

Probation to confirmation

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY
Vidya Nagar, Palissery, Karukutty, Ernakulam - 683582

ANNUAL INCREMENT w.e.f. 01.03.2016 taken to rolls.

NAME : Ms. Merin Mathew EMPLOYEE CODE :
DESIGNATION : Research Associate PAY SCALE : 15600-450-39100
DATE OF JOINING: cum Asst. Professor 01.09.2015 DATE PROMOTED/
APPOINTED TO GRADE:

CURRENT SALARY AND EFFECTIVE DATE : Rs. 30,000/- w.e.f. 01.03.2016

SALARY AFTER INCREMENT AND DUE DATE:

Bunc - 15600
AGP - 6,000
HRA - 3000
TA - 1600
DP - 3800

DATE: 08.03.2017.

ACCOUNTS OFFICER/FINANCE MANAGER

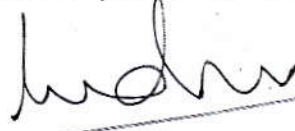
RECOMMENDATION OF DEPARTMENT

RECOMMENDATIONS.

- MAY BE GRANTED
- MAY NOT BE GRANTED
- NO CUMULATIVE EFFECT
- WITH CUMULATIVE EFFECT

HEAD OF THE DEPARTMENT

RECOMMENDATION OF PRINCIPAL


Recommended 

PRINCIPAL

APPROVAL OF

VICE CHAIRMAN

DIRECTOR

1000 of Rs. 10.
2016 to 23/2/17
10.
8/2/17

8/03/17

CONFIDENTIAL

*Performance Assessment of Faculty members
of
SCMS Engineering College for Confirmation of Service*


Name of Faculty	: Ms. Merin Mathew	Designation	: Research Associate cum Asst. Professor
Department	: Civil	Qualification	: B.Tech, M.Tech.
Age	: 26 yrs	Confirmation Due	:
Date of joining	: 01.09.2015	Present Salary	: Rs. 30,000/- w.e.f. 01.03.2016

	Excellent	Good	Average	Poor
1. Student Feedback :	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Language skill	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> +	<input type="checkbox"/>
3. Subject Knowledge	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Commitment and Involvement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall rating as a Faculty	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Assessment Date: 18.08.2017
Confirmed
Extension of Probation

Teach - to the level of students
To have more content
Preparing pedagogy for teaching.
Project on waste management.
More interaction with
HOD.

Members of the Assessment Committee


Prof. Pramod P. Thevannoor
Vice Chairman



Prof. P.C Pillai
Sr. Group Director

Final Approval

CHAIRMAN

Why SSET should confirm me?

- I believe that I am successful in teaching both for B.Tech as well as for M-Tech and can help the students in developing their technical and professional skills.
- I am successful in extending my help and support to all projects undertaken by Water Institute, and the experience gained by students by involving in such innovative and most useful projects and programmes is invaluable for making them good professionals.
- I am able to help our students in the service learning activities of SSET, which encourage our students to apply their skills and knowledge to solve the real time problems faced by our society in a technical manner, which will be a great boost for their future career.
- I was part of learning the use of new softwares like BIOWIN, EPA NET, MODFLOW etc, will help to educate our students with the technological methods and advancements, thus making them more suitable for industries.
- I was able to publish research papers.


Merlin Mathew

Madhavan M <madhavan@scmsgroup.org>

My assessment about Ms Merin Mathew

1 message

Dr. SUNNY GEORGE <sunnygeorge@scmsgroup.org>
To: M Madhavan <madhavan@scmsgroup.org>

Thu, May 18, 2017 at 9:01 AM

Dear Prof Madhavan Sir,

As per your direction, I hereby include my assessment about Ms Merin Mathew, Assistant Professor, SSET.

I have found Ms Merin Mathew to very hard working and dedicated. She has intensively participated in all projects and programmes of SWI. She has been a dependable member of our team and has showed utmost responsibility especially when we used to take girl students to the field. I have found her to be good not only in communicating with students and the public but also in laboratory work. The training she gained from Germany along with the grass root experience she acquired by involving in various programmes of SWI, can be of great value to SCMS now and in future.

At SWI, along with the routine work, she is in-charge of maintaining all records, documentation work etc and I found her to be very good in it. I also appreciate the fact that she has made 3 research papers published within this time.

Here, I also dare feel that she may be a faculty who will stay for long at SCMS as she got married to an officer having a permanent position in CIAL.

Regards,

Sunny

Sunny George PhD



SCMS
WATER INSTITUTE

Director
SCMS Water Institute
SCMS School of Engineering and Technology
Karukutty, Ernakulam District
Kerala-683582, India
Telephone: +91 484 2439 033
Mobile: 7034780012 (O), 9847362520 (P)
email: sunnygeorge@scmsgroup.org
Website: www.scmsgroup.org/swi

A handwritten signature in blue ink, appearing to read 'Sunny George', with a horizontal line underneath.

**SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY,
KARUKUTTY**

**PERFORMANCE SELF-APPRAISAL REPORT OF FACULTY
For the Period from 01st January 2016 to 31st March 2017**

1. General Information

a.	Name	MERIN MATHEW
b.	Designation	Research Associate cum Assistant Professor
c.	Department	Civil Engineering
d.	Date of Birth	28-02-1991
e.	Email	merinmathew@scmsgroup.org
f.	Area of Specialization	Environmental Engineering
g.	Date of appointment in this institution	01-09-2015

2. Teaching

a. Courses taught during the years concluded:

Class	Subjects
B.Tech	<ul style="list-style-type: none"> • Engineering Geology • Water Resources Engineering • Introduction to Sustainable Engineering
M.Tech	<ul style="list-style-type: none"> • Environmental Microbiology • Solid and Hazardous Waste Management

b. Result analysis for the subject taught in 2016

Class	Semester	Batch	Subject	Pass Percentage
B.Tech	I - EEE I	16	Introduction to Sustainable Engineering	100
M.Tech	EE	4	Environmental Microbiology	100

3. Responsibilities Held

- Faculty assistance for preparing design, plan for a septic tank for Thiruvalla Medical Mission Nursing College at Thiruvalla.
- Staff in charge for survey done by M.Tech EE students for assessing the ecological and land use changes happened in Panampilly Nagar area (Mini project of M.Tech students).

- Faculty assistance in 'Development of a water management plan' for Meloor gramapanchayat.
- Lab in charge for M.Tech Environmental Computational Laboratory.
- Faculty assistance in preparing NAAC Document for SCMS Water Institute.
- Staff in charge for the training workshop on "Water leak detection and pipe tracing" held at SSET.
- Staff in charge for Thevara Perandoor Canal Survey and mapping (Internship of B.Tech and M.Tech students).
- Lab in charge for M.Tech Environmental Engineering Laboratory.
- Faculty assistance in conducting Green audit at Sacred Heart college, Chalakudy and KKTM Govt. college, Pullut, Kodungallur.
- Faculty assistance in air quality sampling at Chalakudy.

4. Training Programme Attended:

- Seminar on 'From waste to profits through reduce, recycle, and reuse' held by Kerala State Productivity Council.
- 'An Author workshop' conducted by M/s Elsevier Publishing Services.
- Gave a lecture on "Application of MFB in STP monitoring" at IIT Madras.
- Faculty Development Programme conducted by Professor M Madhavan.
- Faculty Development Programme in Concepts Coaching conducted by ICT Academy of Kerala.

5. Research Guidance

Class	Project	Month/Year
M.Tech	Application of GIS in agriculture fields	On going
	Study on application of MFB in aquaculture and acute toxicity of micro pollutant	August 2016
	Biomonitoring the effect of salinity on different fish species	August 2016
	Identifying an ideal bio-indicator from Indian freshwaters to use in automated bio-monitor (<i>Mini Project</i>)	January 2015
B.Tech	Electrolytic treatment of latex waste water	March 2017

6. Seminar Guidance

Class	Seminar	Month/Year
M.Tech	Shale gas extraction using hydraulic fracturing	November/ 2016
	Heavy metal removal from industrial wastewater using fungi	
	Removal of water hardness by natural and recycled adsorbents	
	Assessment of water pollution using GIS and Remote sensing	
B.Tech	Controlled Permeability Formwork Liner	October/ 2016
	Application of Nanotechnology in building materials	
	Zero Energy Building	
	Solar Desalination	

7. Publications

- Identifying an Ideal Bio-Indicator from Indian Freshwaters to Use in Automated Bio-Monitor in "International Journal of Science, Engineering and Management ", February 2016, pp 19- 21, vol 1(1).
- Assessment of Acute Toxicity of Tributyltin on *Gammarus fossarum* using the Multispecies Freshwater Biomonitor in "International Journal of Modern Engineering Research", July 2016, pp. 8-13, vol 6(7).
- One paper accepted, yet to be published : " Assessment of the toxicity of three analgesics on *P. reticulata* and *D. rerio* using Multispecies Freshwater Biomonitoring " International Journal of Information and Computation Technology (IJICT) [Paper Code: 52388]
- One paper under review process : Biomonitoring of Effluent Quality from a Sewage Treatment Plant using *Poecilia reticulata* as an Indicator Organism in "Journal of Environmental Biology".
- One manuscript under preparation; titled - " Biomonitoring the effect of salinity on different fish species".

