

MCA Regulations

2026



SCMS SCHOOL OF ENGINEERING
AND TECHNOLOGY (AUTONOMOUS)

Vidya Nagar, Palissery, Karukutty, Ernakulam - 683576, Kerala, India.
www.scmsgroup.org/sset

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Preface

SCMS School of Engineering and Technology (SSET) is a premier institution with over 25 years of excellence in engineering education. As a proud member of the SCMS Group of Educational Institutions, which has been shaping higher education for more than 50 years, SSET upholds a rich legacy of academic excellence, innovation, and value-based education while preparing graduates to meet global technological and societal challenges. Established in 2001 under Mahatma Gandhi University, Keralam, SSET is a pioneering self-financing engineering college. SSET offers technical programmes recognised by AICTE, New Delhi and is affiliated to APJ Abdul Kalam Technological University, Keralam.

Located in Karukutty, Ernakulam, SSET offers a vibrant learning environment with state-of-the-art infrastructure, NBA-accredited departments, and NAAC accreditation. The institution also houses two distinguished Centers of Excellence - the SCMS Water Institute (SWI) and the SCMS Institute for Road Safety and Transportation (SiRST) - fostering innovation, research, and social impact.

Vision and Mission of the Institution

Vision

To be a premier institution moulding ethical and socially responsible engineers with emphasis on ‘Service Learning’.

To be among the top ten institutions in India by 2040, shaping technology innovators and leaders for spearheading research relating to sustainable development goals.

Mission

Innovative education and research for shaping techno-leaders.

1. PREAMBLE	
26R1.1	These regulations are applicable to MCA (Regular) Degree Programme conducted at SCMS School of Engineering and Technology (SSET), Karukutty (Autonomous) from the Academic Year 2026-27 onwards
26R1.2	The Provisions contained in this set of regulations govern the policies and procedures on the admission and registration of students, imparting instructions of course, conducting of the examination and evaluation and certification of students’ performance and all amendments culminating to the said MCA Programme.

26R1.3	This set of Regulations, on approval by the Academic Council, SSET, Karukutty, shall supersede all the corresponding earlier sets of regulations of the APJKTU for the MCA Degree Programme along with all the amendments thereto, and shall be binding on all students undergoing the said Post Graduate Degree Programme conducted by the Institution.
26R1.4	This set of Regulations, may evolve and get updated or refined or modified or amended through appropriate approvals from the Academic Council, from time to time, and shall be binding on all stakeholders concerned.
26R1.5	The MCA Degree shall be conferred on students who are admitted to the programme and who fulfill all the requirements for the award of the Degree.
26R1.6	<i>Definitions</i> 1) “Academic Calendar” means the official schedule notified by the Institution specifying commencement and conclusion of instruction, examinations, and other academic events for an Academic Year. 2) “Academic Council” means the apex academic authority of the Institution constituted under the UGC (Conferment of Autonomous Status upon Colleges) Regulations, 2023. 3) “Academic Year” means the annual cycle comprising of an Odd and Even Semester. 4) “AICTE” means the All India Council for Technical Education, constituted under the AICTE Act, 1987. 5) “Board of Studies (BoS)” means the programme/department-level body responsible for curriculum design, syllabus revision, and academic quality assurance. 6) “Choice Based Credit System (CBCS)” means a cafeteria-style academic structure permitting students to select courses from prescribed baskets, enabling interdisciplinary learning and self-paced progression. 7) “Continuous Internal Assessment (CIA)” means the evaluation of a student's performance during a semester through periodic assessments, prior to the Semester End Examination. 8) “Controller of Examinations (CoE)” means the officer designated by the Institution responsible for the conduct, security, and integrity of all examination-related processes.

