

SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY
Internal Quality Assurance Cell

INTERNAL ACADEMIC AUDIT AY 20²⁵ - 20²⁶

Name of Department: **CIVIL ENGINEERING**

Date of Audit: **25/9/2025**

Name of auditors :

1. **BINI OMMAN**
2. **Suraj . R**

RATING* ✓ Excellent/Good/Fair/Poor Good
--

Sl. No.	A1 – Files (Academic Files)	RATING*	REMARKS
1	Time table (with tutorials) – Staff arranged in hierarchical order (Ensure Vision - Mission Statement is provided)	G	updated
2	Internal exam QP (DQAC Approved) with scrutiny and cognitive level	Fair	updated till previous sem, (24-25)
3	List the Innovative Teaching approaches 1. Nil 2. 3. 4.	G	updated
4	Sample Course File (Previous Semester) - 1. Theory : CET202 - Engg geology - updated 2. Theory with Tutorial : (Structural analysis 2 - attainment missing) 3. Lab : updated (FMT lab) 4. Mini Project : No mini project 5. Seminar : attainment pending 6. Project : attainment pending	G	updated
5	SFR (Computation as per NBA, these files for the last 3 years)	F	updated

Sl. No.	A2 – File (Academic Files)	RATING*	REMARKS
6	Course files of the previous Semester	G	updated

Sl. No.	A3 – Files (Academic Files)	RATING*	REMARKS
7	CO-PO Mapping, PSO Statement CO-PSO mapping	F	} completed
8	PO, PSO attainment	F	} ”
9	Identification of Curriculum Gap (Gaps and course identified to address the POs, PSOs)	F	} ”
10	Project Details a. List of projects with guides and students ✓ b. Project Evaluation Panel, ✓ c. Evaluation rubrics ✓ d. Split up of evaluation marks ✓ e. PO, PSO attainment	G1	updated
11	Subject Group (List of groups and Faculty, allotment by HoD, Minutes of each group, Programs/Activities organized under each group)	G1	updated till 24-25
12	Add-on or Value Added Courses 1. <i>Ongoing → Scholarly writing for engineers (mtech)</i> 2. <i>Introduction to building information model - ongoing</i>	Fair	File not updated

Sl. No.	B – Files (Staff Files)	RATING*	REMARKS
13	List of Research funding (a. Internal, b. External) received by the Department 1. NA 2. 3. 4. 5.	G1	updated till 2024-25
14	List of Consultancy received by the Department 1. N.A 2. 3. 4. 5.	G1	updated
15	List of Collaborative works/research undergoing in the department and outcomes of such works 1. N.A 2. 3. 4. 5.	G1	updated

16	No. of Journal Publications: SCI, SCIE, SSCI, SCOPUS, Other Journals :	Fair	Nil
17	No. of Publications: Conference, Books, Book chapters, Articles, etc. :	Fair	Nil
18	No. of workshops/ seminars/ conference related to IPR, Research Methodology and Entrepreneurship conducted by the department with list : 1. No programme in 25-26 2. 3. 4.	Poor	File missing
19	List of active MoU's and list the activity related to each MoU 1. ASAP 2. Ravensberg - 3. 4. 5.	G	updated
20	FDP Attended: (a. Outside own college b. Inside own college) Total No. of Faculty attending FDP for the current AY: 20 No. of Faculty attending online FDP: 20 No. of Faculty attending offline FDP: Nil No of Faculty attending FDP in parent institute : Nil No. of Faculty attending External FDP: 20	G	Certificates to be updated
21	FDP/Conference Organized by the department 1. Nil 2.	G	updated
22	Faculty Awards / Honors: 1. Nil 2. 3. 4. 5.	G	updated
23	External Interaction 1. Export lecture Swasthit Mang, (Ramya, Deepu) 2. KDISC (YIP), (Rashini, Lakshmi, Meera) 3. Hands on training (Dr. Praseja) 4. Seed Money evaluator (Dr. Rathesh) 5. Inauguration school exhibition (Dr. Rathesh)	F	updated

Sl. No.	C – Files (Student Files)	RATING*	REMARKS
24	Roll List (for last 3 years)	E	updated
25	KTU Results and Analysis (Semester-wise)	E	updated
26	Final Year No. of Students (for last 2 years) : 1. Batch <u>CE-21, CV-2</u> 2. Batch <u>CE-17, CV-2</u>	E	updated
27	Final Year Results and Analysis (for last 2 year)	E	updated
28	Success Data of Passed Out Batch	E	updated
29	No. of Student Placements (Proof- for the previous Academic Year) : <u>24-25, (6 Nos)</u>	E	updated
30	No. of Student progressing for Higher Studies (Proof- for the previous Academic Year) : <u>Nil</u>		Nil
31	List the Career/Skill Development Programs attended by the students: 1. <u>Scholarly writing for engineers (Mtech) (ongoing)</u> 2. <u>Introduction to building information model (ongoing)</u> 3. 4. 5.	Fair	Not updated
32	No. of students attending Career/Skill Development Programs from the department <u>52</u>	Fair	Not updated
33	List of Student Achievements 1. <u>Nil</u> 2. 3. 4. 5.		
34	List of Entrepreneurship / Start ups: 1. <u>Nil</u> 2.		
35	Professional Body Association: 1. <u>Nil</u> 2.		
36	List of activities associated with Professional Body: 1. <u>Nil</u> 2. 3. 4.		

Sl. No.	D – Files (Miscellaneous Files)	RATING*	REMARKS
37	Staff Extension Activities	K	updated
38	Staff Duties/Responsibilities	Fair	Not updated
39	Staff/Guest Appointment Details		NA
40	Guest Acquaintance (Semester-wise)	E	updated
41	Department Budget	G	25-26 Not updated

Sl. No.	In addition to above files, following documents shall also be maintained:	RATING*	REMARKS
42	Course/class committee minutes of meeting and action taken reports for UG/PG	Fair	Not updated
43	DAB and PAC minutes of meeting and action taken reports	G	24-25 updated
44	Course Diary for all the courses		NA
45	Equipment log registers used in Laboratories	G	updated
46	Log book for summer and contact courses		NA
47	Question paper and sample answer scripts for assessment of practical courses	G	updated
48	Details showing the conduct of remedial/minor/honours classes	Fair	Not updated in syll updated in course file
49	Details of faculty evaluation and action taken on it		File not maintained
50	Department library register showing volume and title of books, journals etc	G	updated
51	Register showing activity points	Fair	Not updated
52	Details of MOOC courses taken by UG/PG students	G	updated
53	No. of Students attending MOOC Courses : 1. UG - <u>Nil</u> 2. PG - <u>5</u>	G	updated
54	No. of Students completed MOOC Courses : 1. UG - <u>6</u> 2. PG - <u>7</u>	G	updated
55	Details of relevant licensed software available in the department	G	updated

General Comments

Audited by,

[Signature]
25/9/2025

[Signature]
25/9/25