8. Conference

- Paper presented at "International conference on emerging trends in Engineering and Technology" entitled : Identifying an Ideal Bio-Indicator from Indian Freshwaters to Use in Automated Bio-Monitor conducted by NIER at Ernakulam on 3rd April 2016.

9. Future Plans

- Faculty assistance for projects undertaken by SCMS Water Institute for Cochin Municipal Corporation.
- Faculty assistance for conducting performance evaluation of treatment plants for the Government under 'Suchitwa Mission'.
- Faculty assistance for preparing design, plan and estimate for wastewater treatment plants Thiruvalla Medical Mission Nursing College at Thiruvalla and LEAD Management MBA College in Palakkad.
- Planning to register for PhD in the next academic year 2018

I hereby declare that the information given above is true to the best of my knowledge and belief.

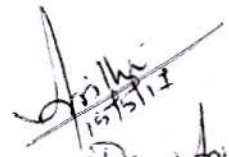
Place: Karukutty

Date: 19-04-2017

Name & Signature


Merin Mathew

Ms. Merin Mathew has demonstrated excellence in teaching, as evidenced by her positive student evaluations and my own observations of her class both for Undergraduate and Postgraduate Courses. She has actively involved / participated in various technical events / student interns both inside and outside the campus effectively coordinating both B.Tech & M.Tech students.


Dr. Anitha A. Dilla

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY, KARUKUTTY

Review of Performance and General Attributes of Faculty on Probation

Name of Faculty: Merin Mathew

Department: Civil Engineering

	Outstanding	Very Good	Good	Satisfactory	Poor
Knowledge in the sphere of work			✓		
Classroom Management			✓		
Program Planning & Management		✓			
Program Delivery			✓		
Communication skills (Oral and written)			✓		
Initiative and adaptability			✓		
Interpersonal relations and team work			✓		
General conduct		✓			

Areas for Improvement: Need to come up with concerted efforts to handling poor performers/ challenging students in a more positive way

Aritha
17/05/17

Dr. Aritha G. Pillai

HEAD OF THE DEPARTMENT

PRINCIPAL

very positive attitude, Loyal to the organisation
hard working nature
very active in such initiatives.

Aritha

Mtech-ENV -S2



Jump to...





SSET ► ENV-S2 ► Feedback ► Merin Mathew- Solid & Hazardous Waste Mgmt (Elective II)

[Update this Feedback](#)[Overview](#)[Edit questions](#)[Templates](#)[Analysis](#)[Show responses](#)[Export to Excel](#)




Submitted answers: 21

Questions: 11




Speed of presentation

- Just right:  15 (71.43 %)
- Too slow: 0
- Too fast:  6 (28.57 %)




Clarity and understandability of faculty's explanation

- Excellent:  7 (33.33 %)
- Good:  9 (42.86 %)
- Fair:  5 (23.81 %)
- Poor: 0




Use of blackboard, OHP etc.

- Effective:  10 (47.62 %)
- Not effective:  3 (14.29 %)
- Rarely uses:  8 (38.10 %)



Does the faculty encourage questioning

- Yes:  15 (71.43 %)
- No:  1 (4.76 %)
- Sometimes:  5 (23.81 %)




Whether the faculty ONLY dictates notes without adequate explanation

- Yes:  3 (14.29 %)
- No:  17 (80.95 %)
- Sometimes:  1 (4.76 %)

Behaviour of the faculty

- Pleasant:  19 (90.48 %)
- Indifferent:  2 (9.52 %)
- Unpleasant: 0

Faculty's willingness to help

- Excellent:  8 (38.10 %)
- Good:  12 (57.14 %)
- Fair:  1 (4.76 %)
- Poor: 0

EE1 -S1



Jump to...



SSET ► EE1 -S1 ► Feedback ► Merin Mathew - Introduction to Sustainable Engg

[Update this Feedback](#)[Overview](#)[Edit questions](#)[Templates](#)[Analysis](#)[Show responses](#)[Export to Excel](#)**Submitted answers: 55****Questions: 11****Speed of presentation**

- Just right:		49 (89.09 %)
- Too slow:		1 (1.82 %)
- Too fast:		5 (9.09 %)

Clarity and understandability of faculty's explanation

- Excellent:		25 (45.45 %)
- Good:		25 (45.45 %)
- Fair:		5 (9.09 %)
- Poor:		0

Use of blackboard, OHP etc.

- Effective:		33 (60.00 %)
- Not effective:		2 (3.64 %)
- Rarely uses:		20 (36.36 %)

Does the faculty encourage questioning

- Yes:		43 (78.18 %)
- No:		2 (3.64 %)
- Sometimes:		10 (18.18 %)

Whether the faculty ONLY dictates notes without adequate explanation



- Yes:		3 (5.45 %)
- No:		47 (85.45 %)
- Sometimes:		5 (9.09 %)

Behaviour of the faculty



- Pleasant:		55 (100.00 %)
- Indifferent:		0

- Unpleasant: 0



Faculty's willingness to help

- Excellent:  37 (67.27 %)
- Good:  18 (32.73 %)
- Fair: 0
- Poor: 0




Knowledge of the faculty in the subject

- Excellent:  33 (60.00 %)
- Good:  22 (40.00 %)
- Fair: 0
- Poor: 0

Does the faculty return assignments after evaluation

- Yes:  52 (94.55 %)
- No: 0
- Sometimes:  3 (5.45 %)

Your overall assessment of the faculty

- Very good:  27 (49.09 %)
- Good:  27 (49.09 %)
- Average:  1 (1.82 %)
- Poor: 0

Your suggestions / observations: (Please be Specific)

- avoid giving notes in the form of ppt and try to give in the form of printed notes
- a good teacher, she should try to give printed notes ...
- Pleas discuss the important portions in class just to get an idea about the exam related portions.

- Madam teaches us very well. She is really good with her presentations. She even sends us her presentations for understanding. Really superb class.
- ISE is a subject which includes lots of general things. In exam we used to write those general things but teacher encourages only to write what is given in the text
- she follows interesting teaching methods
- gives notes as well as ppt
- teaching methods are appreciable
- Friendly
- AN EXCELLENT TEACHER
- good teacher
- a clear idea of what to be studied is not given
- proper explanation is needed
- perfect teaching .
- interesting class
- good teacher
- Need clarity in explanation .

CONFIDENTIAL

*Performance Assessment of Faculty members
of
SCMS Engineering College for Confirmation of Service*

Name of Faculty : Ms. Chelsa Mariam	Designation : Asst. Professor
Department : CE	Qualification : M.Tech
Age : 24 years	Confirmation Due :
Date of joining : 22.06.2016	Present Salary : Rs.30,000/- w.e.f 01.01.17

	Excellent	Good	Average	Poor
1. Student Feedback :	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Language skill	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Subject Knowledge	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Commitment and Involvement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall rating as a Faculty	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

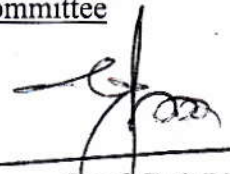
Assessment Date: 21.09.2017

Confirmed

Extension of Probation

Members of the Assessment Committee

Prof. Pramod P. Thevannoor
Vice Chairman


Prof. P.C Pillai
Sr.Group Director

Final Approval

CHAIRMAN

I think I should be confirmed because I am passionate about teaching. I have good interactions with students and create classroom environments more helpful in learning. Always encourages students in asking doubts. Engage students in interactive classroom activities.

It was a great experience to guide students both in M.Tech and B.Tech level for their thesis work and main project. It enhanced the knowledge of various research areas. I have supported students and always encouraged their research ideas.

Overall results for the semesters were satisfactory and feedback from students was positive. It has improved my confidence in teaching. As I have been the coordinator for two semesters, I have always tried to mentor students. To identify their issues and to motivate those who are weak in studies.

As a beginner, SSET has provided me the best teaching platforms and I take up every opportunity to contribute to the overall growth of SSET.

