



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	SCMS SCHOOL OF TECHNOLOGY AND MANAGEMENT
Name of the head of the Institution	G . SASHIKUMAR
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0484-2625004
Mobile no.	9846234713
Registered Email	sstm@scmsgroup.org
Alternate Email	indunair@scmsgroup.org
Address	SCMS School of Technology and Management, Prathap Nagar, Muttom, Aluva
City/Town	ALUVA
State/UT	Kerala



IQAC		
NBA	14-Oct-2019 2	15
AQAR 2018-19 submitted	12-Mar-2020 1	50
ISO Periodic Audit	29-Aug-2019 1	50
Academic audit	03-Feb-2020 30	50
IQAC Meeting	05-Aug-2019 1	15
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Biotechnology	Short Term Training Program	DBT	2019 15	440000
Biotechnology	One day seminar	KSCSTE	2019 1	17000
Biotechnology	Covid 19	DBT-BIRAC	2020 180	3700000
MBA	Short term training program	AICTE	2020 6	311666
MBA	Short term training program	AICTE	2020 6	350000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Research activity by students Training for students Introduction of new Addon Courses and Certificate courses. Training for teachers Webinars attended by faculty

Training for students

Introduction of Addon Courses and Certificate courses

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Seminar	SSTM arranged a seminar on Water Conservation at Thiruvairanikulam village on October 5, 2019. Dr. Sunny George, Director, SCMS Water Institute presided over the seminar.
Training program for students	1. Communication Skill by Mr. Praveen Kamath, Systems administrator for 27 B.Com students Training session on Waste management, by Mr. Zacaria Joy, an environment consultant, on August 7, 2019 for 100 B.Com students 2. Mock Interview Session, by Mr. Sanoop, Alumni, (MCA, Batch 5) TeamLead, Vofox Solutions,Pvt Ltd and Mr. Sreejith for 37 students of Batch II DDMCA Semester Xicon August 29, 2019
Outreach	30 MBA students participated in a public awareness road show 'Memory Walk' organised by Prajnan Udbodh of Cochin University on September 21, 2019 as a step towards Dementia friendly Cochin.
Extension	Flood Relief Activities, August 13 - 15, 2019, organised by SSTM and Mr.Suhas ( Collector, Ernakulam).
Faculty as resource persons	Mr. Vignesh Karthik, Assistant Professor- One Day National Conference on "Step ahead in Research methodology with software applications" organised by the Department of Business

	Administration, at Wavoo Wajeeha Womens College of Arts and Science, Kayalpatnam, Thoothukudi district, Tamil Nadu on September 20, 2019.
Training for teachers	Excel advanced training, attended by 30 faculty members on March 18,
Book publishing	Dr. Shobha Menon has published the book "Collaborative Destination Marketing through Trade Shows -A Study of Kerala Travel Mart" (Publishers - Archers & Elevators Publishing House). ISBN no. is 978-93-88805-75-9.
Faculty to attend FDP focused on quality	Two faculty members attended a Webinar on NAAC Awareness Program - Affiliated / Constituent Colleges by NAAC Team, Govt. of India.(3-5pm) 11th May
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
SCMS Board of Management	26-Mar-2021

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2021
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Date of Submission	21-Feb-2021
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Linways Academic Management System is the Management Information System of the Institution. Teaching Learning module, Library module, HR module and Admissions module are operational. Linways is used as a medium of communication between management, faculty, students and parents. The Learning Management System (Linways) in SSTM is being effectively used over the past years by students, parents and faculty members who are given individual login details to access.
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Using this, students can access the course materials, erepositories, case studies and other materials uploaded by the faculty members for their respective courses. Students and parents can confirm details like attendance, assessment marks, assignment marks and other attributes which contribute to their internal evaluation, making the whole process transparent. The campus academic process is streamlined with the help of Linways which also has a mobile app that helps administration of courses, online admission management, human resources information system, tally integration, classroom sessions and digital library very effectively Learning Management System (Linways) provides platform for Course Material Distribution, Academic Audits, Attendance Marking and Report Generation, Timetable management, Publish marks and performance analysis, Progress Report Generation, Document Repository, Question Paper Generation, Online Feedback, and Lesson Planner for both students and faculties The LMS also houses a digital library allowing faculty members and students to access a wealth of learning materials in almost every subject, in a variety of media that can be used from anywhere at any time of the day. This allows access to a variety of eresource packages like DELNET, EBSCO, Language Learning portals, Knowledge Gainer Portals, fulltext ejournals, Manuscripts, EThesis and dissertations, Video/Audio lectures, Web Courses, Technical Manuals, Online Databases, Online datasets for research and open course wares from NPTEL, Swayam, Massachusetts Institute of Technology(MIT) and Association for Computing Machinery(ACM).

