



**SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY
(AUTONOMOUS)**

VIDYA NAGAR, KARUKUTTY, ERNAKULAM - 683 576

Internal Quality Assurance Cell



Academic Council Meeting

Minutes of The Meeting



Third Meeting of The Academic Council

Date and Time : 07.09.2026, 11:00 am

Venue : Hybrid Mode (ZOOM)/IQAC Room, SSET

SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS)

Third Meeting of the Academic Council

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Date: 07.09.2026

Time: 11:00 am

Programme:

1. Welcome – Dr. Jenson Joseph E., Principal SSET
2. Discussion on Agenda

Agenda

- **Item No: AC03/01** – Discussions on the Minutes of the second academic council meeting.
 - **Item No: AC03/02** - Discussion and approval of B.Tech. Regulations, Academic Calendar, Curriculum and Syllabus.
 - **Item No: AC03/03** - Discussion and approval of M.Tech. Regulations, Academic Calendar, Curriculum and Syllabus.
 - **Item No: AC03/04** - Discussion and approval of MCA Regulations, Academic Calendar, Curriculum and Syllabus.
 - **Item No: AC03/05** – Any other item with the consent of the Chair
3. Vote of Thanks – Mr. Noel Joseph Gomez, Member Secretary

Dr. Jenson Joseph. E,
Principal,
Chairman, Academic Council.

SCMS SCHOOL OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS)

Third Meeting of the Academic Council

Attendance

S.No	Name and Details	Designation	Attendance
1.	Dr. Jenson Joseph E, Principal	Chairman	Present
2.	Mr. Vipin Raj P. G, HOD, Dept of Automobile Engineering	Member	Present
3.	Dr. Vidya Chandran, HOD, Dept of Mechanical Engineering	Member	Present
4.	Dr. Sanju Sreedharan, HOD, Dept of Civil Engineering	Member	Present - Online
5.	Dr. Divya Nath K, HOD Dept of Electrical and Electronics Engineering	Member	Present
6.	Dr. Sreeja K A, HOD, Dept of Electronics and Communication Engineering	Member	Present
7.	Dr. Manish T. I, HOD, Department of Computer Science and Engineering	Member	Present
8.	Dr. Sonal Ayyappan, HOD, Department of Artificial Intelligence & Data Science	Member	Absent
9.	Dr. Nuja M. Unnikrishnan, HOD, Basic Science and Humanities	Member	Present
10.	Dr. Varun G. Menon, Professor, Dept of Computer Science and Engineering	Member	Absent
11.	Dr. Nisha L, Professor, Dept of Civil Engineering	Member	Present
12.	Mr. Naveen Philip, Managing Director, Popular Vehicles and Services	Expert Member	Absent
13.	Mr. Aju Jacob, MD, Synthite Industries, Kochi	Expert Member	Absent
14.	Mr. Jijimon Chandran, Founder & CEO, Acsia Technologies	Expert Member	Absent
15.	Dr. Sathish Kumar D, Associate Professor, Department of Civil Engineering, NIT Calicut	Expert Member	Present - online
16.	Dr. Viswanath Gopalakrishnan, Assistant Professor, IIIT Bangalore	Expert Member	Absent
17.	Dr. Balagopal G. Menon, Assistant Professor, Department of Industrial and Systems Engineering, IIT Kharagpur	Expert Member	Present - online
18.	Dr. Baiju Sasidharan, Professor, Department of Mechanical Engineering, CET,	University Nominee	Absent

	Thiruvananthapuram		
19.	Dr. Suresh Babu, Rtd. Principal, TKM College of Engineering	University Nominee	Present - online
20.	Dr. K. Gopakumar, Rtd Professor, Dept of Electronics and Communication Engineering, TKM College of Engineering	University Nominee	Present - online
21.	Dr. Sindhya K. Nambiar, Associate Professor, Department of Artificial Intelligence and Data Science (AI & DS)	Member	Present
22.	Mr. Nikhil Asok N., Assistant Professor, Department of Mechanical Engineering	Member	Absent
23.	Dr. Anitha G. Pillai, Professor, Dept of Civil Engineering	COE	Present
24.	Mr. Noel Joseph Gomez, Assistant Professor, Dept of Mechanical Engineering	Member Secretary	Present
25.	Prof. Pramod P Thevannoor, Executive Chairman, SCMS Group of Educational Institutions.	Management Representative	Present – Online
26.	Dr. Praveensal C. J., Group Director, SCMS Group of Educational Institutions.	Management Representative	Present
27.	Dr. Praveena K, Director, RACE, SCMS Group of Educational Institutions.	Management Representative	Present – Online

The meeting commenced with a welcome address delivered by Dr. Jenson Joseph E., Principal and Chairman of the Academic Council. The Chairman extended a warm welcome to all members attending both physically in the IQAC Room and virtually via Zoom.