	9) “Course” means a theory, laboratory, project, seminar, or blended unit of study identified by a unique course code, forming part of an approved Curriculum. 10) “Curriculum” means the structured, BoS-approved list of Courses prescribed for a Programme. 11) “FA” stands for Faculty Advisor. Every class is assigned faculty advisors based on student strength. 12) “Semester End Examination (SEE)” means the terminal examination conducted at the close of a semester for a Course, as prescribed in the Curriculum. 13) “FE Grade” means, Failed Eligibility, a failing grade awarded for ineligibility to appear in the SEE due to insufficient attendance or non-fulfilment of prescribed CIA requirements. 14) “Governing Body (GB)” means the Governing Body of the Institution constituted under the UGC Autonomous Colleges Regulations, 2023. 15) “SGPA/CGPA” mean the Semester Grade Point Average and Cumulative Grade Point Average respectively, computed as prescribed in 26R6.19. 16) “Grade Card” means the official document issued to a student reflecting course-wise grades, grade points, and SGPA/CGPA for a semester or programme. 17) “Institution” means SCMS School of Engineering and Technology(SSET), Karukutty, Kerala. 18) “Programme” means a course of study leading to the award of MCA as the context requires. 19) “Regulations” means these SCMS Academic Regulations, as amended from time to time. 20) “UGC” means the University Grants Commission constituted under the UGC Act, 1956. 21) “University” means APJ Abdul Kalam Technological University (APJAKTU), Thiruvananthapuram, the degree-awarding affiliating body, where applicable to the Programme. Words and expressions used but not defined in these Regulations shall bear the meaning assigned to them in the UGC (Conferment of Autonomous Status upon Colleges) Regulations, 2023, the Statutes/Memorandum of Association of the Institution, or the applicable University Statutes, as the context requires.
2. ELIGIBILITY OF ADMISSION	

26R2.1	Admission to the Programme shall be decided from time to time by the Governing Body, in conformity with the directives given by the statutory bodies.
26R2.2	The reservation policy of the Government of Kerala and the Government of India from time to time shall be followed in admission to the MCA programme. The maximum number of seats under various categories (regular and SC/ST) shall be as per the sanctions of the AICTE and State Government.
26R2.3	If at any time after admission, it is found that a candidate has not fulfilled any of the requirements stipulated by the Institution or the statutory body concerned, the Principal may revoke the admission of the candidate and report the matter to the Academic Council.

3. STRUCTURE OF MCA PROGRAM

26R3.1	The MCA programme shall be structured on a credit based system following the semester pattern with continuous evaluation.
26R3.2	The duration of the MCA programme will be two years consisting of four semesters. The maximum duration for MCA shall be four years. Each semester shall have a minimum of 72 working days followed by the semester end examination. The total contact hours are normally 25 hours per week.
26R3.3	The duration for the programme will normally be 4 semesters for MCA. In case of prolonged illness or other personal exigencies, the Institution may allow a student who has earned credits for at least one semester, to extend the programme up to the maximum duration of four years.
26R3.4	Every academic year shall have two semesters “1st July to 31st December (Odd semester)” and “1st January to 30 th June (Even semester)”. The Institution shall publish an academic calendar for each academic year.
26R3.5	The MCA Programme shall have a curriculum and syllabi for the courses recommended by the Board of Studies (BoS) and approved by the Academic Council. However, innovative elective courses can be included as and when required, on the recommendations of the BoS and subject to the approval of the Academic Council. All revisions shall be based only on the recommendations of the BoS.
26R3.6	The maximum number of lecture-based courses and laboratory courses in any semester shall not exceed 4 and 2 respectively.

