Accredited by NAAC and MBA Programme Accredited by NBA
Approved by the All India Council for Technical Education & Affiliated to M. G. University

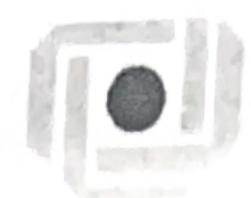
This is to certify that The Director, LBS center of Science and Technology (The first party) and The Vice Chairman, SCMS Group of Educational Institutions, Pratap Nagar, Muttom, Aluva, Cochin (The second party) mutually agreed to conduct Short term computer course on "MS Office Certification". The Terms and conditions will be the same as mentioned in the MoU signed on 27.10.2020.

Name of MoU	Short term training
Name of institutions / industry with home the MoU is made	LBS Centre for Science and Technology
Activities under MoU	Special Training Programme on MS Office Certification
Start date	27.10.2020
End date	26.10.2022

Dr. G Sashi Kumar

Principal-SSTM





LBS CENTRE FOR SCIENCE AND TECHNOLOGY

(A Government of Kerala Undertaking)

Nandavanam, Palayam, Thiruvananthapuram - 695 033, Kerala Phone: 0471 - 2324396, 2324148, 2324101; Fax: 0471 - 2337055 Email: director.lbs@kerala.gov.in; Website: www.lbscentre.kerala.gov.in

B4/2749/2017

04--11-2022

The Principal
SCMS School of Technology and Management
SCMS Campus, Prathap Nagar
Muttom, Aluva, Cochin

Sub: Conduct of LBS Short term course - reg

Ref: Your mail dated 21-10-2022

Vide reference cited above: the revised agreement is approved and you are requested to execute an agreement worth Rs.220/- stamp paper at the earliest.

TRIVANDRUM CH PIN-695 033

Encl: Copy of Revised Agreement

Yours faithfully

Sd/-

Dr. M. Abdul Rahiman
DIRECTOR

Forwarded/By Order

Assistant Director

(Academic)

Copy to:

The Assistant Director, LBS Regional Unit Kalamassery

AGREEMENT

The agreement made on this ----- (------2022) between the Director, LBS Centre for Science & Technology (The first party, hereinafter referred to as LBS Centre) on one part and the Principal, SCMS School of Technology and Management, Prathap Nagar, Muttom, Aluva, Cochin (hereinafter referred to as second party) on the other part.

We mutually agree as follows:

Whereas the second party has entrusted the LBS Centre with the conduct of Short term Computer Course on 'Special Training Programme on MS Office Certification' with the following terms and conditions.

- 1) Syllabus should be the approved LBS Syllabus for the course
- 2) The course will be conducted at the premises of second party using their own Lab facilities.
- 3) Overall course duration will be 45 hours.
- 4) 5 separate batches with maximum strength of 45 students per batch shall be there for the session.
- 5) A Minimum of 20 students should be there in each batch.
- 6) An amount of Rs.2000 + 18% GST per student will be collected and remitted to LBS Centre by the second party.
- 7) No expenses will be incurred from the part of LBS Centre other than the remuneration of guest faculties if any, for the conduct of the examination and issue of certificates.
- 8) End examination including theory and practical will be conducted by the LBS Centre

Whereas the second party will be paying the course fee within 15 days to 30 days after the commencement of each batch along with the list of candidates and all relevant documents to LBS Centre. The period of this agreement shall be one year from the date of this agreement.

Both the parties unconditionally agree and consent that in case any dispute arises in respect of the agreement the same shall be resolved through adjudication by a team constituted for the purpose by both parties.

Signed and delivered by

Vice Chairman SCMS Group of Educational Institutions Prathap Nagar Muttom, Aluva, Cochin-683106 Director
LBS Centre for Science & Technology,
Nandavanam, Palayam,
Thiruvananthapuram

Date:

Date:

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AGREEMENT

The agreement made on this day (18/11/2021) between the Director, LBS Centre for Science & Technology (The first party, hereinafter referred to as LBS Centre) on one part and the Vice Chairman, SCMS Group of Educational Institutions, Prathap Nagar, Muttom, Aluva, Cochin (hereinafter referred to as second party) on the other part.

