRY ANTO

Date : 12-07-2018



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/18/273

09.07.2018

Mr. Deepu R.,
Sreevalsom, Puthuparambil House,
Champakara P.O., Karukachal,
Kottayam - 686540

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 29.05.2018, we are pleased to confirm our offer of appointment to you as 'Asst. Professor - Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 3,600.00

		<u>Rs.30,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

.....2



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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.07.2018.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROF. S. GOPAKUMAR
GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : DEEPU R

Date : 12-07-2018



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/18/283

12.07.2018

Ms. Sruthy M.R.,
Sumashree, Jubilee Lane,
Khanna Nagar, KINFRA Park P.O.,
Koratty, Thrissur - 680309

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 30.05.2018, we are pleased to confirm our offer of appointment to you as 'Asst. Professor - Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
AGP	-	Rs. 6,000.00	
HRA	-	Rs. 3,000.00	
Children's Edu.Allowance	-	Rs. 200.00	
TA	-	Rs. 1,600.00	
Personal Pay	-	Rs. 5,600.00	
		<u>Rs.32,000.00</u>	

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3 :-

DATE OF JOINING

Your expected date of joining will be 18.07.2018.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.


For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY


PROF. S. GOPAKUMAR
GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 

Name : SRUTHY M.R.

Date : 16.07.2018



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/18/326

30.07.2018

Ms. Praseeja A.V.,
Vakkeelavalappil House,
Prasadam, Perincheri P.O.,
Thrissur – 680 306

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 30.05.2018, we are pleased to confirm our offer of appointment to you as 'Asst. Professor - Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.38,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
AGP	-	Rs. 6,000.00	
HRA	-	Rs. 3,000.00	
Children's Edu.Allowance	-	Rs. 200.00	
TA	-	Rs. 1,600.00	
Personal Pay	-	Rs.11,600.00	
		<u>Rs.38,000.00</u>	

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.08.2018.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROF. S. GOPAKUMAR
GROUP DIRECTOR

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : PRAJEEJA A-K

Date : 30/07/18



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to APJ Abdul Kalam Technological University, Kerala and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106.
Phone: 91-484-2623803 (30 Lines) / 2628000 • E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/19/226

30.07.2019

Ms. Akhila M.,
Sam Nivas, Near Ayyappankkavu,
Amala Nagar,
Thrissur - 680555

Madam,

Sub: Offer of appointment as 'Faculty':

Reference to your application and subsequent interview you had with us on 03.07.2019, we are pleased to confirm our offer of appointment to you as 'Assistant Professor-Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.35,000/- p.m. as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-		Rs.15,600.00
AGP	-		Rs. 6,000.00
HRA	-		Rs. 3,000.00
TA	-		Rs. 1,600.00
Children's Edu. Allowance	-		Rs. 200.00
Personal Pay	-		Rs. 8,600.00
			<u>Rs.35,000.00</u>

On submission of Ph.D. Certificate you will be paid a total salary of Rs.50,000/- p.m.

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) / 2628000 • E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.08.2019.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

DR. RADHA P. THEVANNOOR
REGISTRAR & GROUP DIRECTOR

23

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : AKHILA M

Date : 01-08-2019



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/19/227

30.07.2019

Ms. Sruthy S.,
Anurag House,
Pallanthuruth Road,
North Paravur - 683513

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 03.07.2019, we are pleased to confirm our offer of appointment to you as 'Assistant Professor-Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Children's Edu. Allowance	-	Rs. 200.00
Personal Pay	-	Rs. 3,600.00
		<u>Rs.30,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.



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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106.
Phone: 91-484-2623803 (30 Lines) / 2623000 • E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-


DATE OF JOINING

Your expected date of joining will be 01.08.2019.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY


DR. RADHA P. THEVANNOOR
REGISTRAR & GROUP DIRECTOR

sd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:



Name :

Sruthy S

Date :

1/8/19



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/19/246

05.08.2019

Ms. Anjana Susan John,
Parvelikudy House,
Union Bank Road,
Perumbavoor – 683542.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 31.07.2019, we are pleased to confirm our offer of appointment to you as 'Assistant Professor-Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.33,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
AGP	-	Rs. 6,000.00	
HRA	-	Rs. 3,000.00	
TA	-	Rs. 1,600.00	
Children's Edu. Allowance	-	Rs. 200.00	
Personal Pay	-	Rs. 6,600.00	
			<u>Rs.33,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

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CONTACT INFORMATION

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 05.08.2019.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

