



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

CORPORATE OFFICE: MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI-682 033, INDIA

Phone: 91-484-2551427, 2551428, Fax: 91-484-2540482, E-mail: scms@vsnl.com

SSET/1/05/320

03.03.2005.

Prof. E.D. Mukundan,
Easwaramangalath House,
P.O. Koorkancherry,
THRISSUR - 680 007.

Dear Sir,

Sub: Offer of Appointment as Professor.
Ref: Our discussions last week.


With reference to the above, we have pleasure to offer you appointment as Professor and Head of the Dept. of Automobile Engineering' in our College. This offer is subject to the following conditions:

1. You will be paid a consolidated monthly salary of Rs.20,000/- (Rupees Twenty thousand only).
2. The contract is initially for a period of one year and is renewable by mutual consent.
3. The originals of your qualification and experience certificates shall be produced at the time of joining.
4. Please note that this contract can be terminated by either party by giving one month's notice.
5. You will be governed by the rules and regulations applicable to the faculty members of the College.
6. We expect you to report by the end of May 2005 or early June 2005.

Please return the duplicate copy of this order duly signed before 15th of March, 2005 in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P. THEVANNOOR
DIRECTOR

sj/


11.03.05.
E.D. Mukundan.
P.D.B.

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, E-mail: scmsset@vsnl.net



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/12/2536

19.11.2012.

Mr Balagopal G. Menon,
Pavana – Puthezhath,
Palluruthy,
COCHIN – 682 006.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 15.11.2012, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.85,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs. 39,100.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 35,900.00

Rs.85,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

On production of Ph.D. Certificate you will be designated as Associate Professor and will be paid a total salary of Rs.1,15,000/- p.m.

SERVICE CONDITIONS :

As per our service rules the services of any staff member can be terminated with one month's notice or one month's salary in lieu of notice period on either side.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

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Website: scmsgroup.org

-: 2:-

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 21.11.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : BALAGOPAL G. MENON

Date : 21-11-2012



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01.03.2007.

SSET/1/07/0336

Mr. Manoj Kumar
Nettaikodath House
Desom P.O
Aluva, Ernakulam-683103

Sir,

Sub: Offer of appointment.

Ref: Your application.

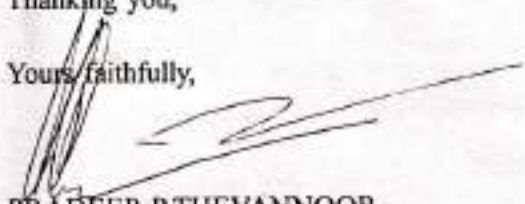
Further to the above and the interview you had with us on 01.03.2007, we have pleasure to offer you appointment as 'Lecturer(Automobile/Mechanical Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. You will also be eligible for two increments on your basic salary subject to producing proof of your M.Tech. Degree.
6. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
7. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
8. You have to join duty as early as possible but not later than 15.04.2007.
9. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.


Kindly return the duplicate copy of this order duly signed on or before 05.03.2007 in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P.THEVANNOOR
DIRECTOR

accepted the offer


Manoj Kumar
1/03/07



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SSET/1/08/0899

02.06.2008.

Mr. Vipin Raj
Sreesadanam,
Mannanchery Post (P.O.)
Alappuzha.

Sir,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as Lecturer – Grade I (Mechanical) subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.20,000/- p.m. as below.

Scale of pay - 8000-275-13500

Basic pay	-	Rs. 12000.00
DA	-	Rs. 6000.00
Personal Pay	-	Rs. 2000.00
		<u>Rs 20,000.00</u>

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You may join duty before 01.07.2008.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

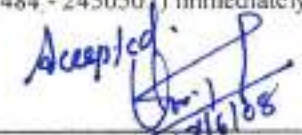
Thanking you,

Yours faithfully,


A.K. KESAVA PILLAI
GROUP DIRECTOR

Note : Please contact Prof. M. Madhavan, Principal – SSET (Contact No : 0484 - 2450507) immediately after receiving this order .


24/6/08

Accepted

24/6/08



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SSET/1/10/0079

08.01.2010.

Mr. Aravind P.V.,
Podickala Padinjattethil House,
Kurampala,
Pandalam P.O.,
PATHANAMTHITTA - 689 504.

Sir,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer(Automobile Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.18,000/- p.m. as below.

Scale of pay - 8000-275-13500

Basic pay	-	Rs. 8,000.00
DA	-	Rs. 4,000.00
HRA	-	Rs. 2,000.00
Transport Allowance	-	Rs. 1,000.00
Personal Pay	-	Rs. 3,000.00
		<u>Rs 18,000.00</u>

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You have to report for duty on 11.01.2010.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/



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SSET/1/12/1684

20.07.2012.

Mr. Sujay Kochunarayanan,
'Thejus',
Bhagavathy Veedu,
IQ Road, Chalakudy,
THRISSUR - 680 307.

Sir.

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m. subject to production of M.Tech. certificate. Till then your salary will be Rs.24,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 1,400.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
		<hr/>
		Rs.24,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

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-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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-: 3:-

DATE OF JOINING

Your expected date of joining will be 23.07.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SUJAY.K

Date : 23/07/2012



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
SSE171/12/1797 Website: scmsgroup.org 04.08.2012.

Mr. Benrose Prasad,
Rose Villa,
Mampilly Lane,
Eroor South,
TRIPUNITHURA - 682 306.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us today, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.24,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 1,400.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
		<u>Rs.24,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

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Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 06.08.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

ay/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:
Name : Benrose Priasad
Date : 06/08/2012



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Website: scmsgroup.org

SSET/1/13/0973

08.05.2013.

Mr. Midhun R.,
Lakshmi Kripa,
Nr. Fathima Matha Church,
Kanul P.O.,
KANNUR - 670 562.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 16.03.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.35,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.30,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,500.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 3,500.00
		<hr/>
		Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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-: 2:-

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Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 08.07.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Midhun.R

Date : 10/06/2013



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SSET/1/12/1840

Website: scmsgroup.org

10.08.2012.

Mr. Elias George K.,
Ebenezer Home,
Grace Gardens,
BMC P.O., Thrikkakara,
COCHIN - 682 021.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us today, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 6,400.00

Rs.32,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 13.08.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Ehas George. K

Date : 10/08/2012



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
SSET/1/13/0951 Website: scmsgroup.org 08.05.2013.

Mr. Koshy P. Joseph,
Polachirackal Koshy Villa,
Yamuna Nagar, Kulkkad,
THIRUVALLA - 689 101.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 01.04.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical/Automobile Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.36,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,500.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 9,500.00

Rs.36,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 10.06.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : KOSHY. P. JOSEPH

Date : 22.05.2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/14/1586

21.07.2014.

Mr. Paul J. Alengadan,
Alengadan House,
Main Road, Near Court,
IRINJALAKUDA-680 121.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 21.05.2014, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.35,000/- p.m as per details below:

Scale of pay - - 15600-450-39100

Basic pay	-	Rs.16,500.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu. Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 8,500.00
		<u>Rs.35,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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[Signature]
21.07.2014



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 04.08.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

5/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : PAUL J. ALENGADAN

Date : 30-JULY-2014



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org

SSET/1/14/2561

Website: www.scmsgroup.org

10.12.2014.

Ms. Anitha G. Pillai,
"Anitha's", 28/412,
Girinagar Enclave,
COCHIN - 682 020.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to the discussions you had with us, we are pleased to confirm our offer of appointment to you as 'Associate Professor (Civil Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.85,000/- p.m as per details below from the date of joining.

Scale of pay - 37400-1100-67000

Basic pay	-	Rs.45,100.00
HRA	-	Rs. 3,500.00
Children's Edu. Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs.35,400.00
		<u>Rs.85,000.00</u>

On submission of Ph.D. Certificate you will be designated as **Professor** and salary will be revised to **Rs.1,35,000/- p.m.**

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

As per our service rules the services of any staff member can be terminated with one month's notice or one month's salary in lieu of notice period on either side. However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice.

..... 2

Handwritten signature and date 31/12/14



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 29.12.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sg/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

Date : 17.12.14



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

CORPORATE OFFICE: SCMS NEW CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.net

SSET/1/05/653

17.05.2005.

Ms.Sanju Sreedharan,
Korachattu House,
Kaprassery,
Nedumbassery,
ALUVA.

Madam,

Sub: Offer of appointment.
Ref: Your application and interview on 12.05.2005.

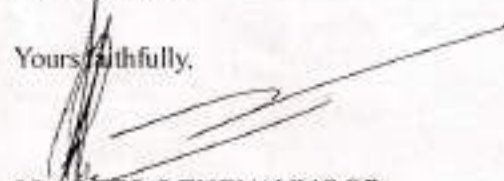
Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer(Civil Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8550/- p.m. in the scale of pay of Rs.8000-275-13500.
3. On completion of one year of service you will be paid DA of Rs.1500/- and on completion of two years you will be getting a DA of Rs.3000/-.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty on 01.06.2005.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P.THEVANNOOR
DIRECTOR

Accepted

2/6/05

5/

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508



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SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/10/2198

27.10.2010.

Mr. Santhosh G.,
Sastha Nivas,
Koratty South P.O.,
THRISSUR - 680 308.

DOB:

Sir,

Sub: Offer of appointment.

Reference to your application and the interview you had with us, we have pleasure to offer you appointment as 'Associate Professor(Civil Engg.)' subject to the following conditions.

1. You will be paid a salary of Rs.44,000/- p.m. as below.

Scale of pay - 37400-1100-67000

Basic pay - Rs. 37,400.00

Personal Pay - Rs. 6,600.00

Rs 44,000.00

2. Your services are liable to be terminated with one month's notice on either side.
3. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
4. You have to report for duty on or before 15.11.2010.
5. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

LV
13/12

Received and accepted

9/12/2010

sj/



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623955, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/13/1652

31.07.2013.

Mr. Ratish Menon,
Nethiamadathil House,
Palaparambil Lane,
Punkunnam
Thrissur - 680002

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 06.07.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.85,000/- p.m as per details below:

Scale of Pay: 15600-450-39100

Basic Pay	-	Rs. 39,100.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 35,900.00
		<hr/>
		Rs.85,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

On production of Ph.D. Certificate you will be designated as Associate Professor and will be paid a total salary of Rs.1,15,000/- p.m.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 01.08.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Ratish Menon

Date : 31/7/2013



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/0483

04.03.2011.

Ms. Nandita Mohan,
L-106, Changampuzha Nagar,
South Kalamassery,
COCHIN - 682 033.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Civil Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below, subject to production of M.Tech. certificate.

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
Academic Grade Pay	-	Rs. 6,000.00
Personal Pay	-	Rs. 8,400.00
		<u>Rs.30,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

..... 2



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SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vanl.com

-: 2:-

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 01.06.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sjj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Nandita Mohan.

Date : 7-3-2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508
SSET/1/11/0960 11.05.2011.

Ms. Airin M.G.,
Mooliyanparambil Veedu,
Nalukettu P.O.,
KORATTY - 680 308.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Civil Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m. subject to production of M.Tech. certificate. Till then your salary will be Rs.24,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
Academic Grade Pay	-	Rs. 6,000.00
Personal Pay	-	Rs. 2,400.00
		<u>Rs.24,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

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SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484- 2450508

-: 2:-

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 01.07.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : AIRIN M. V.

Date : 18-5-2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/2562

21.12.2011.

Mr. Sandeep T.N.,
Thekkoott House,
Kathikudam P.O.,
Kakkad,
THRISSUR - 680 308.

DOB: 19.12.1982

DOJ: 01-03-2012

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.35,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,500.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs 8,500.00
		<hr/>
		Rs.35,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 3:-

DATE OF JOINING

Your expected date of joining will be 26.12.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

I WILL BE JOINING ON 01.03.2012 AND
HENCE MY DATE OF JOINING IS 01.03.2012

Signature:

Name : SANDEEP T.N.

Date : 13.01.2012



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/13/0956

08.05.2013.

Ms. Mareena George,
Geemangalam House,
Pacha Chekkidikadu P.O.,
Edathua,
ALLEPPEY.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 01.04.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00

Rs.26,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 03.06.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Nareena George

Date : 20/5/2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

SSET/1/13/0959

Website: scmsgroup.org

08.05.2013.

Ms. Aiswaria K.,
Janakiram, Kampuram,
P.O. West Hill,
CALICUT - 673 005.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 01.04.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00

		<u>Rs.26,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE

An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 24.06.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : AISWARIA K.

Date : 24/6/13



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/13/1850

29.08.2013.

Mr. Anand Raj,
Meleth Narayanceyam,
Kundanoor,
Maradu P.O.,
ERNAKULAM - 682 304.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 19.08.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,900/- p.m. subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of Pay: 15600-450-39100

Basic Pay	-	Rs. 15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00

Rs. 26,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

Website: scmsgroup.org

-: 2:-

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTON, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 01.09.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 

Name : Anand Raj

Date : 31/08/13



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/14/0020

03.01.2014.

Ms. Roshni K.R.,
Karamal House,
Koonammavu P.O.,
ERNAKULAM - 683 518.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 27.12.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 6,400.00
		<u>Rs.32,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623903 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 06.01.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS


A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 

Name : Roshni K. R.

Date : 06.01.2014



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

SSET/1/14/0023

Website: scmsgroup.org

03.01.2014.

Ms. Tenu Syriac,
34/1680 A-1, Thriveni House,
Chandrathil Road,
Edappally,
COCHIN - 682 024.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 19.08.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 6,400.00
		<u>Rs.32,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 06.01.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes,

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : TENNU SYRIAC

Date : 6/1/2014



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Website: scmsgroup.org

SSET/1/14/1617

29.07.2014.

Ms. Nidhi Murali,
Mudavommattathil House,
Kuthukuzhy Post,
Kothamangalam,
ERNAKULAM - 686691.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 25.07.2014, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00

Rs.26,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.08.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

5/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : NIDHI MURALI

Date : 29/7/14



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/14/2351

10.11.2014.