Chelsa
Chelsa Mariams

**SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY,
KARUKUTTY**

SELF-APPRAISAL REPORT

Name: Ms. Chelsa Mariam

Designation: Assistant Professor

Department: Civil Engineering

Period of Assessment: June 2016 to June 2017

I. Teaching Assignments

Teaching Sessions

I. Odd Semester

Sl. no	Semester	Branch	Batch	Class	Course
1.	S1 EC-1	Electronics & Communication	16	B. Tech	BE 103 Introduction to Sustainable Engineering
2.	S1 EC-2	Electronics & Communication	16	B. Tech	BE 103 Introduction to Sustainable Engineering

II. Even Semester

Sl. no	Semester	Branch	Batch	Class	Course
1.	S2 AU	Automobile	16	B. Tech	CE 100 Basics of Civil Engineering
2.	S2 EC 1	Electronics & Communication	16	B. Tech	CE 100 Basics of Civil Engineering
3.	S4	Architecture	2	B Arch	AR 407 Building Services - I

**SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY,
KARUKUTTY**

SELF-APPRAISAL REPORT

Name: Ms. Chelsa Mariam

Designation: Assistant Professor

Department: Civil Engineering

Period of Assessment: June 2016 to June 2017

I. Teaching Assignments

Teaching Sessions

I. Odd Semester

Sl. no	Semester	Branch	Batch	Class	Course
1.	S1 EC-1	Electronics & Communication	16	B. Tech	BE 103 Introduction to Sustainable Engineering
2.	S1 EC-2	Electronics & Communication	16	B. Tech	BE 103 Introduction to Sustainable Engineering

II. Even Semester

Sl. no	Semester	Branch	Batch	Class	Course
1.	S2 AU	Automobile	16	B. Tech	CE 100 Basics of Civil Engineering
2.	S2 EC 1	Electronics & Communication	16	B. Tech	CE 100 Basics of Civil Engineering
3.	S4	Architecture	2	B Arch	AR 407 Building Services - I

II. Lab Assignments

I. Odd Semester

Sl. no	Semester	Branch	Batch	Class	Course
1.	S3 CE-1	Civil	15	B. Tech	CE 233 Surveying Lab
2.	S1 CE-2	Civil	16	B. Tech	CE 110 Civil Engineering Workshop

II. Even Semester

Sl. no	Semester	Branch	Batch	Class	Course
1.	S8 CE-1	Civil	13	B. Tech	CE 010 806 Environmental Engineering Lab

III. Result analysis

I. Odd Semester

Sl. no	Semester	Branch	Batch	Class	Course	Pass Percentage
1.	S1 EC-1	Electronics & Communication	16	B. Tech	BE 103 Introduction to Sustainable Engineering	100
2.	S1 EC- 2	Electronics & Communication	16	B. Tech	BE 103 Introduction to Sustainable Engineering	100

II. Even Semester

Sl. no	Semester	Branch	Batch	Class	Course	Pass Percentage
1.	S2 AU	Automobile	16	B. Tech	CE 100 Basics of Civil Engineering	84
2.	S2 EC-1	Electronics & Communication	16	B. Tech	CE 100 Basics of Civil Engineering	100

IV. Projects Guidance

Class	Project	Month/Year
M.Tech	Assessment of health economic benefits with change in ambient air quality in Kochi city using BenMAP.	June 2017
M.Tech	Dye removal using Psidium Guajava & Tectona Grandis leaves as adsorbents.	June 2017
B.Tech	Environmental improvement study on selected canals in Alappuzha region	April 2017

V. Seminar Guidance

Class	Seminar	Month/Year
M.Tech	Presence of emerging contaminants in vegetables	November 2016
M.Tech	Dye removal from aqueous solution using neem leaves	November 2016
M.Tech	Threats from tanneries	November 2016
M.Tech	Application of artificial intelligence technique in water quality modelling	November 2016
M.Tech	Enhanced nitrogen removal by modified bio retention	November 2016
M.Tech	Defluoridation using electro coagulation technique	November 2016
B.Tech	Cool pavements and its life cycle assessment	November 2016
B.Tech	Hyperboloid structures	November 2016

VI. General Responsibilities

1. Assistant Class Co-ordinator of S1 EC-1 (Batch 16)

VII. Plans for the Subsequent Year

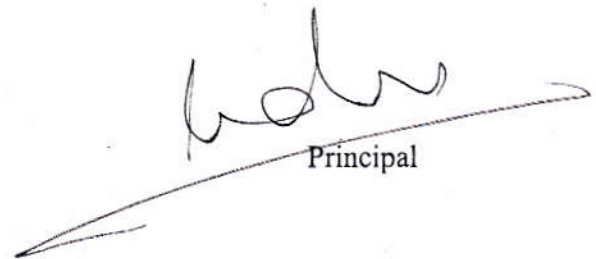
1. Undertake projects related to Water & Air Quality Modelling.
2. Make publications.
3. Take up every opportunity to contribute to the overall growth of SSET.

Disclaimer:

The above furnished information is true to the best of my knowledge and belief.


Faculty


HoD


Principal

Chelsa Mariam
Civil Dept.

Jump to... ▼ ▶

▶ Feedback ▶ Chelsa Mariam - Introduction to Sustainable Engg

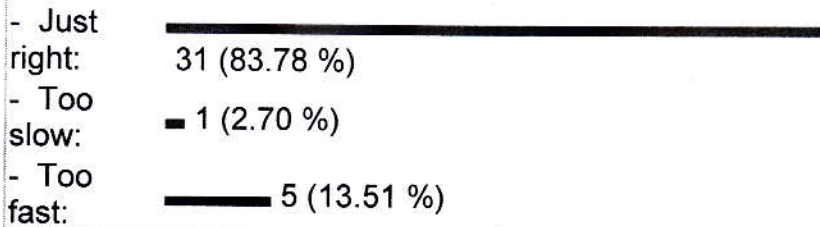
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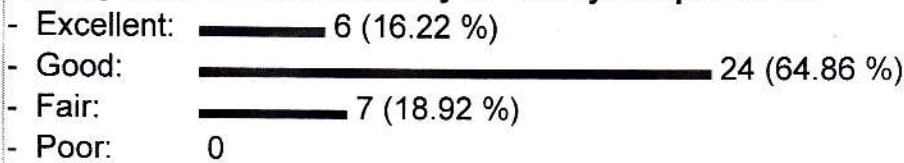
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Submitted answers: 37
Questions: 11

Speed of presentation



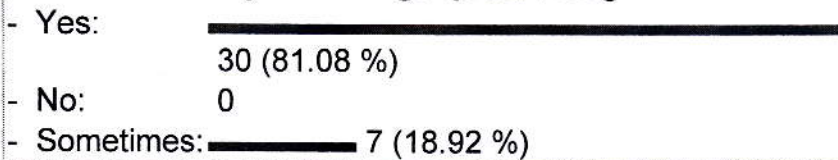
Clarity and understandability of faculty's explanation



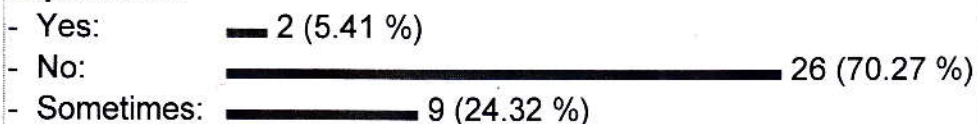
Use of blackboard, OHP etc.



Does the faculty encourage questioning



Whether the faculty ONLY dictates notes without adequate explanation



Behaviour of the faculty



explanation needed

Give us short notes.
friendly to students

 Moodle Docs for this page

You are logged in as Admin User (Logout)

EC1-S1

EC2-S1





Jump to...






SSET ► EC2-S1 ► Feedback ► Chelsa Mariam - Introduction to Sustainable Engg




[Update this Feedback](#)[Overview](#)[Edit questions](#)[Templates](#)[Analysis](#)[Show responses](#)[Export to Excel](#)**Submitted answers: 32****Questions: 11****Speed of presentation**

- Just right:  28 (87.50 %)
- Too slow: 0
- Too fast:  4 (12.50 %)



Clarity and understandability of faculty's explanation

- Excellent:  17 (53.13 %)
- Good:  13 (40.63 %)
- Fair:  2 (6.25 %)
- Poor: 0




Use of blackboard, OHP etc.

- Effective:  22 (68.75 %)
- Not effective:  3 (9.38 %)
- Rarely uses:  7 (21.88 %)

Does the faculty encourage questioning

- Yes:  29 (90.63 %)
- No: 0
- Sometimes:  3 (9.38 %)

Whether the faculty ONLY dictates notes without adequate explanation

- Yes:  4 (12.50 %)
- No:  24 (75.00 %)
- Sometimes:  4 (12.50 %)

Behaviour of the faculty

- Pleasant:  32 (100.00 %)
- Indifferent: 0

- can use more methods of teaching than just presentation..

- good

- take classes slowly

 Moodle Docs for this page




You are logged in as Admin User (Logout)

EC2-S1





[Update this Feedback](#)[Overview](#)[Edit questions](#)[Templates](#)[Analysis](#)[Show responses](#)[Export to Excel](#)

Submitted answers: 41
Questions: 11




Speed of presentation

- Just right:  36 (87.80 %)
- Too slow:  1 (2.44 %)
- Too fast:  4 (9.76 %)




Clarity and understandability of faculty's explanation

- Excellent:  22 (53.66 %)
- Good:  14 (34.15 %)
- Fair:  4 (9.76 %)
- Poor:  1 (2.44 %)




Use of blackboard, OHP etc.

- Effective:  21 (51.22 %)
- Not effective:  6 (14.63 %)
- Rarely uses:  14 (34.15 %)



Does the faculty encourage questioning

- Yes:  35 (85.37 %)
- No:  2 (4.88 %)
- Sometimes:  4 (9.76 %)

Whether the faculty ONLY dictates notes without adequate explanation

- Yes:  6 (14.63 %)
- No:  32 (78.05 %)
- Sometimes:  3 (7.32 %)

Behaviour of the faculty

- Pleasant:  32 (78.05 %)
- Indifferent:  8 (19.51 %)

Review of Performance and General Attributes of Faculty on Probation

Name of Faculty: Chelsa Mariam

Department: Civil Engineering

	Outstanding	Very Good	Good	Satisfactory	Poor
Knowledge in the sphere of work			✓		
Classroom Management			✓		
Program Planning & Management			✓		
Program Delivery			✓		
Communication skills (Oral and written)			✓		
Initiative and adaptability			✓		
Interpersonal relations and team work			✓		
General conduct		✓			

Areas for Improvement: Has demonstrated patience and respectful guidance when interacting with students. To think and act independently is an area to focus upon.

