

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY, KARUKUTTY

B.TECH.ADMISSION (NRI/CWGC QUOTA) (2025-26)

(A) *Original documents to be furnished for verification at the time of enrolment.*

- 10th Mark List
- 12th Mark List
- Conduct Certificate
- Transfer Certificate
- Pass Certificate (ISCE Candidates only)
- Physical fitness certificate
- Three copies each of 10th & 12th Mark list
- Three passport size photographs
- Copy of Aadhar card
- Declaration of sponsor (in prescribed format)
- Self-attested copy of the Passport of sponsoring NRI (*The document should have - ?
Minimum one year validity from the date of admission*)
- Self-attested copy of the Visa of sponsoring NRI (*The document should have - ?
Minimum one year validity from the date of admission*)
- Employment Certificate of sponsoring NRI (in prescribed format)

(B) *Details of fees to be remitted at the time of Enrolment at the College.*

• Admission Fee	- Rs.100/-	} Rs.24,245/-
• Prospectus	- Rs.300/-	
• Caution Deposit (Refundable)	- Rs.10,000/- *	
• ID Card	- Rs.500/-	
• KTU Administration Fee	- Rs.1,050/-**	
• KTU Exam Fee	- Rs.1,885/-**	
• KTU Student Affiliation Fee	- Rs.790/-**	
• KTU – Sports & Arts Fee	- Rs.2,120/-**	
• PTA Fund	- Rs.2,000/-	
• Value Added Course fee (Yearly)	- Rs.5,000/-	
• Alumni Fee	- Rs. 500/-	

** Any increase in these fees introduced by APJAKTU will require students to pay the difference as and when required.

(C) *Hostel accommodation (available for Boys & Girls)*

Those requiring hostel accommodations have to fill up the application form and remit the following fees.

• Hostel caution deposit (Refundable)	- Rs.5,000/-*	} Rs 21,255/-
• Advance Hostel Rent for six months (Rs. 2000/- per month x 6Months)	- Rs.12,000/-	
• One month advance towards mess fee	- Rs.4,255/-	

Note: On vacating the hostel, student should take hostel clearance from warden and vacate the room on the same day itself.

(D) **Transportation.**

Those requiring transport facility by College bus have to fill up the form and remit the fee for six months. Transport facility will be available from Aroor, Vyttila, Thoppumpady, Valanjambalam, GCDA, Palarivattom, High court Junction, Poothotta-Thripunithura (Seaport Airport road), Vaduthala, Njarackal-Paravur, Paravur- Keetholi, Kodungallur, Moonnupeedika- Irinjalakuda, Pukkattupady, Kakkanad Bus Stand, Muvattupuzha, Perumbavoor, and Thrissur to College and back.

Note: On cancelling the bus facility, student should return the bus pass along with cancellation letter to principal.

Mode of fee collection from students who are admitted under NRI/CWGC quota.

Students can pay the fees using any one of the following options at the time of joining.

1. By Demand draft in the name of "SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY" payable at Kalamassery/ Ernakulam
2. Students can pay fees by NEFT/RTGS as per the Beneficiary details given below. Proof of the fund transfer details to be submitted at the time of admission.

Beneficiary Details

- Account Name : SCMS School of Engineering and Technology
- Account Number : 345801010030000
- IFS Code : UBIN0558885
- Name of the bank : Union Bank of India
- Name of Branch : Palissery

3. Can also be paid as cash at the bank extension counter.

For any queries contact: 7034780072, 0484 2628000

Refund procedure

Refund to students who shift from our college to other colleges under government allotment will be through account transfer to Student's/Parent's Account.

Contact Nos.: Office: 0484 – 2882900, 0484-2450330 E-mail: sset@scmsgroup.org

Principal: 0484 – 2882901 (O), 9497775295(Mobile), E-mail: principalsset@scmsgroup.org

NOTE

- 1) **Students are instructed to keep sufficient copies of their 10th, 12th Mark List for future requirements.**
- 2) **Enrolled students are advised to open a bank account in Union Bank of India, SSET College Branch at the time of admission for all future online transactions. Fee payments will be permitted only through online transactions.**

* **Caution Deposit** will be refunded only when the student passes out of the college or withdraws from the college in between and a Transfer Certificate is applied for. The Original Caution **Deposit** receipt must be presented at the time of refund. In case the receipt is lost an affidavit should be submitted for getting the refund. The same will not bear any interest and will be refunded after deduction for **damages/loss** or dues if any.

Amila
27/2/25