Ms. Geethu R. Babu,
"Ragasudha",
House No.15/1323, Pai Road,
Perumpadappu, Palluruthy,
COCHIN - 682 006.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 24.10.2014, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay	-	15600-450-39100
Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 6,600.00
		<u>Rs.32,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.12.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

8/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : GEETHU R. BABU

Date : 11-11-2014



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/I/15/0081

12.01.2015.

Ms. Lakshmi Priya,
Pranavam,
Panayida Lane, Punnakkal,
Elamakkara,
COCHIN - 682 026.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 08.01.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m. subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00
		<u>Rs.26,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 14.01.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes,

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

5/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : LAKSHMI PRIYA

Date : 13/1/15



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/15/0203

30.01.2015.

Ms. Tina Maria Sunny,
Paravara House,
Sahakarana Road,
Edappally P.O.,
COCHIN – 682 024.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 08.01.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 6,600.00
		<hr/>
		Rs.32,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 02.02.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

g/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : TINA MARIA SUNNY

Date : 02-02-2015



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/15/1273

26.06.2015.

Ms. Y.K. Remya,
'Karthika',
Manakkapadi, Karumaloor P.O.,
ERNAKULAM DIST. - 683 511.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 15.05.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00
		<hr/>
		Rs.26,000.00

*Thank
to 10/05/15*

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Style



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.07.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes,


For SCMS GROUP OF EDUCATIONAL INSTITUTIONS


A.K. KESAVA PILLAI
GROUP DIRECTOR

si/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 
Name : Y K REMYA
Date : 30-6-15

CAMPUS: VIDYA NAGAR, KARUKUTTY, ERNAKULAM-683582 PHONE: 0484-2450330, 2451907 FAX: 91-484-2450508
E-mail: sset@scmsgroup.org



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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
SSET/1/15/1485 Website: www.scmsgroup.org 24.07.2015.

Ms. Sreedevi Viswanath,
Akathuttu House,
Pulincunnoo P.O.,
ALAPPUZHA.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us today, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m. subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00
		<u>Rs.26,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 27.07.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SREEDevi VISHWANATH

Date : 27/07/2015



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Website: www.scmsgroup.org

SSET/1/15/1485

24.07.2015.

Ms. Annu Ann Jacob,
House No.30/78,
Petta Maradu Road,
Poonithura P.O.,
COCHIN - 682 317.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us today, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.31,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 4,800.00
		<u>Rs.31,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 27.07.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : ANNU ANN JACOB

Date : 27/07/2015



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Website: www.scmsgroup.org

SSET/1/15/1510

29.07.2015.

Ms. Anju Francis,
11F, Trinity Apartments, Castle,
Edappally,
COCHIN.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us today, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00
		<u>Rs.26,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 04.08.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:
Name : Anju Francis Kannikkatt
Date : 24-07-2015



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/15/2548

29.12.2015.

Ms. Annu Cherian,
Kallapurackal House,
Punnakunnam P.O., Pulinkunnu,
ALAPPUZHA - 688 504.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 22.12.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00
		<u>Rs.26,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.01.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

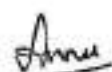
For SCMS GROUP OF EDUCATIONAL INSTITUTIONS


A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 

Name : ANNU CHERIAN

Date : 01-01-2016



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/16/0115

19.01.2016

Ms. Parvathy Krishnakumar,
B-2, Orchid Apartments,
Lotus Press Road,
N. Paravoor,
Ernakulam - 683513

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 15.01.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.31,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 4,800.00
		<u>Rs.31,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

DATE OF JOINING

Your expected date of joining will be 21.01.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

R.C. PILLAI
SR. GROUP DIRECTOR

gd/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Paavathy Krishnakumar

Date : 21/1/2016



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/16/0025

06.01.2016.

Ms. Lakshmi Nair,
Sarada Bhavan,
Othara P.O.,
THIRUVALLA - 689 546.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 22.12.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 3,800.00

		<u>Rs.30,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: www.scmsgroup.org

-: 2:-

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TRANSFER

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LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

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DECLARATIONS AND INFORMATION

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CONTACT INFORMATION

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be **21-01-2016**.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For **SCMS GROUP OF EDUCATIONAL INSTITUTIONS**

R.C. PILLAI
SR. GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : **Lakshmi Nair**

Date : **21-01-2016**



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/16/0274

11.02.2016.

Ms. Anitha Jacob,
Marottykudy House,
Anappara P.O.,
Devagiri,
ERNAKULAM- 683 581.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 15.01.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 3,800.00
		<u>Rs.30,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 15.02.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI
SR.GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : ANITHA JACOB

Date : 12-02-16



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org

SSET/1/16/1254

Website: www.scmsgroup.org

20.06.2016.

Ms. Chelsa Mariam,
Muthiyeli House,
Rayamangalam P.O.,
PERUMBAVOOR – 683 545.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 14.06.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00
		<hr/>
		Rs.26,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org

Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 22.06.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI
SR.GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : CHELSA MARIAM

Date : 22/06/2016



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/16/1252

20.06.2016.

Ms. Merin T. Saji,
Flat No.4, Majestic Apartments,
Vidhya Nagar Road, Near CUSAT,
KALAMASSERY.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 14.06.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00
		<u>Rs.26,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 22.06.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI
SR. GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

Date :

Mesin T Saji
22/06/2016



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/16/2025

19.10.2016.

Mr. Vishnu Sasidharan,
House No.XIX/92
Quarters Pipe Line Road,
Cochin University P.O.,
COCHIN - 682 022.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 17.10.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engineering)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 9,600.00
		<u>Rs.30,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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[Signature]
24/10/16

[Signature]



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 20.10.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI
SR. GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : VISHNU SAGIDHARAN

Date : 20/10/2016



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org

SSET/1/16/1253

Website: www.scmsgroup.org

20.06.2016.

Ms. Gayathri B.,
Thekkeettil House,
South Chittoor,
ERNAKULAM – 682 027.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 14.06.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00

		Rs.26,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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[Handwritten signature]
20/06/16



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 24.06.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI
SR.GROUP DIRECTOR

sj

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : **GAYATHRI B**

Date : **24.06.2016**



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/17/187

22.06.2017

Dr. Aswathy E.V.,
Erat House,
P.O. Chakkarappadam,
Perinjanam,
Thrissur - 680686

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 09.06.2017, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engineering)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.60,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs.33,600.00
		<u>Rs.60,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

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Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3 :-

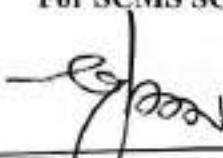
DATE OF JOINING

Your expected date of joining will be 03.07.2017.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY



PROF. P.C. PILLAI
SR. GROUP DIRECTOR

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

Date :



ASWATHY E.V

23/06/2017

gd


27/11/17



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CAMPUS: VIDYA NAGAR, KARUKUTTY, ERNAKULAM-683582 PHONE: 0484-2450330, 2451907 FAX: 91-484-2450508

SSET/1/17/226

E-mail: sset@scmsgroup.org Website: www.scmsgroup.org

03.07.2017

Ms. Praveena Gangadharan,
Thrayishath, MRWA 096,
Valummel Road, Mekkara,
Tripunithura.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 09.06.2017, we are pleased to confirm our offer of appointment to you as 'Associate Professor (Civil Engineering)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.65,000/- p.m as per details below during probation.

Scale of pay - 37400-1100-67000

Basic Pay	-	Rs. 37,400.00
AGP	-	Rs. 9,000.00
HRA	-	Rs. 4,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 12,800.00
		<u>Rs. 65,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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E-mail: sset@scmsgroup.org Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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E-mail: sset@scmsgroup.org Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 03.07.2017.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROF. P.C. PILLAI
SR. GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name Dr. Praveen Changanadharan

Date : 3/7/2017



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
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E-mail: sset@scmsgroup.org Website: www.scmsgroup.org

SSET/1/17/223

30.06.2017

Ms. Swathy Pushpan,
Payyappattu House,
Kurichikkara P.O.,
Thanikkudam,
Thrissur - 680028

Swathy
21/7/17

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 09.06.2017, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engineering)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs.11,600.00
		<hr/>
		Rs.32,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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E-mail: sset@scmsgroup.org Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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E-mail: sset@scmsgroup.org Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 04.07.2017.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.


For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROF. P.C. PILLAI
SR. GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 

Name :

Swathy Pushpan

Date :

04/07/2017



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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E-mail: sset@scmsgroup.org Website: www.scmsgroup.org

SSET/1/17/244

12.07.2017

Mr. Naveen Sudharsan,
Manimalaputhanpurayil,
Monippally P.O.,
Kottayam - 686636

DOB: 25.02.1991

DOT: 17-07-2017

E-code: 873

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 04.07.2017, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Civil Engineering)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 3,600.00
		<u>Rs.30,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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E-mail: sset@scmsgroup.org Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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CAMPUS: VIDYA NAGAR, KARUKUTTY, ERNAKULAM-683582 PHONE: 0484-2450330, 2451907 FAX: 91-484-2450508
E-mail: sset@scmsgroup.org Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 17.07.2017.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROF. P.C. PILLAI
SR. GROUP DIRECTOR

gd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Navneet Suckharsan

Date : 14/7/17



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
SSET/1/15/1556 Website: www.scmsgroup.org 05.08.2015.

Ms. Merin Mathew,
M.M.M.R. Cottage,
Areakeel House,
Mookkannoor P.O., Angamaly,
ERNAKULAM – 683 577.

Madam,

Sub: Offer of engagement as 'Research Associate'.

Reference to your application and subsequent interview you had with us on 24.07.2015, we are pleased to engage you as 'Research Associate' under the following conditions.

STIPEND

You shall be paid a monthly stipend of Rs.15,100/-(consolidated)during the period till the completion of your M.Tech. course and on satisfactory completion of M.Tech. course you will be taken on regular rolls on probation in the scale of pay of 15600-450-39100.

On submission of M.Tech. certificate you will be paid a total salary of Rs.30,000/- p.m.

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-; 2:-

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.09.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Merin Mathew

Date : 31/08/2015



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

CORPORATE OFFICE: MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI-682 033, INDIA

Phone: 91-484-2551427, 2551428, Fax: 91-484-2540482, E-mail: scms@vsnl.com

15.02.2005.

SSET/1/05/245

Mr. Vinod P.,
Orayampurath House,
P.O. Alagappa Nagar,
THRISSUR.

Sir,

Sub: Offer of appointment.
Ref: Your application dated 23.01.2005.

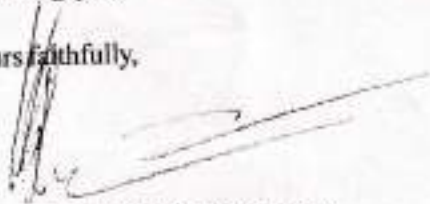
Further to the above and the subsequent discussions we had, we have pleasure to offer you appointment as 'Lecturer(Computer Science & Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a consolidated salary of Rs.12500/- p.m. during the period of probation.
3. On satisfactory completion of probation you will be confirmed in service and will be placed in an appropriate scale of pay.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You have to report for duty on 16.02.2005.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

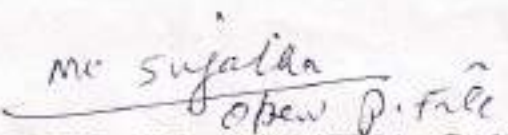
Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P.THEVANNOOR
DIRECTOR

sj/


AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, E-mail: scmaset@vsnl.net


NCC. 9/3/05



SCMS

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CORPORATE OFFICE: MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI-682 033, INDIA

Phone: 91-484-2551427, 2551428, Fax: 91-464-2540482, E-mail: scms@vsnl.com

SSET/1/04/1022

04.06.2004.

Ms. Sonal Ayyappan,
Unniathi,
Azhoor,
PATHANAMTHITTA - 689 645.

Madam,

Sub: Offer of appointment
Ref: Your application.

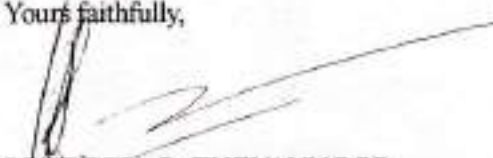
Further to the above and the subsequent discussions we had on 7th April, 2004 at SCMS, Cochin, we have pleasure to offer you appointment as 'Lecturer(Computer Science)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid a D.A. of Rs.3000/- from the date of completion of two years in the scale of pay.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report at 9 AM on 07.06.2004 at our College at Karukutty.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P. THEVANNOOR
DIRECTOR

sj/

Accepted
Sonal
05/06/04

Sufathu
Open P-File
AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, E-mail: scmsset@vsnl.net



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Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/06/1580

13.10.2006.

Ms. Deepa K.,
Sathyam,
Kausalya Nagar,
Deshabhimani Road,
COCHIN - 26.

Madam,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us on 11.10.2006, we have pleasure to offer you appointment as 'Asst. Professor(MCA)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.12,000/- p.m. in the scale of pay of Rs.12000-420-18300.
3. You will also be paid Rs.6,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty as early as possible, not later than 01.11.2006.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADEEP P THEVANNOOR
DIRECTOR

8/

Accepted
16/10/06
(Deepa-k)



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

CORPORATE OFFICE: MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI-682 033, INDIA

Phone: 91-484-2551427, 2551428, Fax: 91-484-2540482, E-mail: scms@vsnl.com

DIRECTOR

PRADEEP P. THEVANNOOR

M. Com., MBA (USA)

SSET/1/04/024

4.01.2005.

Ms. Dhanya K.A.
Vilakathuparambil House
Poolani, Meloor P.O.
Chalakudy.

Madam,

Sub: Offer of appointment.

Ref: Interview on 4.01.2005

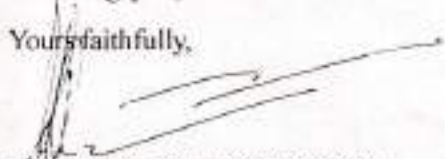
Further to the above and the subsequent discussions we had, we have pleasure to offer you appointment as 'Lecturer(Computer Science & Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid a D.A. of Rs.3000/- from the date of completion of two years in service.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty at the earliest, not later than 10th January 2005.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P. THEVANNOOR
DIRECTOR

accepted
[Signature]
15-1-05
DHANYA K.A.