19/07/2017


HEAD OF THE DEPARTMENT


PRINCIPAL

Review of Performance and General Attributes of Faculty on Probation

Name of Faculty: Chelsa Mariam

Department: Civil Engineering

	Outstanding	Very Good	Good	Satisfactory	Poor
Knowledge in the sphere of work			✓		
Classroom Management			✓		
Program Planning & Management			✓		
Program Delivery			✓		
Communication skills (Oral and written)			✓		
Initiative and adaptability			✓		
Interpersonal relations and team work			✓		
General conduct		✓			

Areas for Improvement: Has demonstrated patience and respectful guidance when interacting with students. To think and act independently is an area to focus upon.

19/07/2017


HEAD OF THE DEPARTMENT


PRINCIPAL

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

Vidya Nagar, Palissery, Karukutty, Ernakulam - 683582

ANNUAL INCREMENT

NAME : Ms. Chelsa Mariam EMPLOYEE CODE : 730
DESIGNATION : Asst. Professor (CE) PAY SCALE : 15600-450-39100
DATE OF JOINING: 22.06.2016 DATE PROMOTED/
APPOINTED TO GRADE:

CURRENT SALARY AND EFFECTIVE DATE : Rs. 30,000/- w.e.f. 01.01.2017

Basic - 15,600

AGP - 6,000

SALARY AFTER INCREMENT AND DUE DATE:

HRA - 3,000

TA - 1,600

PP - 3,800

DATE: 06.06.2017

ACCOUNTS OFFICER/FINANCE MANAGER

RECOMMENDATION OF DEPARTMENT

RECOMMENDATIONS

- MAY BE GRANTED
- MAY NOT BE GRANTED
- NO CUMULATIVE EFFECT
- WITH CUMULATIVE EFFECT

HEAD OF THE DEPARTMENT

RECOMMENDATION OF PRINCIPAL

Recommended

[Signature]

PRINCIPAL

APPROVAL OF

VICE CHAIRMAN

DIRECTOR

46075/11 2*15/17
9/6

[Signature]

Probation to Confirmation

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY
Vidya Nagar, Palissery, Karukutty, Ernakulam - 683582

ANNUAL INCREMENT

NAME : Ms. Chelsa Mariam EMPLOYEE CODE : 730
DESIGNATION : Asst. Professor (CE) PAY SCALE : 15600-450-39100
DATE OF JOINING: 22.06.2016 DATE PROMOTED/
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RECOMMENDATION OF DEPARTMENT

RECOMMENDATIONS

- MAY BE GRANTED
 MAY NOT BE GRANTED
 NO CUMULATIVE EFFECT
 WITH CUMULATIVE EFFECT

HEAD OF THE DEPARTMENT

RECOMMENDATION OF PRINCIPAL

Recommended



PRINCIPAL

APPROVAL OF

VICE CHAIRMAN

DIRECTOR

File No : File Name : Student Feedback Consolidated Retention Period : 2 years

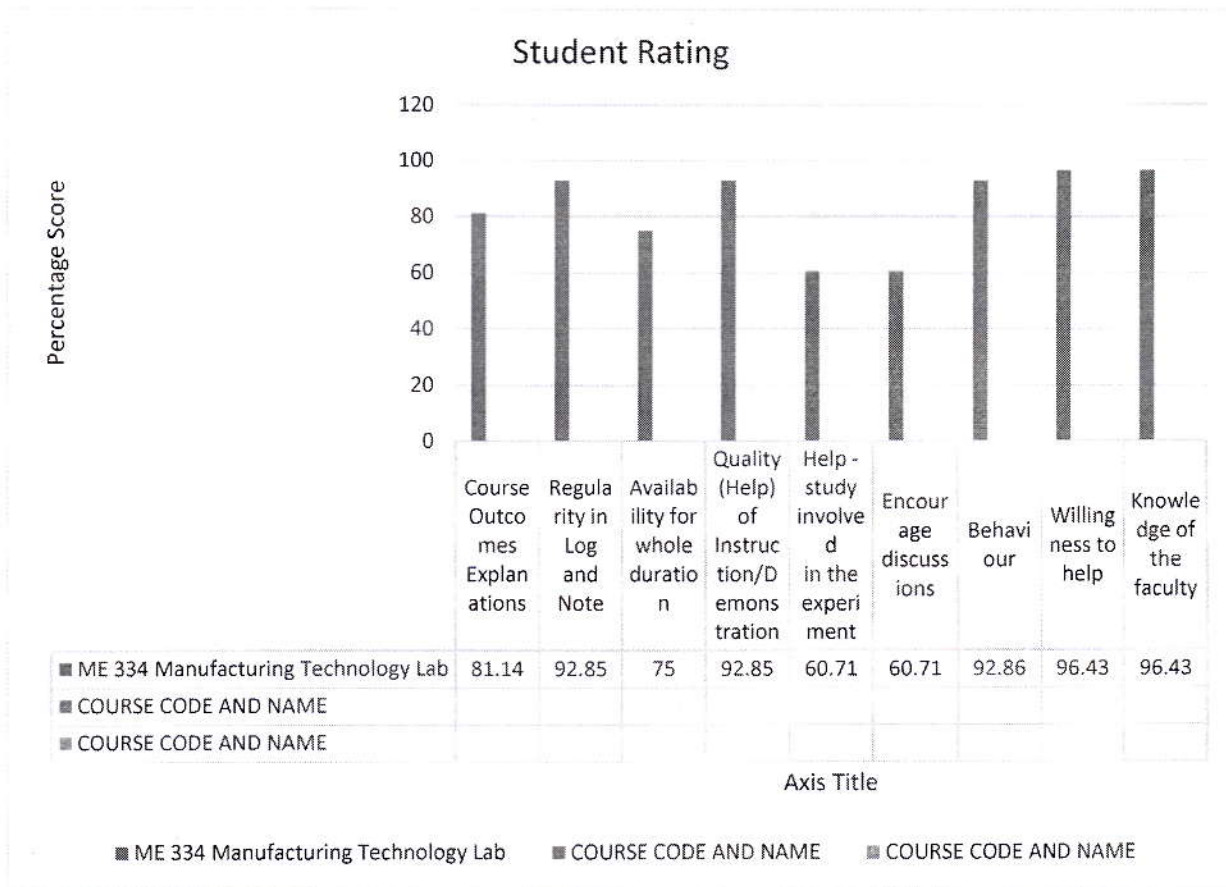
SCMS SCHOOL OF ENGINEERING & TECHNOLOGY
 VIDYA NAGAR, KARUKUTTY, ERNAKULAM - 683 582
DEPARTMENT OF MECHANICAL ENGINEERING

File No: Index No : SSET/NBA/ME/

CONSOLIDATED STUDENT FEEDBACK – Year 2019

Theory Lab

Faculty Name: Mrs. Vidya Chandran



Mrs. Vidya Chandran
 Mrs. Vidya Chandran

[Signature]
 HOD-ME

Strengths : Team Work.
Weakness : Sensitive.
Project : 1
Research : Vortex induced Vibration [PhD]

PART II APPRAISAL BY HOD

(Rate the faculty as objectively as possible on the following parameters)

	Excellent	Good	Average	Poor
1. Regularity & Punctuality	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Class control and teaching	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Depth of subject knowledge	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Inter personal relations and Team work	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Academic help to HOD and other faculty	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Involvement and participation in curricular and co-curricular activities	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Service/Administrative areas	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Efforts towards self development	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Contribution for student mentoring and development	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Supervising ability and general Conduct.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

OVERALL RATING

Comments if, any *Casual in class, Need to be more active in mingling with students*

Name

8/6/20 Date

[Signature] Signature

PART III APPRAISAL BY THE PRINCIPAL

Kindly provide your assessment on the four point scale in respect of the following parameters. Excellent: 4, Good: 3, Average: 2, Poor: 1. Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is unsatisfactory, please give reasons thereof separately.

Attributes	Your Rating
1. Teaching Appraisal	3
2. Research and Scholarship Role Appraisal	3
3. Service Role Appraisal	2
4. Administrative Role Appraisal	3
Overall Rating	3

Date

Signature 

PART IV CORPORATE OFFICE REVIEW

Kindly provide your assessment on the four point scale in respect of the following parameters. Excellent: 4, Good: 3, Average: 2, Poor: 1. Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is unsatisfactory, please give reasons thereof separately.

