

SCMS SCHOOL OF TECHNOLOGY AND MANAGEMENT

Prathap Nagar, Muttom, Aluva 683 106

Minutes of IQAC Meeting held on 19.05.2015

Time and Venue of Meeting: 9.15 am, Principal's Office

CONVENER and CHAIR: Dr. Radha P. Thevannoor, Principal, SSTM

Members present:

Dr. Indu Nair, Director, MCA

Mr. Madhu T.K., HR Manager, Hi-builds Coatings

Dr. Sherin Mariam Alex, Vice Principal, SSTM

Ms. Megha Mary Michael, Assistant Professor, SSTM-MBA

Ms. Anjana S Chandran, Assistant Professor, SSTM-MCA

Ms. Arsha, A, Lecturer, SSTM-B.Com

Mr. Harish M, Scientific Assistant, SSTM-Biotechnology

Ms. Subaida, C H, Secretary, SSTM

Dr. Susan Abraham, Associate Professor, SSTM-MBA

Ms. Anu Antony, Alumni –SSTM

Mr. P M A Latheef, Liaison Officer, SCMS

Member absent:

Ms. Nimisha V R, MBA Student, SSTM

The following points were discussed:

1. Review of the previous IQAC meeting

The Chair reviewed the proceedings of the previous meeting and ensured that all the necessary actions were taken to implement initiatives discussed.

2. Collaborations

The Chair appraised the members that Biotechnology department had arrived a few collaborations with industry and congratulated them for the same.

3. Extension activity

The Chair reviewed the ongoing extension activities to know their progress. The members briefed the Chair about the feedback received from the students

4. Capability enhancement programmes for students

It was decided that the feedback from students have to be collected with regard to the various capability enhancement programmes conducted by all departments.

5. Any other matters:

The Chair advised the members to submit the annual report of all activities in a week's time.

The meeting concluded at 10.15 am.

Principal

SCMS SCHOOL OF TECHNOLOGY AND MANAGEMENT

Prathap Nagar, Muttom, Aluva 683 106

Minutes of IQAC Meeting held on 23.02.2015

Time and Venue of Meeting: 9.15 am, Principal's Office

CONVENER and CHAIR: Dr. Radha P. Thevannoor, Principal, SSTM

Members present:

Dr. Indu Nair, Director, MCA

Mr. Madhu T.K., HR Manager, Hi-builds Coatings

Dr. Sherin Mariam Alex, Vice Principal, SSTM

Ms. Megha Mary Michael, Assistant Professor, SSTM-MBA

Ms. Anjana S Chandran, Assistant Professor, SSTM-MCA

Ms. Arsha, A, Lecturer, SSTM-B.Com

Mr. Harish M, Scientific Assistant, SSTM-Biotechnology

Ms. Nimisha V R, MBA Student, SSTM

Ms. Subaida, C H, Secretary, SSTM

Dr. Susan Abraham, Associate Professor, SSTM-MBA

Ms. Anu Antony, Alumni –SSTM

Member absent:

Mr. P M A Latheef, Liaison Officer, SCMS

Principal