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, E-mail: scmsset@vsnl.net



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/07/0947

31.05.2007.

Ms. Gayathry S. Warriar,
58, 2nd Floor,
Santhi Nagar,
South Kalamassery,
ERNAKULAM DIST.

S
For
27/6

Madam,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us on 30.05.2007, we have pleasure to offer you appointment as 'Lecturer(Computer Science)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty on 02.07.2007.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADEEP P.THEVANNOOR
DIRECTOR

sj/

Received by
Gayathry



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

CORPORATE OFFICE: SCMS NEW CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.net

SSET/1/05/1132

30.07.2005.

Ms. Nisha S. Raj,
Nisha Bhavan,
Mathilbhagam,
Thiruvalla P.O.,
PATHANAMTHITTA.

Madam,

Sub: Offer of appointment as Lecturer
Ref: Your application for employment.

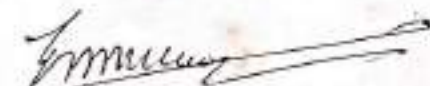
Further to the above and the interview you had with us, we have pleasure to offer you appointment subject to conditions given below:

1. This offer is for a contract appointment as Lecturer ((Computer Science & Engg.)
2. The period of contract will be six months from the date of joining.
3. You will be paid a consolidated monthly remuneration of Rs.8000/-.
4. Please note that this contract can be terminated without notice.
5. You will be governed generally by the rules and regulations applicable to the faculty members except where specifically prescribed differently.
6. You have to report for duty on 01.08.2005.
7. At the time of joining you have to produce certificates in support of age, qualification and experience.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P. THEVANNOOR
DIRECTOR

sj/

Accepted Nisha.S.Raj
Nisha

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484- 2450508



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/07/0051

05.01.2007.

Ms. Josna Philomina,
Elavunkal House,
Popular Road,
Vaduthala,
COCHIN - 682 023.

Madam,

Sub: Offer of appointment.

Ref: Your application.



Further to the above and the interview you had with us on 03.01.2007, we have pleasure to offer you appointment as 'Lecturer(Computer Science & Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to join duty as early as possible, but not later than 30 days from the date of this offer.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed on or before 12.01.2007 in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADEEP P.THEVANNOOR
DIRECTOR

sj/



Josna Philomina
8/1/07

Received on 2/2/07



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

10.08.2007.

SSET/1/07/1371

Ms. Susmi Jacob,
Thannipoothiyil,
Thalanadu P.O.,
KOTTAYAM - 686 580.

Madam,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us today, we have pleasure to offer you appointment as 'Lecturer(Computer Science & Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will be eligible for DA at 50% of the basic salary. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You may join duty on 13th August, 2007.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


A.K. KESAVA PILLAI
GROUP DIRECTOR

Accepted
Susmi



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/07/1714

28.09.2007.

Ms. Diana P.G. Percy,
'Angel Villa',
Keezhkolla, Amaravila,
Vattavila P.O.,
TRIVANDRUM - 695 132.

Madam,

Sub: Offer of appointment.

Ref: Your application.

Further to the above and the interview you had with us today, we have pleasure to offer you appointment as 'Lecturer(Computer Science & Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will be eligible for DA at 50% of the basic salary. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You may join duty on 15.10.2007.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/07/2164

17.12.2007.

Ms. Arshey M.,
Sree Vihar, Vidya Nagar Road,
Cochin University P.O.,
COCHIN - 682 022.

Madam,

Sub: Offer of appointment.

Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer(Computer Science & Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.16,000/- p.m. as below.

Scale of pay - 8000-275-13500

Basic pay	-	Rs. 9,100.00
DA	-	Rs. 4,550.00
Personal Pay	-	Rs. 2,350.00
		<u>Rs 16,000.00</u>

3. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You may join duty as early as possible, not later than two weeks from the date of this order.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

*Accepted
Will join on Jan 21st or as
early as possible as
requested.
Arshey M*

To

SCMS School of Engg and Technology
SCMS Campus, Prathap Nagar,
Muttom, Aluva

Kind Attn: Mr. A. K. Kesava Pillai, Group Director

Sub: Offer of appointment from SCMS as Lecturer(CS&E)
Ref: Your letter No. SSET/1/07/2164 dated 17th Dec 2007

Dear Sir,

The offer of appointment as Lecturer (Computer Science and Engineering) has been gratefully received by me on 24th Dec 2007.

2. I am glad to be part of the well acclaimed SCMS family and **I hereby accept your offer vide the reference above for the subject post**. As stipulated in your offer, I am attaching the copy of the offer letter duly signed by me in token of my acceptance of the terms and conditions mentioned in the reference.

3. I would like to join your reputed institution at the earliest. But let me bring into your kind notice that I am currently working with the Bangalore Centre of Hewlett-Packard (HP), an MNC. As per the terms and conditions of the employment with HP, I need to give at least one month notice period prior to my resignation from HP. I presume in spite of this condition, I would be able to expedite my resignation formalities with HP and **would be able to join SCMS at the earliest only by 21st January 2008.**

4. I would now appeal to you to kindly consider my request for extending the joining date and allow me to enter into duty by 21st January 2008.

5. I would also request you to kindly acknowledge my acceptance of the offer and also my request for extending the joining date.

Thanking you,

Yours truly,

Cochin-22
27th Dec 2007

Arshey.M
Sreevihar
Vidyanagar Road
Cochin University P.O
Cochin-682022, Kerala.
Email: arshi_sm85@yahoo.co.in
Mobile: 09946060615

Copy to:
1. Mr. N.C George (Vice Chairman)
2. Mr. Pradeep P Thevannoör (Director)

S
This is OK as per
she has submitted to join on
21st Jan. 2008
27/12/07



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/07/2162

17.12.2007.

Ms. Bini Oomman,
Puthenpuramannil,
Madanthamon,
Naranammozhy P.O., Ranni,
PATHANAMTHITTA.

Madam,

Sub: Offer of appointment.

Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer(Computer Science & Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.17,000/- p.m. as below.

Scale of pay	-	8000-275-13500	
Basic pay	-		Rs. 9,100.00
DA	-		Rs. 4,550.00
Personal Pay	-		Rs. 3,350.00
			Rs 17,000.00
3. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You may join within 30 days from the date of this order.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

With reference the telephonic discussion with Subbl. Channarayana I will assume the job on

26th January 2008

- 4 JAN 2008

PRATHAP NAGAR
COCHIN-683 106

NCG

*31/12/07.
(Bini Oomman)*

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508

Website: scmsgroup.org

*S
For CV file
4/1/08*



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, 2451907

SSET/1/03/974

June 5, 2003.

Ms. Sindhya K. Nambiar,
Karunalayam,
Pullalikara Road,
N.A.D. P.O.,
ALUVA - 683 563.

Madam,

Sub: Offer of appointment as Faculty.
Ref: Your application for employment.

Further to the above and the interview you had with us, we have pleasure to offer you appointment subject to conditions given below:

1. This offer is for a contract appointment as Lecturer(Computer Science & Engineering).
2. The period of contract will be upto 31st March, 2004 from the date of joining.
3. There will be a mid-term review of performance at the end of six months and if found that performance is not satisfactory there will be immediate termination of contract.
4. You will be paid a consolidated monthly remuneration of Rs.7000/-.
5. Please note that this contract can be terminated with one month's notice.
6. In order to ensure uninterrupted teaching for the benefit of students we expect you not to ask for relief during a semester period.
7. You will be governed generally by the rules and regulations applicable to the faculty members except where specifically prescribed differently.
8. Date of joining will be intimated separately.
9. At the time of joining you have to produce certificates in support of age, qualification and experience.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADDEEP P. THEVANNOOR
DIRECTOR

S/

Received

Sindhya K. Nambiar
19/6/03

To Rev P. K. K.

14/6/03

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CORPORATE OFFICE: MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI-682 033, INDIA

Phone: 91-484-2556315/2558502, 2551427, Fax: 91-484-2540482, E-mail: scms@vsnl.com



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/08/0893

02.06.2008.

Ms. Remya S
Vallikkandathil House,
Konthuruthy
Thevara - P.O.,
KOCHI - 682013.

Madam,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as Lecturer - Grade II (Computer science Engg.) subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.16,000/- p.m. as below.

Scale of pay	-	8000-275-13500	
Basic pay	-		Rs. 8000.00
DA	-		Rs. 4000.00
Personal Pay	-		Rs. 4000.00
			<u>Rs 16,000.00</u>

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You may join duty on 09.06.2008.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


A.K. KESAVA PILLAI
GROUP DIRECTOR

Received on 6/6/2008

Note : Please contact Prof. M. Madhavan, Principal - SSET (Contact No : 0484- 2450507) immediately after receiving this order.



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/08/0894

02.06.2008.

Ms. Viji Gopal
Vipanchika,
Near Radio Junction
Perumpuzha - P.O.,
KOLLAM - 691504.

Madam,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as Lecturer - Grade I (Computer science Engg.) subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.20,000/- p.m. as below.

Scale of pay	-	8000-275-13500	
Basic pay	-		Rs. 12000.00
DA	-		Rs. 6000.00
Personal Pay	-		Rs. 2000.00
			<u>Rs. 20,000.00</u>

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You may join duty before 01.07.2008.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

Accepted

16/6/08
Viji Gopal

Note : Please contact Prof. M. Madhavan, Principal - SSET (Contact No : 0484 - 2450507) immediately after receiving this order.

g/



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508

SSET/1/11/0966

11.05.2011.

Ms. Litty Koshy,
Muckeranathu House
Thumpamon P.O.,
PATHANAMTHITTA.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Computer Science & Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
Academic Grade Pay	-	Rs. 6,000.00
Personal Pay	-	Rs. 4,400.00
		<u>Rs.26,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

Website: scmsgroup.org



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SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 01.06.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : LITTY KASHY

Date : 01.06.2011



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/0967

11.05.2011.

Ms. Neenu Sebastian,
Amprayil House,
Bharananganam P.O.,
KOTTAYAM – 686 578.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Computer Science & Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.24,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
Academic Grade Pay	-	Rs. 6,000.00
Personal Pay	-	Rs. 2,400.00
		<hr/>
		Rs.24,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

..... 2



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 01.06.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

Date :

Neenu
Neenu Sebastian
26.05.2011



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/1316

25.06.2011

Ms. Blessy Antony,
Velutheappilly House,
Parappuram P.O.,
Kanjoor-683593
Ernakulam Dist.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Computer Science)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.24,000/- p.m. as per details below:

Scale of pay	-	15600-450-39100
Basic pay	-	Rs.15,600.00
Academic Grade Pay	-	Rs. 6,000.00
Personal Pay	-	Rs. 2,400.00
		<u>Rs.24,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

..... 2



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508

-: 2:-

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period or your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 27.06.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

gd/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : BLESSY ANTONY

Date : 27.06.2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/2120

14.10.2011.

Ms. Jency Rena N.M.,
W/o. Mr. Amazon C.T.,
Chittilappilly House,
Thalakottukara Post, Kechery,
THRISSUR - 680 501.

DOB: 07.06.1985

DOJ: 17.10.2011

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Computer Science & Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 6,400.00

		Rs.32,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 3:-

DATE OF JOINING

Your expected date of joining will be 17.10.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : JENCY RENA N.M

Date : 17.10.2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/14/2473

27.11.2014.

Ms. Deepasree Varma,
Sreenilayam, PNRA 032,
Pottachal Nagar,
Changampuzha Nagar P.O.,
S. KALAMASSERY.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent discussions you had with us on 26.11.2014, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Computer Science & Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay	-	15600-450-39100
Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 6,600.00
		<u>Rs.32,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of two months from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.12.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

9/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : DEEPASREE VARMA.P

Date : 28/11/14



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106

Phone: 91-484-2623803, 2623604, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/2566

21.12.2011.

Ms. Nimmi K.,
Nimmi Nivas,
P.O. Feroke,
CALICUT - 673 631.

DOB: 11/11/1986
DOJ: 02/1/2012

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Computer Science & Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs 4,400.00

		Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@venl.com

-: 3:-

DATE OF JOINING

Your expected date of joining will be 26.12.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Nimmi.k.

Date : 26/12/2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

SSET/1/12/1173

22.05.2012.

Mr. Varun G. Menon,
Souparnika House,
Elambakapilly P.O.,
Perumbavoor,
ERNAKULAM - 683 544.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Computer Science & Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs 4,400.00

		Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-; 2;-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 3 :-

DATE OF JOINING

Your expected date of joining will be 04.06.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR
sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : VARUN G. MENON

Date : 23/5/12



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/12/1356

15.06.2012.

Ms. Shilpa P.C.,
'Chithralayam',
Valuchira, Vadackal P.O.,
ALAPPUZHA - 688 003.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Computer Science & Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,500.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 3,500.00
		<hr/>
		Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.06.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.


For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 
Name : SHILPA P.C
Date : 18/06/2012



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
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SSET/1/12/1355

15.06.2012.

Ms. Rosebell Paul,
Kiriyanthan House,
Nayarambalam,
ERNAKULAM - 682 509.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Computer Science & Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.17,400.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 4,600.00

Rs.32,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.06.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Mr. Rosebell Paul

Date : 18th June 2012



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

SSET/1/12/1476

29.06.2012.

Ms. Binu John,
Baby Villa,
South Street,
Narakkal - 682 505,
ERNAKULAM DIST.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Computer Science & Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,500.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 3,500.00

Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 02.07.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR
sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : BINU JOHN

Date : 30.06.2012



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/13/1199

07.06.2013.

Ms. Soniya Jose,
Parakkal House,
Thynothil Road,
Smruthi Lane,
ALWAYE - 683 101.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 29.05.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Computer Science & Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.36,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.30,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,500.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 3,500.00

Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 24.06.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SONIYA JOSE

Date : 7/6/13



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/13/1225

10.06.2013.

Ms. Asha S.,
Makkattil House,
Kunnappilly P.O.,
Chalakudy,
THRISSUR - 680 311.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 29.05.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Computer Science & Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.35,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.30,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,050.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 3,950.00
		<u>Rs.30,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 24.06.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : ASHA S

Date : 10-06-2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/13/1418

02.07.2013.