We mutually agree as follows:

Whereas the second party has entrusted the LBS Centre with the conduct of Short term Computer Course on 'Special Training Programme on MS Office Certification' with the following terms and conditions.

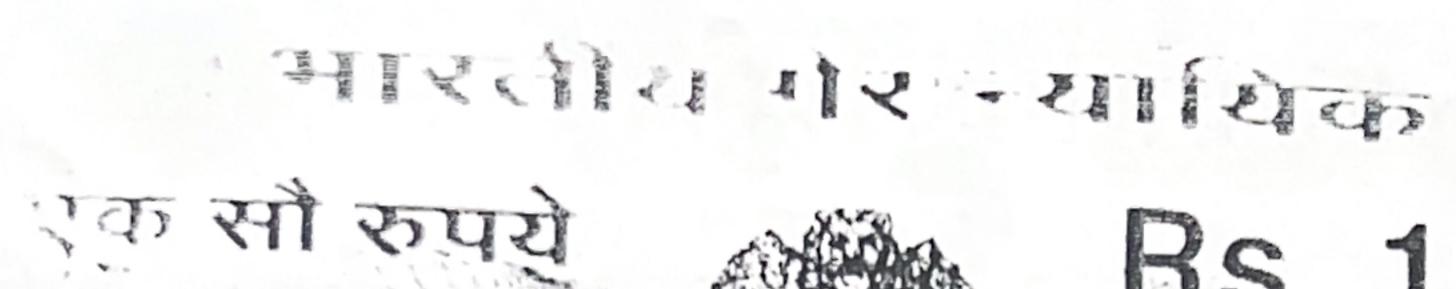
- 1) Syllabus should be the approved LBS Syllabus for the course
- 2) The course will be conducted at the premises of second party using their own Lab facilities.

VALUE C. S. C.M.S. School of technology and Management.

Bard M. A. KUNJUTCH M. My Horn, Almy.

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- 3) Overall course duration will be 45 hours.
- 4) 5 separate batches with maximum strength of 45 students per batch shall be there for
- 5) A Minimum of 20 students should be there in each batch.
- 6) An amount of Rs.2360 /- per student will be collected and remitted to LBS Centre by the second party.
- 7) No expenses will be incurred from the part of LBS Centre other than for the conduct of the examination and issue of certificates.
- 8) End examination including theory and practical will be conducted by the LBS Centre

Whereas the second party will be paying the course fee within 15 days to 30 days after the commencement of each batch along with the list of candidates and all relevant documents to LBS Centre. The period of this agreement shall be one year from the date of this agreement.

VALUE OF HIGH COURT VENDOR

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Both the parties unconditionally agree and consent that in case any dispute arises in respect of the agreement the same shall be resolved through adjudication by a team constituted for the purpose by both parties.

Signed and delivered by

Vice Chairman

SCMS Group of Educational Institutions

Prathap Nagar

Muttom, Aluva, Cochin-683106

Date:



Director

LBS Centre for Science & Technology,

Nandavanam, Palayam, Thiruvananthapuram

Date:



110 3522 DATE 27 10.2021

SOLD TO SCMS School of Technology and
Management.

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No. FBCA-371



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Grj





LBS CENTRE FOR SCIENCE AND TECHNOLOGY

(A Government of Kerala Undertaking)
Thiruvananthapuram

Special Training Programme on MS Office Certification

This is to certify that

DANIEL VARGHESE K J

has successfully completed the programme

with gradeA+

Course co-ordinator

Date: 15/06/2022



Director

90% and above 'A++', 70% to 89% 'A+', 50% to 69% 'A', 40% to 49% 'B'