Attributes	Your Rating
1. Teaching Appraisal	3
2. Research and Scholarship Role Appraisal	3
3. Service Role Appraisal	3
4. Administrative Role Appraisal	3
Overall Rating	3

Date 11/07/2019



Signature

Prof. S. GOPAKUMAR
GROUP DIRECTOR
SCMS GROUP OF EDUCATIONAL INSTITUTIONS

File No :

File Name : Student Feedback Consolidated

Retention Period : 2 years

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

VIDYA NAGAR, KARUKUTTY, ERNAKULAM - 683 582

DEPARTMENT OF MECHANICAL ENGINEERING

File No:

Index No :

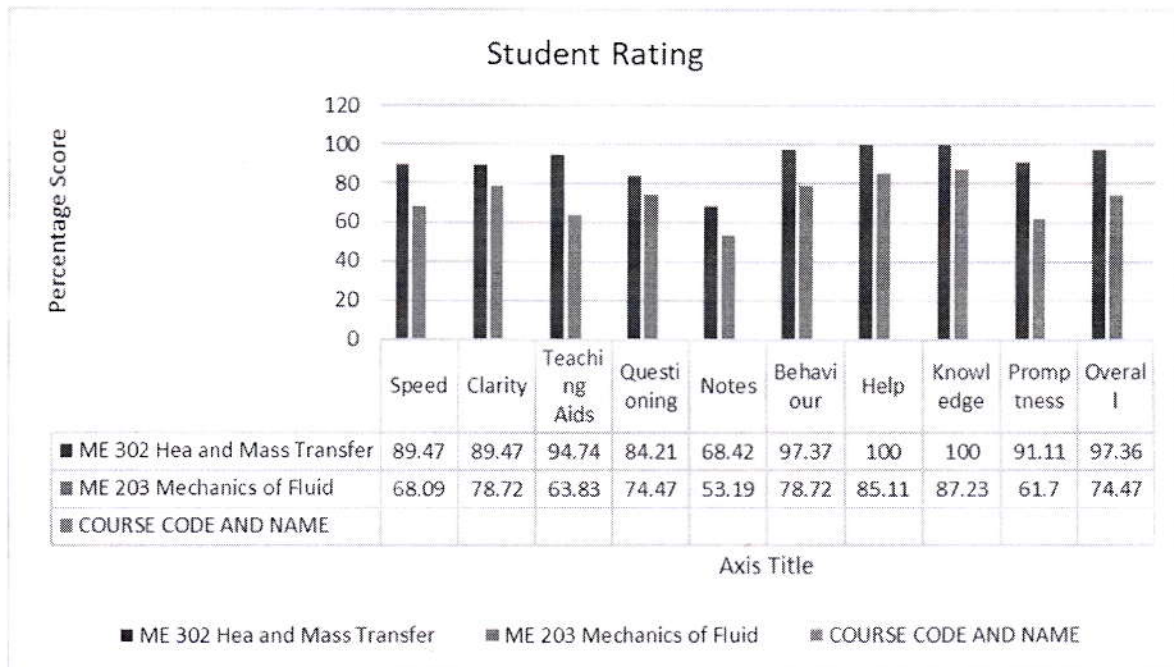
SSET/NBA/ME/

CONSOLIDATED STUDENT FEEDBACK – Year 2018

Theory

Lab

Faculty Name: Mrs. Vidya Chandran



(Signature)
Mrs. Vidya Chandran

(Signature)
HOD-ME

Strengths : Team Work.
Weakness : Sensitive

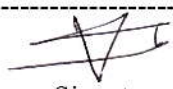
PART II APPRAISAL BY HOD

(Rate the faculty as objectively as possible on the following parameters)

	Excellent	Good	Average	Poor
1. Regularity & Punctuality	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Class control and teaching	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Depth of subject knowledge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Inter personal relations and Team work	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Academic help to HOD and other faculty	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Involvement and participation in curricular and co-curricular activities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Service/Administrative areas	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Efforts towards self development	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Contribution for student mentoring and development	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Supervising ability and general Conduct.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

OVERALL RATING

Comments if, any *Good teacher*

Name Date  Signature

PART III APPRAISAL BY THE PRINCIPAL

Kindly provide your assessment on the four point scale in respect of the following parameters. Excellent: 4, Good: 3, Average: 2, Poor: 1. Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is unsatisfactory, please give reasons thereof separately.

Attributes	Your Rating
1. Teaching Appraisal	3
2. Research and Scholarship Role Appraisal	3
3. Service Role Appraisal	3
4. Administrative Role Appraisal	4
Overall Rating	3

Date

Signature 

PART IV CORPORATE OFFICE REVIEW

Kindly provide your assessment on the four point scale in respect of the following parameters. Excellent: 4, Good: 3, Average: 2, Poor: 1. Please indicate your evaluation on each parameter by putting in the appropriate number in the column opposite the parameter. In case the rating is unsatisfactory, please give reasons thereof separately.

Attributes	Your Rating
1. Teaching Appraisal	3
2. Research and Scholarship Role Appraisal	3
3. Service Role Appraisal	3
4. Administrative Role Appraisal	3
Overall Rating	3

Date

30.6.18

Prof. P. V. Pillai
Sr. Group Director
SCM Signature

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

VIDYA NAGAR, KARUKUTTY, ERNAKULAM - 683 582

DEPARTMENT OF MECHANICAL ENGINEERING

PERFORMANCE APPRAISAL PROFORMA

PART A: GENERAL INFORMATION

1. **NAME (In Block Letter): VIDYA CHANDRAN**
2. **Father's/ Husband's Name: Amar Ashokan**
3. **Department: Mechanical Engineering**
4. **Current Designation: Assistant Professor**
5. **Experience in the institution & Date of Joining: 5 years 6 months**
6. **Date of last Promotion: NA**
7. **Address for Correspondence:**
Eranadath 'Aiswarya' ,
Perumbilissery,
Cherpu P O,
Thrissur
8. **Permanent Address:**
Eranadath 'Aiswarya' ,
Perumbilissery,
Cherpu P O,
Thrissur
9. **Mobile No.- 9946787001** **E-mail: vidyachandran@scmsgroup.org**
Whether acquired any degrees or academic qualifications during the period:

SL No	Degree/Academic Qualification	Date of Receiving	Remarks
	NA		

PART B: ACADEMIC PERFORMANCE INDICATOR

CATEGORY I: Teaching, Learning & Evaluation related Activities

LECTURES, TUTORIALS, PRACTICALS, SEMINARS, CONTACT HOURS (PROVIDE SEMESTER WISE DETAILS)						
Sl. No.	Course & Code	Level (UG/PG)	Semester & Class	Mode of teaching*	No. of classes allotted week	No. classes attended as per documented record
1	ME 302	UG	S6 AU	L + T	5	5

2	ME 100	UG	S6 ECII	L + T	5	5
3	ME 200	UG	S3 AU	L + T	4	4
4	ME 010703	UG	S7 ME	L + T	3	3

* Lecture (L), Tutorial (T), Practical (P)

1	TEACHING, LEARNING & EVALUATION RELATED ACTIVITIES			API Score [Max. Score: 50]
(a)	Classes taken			50
(b)	Teaching load in excess of AICTE norms			NA
Total Score				50
2	USE OF PARTICIPATORY AND INNOVATIVE TEACHING-LEARNING METHODOLOGIES, UPDATING OF COURSE CONTENT, COURSE IMPROVEMENT ETC.			
Sl. No.	Short Description			API Score [Max. Score: 5]
1	Group Seminars – Students were divided into groups and each group was given a topic from the syllabus to present seminar			2
2	Lab visit – Topics related to fluid machinery, automobile engineering and machine tools have been effectively delivered through lab visits.			2
Total Score				4
3	EXAMINATION DUTIES ASSIGNED & PERFORMED (INTERNAL & UNIVERSITY)			
Sl. No.	Type of Examination duties	Duties assigned	Extent to which carried out (%)	API Score [Max. Score: 10]
1	Internal	6	100	4
2	External	10	10	4
Total Score				8
CATEGORY TOTAL (1+2+3) [Max : 65]				62

CATEGORY II: Co-curricular, Extra-curricular, Professional development related Activities

1	Extra-curricular/ Co-curricular Activities	
Sl. No.	Type of Activity	API Score Max [5]
1	NA	
Total Score		
2	Social/Community work Activities	
	NA	Max [5]
Total Score		
CATEGORY TOTAL (1+2) [Max : 10]		0

CATEGORY III: Research, Publication & Academic Contribution related Activities

1 PUBLISHED PAPERS IN JOURNALS							
Sl. No.	Title with Page nos.	Name of Journal with Vol & Year	ISSN/ ISBN No.	Peer Reviewed /Impact factor, if any	No. of co-authors	Whether you are the main author (Y/N)	API Score [Max. Score: 6]
Total Score							
2 PUBLISHED FULL PAPERS/PRESENTED IN CONFERENCE PROCEEDINGS							
Sl. No.	Title with Page nos.	Details of Conference Publications	ISSN/ ISBN No.	No. of co-authors	Whether you are main author	API Score [Max. Score: 2]	
1	Numerical Study on Vortex Induced Vibration of Marine Drilling Risers under Uniform and Sheared Flow	World congress on ACEM – 2016, Jeju Island, South Korea.	ISBN : 978-89-89693-42-0-05530	2	Y	1	
Total Score							1
3 BOOK(S)/ARTICLE(S)/CHAPTER(S) PUBLISHED							
Sl. No.	Title with Page nos.	Book Title, Editor and Publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are main author	API Score [Max. score: 4]
	NA						
Total Score							
4 ONGOING AND COMPLETED RESEARCH PROJECTS/CONSULTANCIES							
Sl. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. In Lakh)	API Score [Max. Score: 4]		
Total Score							
5 RESEARCH GUIDANCE							
Degree	Number Enrolled	Thesis Submitted	Degree Awarded	API Score [Max. Score: 2]			
M-Tech or Equivalent							
Ph. D or Equivalent							

