SCMS SCHOOL OF ENGINEERING & TECHNOLOGY
(Autonomous)
Accredited by NAAC, Affiliated to APJ Abdul Kalam Technological University, Kerala and Approved by AICTE, Govt. of India An ISO 9001:2015 Certified Institution

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Office of the Controller of Examinations

Ref. No.: SSET/COE/CIR/2026/3
Date: 19 October 2026

CIRCULAR
Sub: APAAR ID Creation – Students Admitted to Semester 1 in 2026

The Office of the Controller of Examinations is initiating the process of facilitating your academic credentials through the APAAR, Academic Bank of Credits (ABC) and National Academic Depository (NAD) framework.
Your APAAR ID serves as a unique digital academic identity that facilitates the linking, storage, retrieval and verification of your academic records and credentials. You are therefore required to create your APAAR ID, ensure that the details associated with it are accurate, and maintain it carefully, as it will form an important part of your academic record.

ACTION REQUIRED

All students admitted to Semester 1 in 2026 are required to create or verify their APAAR ID on or before 23 October 2026.

How to Generate APAAR ID through DigiLocker

1. Sign in: Visit www.digilocker.gov.in or open the DigiLocker app and sign in/register using your Aadhaar-linked mobile number.
2. Search: Under *Issued Documents*, search for Academic Bank of Credits (ABC) / APAAR ID Card.
3. Enter details: Follow the on-screen instructions, verify the required details and provide consent.
4. Generate ID: Click Get Document to generate your APAAR ID.
5. Download: Download/save the APAAR ID Card.

IMPORTANT – VERIFY YOUR DETAILS

Students must carefully verify that their name and other personal particulars are consistent with:

- the details submitted to the Institute at the time of admission;
- Aadhaar; and
- the qualifying examination certificate/records.

Any discrepancy or variation in the name or other particulars must be brought to the immediate attention of the respective Faculty Advisor.
Students should not create a second APAAR ID if they already have one.

STUDENTS WHO ALREADY HAVE AN APAAR ID

Students who have already created an APAAR ID need not create another APAAR ID. They shall:

- verify that their details are correct; and

- keep a copy of their existing APAAR ID/APAAR ID Card ready for submission.

SUBMISSION OF HARD COPIES

All students shall submit the following to the Faculty Advisor:

1. Hard copy of Aadhaar
2. Hard copy of APAAR ID / APAAR ID Card

The hard copies shall be submitted on or before 30 October 2026.

DEADLINES AT A GLANCE

Activity	**Deadline**
Creation / verification of APAAR ID	On or before 23 October 2026
Submission of Aadhaar and APAAR ID hard copies to the Faculty Advisor	On or before 30 October 2026

All students are required to complete the above process within the stipulated timeline and extend their cooperation to ensure its smooth and timely completion.

SCMS SCHOOL OF ENGINEERING & TECHNOLOGY
CONTROLLER OF EXAMINATIONS
AUTONOMOUS

Controller of Examinations

Copy to:

Principal,
HoDs,
Faculty Members,
Faculty Advisors of B. Tech, M. Tech and MCA 2026 Batch,
Students of B. Tech, M. Tech and MCA 2026 Batch,
Notice Board,
File.