



SCMS SCHOOL OF TECHNOLOGY AND MANAGEMENT

SCMS Campus, Prathap Nagar, Muttom, Aluva, COCHIN- 683 106. KERALA

MINUTES OF GRIEVANCE REDRESSAL CELL 2023-2024

The Grievance Redressal Cell consists of the Principal, Vice Principal, Head of Department, faculty members and student representatives.

The minutes of the meeting conducted on 08/06/2023 are as follows:

1. Constituting the Grievance Redressal Cell for the year 2023-24
2. On request from the student's there shall be a workshop on First Aid
3. It was decided to replace the door latches, lights and fans.
4. To conduct Industrial Visit for all courses.

MEMBERS PRESENT:

1. Dr.G. Sashikumar (Principal)
2. Dr. J.M.Lakshmi Mahesh, (Vice Principal)
3. Ms. A. Arsha, Assistant Professor
4. Mr. HariGovind M
5. Mr.Fawas Sakeer
6. Ms. Shuha M
7. Mr. Amith Kumar T K
8. Mrs. K. R. Vrinda Menon

Dr. G. SASHI KUMAR
PRINCIPAL
SCMS SCHOOL OF TECHNOLOGY AND MANAGEMENT





MINUTES OF GRIEVANCE REDRESSAL CELL 2022-2023

The Grievance Redressal Cell consists of the Principal, Vice Principal, Head of Department, faculty members and student representatives.

The minutes of the meeting conducted on 20/10/2022 are as follows:

1. Constituting the Grievance Redressal Cell for the year 2022-23
2. On request from the student's grade improvement sessions shall be conducted to cop up with exam schedule.
3. Look into the matters of concern of Hostel Mess.

MEMBERS PRESENT:

1. Dr.G. Sashikumar(Principal)
2. Dr. J.M.Lakshmi Mahesh,(Vice Principal)
3. Ms. A. Arsha, Assistant Professor
4. Mr. DevKrishnan V A
5. Ms. Gouri Vinod
6. Mr.Hifz Ul Rahman
7. Mr. Rishabh Subrahmanian
8. Mr. P.M.A.Latheef


Dr. G. SASHI KUMAR
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MINUTES OF GRIEVANCE REDRESSAL CELL 2021-2022

The Grievance Redressal Cell consists of the Principal, Vice Principal, Head of Department, faculty members and student representatives.

The minutes of the meeting conducted on 19/10/2021 are as follows:

4. Constituting the Grievance Redressal Cell for the year 2021-22
5. On request from the student's remedial sessions were conducted to cop up with exam schedule.
6. It was decided to incorporate digital payment system at the store and canteen on requests from students.

MEMBERS PRESENT:

Ms Bindhu John

Dr. Fathima Mary Cross

Mr. Arunkrishnan

Dr Asha Raj

Mr. Sathesh C.S.

Ms. Sindhu Manoj

Dr.Suja Nair

Ms.Meghasree P S

Mr.Abhinav Ramanan

Ms. Archana T

Ms.Mishka Shaji

Ms.Lubna Ludheen

Mr. Vivek Rajagopal

Ms.Sana Ansari

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MINUTES OF GRIEVANCE REDRESSAL CELL 2020-2021

The Grievance Redressal Cell consists of the Principal, Vice Principal, Head of Department, faculty members and student representatives.

The minutes of the online meeting conducted on 01/07/2020 are as follows:

1. Constituting the Grievance Redressal Cell for the year 2020-21
2. Due to the Covid-19 pandemic lockdown, the institution has remained closed from March 19, 2020.
3. As the requests came from the students with regard to the non-availability of study materials during the pandemic it was decided by the committee that all links with respect to the classes engaged shall be collated and handed over by each department to the network administrator
Mr. Praveen Kamath and the same shall be handed over to the students on individual request.
4. It was decided to reduce the number of class hours and increase the duration of break in between the sessions for the betterment of health of students.

MEMBERS PRESENT

Dr.G.Sashi Kumar (Principal)

Dr.Sherin Alex (Vice-principal)

Mr. Arunkrishnan

Dr Asha Raj

Ms Bindhu John

Mr. Sathesh C.S.

Dr.Fathima


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The Grievance Redressal Cell consists of the Principal, Vice Principal, Head of Department, faculty members and student representatives.

