



SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS)

Vidya Nagar, Palissery, Karukutty, Ernakulam - 683576, Kerala, India.
www.scmgroup.org/sset

Minutes of the Meeting

Name of the meeting: Board of Studies		Meeting type: Offline/ Hybrid/ Online
Date: 17.07.2026		Time: 10 am -11.30 am
Department: Electrical & Electronics Engineering		
Meeting Link: meet.google.com/vew-drmd-amr		
Attendees		
Sl. No	Category	Name
1	HoD (Chairperson)	Dr. Divya Nath K
2	Subject Experts	Dr. Krishna Vasudevan
		Dr. Rijil Ramchand
3	Expert Nominated by Vice Chancellor	Dr. Shreelakshmi M P
4	Representative from Industry	Er K. P. Remesh
5	Alumni Representative	Mr. Jerrin John Parakkal

Faculty Members from the Department

Sl. No	Name	Designation
1	Dr. Jayanand B	Professor
2	Ms. Jayalakshmi S.	Assistant Professor
3	Dr. Beena Puthillath	Associate Professor
4	Ms. Priya Venugopal	Assistant Professor

5	Dr. Shereena Gaffoor	Assistant Professor
6	Ms. Akshaya K.R	Assistant Professor
7	Ms. Merin Francis	Assistant Professor
8	Ms. Cuckoo Joy	Assistant Professor

Item No.	Agenda
BoS 1.01	Welcome Address by the Chairman
BoS 1.02	Introduction of Members of the Board of Studies and Confirmation of Quorum
BoS 1.03	Constitution of the Board of Studies and Briefing on the Roles and Responsibilities of the Board
BoS 1.04	Presentation of the Vision, Mission, Programme Educational Objectives (PEOs), Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) of the Department for Approval.
BoS 1.05	Consideration and Recommendation of the Curriculum Structure and Scheme of Study for the Undergraduate/Postgraduate Programmes. Recommendation of credit distribution, audit courses, and activity points.
BoS 1.06	Recommendation of curriculum templates and syllabus template along with recommendation of Course Outcomes (COs), CO–PO Mapping and Assessment Framework
BoS 1.07	Consideration and recommendation of Detailed Syllabi of Courses for Semester I and Semester II
BoS 1.08	Recommendation of Laboratory Experiments, Equipment Requirements and Learning Resources
BoS 1.09	Consideration and recommendation of 1. Minor, Honours, Multidisciplinary and Open Elective Baskets (where applicable) 2. MOOC Courses. (if Applicable) 3. Value-Added Courses, Skill Enhancement Courses and Internship Framework
BoS 1.10	Constitution of Department Curriculum Committee (DCC), Programme Assessment Committee (PAC) and Department Advisory Board (DAB). Discussions of recommendations from PAC and DAB.
BoS 1.11	Recommendations to the Academic Council for final approval of the curriculum
BoS 1.12	Any Other Matter with the Permission of the Chair
BoS 1.13	Vote of Thanks

1	Subject Experts: Dr. Rijil Ramchand 1. Dr. Rijil Ramchand expressed satisfaction with the overall curriculum and first year syllabus. He suggested that recommendations will given while preparing and revising the syllabi of individual courses of higher semester
2	Expert Nominated by Vice Chancellor: Dr. Shreelakshmi M P 1. Dr. Shreelakshmi M P. expressed satisfaction with the overall curriculum and first year syllabus. 2. Sought clarifications regarding the Open Elective and Programme Elective courses proposed in the curriculum. The Board provided the necessary explanations regarding the structure and offering of these courses.
3	Representative from Industry: Er K. P. Remesh 1. Suggested incorporating Financial Management concepts within the Economics course, including topics such as interpretation of balance sheets, stock market fundamentals, depreciation, and other essential financial concepts. 2. Recommended obtaining periodic inputs from industry experts and managers from organizations such as BHEL, TELK, ISRO, and other leading industries to ensure that the curriculum remains aligned with current industrial requirements. 3. Suggested making the internship in the seventh semester mandatory, if permitted by the university regulations, instead of offering it as an optional component. 4. Recommended creating awareness among students regarding the significance of the GATE examination for higher studies and career opportunities and initiating systematic GATE orientation and training from the first semester onwards.

4

Alumni Representative: Mr. Jerrin John Parakkal

- Recommended considering Energy Management and Auditing as a core course. If this is not feasible, it should be offered as a preferred programme elective to ensure wider student participation.
- Suggested including topics such as the design of lightning arresters, earthing systems, neutral grounding, and harmonic mitigation within the syllabus of relevant Power System courses.
- Sought clarification regarding the inclusion of Programming in C as a Universal Course in the first semester. The Board clarified the rationale and necessity of introducing the course at the foundational level.

Sl. No**Resolutions**

1

The Board resolved to consider the recommendations during the formulation and revision of course syllabi, wherever feasible and in accordance with the programme objectives and university regulations.

2

The Board noted the clarifications provided and confirmed that the proposed Open Elective and Programme Elective structure is in accordance with the curriculum framework.

3

The Board appreciated the valuable industry inputs and resolved to examine the feasibility of incorporating these suggestions within the framework of the university curriculum and institutional regulations.

4

The Board acknowledged the recommendations and resolved to examine the inclusion of the suggested technical topics during syllabus revision, subject to curriculum requirements and credit constraints.

Sl. No**Recommendations to Academic Council**

1.

Permit the inclusion of Financial Management concepts within the Economics course to enhance students' financial literacy and inform the same to Basic science and humanities dept

2.

Examine the feasibility of making the seventh-semester internship mandatory, subject to university regulations.

3.

Support initiatives for early GATE awareness and structured training from the first semester.

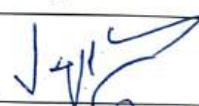
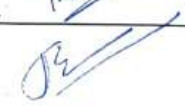
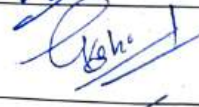
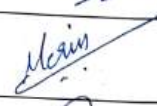
Dr. Divya Nath K
HoD (EEE)



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Attendance Sheet

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2	Subject Experts	Dr. Krishna Vasudevan	Absent
		Dr. Rijil Ramchand	Attended online
3	Expert Nominated by Vice Chancellor	Dr. Shreelakshmi S	Attended online
4	Representative from Industry	Er. K. P. Remesh	
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