26R3.7	MCA programme consists of the following courses • Core courses • Elective courses • Laboratory courses • Mini Projects • Seminar • Comprehensive Viva • Main Project • MOOC
26R3.8	Credit Calculation and Weekly Academic Engagement For the purpose of credit calculation under the National Credit Framework (NCrF), April 2023, one (1) credit corresponds to thirty (30) notional learning hours, comprising the total learning effort expected of a learner, including contact hours, practical/workshop engagement, guided learning and self-learning, as applicable. Accordingly: Credits = Total Notional Learning Hours divided by 30 For academic planning, a semester shall ordinarily comprise 15 instructional weeks. The notional learning hours of a course is appropriately distributed between scheduled academic engagement and independent/guided learning, based on the nature and requirements of the course. For preparation of the weekly timetable, the following institutional norms shall ordinarily apply: Theory: 1 scheduled hour per week per credit. Workshop/Activity-based courses: 2 scheduled hours per week per credit. Practical/Laboratory courses: 3 scheduled hours per week for 2 credits. The above weekly norms represent scheduled academic engagement and shall not be construed as the definition of a credit. The total learning effort corresponding to the assigned credits shall remain consistent with the NCrF requirement of 30 notional learning hours per credit. The MCA programme shall comprise 83 academic credits as prescribed in these Regulations. The distribution of credits for the course work is given in Table 1.

	Table 1: Distribution of credits among the Semesters for MCA				
	Sem	Course details	Hours per week	Total credits allotted	Credits allotted semester-wise
	I	Core courses: 4nos	4 each	4×4 = 16	23
		Lab courses: 2nos	4 each	2×2 = 4	
		Entrepreneurship and innovations in Technology	1 hours	1 credit	
		MOOC Course	-	2 Credits	
	II	Core courses: 2nos	4 each	2×4 = 8	21
		Elective: 2nos	3 each	2×3 = 6	
		Lab courses: 2nos	4 each	2×2 = 4	
		Industrial Readiness Training	1 hour	1 credit	
		MOOC Course	-	2 Credits	
	III	Core Courses: 2 nos	4 each	2×4 = 8	21
		Electives: 2 nos	3 each	2×3 = 6	
		Lab courses:2 nos	4 each	2×2 = 4	
		Mini Project	4 hours	1×2=2	
		Domain Expertise Workshop	1 hours	1 credit	
	IV	Main Project	27 hours	8	18
		Seminar	2 hours	2	
		Comprehensive Viva voce		4	
		Lab Courses: 2 nos	4 each	2×2 = 4	
	Total Credits in all four semesters				83
26R3.9	The medium of instruction shall be English. All examinations, project, seminar, reports and presentations shall be in English.				
26R3.10	Revision of Regulations for all that has been stated above, the Institution has the right to modify any of the regulations, scheme of studies, examinations and syllabi with approval of the Academic Council, from time to time. All such revisions shall be based on the recommendations of the BoS concerned.				
4. ACADEMIC MONITORING AND STUDENT SUPPORT					

26R4.1	There shall be one Faculty Advisor (FA) for a class. The Principal shall assign a regular faculty member with minimum two years of experience as the FA in discussion with the Head of the Department.
26R4.2	The documents regarding all academic and non-academic matters of students shall be kept under the custody of Faculty Advisor.
26R4.3	All requests/applications from a student or parent to higher offices are to be forwarded/recommended by his/her Faculty Advisor. Students and parents shall first approach their Faculty Advisor for all kinds of advices, clarifications and permissions on all academic matters. It is the official responsibility of the institution to provide the required guidance, clarifications and advices to the students and parents strictly based on the prevailing academic regulations.
26R4.4	The FA shall arrange separate or combined meetings with course faculty, parents and students as and when required and discuss the academic progress of students. The FA shall also offer guidance and help to solve the issues on academic and non-academic matters including personal issues of the students. Class Committees shall preferably be convened: 1. Immediately after the commencement of the semester. 2. Immediately after announcing the marks of first internal evaluation test. The internal marks and eligibility of attendance shall be uploaded in the Institution portal only after displaying the same in the department notice board/LMS Portal at least for two working days. This is for the information and feedback of the students. Any concerns raised by the students regarding attendance and internal marks shall be looked into by FA, course faculty and the students concerned. The Head of the Department/Principal shall ensure to take steps to redress the concerns raised by the students regarding internal assessment and attendance. The FA shall be the custodian of the minutes and action taken reports of the advisory meetings.
26R4.5	The FA shall keep a hard copy of the consolidated statement of attendance and internal marks of their students. It shall be kept with the Head of the Department.
26R4.6	Regular communication with the parents of students in respect of progress in academic matters and other general issues shall be the responsibility of the FA.
26R4.7	It shall be the official responsibility of the Principal to arrange necessary orientation programmes to the Head of the Department and Faculty regarding student counseling, the prevailing Institution norms, regulations, guidelines and procedures on all academic