The minutes of the meeting conducted on 18/09/2019 are as follows:

1. Constituting the Grievance Redressal Cell for the year 2019-20.
2. Discussing the various grievances raised by students and faculty members.
3. Notifying the University on the various examination grievances raised by students and faculty members
4. Resolving the request for extra classes for Semester 4, IMCA Batch 5, by allotting ten extra sessions.
5. Resolving the request for development of the parking area and maintenance of cleanliness of the campus by raising the suggestion with the Management.
6. Resolving the issue of broken chairs in the Commerce classrooms by notifying the management about the same.
7. Resolving the request for flexibility in uniforms and grooming during monsoons by rejecting the suggestion.
8. Resolving the infrastructural grievances raised by notifying the Management about the same.

MEMBERS PRESENT

Dr.G.Sashi Kumar (Principal)

Dr.Sherin Alex (Vice-principal)

Dr. Mary Fatima Cross

Dr. Shoba Menon

Mrs.Latha K

Dr. C. Mohankumar

Dr. Sethulakshmy Nair C.

Dr. Salini Bhasker

Ms. A Arsha

Mr. Arunkumar M

Mr. John Christy T.L

Mr. Amal Thomas

Ms.Aneesha Nair


Dr. G. SASHI KUMAR
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MINUTES OF GRIEVANCE REDRESSAL CELL 2018-2019

The Grievance Redressal Cell consists of the Principal, Vice Principal, Head of Department, faculty members and student representatives.

The minutes of the meeting conducted on 03/10/2018 are as follows:

1. Constituting the Grievance Redressal Cell for the year 2018-19.
2. Initiating new students as the members of the Grievance Redressal Cell.
3. Discussing the various grievances raised by students and faculty members.
4. Notifying the University regarding examination grievances raised by students and faculty members.
5. Resolving the suggestion to install more water coolers by raising the suggestion to the Management
6. Resolving the request for a change in timings by rejecting the suggestion.
7. Resolving the suggestion to schedule assignments towards the beginning of the Semester by alerting the Faculty members about the same.
8. Resolving the issue of faulty locks in the student washrooms by raising the issue with the Management.
9. Resolving the suggestion to avoid shuffling between two classes by taking measures to ensure that the shuffling is comfortable for the students.
10. Resolving the various infrastructural grievances raised by the students by notifying the Management about the same.

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Dr.G.Sashi Kumar (Principal)

Dr.Sherin Alex (Vice-principal)

Dr. Mary Fatima Cross

Dr. Shoba Menon

Mrs.Latha K

Dr.C. Mohankumar

Dr. Sethulakshmy NairC.

Dr. Salini Bhasker

Ms. A Arsha

Mr. Arunkumar M

Mr. John Christy T.L

Mr. Arunkrishnan

Mr. Emil Cherian

Ms.Jexcy Mary Jacob


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MINUTES OF GRIEVANCE REDRESSAL CELL 2017-2018

The Grievance Redressal Cell at SSTM consists of the Principal, Vice Principal, Head of Department, faculty members and student representatives.

The minutes of the meeting conducted on 01/01/2018 are as follows:

1. Constituting the Grievance Redressal Cell for the year 2017-18.
2. Discussing the issues raised by the students and faculty members.
3. Notifying the University on the various examination grievances raised by the students and faculty members.
4. Resolving the issue raised by the students on the need for the introduction of physical training in the timetable.
5. Resolving the suggestion for a change in timing by rejecting the same due to lack of time for the completion of the course.
6. Resolving the issue of defective projectors in the Commerce classrooms, raised by the student representatives by notifying the management about the same.
7. Resolving the issue raised by the students regarding more gymnasium equipment.
8. Resolving the issue of unhygienic food by forming a Mess committee to take speedy action in this regard.
9. Resolving the various infrastructural grievances raised by the student and faculty members by raising the issue with the Management.

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Dr.Sherin Alex (Vice-principal)
Dr. Mary Fatima Cross
Dr. Shoba Menon
Mrs.Latha K
Dr. C. Mohankumar
Dr. Sethulakshmy Nair C.
Dr. Salini Bhasker
Mr.Vipul Kumar N.M
Ms.Aishwarya Murali
Ms.Aishwarya R. Krishnan
Mr. Gautham A. Kumar
Mr. Deepak Krishna
Ms.Tina Cherian


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