Total Score				
6	TRAINING COURSES, TEACHING-LEARNING EVALUATION PROGRAMME, FACULTY DEVELOPMENT PROGRAMME ATTENDED			
Sl. No.	Programme	Duration	Organized by	API Score [Max. Score: 2]
1	Workshop on ISO 9001 : 2015 transition	6 th – 7 th March 2017	Bizipro, Business improvement Process	2
Total Score				2
7	STUDENT'S FEEDBACK (Own Perspective) [Max. Score: 5]			
Excellent (5)	Very Good (4)	Good (3)	Average (2)	Not in a position to rate (1)
	4			
CATEGORY TOTAL (1+2+3+4+5+6+7) [Max : 25]				7

CONSOLIDATED API SCORE

	CRITERIA	ACADEMIC YEAR	TOTAL API SCORE FOR ASSESSMENT PERIOD
I	Teaching, Learning & Evaluation related Activities		62
II	Co-curricular, Extra-curricular, Professional development related Activities		0
III	Research, Publication related Activities		7
	TOTAL (I + II + III)		69

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sl. No.	Details (Mention Year, Value etc. where relevant)
----------------	---

I certify that the information provided is correct as per records available with the Institute and/or documents enclosed with the duly filled proforma.

Place :

Date :

Remarks of HOD

Date :



Signature of the faculty



Signature of HOD

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

VIDYA NAGAR, KARUKUTTY, ERNAKULAM - 683 582

DEPARTMENT OF MECHANICAL ENGINEERING

PERFORMANCE APPRAISAL PROFORMA

PART A: GENERAL INFORMATION

1. NAME (In Block Letter): VIDYA CHANDRAN
2. Father's/ Husband's Name: Amar Ashokan
3. Department: Mechanical Engineering
4. Current Designation: Assistant Professor
5. Experience in the institution & Date of Joining: 6 years 6 months
6. Date of last Promotion: NA
7. Address for Correspondence:
Eranadath 'Aiswarya',
Perumbilissery,
Cherpu P O,
Thrissur
8. Permanent Address:
Eranadath 'Aiswarya',
Perumbilissery,
Cherpu P O,
Thrissur
9. Mobile No.- 9946787001 E-mail: vidyachandran@scmsgroup.org
Whether acquired any degrees or academic qualifications during the period:

SL No	Degree/Academic Qualification	Date of Receiving	Remarks
	NA		

PART B: ACADEMIC PERFORMANCE INDICATOR

CATEGORY I: Teaching, Learning & Evaluation related Activities

LECTURES, TUTORIALS, PRACTICALS, SEMINARS, CONTACT HOURS (PROVIDE SEMESTER WISE DETAILS)						
Sl. No.	Course & Code	Level (UG/PG)	Semester & Class	Mode of teaching*	No. of classes allotted week	No. classes attended as per documented record
1	ME 302	UG	S6 AU	L + T	5	5

2	ME 302	UG	S6 MEII	L + T	5	5
3	CE 203	UG	S6 CE I	L + T	4	4
4	CE 203	UG	S6 CE I	L + T	4	4

* Lecture (L), Tutorial (T), Practical (P)

1	TEACHING, LEARNING & EVALUATION RELATED ACTIVITIES			API Score [Max. Score: 50]
(a)	Classes taken			50
(b)	Teaching load in excess of AICTE norms			NA
Total Score				50
2	USE OF PARTICIPATORY AND INNOVATIVE TEACHING-LEARNING METHODOLOGIES, UPDATING OF COURSE CONTENT, COURSE IMPROVEMENT ETC.			
Sl. No.	Short Description			API Score [Max. Score: 5]
1	Group Seminars – Students were divided into groups and each group was given a topic from the syllabus to present seminar			2
2	Lab visit – Topics related to fluid machinery, automobile engineering and machine tools have been effectively delivered through lab visits.			2
Total Score				4
3	EXAMINATION DUTIES ASSIGNED & PERFORMED (INTERNAL & UNIVERSITY)			
Sl. No.	Type of Examination duties	Duties assigned	Extent to which carried out (%)	API Score [Max. Score: 10]
1	Internal	6	100	4
2	External	10	10	4
Total Score				8
CATEGORY TOTAL (1+2+3) [Max : 65]				62

CATEGORY II: Co-curricular, Extra-curricular, Professional development related Activities

1	Extra-curricular/ Co-curricular Activities	
Sl. No.	Type of Activity	API Score Max [5]
1	Industrial Visit – S4 ME II – Karnataka Turned Components, Bangalore	2
Total Score		2
2	Social/Community work Activities	
	NA	Max [5]
Total Score		2
CATEGORY TOTAL (1+2) [Max : 10]		2

CATEGORY III: Research, Publication & Academic Contribution related Activities

1 PUBLISHED PAPERS IN JOURNALS							
Sl. No.	Title with Page nos.	Name of Journal with Vol & Year	ISSN/ ISBN No.	Peer Reviewed /Impact factor, if any	No. of co-authors	Whether you are the main author (Y/N)	API Score [Max. Score: 6]
1	Prediction of Hydro-dynamic Force Coefficients and Shedding Frequency during Vortex Shedding Behind a Stationary Cylinder, 41	International Journal of Structural Mechanics and Finite Elements, Vol. 4: Issue 1, 2018	-	-	2	Y	3
Total Score							3
2 PUBLISHED FULL PAPERS/PRESENTED IN CONFERENCE PROCEEDINGS							
Sl. No.	Title with Page nos.	Details of Conference Publications	ISSN/ ISBN No.	No. of co-authors	Whether you are main author	API Score [Max. Score: 2]	
1	Hydro vortex power generator – design and construction	Kerala Technological Congress (KETCON-2018 Human Computer Interface)		5	N	1	
2	Comparison of various turbulence models for efficacy in predicting force Coefficients and Shedding Frequency.	Advances in Technology, Engineering and Computing - A Multinational Colloquium – 2017	ISBN-13: 978-981-11-0744-3	5	Y	1	
Total Score							2
3 BOOK(S)/ARTICLE(S)/CHAPTER(S) PUBLISHED							
Sl. No.	Title with Page nos.	Book Title, Editor and Publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are main author	API Score [Max. score: 4]
	NA						
Total Score							

4 ONGOING AND COMPLETED RESEARCH PROJECTS/CONSULTANCIES							
Sl. No.	Title			Agency	Period	Grant/Amount Mobilized (Rs. In Lakh)	API Score [Max. Score: 4]
1	Hydro Generator	Vortex Power		Energy management center, Govt. of India, Trivandrum	2018 - 2019	Rs 25,000	2
Total Score							2
5 RESEARCH GUIDANCE							
Degree	Number Enrolled	Thesis Submitted		Degree Awarded		API Score [Max. Score: 2]	
M-Tech or Equivalent							
Ph. D or Equivalent							
Total Score							
6 TRAINING COURSES, TEACHING-LEARNING EVALUATION PROGRAMME, FACULTY DEVELOPMENT PROGRAMME ATTENDED							
Sl. No.	Programme	Duration		Organized by		API Score [Max. Score: 2]	
Total Score							
7 STUDENT'S FEEDBACK (Own Perspective) [Max. Score: 5]							
Excellent (5)	Very Good (4)	Good (3)	Average (2)		Not in a position to rate (1)		
	4						
CATEGORY TOTAL (1+2+3+4+5+6+7) [Max : 25]						11	

CONSOLIDATED API SCORE

	CRITERIA	ACADEMIC YEAR	TOTAL API SCORE FOR ASSESSMENT PERIOD
I	Teaching, Learning & Evaluation related Activities		62
II	Co-curricular, Extra-curricular, Professional development related Activities		2
III	Research, Publication related Activities		11
	TOTAL (I + II + III)		75

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sl. No.	Details (Mention Year, Value etc. where relevant)

I certify that the information provided is correct as per records available with the Institute and/or documents enclosed with the duly filled proforma.

