SCMS SCHOOL OF ENGINEERING & TECHNOLOGY, KARUKUTTY

B.TECH.LATERAL ENTRY ADMISSION (MERIT QUOTA-SC/ST/OEC) (2023-24)

(A)   *Original documents to be furnished for verification at the time of enrollment.*

- Tuition Fee payment receipt from LBS center
- Allotment Memo (2 copies)
- Admit Card of entrance examination
- Rank Certificate/Data Sheet of Entrance Exam.
- 10th Mark List
- 12th Mark List
- Diploma Mark list
- Diploma Certificate
- Transfer Certificate
- Conduct Certificate
- Pass Certificate (CBSE/ISCE Candidates only)
- Migration Certificate
- Nativity Certificate
- Community / Income Certificate as proof in support of any claim for reservation (SC/ST/OEC/OBC category)
- Physical fitness certificate
- Three copies each of 10th , 12th & Diploma Mark list and Certificate
- Three passport size photographs
- Copy of Aadhar card
- Candidates who passed their qualifying examination from Universities/Boards outside the State shall produce "Eligibility Certificate / Equivalency Certificate" from any of the Universities in Kerala.

(B)   *Details of fees to be remitted at the time of Enrollment at the College.*

• Admission Fee	- Rs.100/-	
• Prospectus	- Rs.300/-	
• Caution Deposit (Refundable)	- Rs.10,000/-	
• ID Card	- Rs.500/-	
• Administration Fee	- Rs.1,050/-	**Rs.20,230/-**
• KTU – Sports & Arts Fee	- Rs.530/-	
• KTU Student Affiliation Fee	- Rs. 750/-	
• PTA Fund	- Rs.2,000/-	
• Value Added Course fee	- Rs.5,000/	

(C)   *Hostel accommodation (available for Boys & Girls)*

Those requiring hostel accommodations have to fill up the application form and remit the following fees.

➢ Hostel caution deposit (Refundable)	- Rs.5,000/-	
➢ Advance Hostel Rent for one month	- Rs.2,000/-	**Rs. 11,255/-**
➢ One month advance towards mess fee	- Rs. 4,255/-	
➢		

Note: On vacating the hostel, student should take hostel clearance from warden and vacate the room on the same days itself.

(D)*Transportation.*

Those requiring transport facility by College bus have to fill up the form and remit the fee for six months. Transport facility will be available from Vytila, Thripunithura (Seaport Airport road), Thoppumpady, Valanjambalam, GCDA, Palarivattom, High court Junction, Vaduthala, Perumbavoor, Paravur, Kodungallur Irinjalakuda, Pukkattupady and Thrissur to College and back.

Note: On cancelling the bus facility, student should return the bus pass along with cancellation letter to principal.

Mode of fee collection and refund to students who are admitted under Government Quota Allotment.

Students can pay the fees using any one of the following options at the time of joining.

(1) By Demand draft in the name of **"SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY"** payable at Kalamassery/ Ernakulam

(2) Students can pay fees by NEFT/RTGS as per the Beneficiary details given below. Proof of the fund transfer details to be submitted at the time of admission.

Beneficiary Details

- Account Name   : SCMS School of Engineering and Technology
- Account Number   : 345801010030000
- IFS Code   : UBIN0558885
- Name of the bank   : Union Bank of India
- Name of Branch   : Palissery

(3) Can also be paid as cash at the bank extension counter.

For any queries contact: 7034780072, 0484 2628000

Refund procedure

Refund to students who shift from our college to other colleges under government allotment will be issued through account payee cheque in the name of Student/Parent.

Contact Nos.: Office: 0484 – 2882900, 0484-2450330 E-mail: sset@scmsgroup.org

Principal: 0484 – 2882901 (O), 9497775295 (Mobile), E-mail: principalsset@scmsgroup.org

NOTE

1) Students are instructed to keep sufficient copies of their 10th, 12th & Diploma certificate and Entrance Rank certificate for future requirements.

2) Enrolled students are advised to open a bank account in Union Bank of India, SSET College Branch at the time of admission for all future online transactions. Fee payments will be permitted only through online transactions.

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