

**SCMS SCHOOL OF ENGINEERING & TECHNOLOGY, KARUKUTTY**  
**B.TECH.ADMISSION (MERIT- TFW QUOTA) (2025-26)**

**(A) Original documents to be furnished for verification at the time of enrollment.**

- Receipt of Fee remitted in the Post office/Bank as instructed by CEE
- Allotment Memo (2 copies) of entrance exam (KEAM/JEE)
- Admit Card / Hall Ticket of entrance exam (KEAM/JEE)
- Rank Certificate / Data Sheet (2 copies) of Entrance Exam.
- 10<sup>th</sup> Mark List
- 12<sup>th</sup> Mark List
- Transfer Certificate
- Conduct Certificate
- Pass Certificate of Plus Two (ISCE Candidates only)
- Income Certificate as proof in support of admission under TFW Quota.
- Physical fitness certificate
- Three copies each of 10<sup>th</sup> & 12<sup>th</sup> Mark list
- Three Passport size photographs
- Copy of Aadhar card

**(B) Details of fees to be remitted at the time of Enrollment at the College.**

• <b>Special Fee</b>	- Rs.25,000/-	}	<b>Rs.49,245/-</b>
• Admission Fee	- Rs.100/-		
• Prospectus	- Rs.300/-		
• Caution Deposit (Refundable)	- Rs.10,000/-*		
• ID Card	- Rs.500/-		
• KTU Administration Fee	- Rs.1,050/**-		
• KTU Student Affiliation fee	- Rs. 790/**-		
• KTU Exam Fee(I <sup>st</sup> Semester)	- Rs.1,885/**-		
• KTU – Sports & Arts Fee	- Rs.2,120/**-		
• PTA Fund	- Rs.2,000/-		
• Value Added Course fee (Yearly)	- Rs.5,000/-		
• Alumni Fee	- Rs. 500/-		

\*\* Any increase in these fees introduced by APJAKTU will require students to pay the difference as and when required.

**(C) Hostel accommodation (available for Boys & Girls)**

Those requiring hostel accommodations have to fill up the application form and remit the following fees.

➤ Hostel caution deposit (Refundable)	- Rs.5,000/-*	}	<b>Rs. 21,255/-</b>
➤ Advance Hostel Rent for six months (Rs. 2000/- per month x 6Months)	- Rs.12,000/-		
➤ One month advance towards mess fee	- Rs. 4,255/-		

**Note: On vacating the hostel, student should take hostel clearance from warden and vacate the room on the same day itself.**

(D) **Transportation.**

Those requiring transport facility by College bus have to fill up the form and remit the fee for six months. Transport facility will be available from Aroor, Vyttila, Thoppumpady, Valanjambalam, GCDA, Palarivattom, High court Junction, Poothotta-Thripunithura (Seaport Airport road), Vaduthala, Njarackal-Paravur, Paravur- Keetholi, Kodungallur, Moonnupeedika- Irinjalakuda, Pukkattupady, Kakkanad Bus Stand, Muvattupuzha, Perumbavoor, and Thrissur to College and back..

**Note: On cancelling the bus facility, student should return the bus pass along with cancellation letter to principal.**

**Mode of fee collection from students who are admitted under Management Quota.**

Students can pay the fees using any one of the following options at the time of joining.

- By Demand draft in the name of "SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY" payable at Kalamassery/ Ernakulam
- Students can pay fees by NEFT/RTGS as per the Beneficiary details given below. Proof of the fund transfer details to be submitted at the time of admission.

**Beneficiary Details**

- Account Name : SCMS School of Engineering and Technology
- Account Number : 345801010030000
- IFS Code : UBIN0558885
- Name of the bank : Union Bank of India
- Name of Branch : Palissery

Can also be paid as cash at the bank extension counter.

**For any queries contact: 7034780072, 0484 2628000**

**Refund procedure**

Refund to students who shift from our college to other colleges under government allotment will be through account transfer to Student's/Parent's Account..

**Contact Nos.:** Office: 0484 – 2882900, E-mail: [sset@scmsgroup.org](mailto:sset@scmsgroup.org)

**Principal:** 0484 – 2882901 (O), 9497775295(Mobile), E-mail: [principalsset@scmsgroup.org](mailto:principalsset@scmsgroup.org)

**NOTE**

1) Students are instructed to keep sufficient copies of their 10<sup>th</sup>, 12<sup>th</sup> Mark List & Entrance Rank certificate for future requirements.

2) Enrolled students are advised to open a bank account in Union Bank of India, SSET College Branch at the time of admission for all future online transactions. Fee payments will be permitted only through online transactions.

\* **Caution Deposit** will be refunded only when the student passes out of the college or withdraws from the college in between and a Transfer Certificate is applied for. The Original Caution Deposit receipt must be presented at the time of refund. In case the receipt is lost an affidavit should be submitted for getting the refund. The same will not bear any interest and will be refunded after deduction for damages/loss or dues if any.

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Handwritten signature and date: 27/2/25