	and other Institution related matters.
5. COURSE REGISTRATION AND ENROLMENT	
26R5.1	It is mandatory for every student to register for all courses prescribed for the student in that semester as per the approved curriculum and scheme of study.
26R5.2	The dates for registration and enrolment will be given in the academic calendar. Any late enrolment, allowed up to 7 working days from the commencement of the semester, will attract a late enrolment fee.
26R5.3	A student will become eligible for enrolment only if he/she has registered for the previous semester. In addition, he/she has to clear all dues to the Institute up to the end of the previous semester and also he/she and should not have any pending disciplinary proceedings.
26R5.4	In extraordinary circumstances like medical grounds, a student may be permitted to withdraw from a semester completely. Normally a student will be permitted to withdraw from the programme only for a maximum continuous period of two semesters.
6. EVALUATION PROCESS	
26R6.1	There shall be Semester End Examinations (SEE) in every semester for all courses as prescribed under the respective curriculum, except for one-credit courses, Mini Project and Seminar. The SEE shall be conducted by the CoE. Semester classes shall be completed at least seven days before the commencement of the SEE.
26R6.2	The Department will publish a list of MOOC Courses two weeks prior to the start of the academic year. The course list shall be recommended by BoS and approved by academic council every year. The first-year students shall enroll and successfully complete minimum one MOOC course during their first semester and the second MOOC course before completion of their second semester. The students have to register in the MOOC platform using their official email ID and select the SSET chapter to get their completion certificate authenticated. Submission of 'Successful Course Completion Certificate' is mandatory to publish their results of respective semesters.
26R6.3	The SEE shall be held twice in a year – May/June (for even semesters) and November/December (for odd semesters). The Comprehensive viva is to be done at the end of the fourth semester.