Ms. Sreeja Rajesh,
12B, SI Kingsway Point,
Opp. Changampuzha Park,
Edappally,
COCHIN - 682 024.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 29.05.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Computer Science & Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.37,500/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.18,750.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 8,750.00
		<u>Rs.37,500.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 03.07.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SREEJA RAJESH

Date : 2/7/2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

CORPORATE OFFICE: SCMS NEW CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.net

SSET/1/05/483

12.04.2005.

Prof. Sahadevan R.,
"SURABHI", TC 39/1625,
Kesavan Nair Road,
Poojappura,
TRIVANDRUM - 695 012.

Dear Sir,

Sub: Offer of Appointment as Professor.
Ref: Interview on 11.04.2005.

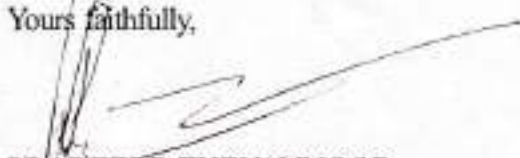
With reference to the above, we have pleasure to offer you appointment as Professor and Head of the Dept. of Electronics & Communication Engineering in our College. This offer is subject to the following conditions:

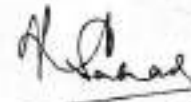
1. You will be paid a consolidated monthly salary of Rs.25,000/- (Rupees Twenty five thousand only).
2. The contract is initially for a period of two years and is renewable by mutual consent.
3. You have to be in charge of the Placement Cell. For this additional responsibility you will be paid Rs.5000/- p.m.
3. The originals of your qualification and experience certificates shall be produced at the time of joining.
4. Please note that this contract can be terminated by either party by giving one month's notice.
5. You will be governed by the rules and regulations applicable to the faculty members of the College.
6. We expect you to report by early June 2005; exact date can be fixed later.

Please return the duplicate copy of this order duly signed before 25th of April, 2005 in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P. THEVANNOOR
DIRECTOR


19.4.05


AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/07/2122

11.12.2007.

Mr. Sunil Jacob,
Thekkattil,
Akshaya Nagar - 41,
Kadappakada,
KOLLAM - 691 008.

Sir,

Sub: Offer of appointment as 'Asst. Professor (Electronics & Communication)'
Ref: Your application and the interview.

With reference to the above we have pleasure to offer you appointment as 'Asst. Professor (Electronics & Communication Engg.)'. This offer is subject to the following terms and conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.23,000/- p.m. as below.

Scale of pay - 12000-420-18300

Basic pay	-	Rs.13,680.00
DA	-	Rs 6,840.00
Personal Pay	-	Rs. 2,480.00
		<u>Rs 23,000.00</u>

3. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. As per our service rules any faculty member/employee can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You may join duty as discussed; please indicate the specific date on which you propose to report for duty.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

Sj/

Accepted
16-01-2008

NCC



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/I/06/1094

20.07.2006.

Ms. Anandhi V.,
W/o. Mr. P.R. Goparaj(POAF),
NIAT/AE Faculty,
INS Garuda,
Naval Base,
COCHIN - 682 004.

Madam,

Sub: Offer of appointment. ,
Ref: Your application.

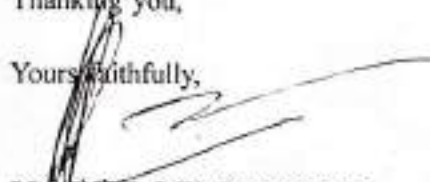
Further to the above and the interview you had with us today, we have pleasure to offer you appointment as 'Asst. Professor(Electronics & Communication)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.12,000/- p.m. in the scale of pay of Rs.12000-420-18300.
3. You will also be paid Rs.6,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty on 07.08.2006.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

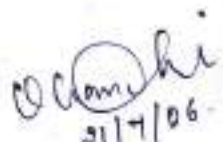
Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P. THEVANNOOR
DIRECTOR

8/


21/7/06
(ANANDHI. V)

NLG

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484- 2450508

Website: scmsgroup.org



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SCHOOL OF ENGINEERING & TECHNOLOGY

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VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, 2451907

SSET/1/03/599

04.04.2003.

Mr. Sabu G. Panicker,
T.C.26/2048, Tutors Lane,
Statue,
TRIVANDRUM - 695 001.

Dear Sir,

Sub: Offer of Appointment as Asst. Professor.

Ref: Your application and discussions at our Corporate Office.

With reference to the above and the discussions we had with you at our Corporate Office at Kalamassery, Cochin, we have pleasure to offer you appointment as Asst. Professor (Electronics & Communication) in our Engineering College. This offer is subject to the following conditions:

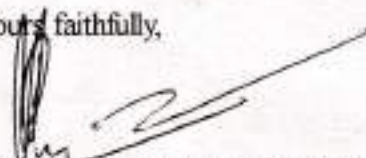
1. You will be paid a consolidated monthly salary of Rs. 14,000/- (Rupees Fourteen thousand only).
2. This offer is on contract for a period of two years, renewable by mutual agreement.
3. The originals of your qualification and experience certificates shall be produced at the time of joining.
4. Please note that this contract can be terminated by either party by giving one month's notice.
5. You will be governed by the rules and regulations applicable to the faculty members of the College.

You will be required to join duty in June 2003; exact date will be intimated later.

Please return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P. THEVANNOOR
DIRECTOR

sj/

To his File

*Accepting the above
offer.*

Sabu G. Panicker
10.04.2003
(Sabu G. Panicker)

~~AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM~~

CORPORATE OFFICE: MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI-682 033, INDIA

Phone: 91-484-2556315/2558502, 2551427, Fax: 91-484-2540482, E-mail: scms@vsnl.com



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SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI-682 033, INDIA

Phone: 91-484-2558502/2551304, Fax: 91-484-2540482, E-mail: scms@vsnl.com

SSET/1/04/128

04.01.2004.

Ms. Vrinda Gopal T.,
Nandanam,
Cheranellloor Road,
South Chittoor,
COCHIN - 682 017.

Madam,

Sub: Offer of appointment as Faculty.

Ref: Your application for employment.


Further to the above and the interview you had with us on 03.01.2004, we have pleasure to offer you appointment as Lecturer (Electronics & Communication) on contract. This offer is subject to the following terms and conditions.

1. This contract is valid for a period of one year from the date of joining.
2. You will be paid a consolidated monthly remuneration of Rs.7000/-.
3. If your performance during the period of contract is satisfactory you will be considered for a permanent post on probation for one year.
4. Please note that this contract can be terminated with one month's notice on either side.
5. In order to ensure uninterrupted teaching for the benefit of students we expect you not to ask for relief during a semester period.
6. You will be governed generally by the rules and regulations applicable to the full time faculty members except where specifically prescribed differently.
7. You are required to join immediately.
8. At the time of joining you have to produce original certificates in support of age, qualification and experience.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.


Thanking you,

Yours faithfully,


PRADEEP P. THEVANNOOR
DIRECTOR

sj/

Received


30/01/04

VRINDA. V. GOPAL.T

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, 2451907



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SSET/1/07/2123

10.12.2007.

Ms. Saira Joseph,
Thekkattil,
Akshaya Nagar - 41,
Kadappakada,
KOLLAM - 691 008.

Madam,

Sub: Offer of appointment as 'Lecturer(Electronics & Communication)'.
Ref: Your application and the interview.

With reference to the above we have pleasure to offer you appointment as 'Lecturer(Electronics & Communication Engg)'. This offer is subject to the following terms and conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.19,000/- p.m. as below.

Scale of pay - 8000-275-13500

Basic pay	-	Rs. 9,100.00
DA	-	Rs. 4,550.00
Personal Pay	-	Rs. 5,350.00
		<u>Rs 19,000.00</u>

3. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. As per our service rules any faculty member/employee can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You may join duty as discussed; please indicate the specific date on which you propose to report for duty.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

Accepted.

2/2/08



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

CORPORATE OFFICE: SCMS NEW CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.net

SSET/1/05/667

17.05.2005.

Ms. Praveena S. Kammath,
XL/5546, Kamath Lane,
T D Road,
Ernakulam,
COCHIN - 682 035.

Madam,

Sub: Offer of appointment.

Ref: Your application and interview on 13.05.2005.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as Lecturer(Electronics & Communication) subject to the following conditions.

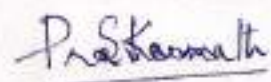
1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. On completion of one year of service you will be paid DA of Rs.1500/- and on completion of two years you will be getting a DA of Rs.3000/-.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty on 01.06.2005.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed before 25th of May in token of your acceptance of the terms and conditions.

Thanking you,

Yours Faithfully,

PRADEEP P.THEVANNOOR
DIRECTOR


(Praveena S. Kammath)

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.net

SSET/1/05/1906

13.12.2005.

Ms. B. Deepa,
Edavazhikkal House,
Aroor P.O.,
Cherthala(Via),
ALAPPUZHA - 688 534.

Madam,

Sub: Offer of appointment.

Ref: Your application and interview on 07.11.2005.

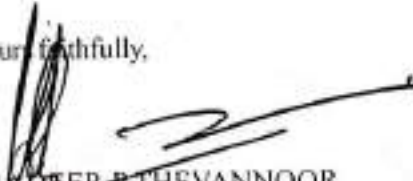
Further to the above, we have pleasure to offer you appointment as 'Lecturer(Electronics & Communication Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to join duty as early as possible, but not later than 30 days from the date of this offer.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P. THEVANNOOR
DIRECTOR

sf/

Accepted

B. Deepa
15/12/05
[B. DEEPA]

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

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SSET/1/06/1097

20.07.2006.

Ms. Nithya M.,
TC 24/1072,
W&C Hospital Road,
Thycaud,
TRIVANDRUM - 14.

Madam,

Sub: Offer of appointment.

Ref: Your application.

Further to the above and the interview you had with us today, we have pleasure to offer you appointment as 'Lecturer(Electronics & Communication Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8000/- p.m. in the scale of pay of Rs.8000-275-13500. On producing M.E. certificate you will be entitled for two increments.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty on 01.08.2006.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADEEP P. THEVANNOOR
DIRECTOR

Terms & Conditions Accepted

Nithya

N.C.G

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508

Website: scmsgroup.org



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SSET/1/06/1096

20.07.2006.

Ms. Mary Nisha Alexander,
H.No.10/1442, South Tamaraparambu,
FORT COCHIN.

Madam,

Sub: Offer of appointment.

Ref: Your application.

Further to the above and the interview you had with us today, we have pleasure to offer you appointment as 'Lecturer(Electronics & Communication Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty on 01.08.2006.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADEEP P.THEVANNOOR
DIRECTOR

sj/

Accepted

M. Nisha Alexander
21/7/06

Mary Nisha Alexander

NCC



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SSET/1/07/0020

03.01.2007.

Ms. Retty George,
Poothara House,
Prasanth Nagar,
Nethaji Road,
ALUVA.

Madam,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us on 02.01.2007, we have pleasure to offer you appointment as 'Lecturer(Electronics & Communication Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty not later than 22nd January, 2007.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADEEP P. THEVANNOOR
DIRECTOR


RETTY GEORGE

NC-6

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484- 2450508

Website: scmsgroup.org



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SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

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SSET/1/07/2201

21.12.2007.

Ms. Sreeja K.A.,
Keedeth Sreejas,
Desom P.O.,
Kunnumpuram,
ALUVA - 683 103.

Madam,

Sub: Offer of appointment.

Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer(Electronics & Communication Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.14,000/- p.m. as below.

Scale of pay - 8000-275-13500

Basic pay	-	Rs. 8,550.00
DA	-	Rs 4,275.00
Personal Pay	-	Rs. 1,175.00
		<u>Rs 14,000.00</u>

3. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You may join duty as early as possible, not later than 2nd week of January, 2008.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

Accepted
Sreeja K.A.
14/1/08

N.C.G.



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

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SSET/1/10/1087

29.05.2010.

Ms.Remya M.R.,
'Sandhya',
Asari Lane, Karikkamury,
COCHIN - 682 011.

Madam,

Sub: Offer of appointment.

Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Asst. Professor(Electronics & Communication Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.21,600/- p.m. as below.

Scale of pay - 15600-450-39100

Basic pay - Rs. 15,600.00

AGP - Rs. 6,000.00

Rs 21,600.00

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You are expected to join duty by 01.06.2010.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

Received and accepted the offer.
19.6.10
1/6/10



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SSET/1/10/1784

31/07/2010

Ms. Akhila P.R,
Kizhavana Apartments,
31/1308C Sahakarana Road,
Jawahar Nagar
Vyttila

Madam,

**Sub: Offer of appointment
Ref: Your application**

With reference to the above and the interview you had with us, we have pleasure to offer you appointment as 'Asst. Professor (Electronics and Communication Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.30,000/- p.m. as below
Scale of pay - 15600-450-39100

Basic Pay	-	Rs. 15,600.00
AGP	-	Rs. 6,000.00
PP	-	Rs. 8,400.00
		<hr/>
		Rs. 30,000.00

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You are expected to join duty on 02.08.2010.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

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SSET/1/10/1833

26.08.2010.

Mr. Vinoj P.G.,
Parambaloth House,
Malipuram P.O.,
Karthedom,
COCHIN - 682 511.

DOB: 28.04.1982

Sir,

Sub: Offer of appointment.

Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Asst. Professor(Electronics & Communication Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.32,000/- p.m. as below.

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
Personal Pay	-	Rs. 10,400.00

Rs 32,000.00

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You have to report for duty on 02.09.2010.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

20/9



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

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SSET/1/11/0972

11.05.2011.

Ms. Hazel Elsa John,
Vattaparayil House,
Vazhithala P.O., Thodupuzha,
IDUKKI - 685 583.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Electronics & Communication Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.24,000/- p.m. as per details below:

Scale of pay	-	15600-450-39100
Basic pay	-	Rs.15,600.00
Academic Grade Pay	-	Rs. 6,000.00
Personal Pay	-	Rs. 2,400.00
		<u>Rs.24,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

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SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 01.06.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : HAZEL ELSA JOHN

Date : 01-06-2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/2567

21.12.2011.