DR. RADHA P. THEVANNOOR
REGISTRAR & GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Anjana Susan John

Date : 5/8/19



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/19/250

07.08.2019

Ms. Meera Varghese,
Panat Jaimandir,
Kokkothamangalam P.O.,
Cherthala, Alappuzha - 688527

Madam,

Sub: Offer of appointment as 'Faculty',

Reference to your application and subsequent interview you had with us on 31.07.2019, we are pleased to confirm our offer of appointment to you as 'Assistant Professor-Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.33,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-	Rs.15,600.00	
AGP	-	Rs. 6,000.00	
HRA	-	Rs. 3,000.00	
TA	-	Rs. 1,600.00	
Children's Edu. Allowance	-	Rs. 200.00	
Personal Pay	-	Rs. 6,600.00	
		<u>Rs.33,000.00</u>	

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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69/17/18

Signature



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 08.08.2019.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

DR. RADHA P. THEVANNOOR
REGISTRAR & GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : MEERA VARGHESE

Date : 08.08.2019



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/21/ 769

22.01.2021

Mr. Stifin Benny,
Puthenpurakkal House,
Malipuram P.O. – 682511

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 21.01.2021, we are pleased to confirm our offer of appointment to you as 'Assistant Professor –Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.33,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-		Rs.15,600.00
AGP	-		Rs. 6,000.00
HRA	-		Rs. 3,000.00
TA	-		Rs. 1,600.00
Children's Edu.Allowance	-		Rs. 200.00
Personal Pay	-		Rs. 6,600.00

			<u>Rs.33,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining. On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side.

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 08.02.2021.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

DR. RADHA THEVANNOOR
REGISTRAR & GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Stefan Benny

Date : 08/02/2021.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2628000 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/21/1145

06.11.2021

Mr. Rahul R. Pai,
Ramkrishna,
East Kadungalloor,
Aluva-683102.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 21.10.2021, we are pleased to confirm our offer of appointment to you as 'Assistant Professor – Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.40,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs.13,800.00

Rs. 40,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining. On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and resignation during probation period is with three month's notice or three month's salary in lieu of notice period on either side.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2628000 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation after confirmation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

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Phone: 91-484-2628000 E-mail: scms@scmsgroup.org

Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 08.11.2021.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

DR. RADHA THEVANNOOR
REGISTRAR & GROUP DIRECTOR

as

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Rahul R. Pai

Date : 8/11/2021



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2628000 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

06.11.2021

SSET/1/21/1144

Mr. Akshai K. Sugathan,
Kalavampara House,
Koorkenchery,
Chiyaram P.O.,
Thrissur- 680026.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 21.10.2021, we are pleased to confirm our offer of appointment to you as 'Assistant Professor - Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.33,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-		Rs.15,600.00
AGP	-		Rs. 6,000.00
HRA	-		Rs. 3,000.00
TA	-		Rs. 1,600.00
Personal Pay	-		Rs. 6,800.00

			<u>Rs.33,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining. On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and resignation during probation period is with three month's notice or three month's salary in lieu of notice period on either side.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

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However, in the event of your resignation after confirmation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

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Phone: 91-484-2628000 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 08.11.2021.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

DR. RADHA THEVANNOOR
REGISTRAR & GROUP DIRECTOR

as

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : AKSHAI K SUDATHAN

Date : 05/11/2021



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Accredited by NAAC, Affiliated to APJ Abdul Kalam Technological University, Kerala and Approved by AICTE, Govt. of India
An ISO 9001:2015 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2628000 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/21/1202

27.12.2021

Ms. Anju Mary Elias,
Nirappathu Puthenpurayil House,
Veliyanad P.O.
Arakkunnam(via),
Ernakulam-682313.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 21.10.2021, we are pleased to confirm our offer of appointment to you as 'Assistant Professor - Civil Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.33,000/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic Pay	-		Rs.15,600.00
AGP	-		Rs. 6,000.00
HRA	-		Rs. 3,000.00
TA	-		Rs. 1,600.00
Personal Pay	-		Rs. 6,800.00

			<u>Rs. 33,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining. On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and resignation during probation period is with three month's notice or three month's salary in lieu of notice period on either side.

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An ISO 9001:2015 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2628000 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation after confirmation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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DATE OF JOINING

Your expected date of joining will be 03.01.2022.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.


For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY


DR. RADHA THEVANNOOR
REGISTRAR & GROUP DIRECTOR

as

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 

Name : Anju Mary Elias

Date : 29/12/2021