Detailed discussion on Agenda :

Item No: AC03/01: Discussions on the Minutes of the Second Academic Council Meeting

- The minutes of the second Academic Council meeting were presented to the Council for review and confirmation. Each point mentioned in the minutes were presented and the corrections done were discussed and was approved by the academic council members.

Item No: AC03/02: Discussion and Approval of B.Tech. Regulations, Academic Calendar, Curriculum and Syllabus

- The Council deliberated on the inclusion of a 10-day Induction Program in the First Semester Academic Calendar for the next academic year (AY 2027-28), leaving 62 regular working days for instruction. The credits in the first semester can be relaxed accordingly.
- The course structure and credit distributions for B.Tech in Artificial Intelligence and Data

Science (AI & DS) for the 7th and 8th semesters were reviewed and it was suggested to correct the discrepancies in the total credits.

- The Council emphasized the necessity of ensuring credit uniformity across all B.Tech branches.
- The integration of Industrial Visits requiring 6 working days was examined, with a recommendation for a minor relaxation in credits during the 5th and 6th semesters.
- It was resolved that the B.Tech Regulations, Academic Calendar, Curriculum, and Syllabus be approved in principle, subject to incorporating uniform credit standards across all branches.

Item No: AC03/03: Discussion and Approval of M.Tech. Regulations, Academic Calendar, Curriculum and Syllabus

- It was suggested that the possibility of including Teaching Assistantships may be considered for incorporation in the future regulations of the M.Tech Programme.
- The credit allocation should be done as per the NCrF framework and calculations concerning instructional hours (570 total hours mapped at 30 hours per credit) were discussed. The credits allotted in S3 and S4 should be recalculated and rectified.
- It was recommended that self learning hours assigned to Project work be removed, with a 480-hour self-learning load split appropriately between practical and self learning components.
- The Council reviewed audit courses and agreed that credit should be awarded for audit courses upon completion.
- The distinction between Track 1 and Track 2 options (previously linked to funding contexts) was deliberated. The Council determined that maintaining separate tracks for M.Tech programs is irrelevant in this context and should be eliminated.
- It was resolved that the M.Tech Regulations, Curriculum, and Syllabus be approved with modifications, specifically removing track designations, redistributing self learning hours for project work, and assigning credits to audit courses.

Item No: AC03/04: Discussion and Approval of MCA Regulations, Academic Calendar, Curriculum and Syllabus

- The Council deliberated on the inclusion of non-credit courses and their corresponding lecture hours in the MCA curriculum. The council advised either to allot credits to the non credit courses or remove the lecture component for the non credit courses.
- It was resolved that the MCA Regulations, Curriculum, and Syllabus be approved subject to ensuring all incorporated courses are credit-bearing and removing non-credit lecture hour

allocations.

Item No: AC03/05: Any Other Item with the Consent of the Chair

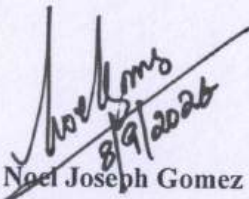
- Final Approval Procedure: It was agreed that minor suggestions discussed during the meeting will be incorporated and the revised documents will be sent to all the members of academic council via email circulation by 8 September 2026. The academic council members shall approve the documents through email latest by 10 September 2026.
- Schedule for Next Academic Council Meeting: The Council scheduled its next meeting for November 2026 to deliberate on the Second Semester Syllabus and MOOC course approvals.

Action Items:

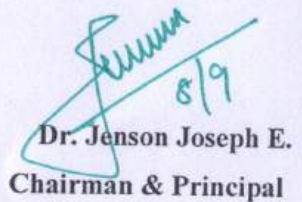
- Incorporate suggested revisions into all documents and circulate them for email approval by 8th September 2026.
- Draft Second Semester syllabi and prepare proposals for MOOC course approvals for presentation in the November meeting by 29th October 2026.

The vote of thanks was delivered by the Member Secretary.

The meeting concluded at 12:00 noon.



Mr. Noel Joseph Gomez
Member Secretary



Dr. Jenson Joseph E.
Chairman & Principal