26R6.4	Candidates in each semester shall be evaluated by Continuous Internal Assessment (CIA) and SEE. The ratio of CIA to SEE shall be as shown below: 1. Theory Courses : 1 : 1.5 2. Laboratory Courses : 1 : 1 3. 1 Credit Course : CIA only 4. Mini Projects : CIA only 5. Seminar : CIA only 6. Comprehensive Viva : SEE only 7. Main Project : CIA by Supervisors (30 marks) and Project Assessment Board (40 marks) separately and SEE by External Expert (30 marks).																											
26R6.5	Continuous Internal Assessment (CIA): The CIA shall be on the basis of the day-to-day work, periodic tests (minimum two in a semester) and assignments (minimum two). The faculty member(s) concerned shall carry out the CIA for the course allotted to him/her. The CIA marks for individual subjects shall be computed by giving weightage to the following parameters unless otherwise specified in the curriculum. <table><tr><th>Course</th><th>Class Participation and Attendance</th><th>Tests/Evaluation</th><th>Assignment/Class work</th></tr><tr><td>Theory</td><td>20%</td><td>50%</td><td>30%</td></tr><tr><td>Practical</td><td>20%</td><td>40%</td><td>40%</td></tr><tr><td>Mini Project</td><td>10%</td><td>50%</td><td>40%</td></tr><tr><td rowspan="2">Main Project</td><td colspan="3">· Project evaluation by the supervisor(s) : 30 Marks</td></tr><tr><td colspan="3">· Presentation & evaluation by Project Assessment Board: 40 Marks</td></tr><tr><td>Seminar</td><td colspan="3">Scope and relevance of topic – 20% Attendance – 10% Presentation – 30% Technical content – 20% Report – 20%</td></tr></table> There shall be minimum two internal evaluation tests, each of 1.5 hrs duration. Each test shall cover 50% of the syllabus and shall be for 30 marks. Retest shall be permitted to the students with valid reasons approved by Head of the Department. The CIA marks for the attendance for each theory, practical and seminar shall be awarded in full, only if the candidate has secured 85% attendance or above in the subject. If a student has attendance for a subject below 85%, reduction in the marks for the attendance shall be made proportionally. The CIA marks obtained by the	Course	Class Participation and Attendance	Tests/Evaluation	Assignment/Class work	Theory	20%	50%	30%	Practical	20%	40%	40%	Mini Project	10%	50%	40%	Main Project	· Project evaluation by the supervisor(s) : 30 Marks			· Presentation & evaluation by Project Assessment Board: 40 Marks			Seminar	Scope and relevance of topic – 20% Attendance – 10% Presentation – 30% Technical content – 20% Report – 20%		
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	student for all subjects in a semester are to be published at least 5 days before the commencement of the SEE. Duty leave shall be accounted for awarding the internal marks for attendance.
26R6.6	Students, who have completed a course but could not write the SEE, shall be awarded “Ab” Grade, provided they meet other eligibility criteria (26R6.7). They shall register (exam registration) and appear for the SEE at the next opportunity and earn the credits without having to register (course registration) for the course again.
26R6.7	The main eligibility criteria for registering to the SEE are attendance eligibility for the course, no pending disciplinary action and no pending dues. The minimum attendance for appearing for the SEE is 75% in each course. Students who do not meet these eligibility criteria are awarded an FE grade.
26R6.8	The students with FE grade shall attend additional classes as per the schedule published by the department and approved by the Principal. The students could register for the SEE during the subsequent normal semesters in which the courses are offered.
26R6.9	A student who does not register for all the courses listed in the curriculum for a semester shall not be eligible to enroll for the next higher semester.
26R6.10	A student will be eligible for the award of MCA Degree on satisfying the following requirements: 1. Fulfilled all the curriculum requirements within the stipulated duration. 2. Earned the required minimum credits as specified in the curriculum 3. No pending disciplinary action.
26R6.11	Students registered for a course have to attend the course regularly and undergo the CIA and appear for the SEE. Credits for the course are deemed to be earned only on getting at least a pass grade ‘P’ or better in the composite evaluation.
26R6.12	Pass minimum for a course shall be 40% for the SEE and 50% of CIA and SEE put together. There shall be no minimum requirement for CIA. Letter grade ‘F’ will be awarded to the student for a course if either his/her mark for the SEE is below 40 % or the overall mark [CIA+SEE] is below 50 %.
26R6.13	Students who received ‘F’ grade in an SEE have to appear for the SEE at the next opportunity and earn the credits. They shall not register for the course again.
26R6.14	Grading is based on the overall % marks obtained by the student in a course, as given in 26R6.15. The grade card shall only give the grades against the courses the student has registered. Semester grade card shall give the grade for each registered course, Semester

	Grade Point Average (SGPA) for the semester as well as Cumulative Grade Point Average(CGPA).		
26R6.15	Grade and Grade Points		
	Grades	Grade Point (GP)	% of Total Marks obtained in the course
	S	10	90% and above
	A+	9	85% and above but less than 90%
	A	8.5	80% and above but less than 85%
	B+	8	75% and above but less than 80%
	B	7.5	70% and above but less than 75%
	C +	7	65% and above but less than 70%
	C	6.5	60% and above but less than 65%
	D	6	55% and above but less than 60%
	P (Pass)	5.5	50% and above but less than 55%
	F (Fail)	0	Below 50% (CIA + SEE) or Below 40 % for SEE
	FE	0	Failed due to lack of eligibility criteria (26R6.7)
	Ab	0	Could not appear for the SEE but fulfills the eligibility criteria.
	Classification of MCA Degree.	First Class with Distinction	CGPA 8.0 and above
		First Class	CGPA 6.5 and above
	Equivalent percentage mark shall be = $10 \times \text{CGPA}$		
26R6.16	i. The valuation for the Semester End Examination will be carried out using the Digital Evaluation Model. Each Paper will be evaluated by two examiners appointed by the CoE. The average of the two evaluations will be taken as the final mark. ii. If the difference between the two marks is greater than or equal to 15% of the maximum mark of SEE of the course, then the paper will be evaluated by a third evaluator. The final mark will be the average of the highest two marks considering all the three evaluations. The CoE shall examine such cases and conduct proper enquiry to see whether any of the examiners is responsible for negligent valuation of answer script and initiate suitable action.		
26R6.17	The students can apply for scrutiny/revaluation of the answer books of the SEE. It is the responsibility of the CoE to see that the scrutiny is conducted strictly as per the Institution Examination manual.		
26R6.18	Grade cards shall be made available in the LMS portal for every semester. On earning the required credits for the degree, the Institution will issue the final consolidated grade sheet for the MCA programme including CGPA.		