Ms. Lekshmi Nair M.,
T1, Gold Phase,
St. James Road,
Thycoodam,
VYTTILA.

DOB: 8/8/1987
DOJ: 02/01/2012

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electronics & Communication Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs 6,400.00

		Rs.32,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 3:-

DATE OF JOINING

Your expected date of joining will be 26.12.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Lekshmi Nair M

Date : 26/12/11



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484- 2450508

SSET/1/12/1351

15.06.2012.

Mr. Jerry Kuriakose,
Koothamattathil,
Kozhipilly P.O.,
Kothamangalam – 686 691.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electronics & Communication Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,500.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 3,500.00

Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

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CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS

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CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.06.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : JERRY KURIAKOSE

Date : 18/06/2012



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/13/2386

14.11.2013.

Ms. Uma N.,
Thanal,
Cherupilly Road,
Off Azad Road, Kaloor,
COCHIN.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 25.10.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electronics & Communication Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.33,000/- p.m as per details below:

Scale of pay	-	15600-450-39100
Basic pay	-	Rs.16,050.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 6,950.00
		<u>Rs.33,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

- On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

DATE OF JOINING

Your expected date of joining will be 02.12.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:
Name : Uma N
Date : 21-11-2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

SSET/1/14/1099

Website: scmsgroup.org

27.05.2014.

Ms. Devika A.K.,
Kadavath House,
Kadavath Road,
N. Paravur – 683 513.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 21.05.2014, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electronics & Communication Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,050.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 5,950.00

Rs.32,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

Website: scmsgroup.org

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 02.06.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : DEVIKAR K

Date : 29/05/14



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/14/1101

27.05.2014.

Ms. Parvathi R.,
'Pearl Villa',
Muthu Veedu Chandra Sadhanam,
Nanthiattukunnam,
N. Paravur - 683 513.

DOB: 17-09-1988

DOJ: 16-06-2014

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 21.05.2014, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electronics & Communication Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,050.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 5,950.00

Rs.32,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 16.06.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : PARVATHI R

Date : 4-6-2014



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

Website: scmsgroup.org

SSET/1/14/1258

12.06.2014.

Ms. Ann Varghese,
Flat No.10B1, Tower - 2,
Manjooran Orchid Meadow,
Kusumagiri P.O.,
Athani, Kakkanad,
COCHIN - 682 030.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 21.05.2014, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electronics & Communication Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.30,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,500.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 3,500.00
		<u>Rs.30,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 23.06.2014..

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS,

A.K. KESAVA PILLAI
GROUP DIRECTOR

gd/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : ANN VARGHESE

Date : 16.6.14



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/15/1267

25.06.2015.

Ms. Mary Catherine V.G.,
6/275, Pallichanparambil House,
ANGAMALY - 683 572.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 16.06.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electronics & Communication Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay	-	15600-450-39100
Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 5,800.00
		<u>Rs.32,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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10/6/15

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.07.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

Date :

Mary Catherine

29/06/2015



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/15/1266

25.06.2015.

Ms. Parvathy M.,
Sree Padmam, Pallikkunnu,
Asokapuram P.O.,
ALUVA – 683 101.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 16.06.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electronics & Communication Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay	-	15600-450-39100
Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 5,800.00
		<u>Rs.32,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.07.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.


For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:  26/06/2015

Name : PARVATHY.M

Date : 26-06-2015



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/15/1265

25.06.2015.

Ms. Prathibha N. Pillai,
"Chethana",
Green Park Colony,
Thodupuzha(West),
IDUKKI 685 584.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 16.06.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electronics & Communication Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.35,000/- p.m as per details below:

Scale of pay	-	15600-450-39100
Basic pay	-	Rs.16,500.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 7,900.00
		<u>Rs.35,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.07.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Prathibha N Pillai

Date : 26-06-2015



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/15/1481

24.07.2015.

Ms. Meenu I. Chandran,
Meenkrishna (H),
Azad Road, Kaloor,
COCHIN - 682 017.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 16.06.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electronics and Communication Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00
		<u>Rs.26,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 27.07.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : MEENU I CHANDRAN

Date : 24-07-2015



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/16/1262

20.06.2016.

Ms. Tini Susan Abraham,
Dreams, XIX/102,
Enchakkal, Maradu,
KOCHI - 682 304.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 14.06.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electronics & Communication Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m as per details below:

Scale of pay	-	15600-450-39100
Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 5,800.00
		<u>Rs.32,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

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Website: www.scmsgroup.org

-: 3:-

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 22.06.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI
SR.GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : TINI SUSAN ABRAHAM

Date : 22-06-2016



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/16/1556

03.08.2016.

Ms. Arathy Varghese,
Puthussery House,
Near Basilica Church,
Angamaly P.O.,
PIN - 683 572.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 27.07.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Electronics & Communication Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 3,800.00
		<hr/>
		Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

.....3.



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Website: www.scmsgroup.org

-: 3:-

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 04.08.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI
SR.GROUP DIRECTOR

s/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : ARATHY VARGHESE

Date : 04-08-2016



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SSET/1/10/0646

30.03.2010.

Prof. M.L. Paul,
Mundanmany House,
Nedupadam Lane,
Angamaly South P.O.,
ERNAKULAM - 683 573.

Sir,

Sub: Offer of appointment as 'Professor and Head
of the Dept.(Electrical Engg.)'

Ref: Your application.

Further to the above and the discussions you had with us, we have pleasure to offer you appointment as 'Professor and Head of the Dept.(Electrical Engg.)' subject to the following terms and conditions.

1. The appointment is for a period of two years.
2. During the first year you will be paid a total consolidated salary of Rs.45,000/- p.m. On completion of the first year of service you will be eligible for an increase of Rs.5,000/- in your remuneration.
3. Your service is renewable for further periods by mutual consent.
4. Your services can be terminated by either party with a notice of one month.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You are expected to join duty on 01.06.2010.
7. At the time of joining you have to produce certificates in support of age, qualification and experience.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions and confirm date of joining.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

19/4/10

Received and accepted the offer

M. Paul
19.4.2010



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Promoted by: PRATHAP FOUNDATION FOR EDUCATION & TRAINING

VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-450330

DIRECTOR

Dr. G. P. C. NAYAR

SSET/1/01/1455

21.12.2001.

Ms. Deepa S.
No.78, Santhinagar,
South Kalamassery,
Cochin - 683 104.

Dear Madam,

Sub: Offer of Appointment as Lecturer

Ref: Your application for job and the interview you had with us.

With reference to the above we have pleasure to offer you appointment as 'Lecturer' (Electrical & Electronics) subject to the following terms and conditions.

1. You will be on probation for a period of one year from the date of joining duty. On successful completion of probation you will be confirmed.
2. You will be paid a starting basic pay of Rs. 8,000/- in the scale of pay of Rs.8000 - 275 - 13500.
3. You will be governed by the rules and regulations applicable to faculty members of the college.
4. The originals of your qualification and experience certificates shall be deposited with us at the time of joining.
5. Management reserves the right to terminate your services without notice during probation and with three months notice after confirmation or in lieu of notice 3 months salary. If you want to leave the service you can do so with 3 months notice.

Please return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

You are expected to join duty on any day before 1st January 2002.

Thanking you,

Yours faithfully,

DR. G.P.C. NAYAR
DIRECTOR



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508

SSET/1/05/1877

07.12.2005.

Ms. Remya R. Nair,
R.V. Nivas,
Pothujanam Lane,
Kumarapuram, Medical College P.O.,
TRIVANDRUM - 695 011.

Madam,

Sub: Offer of appointment.

Ref: Your application and interview on 06.12.2005.

Further to the above, we have pleasure to offer you appointment as 'Lecturer(Electrical & Electronics Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty on 19.12.2005.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed not later than 12.12.2005 in token of your acceptance of the terms and conditions.

Thanking you,

Yours Faithfully,


PRADEEP P.THEVANNOOR
DIRECTOR

sj

*Accepted
Reg. No.
12/12/2005*

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

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SSET/1/07/0054

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

05.01.2007.

Ms. Divya Nath K.,
G-9, T.C.C. Main Colony,
Udyogamandal,
ERNAKULAM DIST.

Madam,

Sub: Offer of appointment.

Ref: Your application.

Further to the above and the interview you had with us on 03.01.2007, we have pleasure to offer you appointment as 'Lecturer(Electrical & Electronics Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500. You will also be eligible for two increments on your basic salary subject to producing proof of your M.Tech. Degree.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to join duty not later than 20th February, 2007.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed on or before 12.01.2007 in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADEEP P. THEVANNOOR
DIRECTOR

g/

Accepted
(Divya Nath k)

NCG

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Website: scmsgroup.org



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SSET/1/07/1169

12.07.2007.

Ms. Jayalakshmi S.,
Neelakanta Nivas,
Kothala P.O.,
Pampady,
KOTTAYAM - 686 502.

Madam,

Sub: Offer of appointment.

Ref: Your application.

Further to the above and the interview you had with us on 11.07.2007, we have pleasure to offer you appointment as 'Lecturer(Electrical & Electronics Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500. You will also be eligible for two increments on your basic salary subject to producing proof of your M.E. Degree.
3. You will be eligible for DA at 50% of the basic salary. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You may join duty as early as possible, not later than 1st August, 2007.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

2/

NCC



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SSET/1/07/1915

31.10.2007.

Ms. Beena Puthillath,
D-8, Shri Hari Apartments,
Fort P.O.,
Thripunithura,
ERNAKULAM - 682 301.

Madam,

Sub: Offer of appointment.

Ref: Your application.

Further to the above and the interview you had with us today, we have pleasure to offer you appointment as 'Lecturer(Electrical & Electronics Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will be eligible for DA at 50% of the basic salary. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. As agreed, you may join duty on 05.11.2007.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

Accepted

31/10/07

BEENA PUTHILLATH

sj/

NSG

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

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Website: scmsgroup.org



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SSET/1/08/0904

02.06.2008.

Ms. Shareena Gaffoor
Vadakkennunnakkaveliyil House,
Eramalloor P.O
Cherthala
Alappuzha (Dist) - 688537

Madam,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as Lecturer - Grade I (Electrical) subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.20,000/- p.m. as below.

Scale of pay - 8000-275-13500

Basic pay	-	Rs. 12000.00
DA	-	Rs. 6000.00
Personal Pay	-	Rs. 2000.00
		<hr/>
		Rs. 20,000.00

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You may join duty before 01.07.2008.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

Shareena Gaffoor

Note: Please contact Prof. M. Madhavan, Principal - SSET (Contact No: 0484-2450507) immediately after receiving this order.



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SSET/1/09/1282

17.07.2009.

Ms. Lekshmi Babu,
Harimangalathu Savidham,
Krishnapuram P.O.,
KAYAMKULAM - 690 533.

Madam,

Sub: Offer of appointment.

Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer(Electrical & Electronics Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.18,000/- p.m. as below.

Scale of pay - 8000-275-13500

Basic pay	-	Rs. 8,000.00
DA	-	Rs. 4,000.00
HRA	-	Rs. 2,000.00
Transport Allowance	-	Rs. 1,000.00
Personal Pay	-	Rs. 3,000.00
		<u>Rs 18,000.00</u>

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You have to report for duty on 20.07.2009.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


K. KESAVA PILLAI
GROUP DIRECTOR
sj/





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SSET/1/10/1730

10/08/2010

Mr. Sreesyam Divakaran,
Veluthakkil House, Kiliyal,
Cheramangalam P.O.
Via Melarcode,
Palakkad Dist.

Sir,

Sub: Offer of appointment

Ref: Your application

With reference to the above and the interview you had with us, we have pleasure to offer you appointment as 'Asst. Professor (Electrical Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.24,000/- p.m. as below
Scale of pay - 15600-450-39100

Basic Pay	- Rs. 15,600.00
AGP	- Rs. 6,000.00
PP	- Rs. 2,400.00

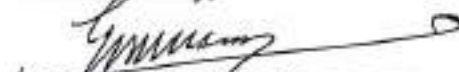
Rs. 24,000.00

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You are expected to join duty on 11.08.2010.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


A.K. KESAVA PILLAI
GROUP DIRECTOR



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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SSET/1/12/1219

28.05.2012.

Mr. Varun Jose J.M.,
Maliakal Pullan House,
Main Road, Near St. James Hospital,
CHALAKUDY - 680 307.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electrical & Electronics Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs 6,400.00
		<u>Rs.32,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

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-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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-: 3:-

DATE OF JOINING

Your expected date of joining will be 04.06.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes,

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : VARUN JOSE J.M.

Date : 29/05/12.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

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SSET/1/12/1475

29.06.2012.

Ms. Lakshmi C.R.,
"Syamandhakam",
Nelluvelil Road, South Chittoor,
COCHIN - 682 027.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electrical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.24,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 1,400.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00

		<u>Rs.24,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



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-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 02.07.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : LAKSHMI C.R.

Date : 30.06.2012



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/12/0002

01.01.2013.

Ms. Priya Venugopal,
Chandrathil House,
Mannam P.O.,
North Parur,
ERNAKULAM – 683 520.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 21.12.2012 we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electrical & Electronics Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.37,500/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.17,400.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs.10,100.00

Rs.37,500.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 02.01.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sf/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : PRIYA VENUGOPAL

Date : 02-01-2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/13/1080

22.05.2013.

Mr. Jerry Joseph Jose,
Pakkallil Josons Vihar,
H.B.32, K.K.P. Nagar,
U.C. College P.O.,
ALUVA - 683 102.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 17.05.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electrical & Electronics Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.33,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,500.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 6,500.00
		<u>Rs.33,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Phone: 91-484-2623803, 2623804, 2623865, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 03.06.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : JERRY JOSEPH JOSE

Date : 27-05-2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/13/1147

31.05.2013.

Ms. Deepthi Antony,
Alappattu House,
Sanathanam Ward,
ALAPPUZHA - 688 001.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 17.05.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electrical & Electronics Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00

Rs.26,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 24.06.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : DEEPTHI ANTONY

Date : 12-06-2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

Website: scmsgroup.org

SSET/1/14/1095

27.05.2014.