Place :

Date :

Signature of the faculty

Remarks of HOD

Date :

Signature of HOD

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY

VIDYA NAGAR, KARUKUTTY, ERNAKULAM - 683 582

DEPARTMENT OF MECHANICAL ENGINEERING

PERFORMANCE APPRAISAL PROFORMA

PART A: GENERAL INFORMATION

1. **NAME (In Block Letter): VIDYA CHANDRAN**
2. **Father's/ Husband's Name: Amar Ashokan**
3. **Department: Mechanical Engineering**
4. **Current Designation: Assistant Professor**
5. **Experience in the institution & Date of Joining: 7 years 6 months**
6. **Date of last Promotion: NA**
7. **Address for Correspondence:**

Eranadath 'Aiswarya',
Perumbilissery,
Cherpu P O,
Thrissur

8. **Permanent Address:**

Eranadath 'Aiswarya',
Perumbilissery,
Cherpu P O,
Thrissur

Mobile No.- 9946787001

E-mail: vidyachandran@scmsgroup.org

9. **Whether acquired any degrees or academic qualifications during the period:**

SL No	Degree/Academic Qualification	Date of Receiving	Remarks

PART B: ACADEMIC PERFORMANCE INDICATOR

CATEGORY I: Teaching, Learning & Evaluation related Activities

LECTURES, TUTORIALS, PRACTICALS, SEMINARS, CONTACT HOURS (PROVIDE SEMESTER WISE DETAILS)						
Sl. No.	Course & Code	Level (UG/PG)	Semester & Class	Mode of teaching*	No. of classes allotted week	No. classes attended as per documented record
1	ME 302	UG	S6 AU	L + T	5	
2	ME 100	UG	S2 CE	L + T	4	

* Lecture (L), Tutorial (T), Practical (P)

1	TEACHING, LEARNING & EVALUATION RELATED ACTIVITIES	API Score [Max. Score: 50]			
(a)	Classes taken				
(b)	Teaching load in excess of AICTE norms				
Total Score					
2	USE OF PARTICIPATORY AND INNOVATIVE TEACHING-LEARNING METHODOLOGIES, UPDATING OF COURSE CONTENT, COURSE IMPROVEMENT ETC.	API Score [Max. Score: 5]			
Sl. No.	Short Description	API Score [Max. Score: 5]			
1	Group Seminars – Students were divided into groups and each group was given a topic from the syllabus to present seminar	2			
2	Lab visit – Topics related to fluid machinery, automobile engineering and machine tools have been effectively delivered through lab visits.	2			
Total Score		4			
3	EXAMINATION DUTIES ASSIGNED & PERFORMED (INTERNAL & UNIVERSITY)	API Score [Max. Score: 10]			
Sl. No.	Type of Examination duties	Duties assigned	Extent to which carried out (%)	API Score [Max. Score: 10]	
1	Internal	6	100	4	
2	External	5	60	0	
Total Score					
CATEGORY TOTAL (1+2+3) [Max : 65]					

CATEGORY II: Co-curricular, Extra-curricular, Professional development related Activities

1		
Extra-curricular/ Co-curricular Activities		
Sl. No.	Type of Activity	API Score Max [5]
1	Resource person for FDP	
Total Score		
2		
Social/Community work Activities		
Total Score		
CATEGORY TOTAL (1+2) [Max : 10]		

CATEGORY III: Research, Publication & Academic Contribution related Activities

1							
PUBLISHED PAPERS IN JOURNALS							
Sl. No.	Title with Page nos.	Name of Journal with Vol & Year	ISSN/ ISBN No.	Peer Reviewed /Impact factor, if any	No. of co-authors	Whether you are the main author (Y/N)	API Score [Max. Score: 6]
Total Score							
2							
PUBLISHED FULL PAPERS/PRESENTED IN CONFERENCE PROCEEDINGS							
Sl. No.	Title with Page nos.	Details of Conference Publications	ISSN/ ISBN No.	No. of co-authors	Whether you are main author	API Score [Max. Score: 2]	

Total Score							
3	BOOK(S)/ARTICLE(S)/CHAPTER(S) PUBLISHED						
Sl. No.	Title with Page nos.	Book Title, Editor and Publisher	ISSN/ ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are main author	API Score [Max. score: 4]
Total Score							
4	ONGOING AND COMPLETED RESEARCH PROJECTS/CONSULTANCIES						
Sl. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. In Lakh)			API Score [Max. Score: 4]
Total Score							
5	RESEARCH GUIDANCE						
Degree	Number Enrolled	Thesis Submitted	Degree Awarded		API Score [Max. Score: 2]		
M-Tech or Equivalent							
Ph. D or Equivalent							
Total Score							
6	TRAINING COURSES, TEACHING-LEARNING EVALUATION PROGRAMME, FACULTY DEVELOPMENT PROGRAMME ATTENDED						
Sl. No.	Programme	Duration	Organized by		API Score [Max. Score: 2]		
Total Score							

Date :

Signature of the faculty

Remarks of HOD

Date :

Signature of HOD

INSTRUCTIONS FOR FILLING UP PART B OF THE PROFORMA

CATEGORY I: Teaching, Learning & Evaluation related Activities

(Max. Score: 50)

Lectures, Tutorials, Practicals, Seminars, Contact classes taken should be based on e-collage/course log book records. For all courses assigned in the Academic Year, If a teacher has taken 90% assigned classes, max score will be 50 80% and less than 90% assigned classes, max score will be 40 70% and less than 80% assigned classes, max score will be 30 60% and less than 70% assigned classes, max score will be 20 50% and less than 60% assigned classes, max score will be 10 No score should be assigned if a teacher has taken less than 50% assigned classes.	Max Score: 50
If teacher has taken classes exceeding AICTE/UGC norm, then one point to be assigned for each extra hour classes	Max Score: 5

- Total Mark should not exceed 50

(i) **Use of Participatory and Innovative Teaching-Learning methodologies, Updating of Subject Content, Course Improvement etc.** (Max. Score: 5)

Updating of course content/Preparation of resource material/Laboratory Manual	Max Score: 2
Developing and imparting Remedial courses/ Extra Classes/ Summer Course/ Soft skills/ Communication skills/ Personality development courses, etc.	Max Score: 2
Conduction of computer assisted teaching/web or e-learning/e-library skills to students	Max Score: 1

(ii) **Examination Duties Assigned & Performed** (Max. Score: 10)

Invigilation /Examination Duties 100% compliance: 4, less than 100% no score.	Max Score: 4
Evaluation of answer script/Examination related Mark Submission and Portal Entry/Participation in University Valuation Camp etc. 100% compliance: 4, less than 100% no score.	Max Score: 4

7	STUDENT'S FEEDBACK (Own Perspective) [Max. Score: 5]			
Excellent (5)	Very Good (4)	Good (3)	Average (2)	Not in a position to rate (1)
CATEGORY TOTAL (1+2+3+4+5+6+7) [Max : 25]				

CONSOLIDATED API SCORE

	CRITERIA	ACADEMIC YEAR	TOTAL API SCORE FOR ASSESSMENT PERIOD
I	Teaching, Learning & Evaluation related Activities		
II	Co-curricular, Extra-curricular, Professional development related Activities		
III	Research, Publication related Activities		
	TOTAL (I + II + III)		

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sl. No.	Details (Mention Year, Value etc. where relevant)

I certify that the information provided is correct as per records available with the Institute and/or documents enclosed with the duly filled proforma.

Place :

Question paper setting in time as specified by Examination Section 100% compliance: 2, less than 100% no score.	Max Score: 2
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CATEGORY II: Co-curricular, Extra-curricular, Professional development related Activities

(Max. Score: 10)

Institution/Department Level Co-Curricular activities like Project/Idea Competitions, Seminars, Workshops, etc. and extracurricular activity for students such as sports, cultural fest, technical fest, picnic, educational tour, industry visit, publication of magazine/newsletter in departmental as well as institutional level or any other similar activity. (2 Marks Per Activity)	Max Score: 8
NSS, H2O or other Socially relevant activities/Community work such as National integration, secularism, humanism, flood and drought relief, orphanage home and old age home relief, small family norms or any other similar activity.	Max Score: 2

CATEGORY III: Research, Publication & Academic Contribution related Activities (Max. Score: 18)

For each published paper (original article/ Review paper/short communication etc.): 3 marks	Max Score: 6
For each full paper publication in conference proceedings /presentation in conference: 1 Marks	Max Score: 2
For each Book(s)/Article(s)/Chapter(s) published: 4 Marks	Max Score: 4
For each Ongoing Projects/Consultancies: 2 Marks each For Completed Projects/Consultancies: 1 Marks each	Max Score: 4
For each Ph.D Guidance: 2 Marks	Max Score: 2

Training Courses, Teaching-Learning Evaluation Programme, Faculty Development Programme

Participation in short term training courses, curriculum development, professional development, examination reforms, institutional governance, membership/participation in bodies/committees on education any other similar activity.	Max Score: 2
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STUDENT's FEEDBACK