26R6.19	Calculation of SGPA/CGPA Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) are calculated as follows. $SGPA = \Sigma(C_i \times GP_i) / \Sigma C_i$, where 'C_i' is the credit assigned for a course and 'GP_i' is the grade point for that course. Summation is done for all courses specified in the curriculum of that semester. The failed and incomplete courses shall also be considered in the calculation. $CGPA = \Sigma(C_i \times GP_i) / \Sigma C_i$, where 'C_i' is the credit assigned for a course and 'GP_i' is the grade point for that course. Summation is done for all courses specified in the curriculum up to that semester for which the 'CGPA' is needed. Here the failed courses shall also be accounted for. CGPA for the programme is arrived at by considering all course credits that are needed for the degree and their respective grade points.
26R6.20	All matters pertaining to the conduct of Semester End Examinations (SEE), evaluation, declaration of results, review, handling of malpractices, and related procedures shall be managed in strict accordance with the Institution Examination Manual approved by the Academic Council.
	7. BREAK OF STUDY
26R7.1	A student is permitted to avail break of study under the following circumstances: i. Medical Reasons: a. In case of an accident or serious illness requiring prolonged hospitalization and rest. b. The student must submit all necessary medical reports, along with the medical certificate issued or countersigned by registered medical practitioner, clearly stating the reasons for the break of study and its duration. c. Before rejoining, the student must provide a fitness certificate from the treating doctor. ii. Start-up Venture or Product Development: a. If the student has a viable idea for a start-up venture or product development. b. The student must submit a project report to the Principal, detailing the purpose, action plan, technical details, funding details, and future plans.