Ms. Midhu Paulson,
Karuparambil House,
Angamaly,
ERNAKULAM.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 21.05.2014, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electrical & Electronics Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.35,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,050.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 8,950.00
		<hr/>
		Rs.35,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 02.06.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : MIDHU PAULSON

Date : 27.05.2014



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

Website: scmsgroup.org

SSET/1/14/1104

27.05.2014.

Ms. Nicy Xavier,
Chakkathra Puthussery House,
T.B. Road,
ANGAMALY - 683 572.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 21.05.2014, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electrical & Electronics Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00

Rs.26,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 23.06.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

NICY XAVIER

Date :

12 / 6 / 2014



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
SSE17/15/1172 Website: www.scmsgroup.org 11.06.2015.

Ms. Jenifer Elizabeth J.,
Chakiyath House,
Cable Nagar, Karukutty P.O.,
ANGAMALY.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 15.05.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electrical & Electronics Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay	-	15600-450-39100
Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 3,800.00
		<u>Rs.30,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 15.06.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : JENIFER ELIZABETH J

Date : 15.06.2015



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/16/0116

19.01.2016

Ms. Sheril Skaria,
Elengical House,
Byelane-4,
Old Desom Road,
Thottakkattukara, Aluva - 683108

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 15.01.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electrical and Electronics Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 3,800.00
		<u>Rs.30,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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-: 3:-

DATE OF JOINING

Your expected date of joining will be 21.01.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

P.C. PILLAI
SR. GROUP DIRECTOR

gdl

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SHERIL SKARIA

Date : 21/01/2016



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Website: www.scmsgroup.org

SSET/1/16/1260

20.06.2016.

Ms. Shaema Lizbeth Mathew,
Kallupurakal, Swan Valley,
Karavatta Kurishu,
Mulanthuruthy,
ERNAKULAM.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 14.06.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electrical & Electronics Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 3,800.00
		<u>Rs.30,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Website: www.scmsgroup.org

-: 3 :-

DATE OF JOINING

Your expected date of joining will be 22.06.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI
SR.GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SHAEMA LIZBETH MATHEW

Date : 22.06.2016



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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SSET/1/16/1261

Website: www.scmsgroup.org

20.06.2016.

Ms. Reenu Bose,
Victoria - 4,
Jairaj Summit,
Jairaj Valley, Padamugal,
ERNAKULAM.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 14.06.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Electrical & Electronics Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 3,800.00
		<u>Rs.30,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org

Website: www.scmsgroup.org

-: 3:-

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 22.06.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI
SR.GROUP DIRECTOR

3/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Reenu Bose.

Date : 22.06.2016.

SSET/1/02/1841/1920

16.12.2002.

Prof. M. Madhavan,
Flat No.201
Nandini Garden, Fort,
Trivandrum - 695 023.

Dear Sir,

Sub: Offer of appointment as Principal,
Ref: Our discussion in the Office of the Director on 14.12.2002.

Further to the above we have pleasure to offer you appointment as Principal of our Engineering College. This offer is subject to the following conditions.

1. This contract of appointment is for a period of one year from the date of joining; however, the contract can be ~~removed~~ ^{renewed} for further period on mutual agreement.
2. You will be paid a monthly consolidated salary of Rs.20,000/-
3. We will provide local transport to pick up and drop you from/to the nearest railway ^{Station}
4. You will be governed by the rules and regulations of SSET and Prathap Foundation for Education and Training.
5. Please note that this contract can be terminated by giving three months' notice or in lieu of that three months' salary to the other party.
6. You have to produce certificates in proof of age, qualification and experience at the time of joining duty.
7. As discussed and agreed at the time of our meeting at Cochin on 14.12.2002 you are expected to join duty on Monday 3rd February 2003.
8. kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


DR. G.P.C. NAYAR
CHAIRMAN
SCMS GROUP OF EDUCATIONAL INSTITUTIONS

msi/



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, 2451907

CHAIRMAN

DR. G. P. C. NAYAR

B.SC., B.JLM., PGDBA, MBA & Ph.D. (USA)

SSET/1/04/300

26.02.2004.

Dr. E.M.Somasekharan Nair,
Professor,
Dept. of Ship Technology,
Cochin University of Science & Technology,
COCHIN- 22.

Dear Sir,

Sub: Offer of Appointment as Professor.
Ref: Your application dated 16.02.2004.

With reference to the above and the discussions we had with you on 20.02.2004 at our Corporate Office at Kalamassery, Cochin, we have pleasure to offer you appointment as Professor and Head of the Dept. of Mechanical Engineering in our Engineering College. This offer is subject to the following conditions:

1. You will be paid a consolidated monthly salary of Rs.20,000/-.
2. The contract is initially for a period of one year and is renewable by mutual consent.
3. The originals of your qualification and experience certificates shall be produced at the time of joining.
4. Please note that this contract can be terminated by either party by giving one month's notice.
5. You will be governed by the rules and regulations applicable to the faculty members of the College.
6. As agreed during discussions we expect you to join duty sometime in May 2004; exact date to be fixed in due course.

Please return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

DR. G.P.C. NAYAR
CHAIRMAN

3/

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CORPORATE OFFICE: MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI-682 033, INDIA

Phone: 91-484-2558315/2558502, 2551427, Fax: 91-484-2540482, E-mail: scms@vsnl.com



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI - 682 033, INDIA
Phone: 91-484-556315/558502/543854, Fax: 91-484-540482/555293, E-mail: scms@vsnl.com

DIRECTOR

Dr. G. P. C. NAYAR

SET/1/01/731

05.06.2001

Mr. Praveensal C.J.,
Chungath House,
Cheruvaloor P.O.,
CHALAKUDY 680 321.

Dear Sir,

Sub: Offer of Appointment as Lecturer
Ref: Your application for job and the interview you had with us.

With reference to the above we have pleasure to offer you appointment as 'Lecturer' (Mech. Engg.) subject to the following terms and conditions.


1. You will be on probation for a period of one year from the date of joining duty. On successful completion of probation you will be confirmed.
2. You will be paid a starting basic pay of Rs. 8,000/- in the scale of pay of Rs. 8000 - 275 - 13500.
3. You will be governed by the rules and regulations applicable to faculty members of the college.
4. The originals of your qualification and experience certificates shall be deposited with us at the time of joining.
5. Management reserves the right to terminate your services without notice during probation and with three months notice after confirmation or in lieu of notice 3 months salary. If you want to leave the service you can do so with 3 months notice.
6. Please note that this offer of appointment is subject to approval of the Engineering College by the All India Council for Technical Education.

Please return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

The date of joining, which will depend on the approvals from the concerned authorities, will be intimated to you in due course.

Thanking you,

Yours faithfully,


DR. G.P.C. NAYAR
DIRECTOR



PRAVEENSAL C.J.

205-16.16.2001



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/14/2642

29.12.2014.

Mr. Venu P.,
Maya Bhavan,
Kalappattu Lane,
Toll Gate, Edappally P.O.,
ERNAKULAM.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to the discussions you had with us on 28.11.2014 we are pleased to confirm our offer of appointment to you as 'Associate Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.70,000/- p.m as per details below from the date of joining.

Scale of pay - 37400-1100-67000

Basic pay	-	Rs.42,900.00
HRA	-	Rs. 3,500.00
Children's Edu. Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs.22,600.00
		<hr/>
		Rs.70,000.00

On production of proof of Ph.D. thesis submission your salary will be revised to **Rs.85,000/- p.m.** and on submission of Ph.D. Certificate you will be designated as **Professor** and salary will be revised to **Rs.1,25,000/- p.m.**

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

As per our service rules the services of any staff member can be terminated with one month's notice or one month's salary in lieu of notice period on either side. However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice.

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Website: www.scmsgroup.org

-: 2:-

The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.01.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

g/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature: 

Name : Venu P

Date : 29/12/2014



SCMS

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Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/07/2038

23.11.2007.

Mr. R. Mahesh Rengaraj,
3/47, Sindhu Bhavan,
Pipe Line Road,
Thrikkakara Post,
COCHIN - 21.

Sir,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Asst. Professor (Mechanical Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.29,000/- p.m. as below.

Scale of pay - 12000-420-18300

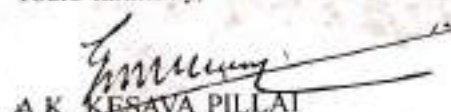
Basic pay	-	Rs.14,100.00
DA	-	Rs 7,050.00
Personal Pay	-	Rs. 7,850.00
		<u>Rs 29,000.00</u>

3. You will be eligible for DA at 50% of the basic salary. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty sometime during first week of January, 2008.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


A.K. KESAVA PILLAI
GROUP DIRECTOR

s/



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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/13/0074

10.01.2013.

Dr. Sheeja Janardhanan,
Vattaparambath House,
Padiyam P.O.,
Anthikad,
THRISSUR - 680 641.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent telephonic interview you had with us, we are pleased to confirm our offer of appointment to you as 'Associate Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.1,16,100/- p.m as per details below:

Scale of pay - 37400-1100-67000

Basic Pay	-	Rs. 44,000.00
AGP	-	Rs. 9,000.00
HRA	-	Rs. 4,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 58,100.00

Rs.1,16,100.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

As per our service rules the services of any staff member can be terminated with one month's notice or one month's salary in lieu of notice period on either side.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.07.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Dr. SHEEJA JANARDHANA

Date : 28th JANUARY 2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

CORPORATE OFFICE: MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI-682 033, INDIA

Phone: 91-484-2551427, 2551428, Fax: 91-484-2540482, E-mail: scms@vsnl.com

SSET/1/04/2210

13.12.2004.

Mr. K.C. Mathew,
Kalloparampil,
Thengode P.O.,
COCHIN - 682 021.

Sir,

Sub: Offer of appointment as Associate Professor(Mechanical Engg.)

Ref: Your application dated 09.03.2004.

Further to the above and the subsequent discussions we had at SCMS, Cochin, we have pleasure to offer you appointment as 'Associate Professor(Mechanical Engg.)' subject to the following conditions.

1. You will be on contract for a period of four months from 15th of December 2004 to 15th of April 2005 and the contract can be renewed by mutual consent.
2. You will be paid a consolidated monthly remuneration of Rs.10,000/-.
3. This contract can be terminated with one month's notice on either side.
4. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
5. As agreed you have to report for duty on 15.12.2004.
6. At the time of joining you have to produce certificates in support of age, qualification and experience.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADDEEP P. THEVANNOOR
DIRECTOR

sj/

Accepted

14th Dec 2004

AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, E-mail: scmsset@vsnl.net



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/06/1160

29.07.2006.

Mr. Sijo M.T.,
S/o. Mr. M.L. Timothy,
Muthipeedika House,
Pallikulam Road,
THRISSUR - I.

Sir,

Sub: Offer of appointment.

Ref: Your application.

Further to the above and the interview you had with us today, we have pleasure to offer you appointment as 'Lecturer(Mechanical Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty on 01.08.2006.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADHEEP P. THEVANNOOR
DIRECTOR

sj/

Sijo M.T. accepted
Sijo M.T.

N.C.G.

CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484- 2450508

Website: scmsgroup.org



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SSET/1/07/1174

12.07.2007.

Mr. Manoj Jose Kalathil,
Kalathil House,
Nethaji Road,
ALWAYE - 683 101.

Sir,

Sub: Offer of appointment.
Ref: Your application.

Further to the above and the interview you had with us on 11.07.2007, we have pleasure to offer you appointment as 'Lecturer(Mechanical Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will be eligible for DA at 50% of the basic salary. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You may join duty as early as possible, not later than 1st August, 2007.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/



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SCHOOL OF ENGINEERING & TECHNOLOGY

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CAMPUS: VIDYA NAGAR, PALISSERY, KARUKUTTY, COCHIN-683 582, PHONE: 0484-2450330, 2451907, FAX: 91-484-2450508

SSET/1/07/1173

12.07.2007.

Mr. Francis Thomas,
House No.70,
Udaya Nagar,
Kaloor.,
COCHIN - 17.

Sir,

Sub: Offer of appointment.

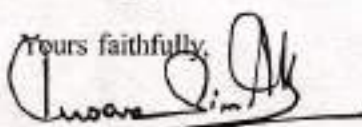
Ref: Your application.

Further to the above and the interview you had with us 11.07.2007, we have pleasure to offer you appointment as 'Lecturer(Mechanical Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8,000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will be eligible for DA at 50% of the basic salary. On completion of one year service and subject to confirmation you will be eligible for DA at 65% and on completion of two years the DA applicable will be 75% of basic salary.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You may join duty as early as possible, not later than 1st August, 2007.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

HCG



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/08/1596

29.09.2008.

Mr. Jose Sheril D'cotha,
"STANROSE",
Near Anglo Indian School,
Vaduthala,
COCHIN - 682 023.

Sir,

Sub: Offer of appointment.

Ref: Your application.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as Lecturer(Mechanical Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.18,000/- p.m. as below.

Scale of pay - 8000-275-13500

Basic pay	-	Rs. 9,100.00
DA	-	Rs. 4,550.00
HRA	-	Rs. 2,000.00
Transport Allowance	-	Rs. 1,000.00
Personal Pay	-	Rs. 1,350.00
		<u>Rs 18,000.00</u>

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You have to report for duty on 06.10..2008.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

Received
29/09/08



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SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/10/2362

17.12.2010.

Mr. Nikhil Asok N.,
Sreeragam,
Manjali, Mannam P.O.,
N. Paravur,
ERNAKULAM - 683 520.

Sir,

Sub: Offer of appointment.

Reference to your application and the interview you had with us, we have pleasure to offer you appointment as 'Asst. Professor(Mechanical Engg.)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a salary of Rs.24,000/- p.m. as below.

Scale of pay	-	15600-450-39100
Basic pay	-	Rs. 15,600.00
Academic Grade Pay	-	Rs. 6,000.00
Personal Pay	-	Rs. 2,400.00
		<u>Rs 24,000.00</u>

3. On satisfactory completion of probation you will be confirmed in service.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
6. You have to report for duty on 27.12.2010.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

Received and Accepted
the offer

Nikhil Asok N.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/0940

10.06.2011.