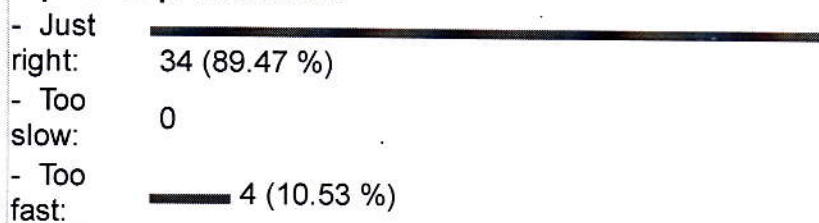
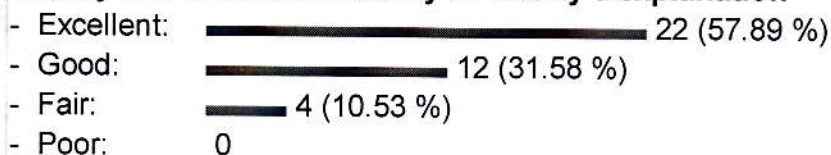
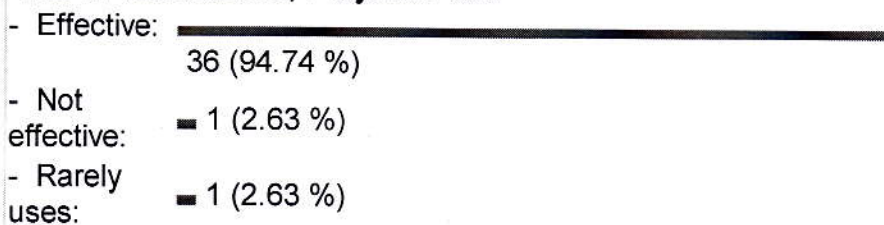
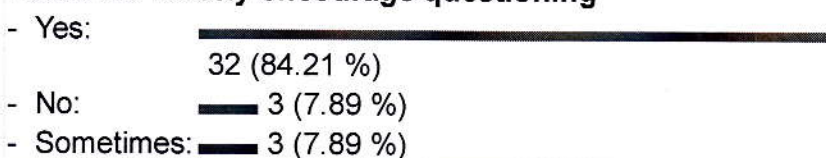
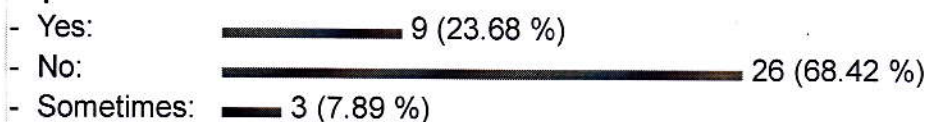
(Max. Score: 5):

Based on student feedback data available to the faculty members.

ME2 - S6

Jump to...

SSET ► ME2 -S6 ► Feedback ► Vidya Chandran - Heat and Mass transfer

[Update this Feedback](#)[Overview](#)[Edit questions](#)[Templates](#)[Analysis](#)[Show responses](#)[Export to Excel](#)**Submitted answers: 38****Questions: 11****Speed of presentation****Clarity and understandability of faculty's explanation****Use of Whiteboard, Projector etc.****Does the faculty encourage questioning****Whether the faculty ONLY dictates notes without adequate explanation****Behaviour of the faculty**

- Pleasant: 37 (97.37 %)
- Indifferent: 1 (2.63 %)
- Unpleasant: 0

Faculty's willingness to help

- Excellent: 31 (81.58 %)
- Good: 7 (18.42 %)
- Fair: 0
- Poor: 0

Knowledge of the faculty in the subject

- Excellent: 33 (86.84 %)
- Good: 5 (13.16 %)
- Fair: 0
- Poor: 0

Does the faculty return assignments after evaluation

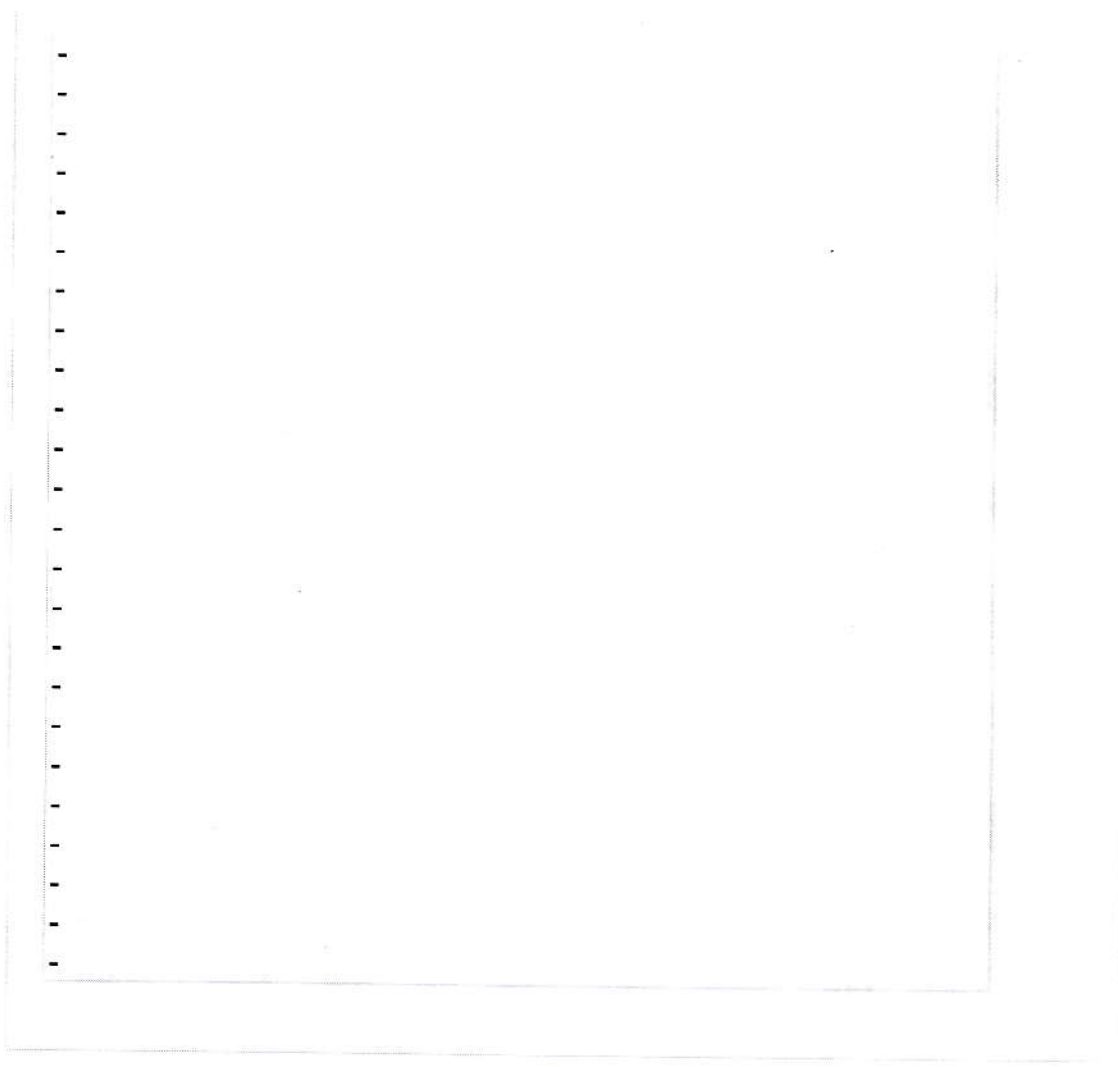
- Yes: 35 (92.11 %)
- No: 0
- Sometimes: 3 (7.89 %)


Your overall assessment of the faculty

- Very good: 28 (73.68 %)
- Good: 9 (23.68 %)
- Average: 1 (2.63 %)
- Poor: 0

Your suggestions / observations: (Please be Specific)

super classsssss



 Moodle Docs for this page

You are logged in as Admin User (Logout)

ME2 -S6

ME2-S3



Jump to...



SSET ► ME2-S3 ► Feedback ► Vidya Chandran - Mechanics of Fluids

[Update this Feedback](#)[Overview](#)[Edit questions](#)[Templates](#)[Analysis](#)[Show responses](#)[Export to Excel](#)

Submitted answers: 47

Questions: 11

Speed of presentation

- Just right: 32 (68.09 %)
- Too slow: 9 (19.15 %)
- Too fast: 6 (12.77 %)

Clarity and understandability of faculty's explanation

- Excellent: 16 (34.04 %)
- Good: 21 (44.68 %)
- Fair: 6 (12.77 %)
- Poor: 4 (8.51 %)

Use of Whiteboard, Projector etc.

- Effective: 30 (63.83 %)
- Not effective: 10 (21.28 %)
- Rarely uses: 7 (14.89 %)

Does the faculty encourage questioning

- Yes: 35 (74.47 %)
- No: 4 (8.51 %)
- Sometimes: 8 (17.02 %)

Whether the faculty ONLY dictates notes without adequate explanation

- Yes: 6 (12.77 %)
- No: 25 (53.19 %)
- Sometimes: 16 (34.04 %)

Behaviour of the faculty

- Pleasant: 37 (78.72 %)
- Indifferent: 5 (10.64 %)
- Unpleasant: 5 (10.64 %)

Faculty's willingness to help

- Excellent: 23 (48.94 %)
- Good: 17 (36.17 %)
- Fair: 6 (12.77 %)
- Poor: 1 (2.13 %)

Knowledge of the faculty in the subject

- Excellent: 24 (51.06 %)
- Good: 17 (36.17 %)
- Fair: 5 (10.64 %)
- Poor: 1 (2.13 %)

Does the faculty return assignments after evaluation

- Yes: 29 (61.70 %)
- No: 5 (10.64 %)
- Sometimes: 13 (27.66 %)

Your overall assessment of the faculty

- Very good: 14 (29.79 %)
- Good: 21 (44.68 %)
- Average: 8 (17.02 %)
- Poor: 4 (8.51 %)

Your suggestions / observations: (Please be Specific)

- provide more explanations.....provide time to copy down notes.....provide more explanations on derivations.