	c. The Principal shall evaluate the proposal by forming an expert team consisting of a technocrat and a bank executive and make a decision based on the team's recommendations. d. Break of study for a start-up is allowed only after the 2nd semester for a maximum duration of two semesters. This is however permitted only on successfully completing the courses listed out in the first semester. iii. Taking up a Fellowship in Foreign University/National and International Industry: a. If the student is taking up a fellowship at a foreign university, an institute of national importance, or in a national or international organisation. b. The student must provide relevant documentation of the fellowship offer, including the duration and nature of the fellowship. c. Approval for the break of study shall be granted based on the fellowship's academic and professional value, as assessed by the college Principal, after obtaining recommendations from the IQAC. iv. Personal Reasons: a. Students may apply for a break of study due to exceptional personal reasons or other circumstances that temporarily hinder their ability to continue their studies for a specified period, shall convince the Principal on the genuine need for it by giving authentic evidence for the same. v. Internship Leading to Employment: a. Students who require break in study for "Internship Leading to Employment" shall produce the offer letter obtained from the employer concerned. The HoD shall verify the authenticity of the offer and submit his/her recommendation to the Principal in advance for approval.
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26R7.2	<i>Procedure for Break of Study Approval:</i> i. A student seeking break of study shall submit an application in the prescribed format, together with supporting documents to the HoD. ii. The application shall be examined by the HoD and forwarded, with recommendations to the Principal for approval. iii. The decision of the Principal on the application shall be the final. The break of study will take effect only after receiving final approval from the Principal.
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26R7.3	<i>Duration of Break of Study:</i> The normal duration for a break of study is two continuous semesters.
26R7.4	<i>Break of Study After Examination Eligibility Publishing:</i> Students shall not be permitted to avail a break of study in a specific semester once the examination eligibility details for that semester have been published by the Principal. Students in this situation shall only be permitted to avail break of study in the next immediate semester.
26R7.5	<i>During the break of study period, students are required to adhere to the following guidelines:</i> i. Students are not permitted to attend any regular classes offered by the institution during the break of study period. ii. Students are also not permitted to represent the institution or University in any technical or non-technical events during the break of study period. iii. Students are not allowed to participate in any institute-level activities or events held on campus during their break of study. iv. Students are not permitted to avail the hostel facility provided by the Institution.
26R7.6	<i>Examination Eligibility during Break of study:</i> Students who are in break of study are eligible to register and appear for the Semester End Examination for courses in which they have received an 'F' or 'Ab' grade.
26R7.7	<i>Disciplinary Actions</i> If a student is debarred/suspended for disciplinary reasons, it will not be considered as a break of study.
26R7.8	<i>Classification of Student Status Post-Break of Study:</i> Any student who fails to rejoin the institution upon the expiration of their sanctioned Break of Study, without prior written communication and formal ratification by the Principal, shall be classified as being under 'Uninformed Long Absence'.
8. ATTENDANCE	
26R8.1	Students are expected to attain 100% attendance for all courses. However, under unavoidable circumstances they are permitted to avail leave. Total leave of absence shall not exceed 25% of the academic contact hours for a course and 75% attendance is mandatory for registering to the SEE. On medical ground the Principal can relax the minimum attendance requirement to

	60%, to write the SEE. The student should submit the medical certificate for the same signed by a registered medical practitioner. This is permitted for one or more courses registered in the semester. The Principal shall keep all records which led to his decision on attendance. This provision is applicable only to any two semesters during the entire programme period. In case of prolonged illness, break of study is permitted as per 26R7.
26R8.2	The Principal is authorized to grant prior permission and attendance relaxation (duty leave) to the students participating in officially sponsored national level competitions/championships/ tournaments/event conducted in the institution when called upon to do so, up to a maximum of 10%. Such students should produce the participation certificate countersigned by the the Director of Physical Education in the case of sports activities and the Faculty Advisor in the case of other extracurricular activities, within ten days of the event. The participation certificate thus produced shall be forwarded to the Principal with the due recommendation of the respective Head of the Department. Under any circumstances, the Principal shall not consider the certificate if the overall attendance of the candidate is less than 60%. Late applications received shall not be considered on any account.
26R8.3	The Principal is authorized to grant attendance relaxation (duty leave) to the students for organizing extra/ co-curricular activities, up to a maximum of 05%. Such students should produce the required documents countersigned by the Institute Sports Coordinator/ the Director of Physical Education in the case of sports activities and the Faculty Advisor in the case of other extra/ co-curricular activities within ten days of the events. The documents thus produced shall be forwarded to the Principal with the due recommendation of the respective Head of the Department. Under any circumstances, the Principal shall not consider the documents, if the overall attendance of the candidate is less than 60%. Late applications received shall not be considered on any account.
9. ACADEMIC AUDITING OF AFFILIATED INSTITUTIONS	
26R9	There shall be academic auditing in the department at stipulated intervals. The academic auditing shall be conducted jointly by an Internal Quality Assurance Cell (IQAC) of the Institution. The Internal Quality Assurance Cell (IQAC) in each Institution shall oversee and monitor all the academic activities including all internal evaluations and examinations.