Mr. Rakesh A.,
Anurag House,
Pallamthuruth Road,
Kacheripady, North Paravur,
ERNAKULAM.

DOR

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
Academic Grade Pay	-	Rs. 6,000.00
Personal Pay	-	Rs. 4,400.00

		Rs.26,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 13.06.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

Date :

Rakesh A

13-6-2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

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SSET/1/11/1625

30.07.2011.

Mr. Jenson Joseph E.,
C-203, Mutthampalayam Housing Unit – I,
Rangampalayam P.O.,
Erode,
TAMIL NADU – 638 009.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.37,450/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.17,400.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs.10,050.00
		<hr/>
		Rs.37,450.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.08.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR
sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

Date :

JENSON JOSEPH . E
1/08/2011.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/1626

30.07.2011.

Mr. Sam Joshy,
Pynadath House,
Nayathode P.O.,
Ankamaly,
ERNAKULAM - 683 572.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.35,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,950.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 8,050.00
		<u>Rs.35,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



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-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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- 3 -

DATE OF JOINING

Your expected date of joining will be 01.08.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SAM JOSHY

Date : 01/08/2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/2289

05.11.2011.

Ms. Vidya Chandran,
Eranadath 'Aiswarya',
Perumbillisery, Cherpu,
THRISSUR.

DOB: 19/01/1982
DOJ: 09/11/2011

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.35,450/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.17,400.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 8,050.00
		<hr/>
		Rs.35,450.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

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-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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-: 3:-

DATE OF JOINING

Your expected date of joining will be 09.11.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Vidya Chandran

Date : 09/11/2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

SSET/1/12/1749

30.07.2012.

Mr. Noel Joseph Gomez,
'Gomez Villa',
High Court Road,
Opp. Kerala High Court, Ernakulam,
COCHIN - 682 031.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us 18.05.2012, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 400.00

Rs.26,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



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-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 13.08.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR
sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : NOEL JOSEPH GOMEZ

Date : 31- JUL-2012



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

SSET/1/12/1750

30.07.2012.

Mr. Sajith E.,
"Athira",
Amrutha Nagar, Palakkad Road,
Koduvayur,
PALAKKAD - 678 501.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us 30.05.2012, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.24,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 1,400.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00

Rs.24,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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-: 3:-

DATE OF JOINING

Your expected date of joining will be 13.08.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SAJITH E

Date : 31/07/2012



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
SSE17/12/2207 Website: scmsgroup.org 01.10.2012.

Mr Jithin Karunan M.P.,
Malayamparambath "Karthika",
P.O. Ariyallur,
MALAPPURAM – 676 312.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 01.10.2012, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.33,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 7,400.00
		<hr/>
		Rs.33,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

You will also discharge the role functions of 'Resident Tutor' and will be eligible for free bachelor accommodation in the college hostel.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3 :-

DATE OF JOINING

Your expected date of joining will be 05.10.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

g/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Jithin Kauran M.P

Date : 5/10/2012



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
SSET/1/12/2611 Website: scmsgroup.org 30.11.2012.

Mr. Vishnu H.,
'Panchajanya',
Kotta P.O.,
(Via) Karakkad,
PATHANAMTHITTA - 689 504.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 15.11.2012, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.24,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 1,400.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00

		Rs.24,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3 :-

DATE OF JOINING

Your expected date of joining will be 03.12.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : VISHNU.H

Date : 03/12/22



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/13/0953

08.05.2013.

Mr. R. Sujith,
Vrindavanam,
Poredom P.O.,
Chadayamangalam - 691 534,
KOLLAM.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 01.04.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.32,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 600.00

Rs.26,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 10.06.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : R. SUJITH

Date : 3/06/2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

Website: scmsgroup.org

SSET/1/14/0021

03.01.2014.

Mr. Bichu Raj,
Rajagiri, Althara,
Sreekariyam P.O.,
TRIVANDRUM - 695 017.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 15.11.2012, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.33,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,050.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 6,950.00
		<u>Rs.33,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 06.01.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : BICHU RAJ

Date : 06/1/2014



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

Website: scmsgroup.org

SSET/1/14/0207

27.01.2014.

Mr. Sanju A.C.,
Indheevaram,
Elamakkara P.O.,
COCHIN - 682 026

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 24.01.2014, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.33,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,050.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 6,950.00
		<u>Rs.33,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 02.06.2014.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SANJU A.C

Date : 28/1/2014



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/15/2509

21.12.2015.

Mr. Balu R. Nair,
Plot No.67(HB),
Panampilly Nagar,
COCHIN - 682 036.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 19.08.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.35,000/- p.m as per details below:

Scale of pay	-	15600-450-39100
Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 8,800.00
		<u>Rs.35,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.01.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

BALU R NAIR

Date :

21/12/2015



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Accredited by NAAC, Affiliated to APJ Abdul Kalam Technological University, Kerala and Approved by AICTE, Govt. of India
An ISO 9001:2015 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2628000 E-mail: scms@scmsgroup.org

Website: www.scmsgroup.org

SSET/1/11/0638

29.03.2011..

Mr. Sanoj Varghese,
Padayattil House,
Koratty East P.O.,
THRISSUR – 680 308.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Mechanical Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m subject to production of M.Tech. certificate. Till then your salary will be Rs.26,000/- p.m. as per details below:

Scale of pay	-	15600-450-39100
Basic pay	-	Rs.15,600.00
Academic Grade Pay	-	Rs. 6,000.00
Personal Pay	-	Rs. 4,400.00
		<hr/>
		Rs.26,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Accredited by NAAC, Affiliated to APJ Abdul Kalam Technological University, Kerala and Approved by AICTE, Govt. of India
An ISO 9001:2015 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2628000 E-mail: scms@scmsgroup.org

Website: www.scmsgroup.org

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 01.06.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

Date :



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org

SSET/1/16/1257

Website: www.scmsgroup.org

20.06.2016.

Ms. Leya Miriam Kurian,
Vazhakala House,
Thrikothamangalam,
KOTTAYAM – 686 011.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 14.06.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mechanical Engg)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.15,600.00
AGP	-	Rs. 6,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 3,800.00
		<hr/>
		Rs.30,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Safe



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org
-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 22.06.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI
SR.GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Leya Miriam Kurian

Date : 22/06/2016



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to APJ Abdul Kalam Technological University, Kerala and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106.

Phone: 91-484-2623803 (30 Lines) / 2628000 • E-mail: scms@scmsgroup.org

Website: www.scmsgroup.org

SSET/1/19/249

07.08.2019

Dr. Ajith Krishnan R.,
'Rohini', Kothayoor,
Vaniyamkulam,
Palakkad - 679522.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 03.07.2019, we are pleased to confirm our offer of appointment to you as 'Asst. Professor - Mechanical Engineering'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.55,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
AGP	-	Rs. 8,000.00
HRA	-	Rs. 3,000.00
TA	-	Rs. 1,600.00
Children's Edu.Allowance	-	Rs. 200.00
Personal Pay	-	Rs.26,600.00
		<u>Rs.55,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2/



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

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Phone: 91-484-2623803 (30 Lines) / 2628000 • E-mail: scms@scmsgroup.org

Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) / 2628000 • E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 08.08.2019.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes,

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

DR. RADHA P. THEVANNOOR
REGISTRAR & GROUP DIRECTOR

10

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Ajith Krishnan.R

Date : 08/08/2019


SSET/155/02/

01.11.2002.

ORDER

Prof. Dr. J.K. John has joined SSET as Professor and Head of the Dept. of Maths. He will hold charge of the post of Principal with effect from 01.11.2002.

Dr. N.K. Varghese will hand over charge to Prof. Dr. John. Dr. Varghese will be Professor and Head of the Dept. of Mechanical Engineering with effect from 01.11.2002.


11/11/02
DR. G.P.C. NAYAR
CHAIRMAN
SCMS GROUP OF EDUCATIONAL INSTITUTIONS.

negative
Place one copy each
in the P. File of
Dr. Varghese
Dr. John
wcb
11/11/02



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI - 682 033, INDIA
Phone: 91-484-556315/558502/543854, Fax: 91-484-540482/555293, E-mail: scms@vsnl.com

SET/1/01/1111

24.09.2001.

Ms. Mini Tom,
Plot No.32,
Mavelipuram Colony,
KAKKANAD - 682 030.

Dear Madam,

Sub: Offer of Appointment as Lecturer
Ref: Your application for job and the interview you had with us.

With reference to the above we have pleasure to offer you appointment as 'Lecturer' (Mathematics) subject to the following terms and conditions.

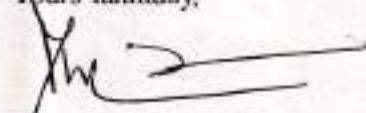
1. You will be on probation for a period of one year from the date of joining duty. On successful completion of probation you will be confirmed.
2. You will be paid a starting basic pay of Rs. 8,000/- in the scale of pay of Rs.8000 - 275 - 13500.
3. You will be required to work in the Computer Science Engg. Department/computer laboratory, if necessary, as directed by the authorities.
4. You will be governed by the rules and regulations applicable to faculty members of the college.
5. The originals of your qualification and experience certificates shall be deposited with us at the time of joining.
6. Management reserves the right to terminate your services without notice during probation and with three months notice after confirmation or in lieu of notice 3 months salary. If you want to leave the service you can do so with 3 months notice.
7. Please note that this offer of appointment is subject to approval of the Engineering College by the All India Council for Technical Education.


Please return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

The date of joining, which will depend on the approvals from the concerned authorities, will be intimated to you in due course.

Thanking you,

Yours faithfully,


DR. G.P.C. NAYAR
DIRECTOR

MINI TOM

25/09/2001



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

VIDYA NAGAR, PALISSERY, KARUKUTTY, ERNAKULAM-683 582, PHONE: 0484-2450330, 2451907

SSET/1/03/1405

August 21, 2003.

Ms. Sreelekha B.,
PPN 2/2, Nandanam,
Opp. Anjali Auditorium,
Vadackal P.O., Kalarcode,
ALAPPUZHA - 3.

Madam,

Sub: Offer of appointment as Faculty.
Ref: Your application for employment.

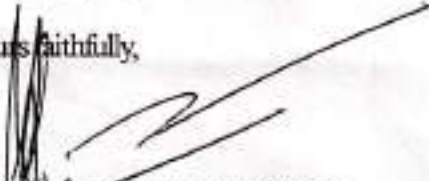
Further to the above and the interview you had with us, we have pleasure to offer you appointment subject to conditions given below:

1. This offer is for a contract appointment as Lecturer(Maths).
2. The period of contract will be upto 31st March, 2004 from the date of joining.
3. You will be paid a consolidated monthly remuneration of Rs. 7000/-.
4. Please note that this contract can be terminated with one month's notice.
5. In order to ensure uninterrupted teaching for the benefit of students we expect you not to ask for relief during a semester period.
6. You will be governed generally by the rules and regulations applicable to the faculty members except where specifically prescribed differently.
7. You have to report for duty on 01.09.2003.
8. At the time of joining you have to produce certificates in support of age, qualification and experience.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,


PRADEEP P. THEVANNOOR
DIRECTOR

sf/

Received the order

Sreelekha-B



AFFILIATED TO MAHATMA GANDHI UNIVERSITY, KOTTAYAM

CORPORATE OFFICE: MANAGEMENT HOUSE, S. KALAMASSERY, KOCHI-682 033, INDIA

Phone: 91-484-2558315/2558502, 2551427, Fax: 91-484-2540482, E-mail: scms@vsnl.com

SSET/1/05/1300

18.08.2005.

Ms. Surya K.A.,
Kattazhath Madom,
Panangad,
Kumbalam,
COCHIN - 682 506.

Madam,

Sub: Offer of appointment.

Ref: Your application and interview on 18.08.2005.

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer(Mathematics)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a basic salary of Rs.8000/- p.m. in the scale of pay of Rs.8000-275-13500.
3. You will also be paid Rs.4,000/- towards DA per mensem.
4. On satisfactory completion of probation you will be confirmed in service.
5. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side.
6. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
7. You have to report for duty on 29th August, 2005.
8. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

PRADEEP P.THEVANNOOR
DIRECTOR

9/

Ms. S. Surya
yes
18/8/05



SCMS

SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/08/1020

24.06.2008.

Ms. Reshma K. Benoy,
36/2127, Melangoth House,
Sahradaya Lane,
Kaloore P.O.,
COCHIN - 17.

Madam,

Sub: Offer of appointment as Lecturer II
Ref: Your application,

Further to the above and the interview you had with us, we have pleasure to offer you appointment as 'Lecturer II (Mathematics)' subject to the following conditions.

1. You will be on probation for a period of one year from the date of joining.
2. You will be paid a total salary of Rs.16,000/- p.m. as below.

Scale of pay	-	8000-275-13500	
Basic pay	-		Rs. 8,000.00
DA	-		Rs. 4,000.00
Personal Pay	-		Rs. 4,000.00
			<u>Rs 16,000.00</u>

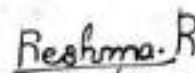
3. On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.
4. Your services are liable to be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation.
5. You will be governed by the rules and regulations applicable to faculty members of SCMS School of Engineering & Technology.
8. You have to report for duty on 1st July, 2008.
7. At the time of joining you have to produce certificates in support of age, qualification and experience and deposit the same with us.

Kindly return the duplicate copy of this order duly signed in token of your acceptance of the terms and conditions.

Thanking you,

Yours faithfully,

A.K. KESAVA PILLAI
GROUP DIRECTOR


24/06/08





SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/1368

01.07.2011

Ms. Nuja M. Unnikrishnan,
37/2791-Maanaattil, Uthradam
Vyloppilly Bye-Lane 2
Azad Road, Kaloore, Kochi - 17

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mathematics)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.21,600/- p.m as per details below:

Scale of pay	-	15600-450-39100	
Basic pay	-		Rs.16,500.00
HRA	-		Rs. 3,000.00
Edu. All.	-		Rs. 200.00
TA	-		Rs. 800.00
Personal Pay	-		Rs. 1,100.00
			<u>Rs.21,600.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

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SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

: 2:

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3/-



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106

Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

: 3 :

DATE OF JOINING

Your expected date of joining will be 04.07.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

gd/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:
Name : NUJJA. M. UNNIKRISHNAN
Date : 01-07-2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

SSET/1/11/1369

01.07.2011

Ms. Sophia Cleetus,
Kurisingal, H. No. 10/414,
Palluruthy,
Kochi - 682006

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mathematics)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.21,600/- p.m as per details below:

Scale of pay	-	15600-450-39100
Basic pay	-	Rs.16,050.00
HRA	-	Rs. 3,000.00
Edu. All.	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 1,550.00
		<u>Rs.21,600.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

: 2:

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3/-



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@vsnl.com

: 3 :

DATE OF JOINING

Your expected date of joining will be 04.07.2011.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

gd/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SOPHIA CLEETUS

Date : 01.07.2011



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to APJ Abdul Kalam Technological University, Kerala and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106.

Phone: 91-484-2623803 (30 Lines) / 2628000 • E-mail: scms@scmsgroup.org

Website: www.scmsgroup.org

SSET/L/20/ 621

30.10.2020

Ms. Nitty Rose Augustine,
Kalathil House,
Nethaji Road,
Aluva - 683101.

DOB : 28.05.1984

DAJ : 02.11.2020

E-code : 1099

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 15.10.2020, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mathematics)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.29,862/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.19,200.00
HRA	-	Rs. 3,000.00
Children's Edu. Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 5,862.00
		<u>Rs.29,862.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

As per our service rules the services of any faculty member can be terminated with one month's notice or one month's salary in lieu of notice period on either side.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. This provision is intended to safeguard the academic interests of the students. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

...2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to APJ Abdul Kalam Technological University, Kerala and Approved by AICTE, Govt. of India
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106.
Phone: 91-484-2623803 (30 Lines) / 2628000 • E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106.
Phone: 91-484-2623803 (30 Lines) / 2628000 • E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 02.11.2020.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

DR. RADHA P. THEVANNOOR
REGISTRAR & GROUP DIRECTOR

sd

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Nitty Rose Augustine

Date : 2.11.2020



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE
An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/12/1082

22.05.2013.

Ms. Jaisha Chacko,
Nellisery House,
Thodaparambu, Koovappady P.O.,
PERUMBAAVOOR 683 544.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 17.05.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Mathematics)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.21,600/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs 2,000.00
		<u>Rs.21,600.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 03.06.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR
sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : JAISHA CHACKO

Date : 23-05-2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/I/16/1710

24.08.2016.

Ms. Preema T.S.,
Vakkayil House,
Boat Jetty Road,
Vaduthala,
COCHIN - 682 023.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 03.08.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Maths)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.25,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 4,600.00

Rs.25,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org

Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

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LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

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Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106
Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3 :-

DATE OF JOINING

Your expected date of joining will be 29.08.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI
SR. GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : PREEMA T.S

Date : 29/8/16



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Website: scmsgroup.org

SSET/1/13/1462

08.07.2013.

Ms Sruthi V.,
Chembalath House,
Eravakkad P.O.,
PALAKKAD - 679 552.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 06.07.2013, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Physics)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.21,600/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 2,000.00
		<u>Rs.21,600.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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SCMS GROUP OF EDUCATIONAL INSTITUTIONS

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Phone: 91-484-2623803 (30 Lines), Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING

Member Institutions

- School of Communication and Management Studies (SCMS-COCHIN) • SCMS School of Technology & Management (SSTM)
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- SCMS Institute of Technology & Management, Bangalore • SCMS London School of Business, London, U.K.

Website: <http://www.scmsgroup.org>



SCMS GROUP OF EDUCATIONAL INSTITUTIONS

SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106, INDIA
Phone: 91-484-2623803 (30 Lines), Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 09.07.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SRUTHI V

Date : 9/7/2013

PROMOTED BY PRATHAP FOUNDATION FOR EDUCATION AND TRAINING
Member Institutions

- School of Communication and Management Studies (SCMS-COCHIN) • SCMS School of Technology & Management (SSTM)
 - SCMS School of Engineering and Technology (SSET) • SCMS Centre for Research, Consultancy and Training (SCRCT)
 - NORKA - SCMS Institute for Paramedical & Development Studies (NSIPADS)
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 - SCMS Institute of Technology & Management, Bangalore • SCMS London School of Business, London, U.K.
- Website: <http://www.scmsgroup.org>



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
SSET/1/15/1171 Website: www.scmsgroup.org 11.06.2015.

Ms. Resmi M.,
Karthika House,
Potta P.O.,
CHALAKUDY – 680 722.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us on 15.05.2015, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Physics)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.28,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic Pay	-	Rs.15,600.00
HRA	-	Rs. 3,000.00
Children's Edu. Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 7,600.00
Total	-	<u>Rs.28,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 15.06.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:
Name : RESMI. M
Date : 12-06-2015



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam and Approved by AICTE, Govt. of India
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Website: www.scmsgroup.org

SSET/1/16/1576

05.08.2016.

Mr. Deepu D.R.,
Deepu Bhavan, Tharatta,
Karippoor P.O.,
Nedumangad,
TRIVANDRUM - 695 541.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 03.08.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Physics)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.30,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 9,600.00
		<u>Rs.30,000.00</u>

On production of Ph.D. Certificate your salary will be revised to Rs.36,000/- p.m. adding Rs.6,000/- as AGP.

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 08.08.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI
SR. GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : DEEPU D.R

Date : 08-08-2016



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

SSET/1/12/1656

20.07.2012.

Ms. Jesna K. Sebastian,
Nanattu House,
Aroor P.O.,
ALAPPUZHA.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Chemistry)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.21,600/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.16,500.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 1,100.00

		Rs.21,600.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any faculty member can be terminated without notice at any time during the period of probation and thereafter with one month's notice on either side. You can leave the service only with one month's notice during probation. This provision is intended to safeguard the academic interests of the students.

..... 2



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.08.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR
sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : JESNA - K SEBASTIAN

Date : 26-7-2012

21



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN-683 106

Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855. E-mail: scms@scmsgroup.org

Website: scmsgroup.org

SSET/1/13/1569

20.07.2013.

Mr. Joshy K. George,
Kurumthottathil, MRRA-35,
Punchiri Lane, Manimala Road,
Edappally P.O.,
COCHIN – 682024.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us today, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (Chemistry)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a consolidated salary of Rs.30,000/- p.m.

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

Your appointment will be for a period of one year from the date of joining and it can be renewed on mutual consent.

As per our service rules the services of any faculty member can be terminated with one month's notice on either side.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

..... 2



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

- 2 -

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 22.07.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : JOSHY K GEORGE

Date : 22/7/2013



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Affiliated to Mahatma Gandhi University, Kottayam

CORPORATE OFFICE: SCMS CAMPUS, PRATHAP NAGAR, MUTTOM, ALUVA, COCHIN - 683 106
Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

SSET/1/12/1067

08.05.2012.

Smt. Santhamma P.C.,
Puthussery House,
Angamaly P.O.,
Ernakulam - 683 572.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (English)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.25,000/- p.m. as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs 5,400.00
		<u>Rs.25,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

Your appointment will be for a period of one year from the date of joining.

As per our service rules the services of any faculty member can be terminated without notice at any time. You can leave the service only with one month's notice. This provision is intended to safeguard the academic interests of the students.

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-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803, 2623804, 2623885, 2623887, Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 01.06.2012.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR
sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : Senthamma P.C.

Date : 10.5.2012.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

SSET/1/16/1424

15.07.2016.

Ms. Jane Theresa,
Nellickal House,
Near Portuincula Convent,
Asokapuram,
ALUVA - 683 101.

Madam,

Sub: Offer of appointment as 'Faculty',

Reference to your application and subsequent interview you had with us on 14.07.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (English)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.25,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 4,600.00
		<u>Rs.25,000.00</u>

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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An ISO 9001:2008 Certified Institution

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 18.07.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI
SR. GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : JANE THERESA

Date : 18th July, 2016.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
SSET/1/15/1050 Website: www.scmsgroup.org 22.05.2015.

Mr. Hingston Xavier,
Kattukaran House,
Thekkepura, P.O. Ollur,
THRISSUR – 680 306.

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference your application and subsequent interview you had with us, we are pleased to confirm our offer of appointment to you as 'Asst. Professor(Economics.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.20,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
Personal Pay	-	Rs. 4,400.00
		<u>Rs.20,000.00</u>

On confirmation your salary will be refixed @ Rs.25,000/- p.m.

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.
Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

..... 2



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Website: www.scmsgroup.org

-: 2:-

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 15.06.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : HINGSTON XAVIER

Date : 28-05-2015.



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/15/1348

06.07.2015.

Dr. Sobhana Mathew,
Paarayil House,
Thuruthparambu Road,
Thrikkakara P.O.,
Kochi - 682 021.

DOB: 24-04-1959
DOJ: 15-07-2015
E-code: 641

Sir,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 16.06.2015, we are pleased to confirm our offer of appointment to you as 'Associate Professor (Chemistry)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a consolidated salary of Rs.30,000/- p.m during the period of contract.

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

Your appointment will be for a period of one year from the date of joining and it can be renewed on mutual consent.

As per our service rules the services of any faculty member can be terminated with one month's notice on either side.

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

..... 2



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Website: www.scmsgroup.org

-: 2:-

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

DATE OF JOINING

Your expected date of joining will be 15.07.2015.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sf

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

Date :

Dr. Sobhana Mathew

7/7/15



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Website: www.scmsgroup.org

SSET/1/16/1577

05.08.2016.

Ms. Sanju Anna Peter,
House No.10,
Samaritan Hospital Quarter,
PAZHANGANAD.

Madam,

Sub: Offer of appointment as 'Faculty'.

Reference to your application and subsequent interview you had with us on 03.08.2016, we are pleased to confirm our offer of appointment to you as 'Asst. Professor (English)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.25,000/- p.m as per details below:

Scale of pay - 15600-450-39100

Basic pay	-	Rs.15,600.00
HRA	-	Rs. 3,000.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 1,600.00
Personal Pay	-	Rs. 4,600.00

Rs.25,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

..... 2



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Website: www.scmsgroup.org

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The date of relief on account of resignation, however, should synchronize either with the commencement or with the closure of a semester as relief during a semester period is not permitted. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

As a member of faculty at SSET, you are required to associate with Social outreach / Research and related activities undertaken by SSET.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.

.....3.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855 E-mail: scms@scmsgroup.org
Website: www.scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 16.08.2016.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

PROF. P.C. PILLAI
SR. GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name :

Date :

Sanjin Anna Peter

16.8.2016



SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

SSET/1/13/1383

28.06.2013.

Dr. Sunny George,
Chethalan House,
Chalakudy P.O.,
THRISSUR – 680 307.

Sir,

Sub: Offer of appointment as 'Faculty in Basic Science and Humanities'.

Reference to your application and subsequent discussions you had with us, we are pleased to confirm our offer of appointment to you as 'Associate Professor & Head(Research & Consultancy – CSWTM & Environmental Engg.)'. The terms and conditions of appointment are as follows:

COMPENSATION

You shall be paid a total salary of Rs.65,000/- p.m as per details below:

Scale of pay - 37400-1100-67000

Basic Pay	-	Rs. 37,400.00
AGP	-	Rs. 9,000.00
HRA	-	Rs. 3,500.00
Children's Edu.Allowance	-	Rs. 200.00
TA	-	Rs. 800.00
Personal Pay	-	Rs. 14,100.00

Rs. 65,000.00

Statutory taxes including Income Tax will be deducted at source as per the prevailing rules.

SERVICE CONDITIONS :

You will be on probation for a period of one year from the date of joining.

On satisfactory completion of probation you will be confirmed in the service of the SCMS Group.

As per our service rules the services of any staff member can be terminated without notice at any time during the period of probation and thereafter with one month's notice or one month's salary in lieu of notice period on either side. You can leave the service only with one month's notice or one month's salary in lieu of notice period during probation.

.....2



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org

Website: scmsgroup.org

-: 2:-

However, in the event of your resignation, you have to give one month notice or one month's salary in lieu of notice. The management may, at its sole discretion, relieve you even before the expiry of the notice period without any salary or notice pay for the remaining period.

In addition, as the Head(Research & Consultancy – CSWTM & Environmental Engg.) you will be required to remain in service till the completion of any ongoing externally funded research project that you are involved in.

TRANSFER

Your present place of work will be at Karukutty campus. But your services can be transferred to any of the institutions under the SCMS Group in India or abroad based on the requirements of the institution or exigencies of work from time to time.

LEAVE

You will be governed by the leave policy of SCMS School of Engineering & Technology that is in force from time to time.

EXCLUSIVITY

Your position is a full time employment with the institution and you shall devote yourself exclusively to the business of the institution. You shall not take up any other work for remuneration or be interested directly or indirectly in any other trade during the employment with this institution without permission in writing from the management.

DECLARATIONS AND INFORMATION

This offer of appointment is made based on the information furnished by you regarding your personal data, educational qualifications and experience. You have to produce the original certificates and deposit the same with us at the time of joining.

CONTACT INFORMATION

You will keep the institution informed of your telephone number (land line and mobile), email, fax, postal address or any other means of communication including changes that may occur during the period of your employment. In the absence of the same, SCMS Group will in no way be responsible for any failure in communicating with you.



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Phone: 91-484-2623803 (30 Lines) Fax: 91-484-2623855, E-mail: scms@scmsgroup.org
Website: scmsgroup.org

-: 3:-

DATE OF JOINING

Your expected date of joining will be 08.07.2013.

We welcome you to SCMS family and look forward to a fruitful association.

With Best Wishes.

For SCMS GROUP OF EDUCATIONAL INSTITUTIONS

A.K. KESAVA PILLAI
GROUP DIRECTOR

sj/

ACCEPTANCE

I have read and fully understood the above terms and conditions and I accept the same.

Signature:

Name : SUNNY GEORGE

Date : 01-07-2013