	Academic auditing shall cover: - 1. Course delivery and adherence to the course plan, syllabus coverage, quality of question papers used for internal examinations, internal evaluation, maintenance of laboratory experimental set ups and equipments, practical assignments, mini projects and conduct of practical classes and their evaluation. 2. Co-curricular and Extra-curricular activities available for students. 3. Academic functioning of the Institution encompassing students, faculty and Institution administration covering punctuality, attendance, discipline, academic, environment, learning ecosystem, academic accountability, academic achievements and benchmarking. 4. The audit shall also cover the quality criteria prescribed by NBA/NAAC.
10. GRACE MARKS FOR SPORTS /ARTS COMPETITIONS	
26R10.1	Only bona-fide, regular candidates are eligible for the award of Grace Marks.
26R10.2	The criterion for the award of Grace Marks is representing the University/ State /Country in officially sponsored competitions/ championships/ tournaments with prior official permission from the Institution.
26R10.3	Grace marks will be awarded for each course in which the Institution conducts the Written Semester End Examinations. The grace mark shall be 10% of the SEE marks for that course as specified in the curriculum.
26R10.4	Maximum Marks Condition: The total marks for a course, including the grace marks, must not exceed the maximum allowable SEE marks for that course.
26R10.5	Current Semester Performance: Grace marks shall be awarded for the regular examination of the current performing semester.
26R10.6	Single Achievement Eligibility: Only the single highest achievement during the semester period shall be eligible for the award of grace marks.
26R10.7	Non-Redistribution Between Semesters: Grace marks shall not be redistributed from one semester to another semester.
26R10.8	Non-Redistribution Between Courses: Grace marks cannot be redistributed from one course to another within the same semester.
26R10.19	Exclusions: Grace Marks shall not be awarded for supplementary examinations, or MOOC Courses.

26R10.10	<i>Submission of Grace Marks Request:</i> i. The request for Grace Marks shall be submitted to the Controller of Examinations through the Principal, accompanied by all relevant documents. ii. The submission must be made within the timeframe prescribed by the Institution. iii. Any requests received beyond this timeframe shall not be considered under any circumstances.
11. GRACE MARKS FOR PERSONS WITH DISABILITY (PWD)	
26R11.1	Integration of RPWD Act, 2016 in MCA 2026 Regulations: The Rights of Persons with Disabilities Act, 2016 (RPWD Act), and its provisions, including the implementation of Unique Disability Identity (UDID) Cards, shall be fully integrated and adhered to in the MCA 2026 regulations.
26R11.2	<i>Awarding Grace Marks for PWD Candidates:</i> i. PWD candidates who are eligible for Grace Marks shall be awarded these marks for both regular and supplementary examination attempts until they pass the entire examination. ii. The Grace Marks awarded to PWD candidates shall be 25% of the marks scored by the candidate in each course at the time of finalization of the results. The total marks for a course, including the grace marks, must not exceed the maximum allowable SEE marks for that course. iii. Grace Marks shall be awarded for: a. Courses in which the Institution conducts Written Semester End Examinations and practical examinations. b. Courses in which the Institution does not normally conduct Semester End Examinations. c. Minor and Honours courses. iv. Fractions of marks if any, while computing the Grace Marks shall be rounded off to the next higher integer. v. Transfer of marks from one paper to another shall not be permitted. vi. Grace marks shall not be awarded for MOOCs and Challenge courses.
26R11.3	<i>Submission of Grace Marks Request:</i> i. The request for Grace Marks shall be submitted to the Controller of Examinations through the Principal, accompanied by all relevant documents. ii. The submission must be made within the timeframe prescribed by the Institution.

	Any requests received beyond this timeframe shall not be considered under any circumstances.
12. TRANSITORY PROVISION	
26R12.1	For anything contained in these regulations, the Principal shall, for a period of two years from the date of coming into force of these regulations, has the power to provide by order that these Regulations shall be applied with any modifications as may be necessary.
26R12.2	Notwithstanding all that has been stated above, the Academic Council of the Institution has the right to modify any of these regulations, scheme of studies, examinations and assessment system and syllabi from time to time.