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

SCMS School of Technology & Management follows a well defined process to ensure effective delivery of the curriculum. Being affiliated to Mahatma Gandhi University, Kerala, the basic syllabi prescribed by the university for the

various courses under each program form the basis for preparation of the overall curriculum. The institution in its mission to provide quality education, supplements the university prescribed curriculum with a host of value adding activities and courses to ensure social, ethical, and emotional capacities and dispositions of students under each program. The curriculum is then delivered and monitored through a well planned academic calendar which is synchronised with the university calendar to ensure compliance. Immediately before the commencement of every academic year, the concerned departments prepare their departmental academic calendars in line with the institution's academic calendar and courses and related academic responsibilities are assigned to faculty members. Course plans and session plans are prepared for each course by the faculty concerned, to cover the entire syllabus, assessments and related activities. This ensures compliance of University evaluation guidelines for Continuous Internal Evaluation (CIE). Course plans are subject to the scrutiny by the HOD to ensure coverage of content in a phased manner and approved by the HoD and Principal, before implementation. Weekly time tables are prepared incorporating required academic sessions for every course, assessments and other planned activities envisaged under various programmes. Classes are conducted according to the weekly time table. Delivery of the course content is monitored through the Learning Management System (Linways). The faculty maintains a record of topics covered in each session in Linways. Any deviation identified from the course plan has to be rectified by the concerned faculty member within the stipulated period preferably within a week. Departmental meetings are held monthly to review the progress of the courses vis-vis the approved course plan. For the effective transmission and delivery of curricula, departments choose student-centric pedagogical tools as appropriate to the nature of the courses and integrates classroom teaching with ICT tools, laboratory practicals, field projects, student seminars, tutorials, research projects, and on-the-job training. Blended learning and simulation techniques are also used to give the learners a comprehensive understanding of the course content. The Institution has well- equipped libraries for each department specifically catering to various courses with volumes of 19,017 prescribed books, 96 journals, 62 magazines and e-resources such as EBSCO/ Proquest, Delnet, IEL, JGate and IEEE to support teaching - learning process. Additional reading materials and case studies are shared with the students through Linways. Assessments are conducted as scheduled in the course plan. Weak students are given remedial classes in different courses after regular class hours to facilitate their smooth progression through the program. The institution also organizes seminars, conferences, workshops and expert lectures by eminent academicians and industry experts to supplement regular classes. This provides students and faculty a platform to interact with experts in various fields and enrich and update their subject knowledge. The process of curriculum delivery and implementation is well documented in the Academic manual.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
SOFT SKILL365	Nil	15/07/2019	365	Employability	Yes
Organisational Change and Development	Nil	06/01/2020	60	Employability	Yes
Corporate Taxation	Nil	06/01/2020	90	Employability	Yes

Certificate Program in MS Office	Nil	06/01/2020	90	Employability	Yes
NISM	Nil	04/12/2019	60	Employability	Yes
Organisational Change and Development	Nil	08/01/2020	60	Employability	Yes
Biotechnology in Diagnostics	Nil	06/07/2020	180	Employability	Yes
Tally Ace Certifications	Nil	12/08/2019	11	Employability	Yes
ACCA	Nil	03/08/2020	1095	Employability	Yes
CMA	Nil	04/08/2020	730	Employability	Yes
Certificate Program in Soft Skills	Nil	15/07/2019	180	Employability	Yes
Excel for Business Application	Nil	06/01/2020	60	Employability	Yes

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCA	Computer Applications	22/07/2019
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	Business Administration	03/06/2019
Integrated(PG)	Integrated MCA	03/06/2019
MSc	Molecular Biology and Genetic Engineering	03/06/2019

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	458	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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Personality Development Programme	29/07/2019	113
Outbound Training Program	16/12/2019	113
Etiquette Training	13/01/2020	117
Road Safety	18/06/2019	37
International Yoga Day	21/06/2019	10
Skill Development for Aptitude Test - Series II	25/06/2019	37
Placement drive activities	07/06/2019	37
Communication Skills	07/08/2019	34
MS Office (IMCA Batch 6)	07/09/2019	60
Google Suite (IMCA Batch 6)	07/10/2019	60
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Summer Project	113
BSc	Angiosperm morphology, taxonomy and economic botany	20
MCA	DDMCA -Data Mining and Warehousing(Project)	48
MCA	OOPs Through Java Practicals(Project)	27
MCA	IMCA - Database Management Systems Lab(Project)	46
MCA	PHP Programming Practicals(Project)	27
MCA	C Programmong Practicals(Project)	59
MCA	Software Development- Project I	44
MCA	Research Element - Project II	39
MSc	Project Work	2
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

The institution collects feedback on curriculum aspects and courses from different stakeholders such as alumni, faculty, students and employers. An assessment is done to improve and contribute to teaching learning process in a positive way. Suggestions and comments given by the stakeholders are taken into account for future development. Once the feedback is analysed and valuable suggestions given were considered and necessary actions are executed. The different areas where improvements are required are discussed in respective committees/departments. The proposals given by the different committees and departments are discussed in Management meeting in the college for necessary action. Strengths of the college are also taken into consideration for further up gradation. The feedback received from the stakeholders in the year 2019-20 was analysed and the findings are given below. Students Feedback: The students are the most important stakeholders of Higher Education system. The interest and participation of students at all levels in both internal quality assurance and external quality assurance have to play a central role. The college has been following an online feedback system. We have collected feedback from our under graduate students as well as post graduate students. A special five point scale feedback form on the curriculum was developed. On an average 51 students strongly agree, 42 agree and 6 are neutral with the current syllabus of the various programmes designed by MG University, Kottayam, Kerala. Faculty Feedback: The college is affiliated to the Mahatma Gandhi University, Kerala and follows the prescribed curriculum. Still online feedback on curriculum is taken by the respective faculty regarding suggestions on improvement of the syllabus. The feedback of faculty members received on curriculum is analysed. On an average 27 faculty strongly agree, 45 agree, 22 are neutral and 8 disagree with the current syllabus of the various programmes designed by MG University, Kottayam, Kerala. Alumni Feedback: Our alumni are valuable for us. They provide us the inputs regarding improvement in facilities and employability of our students. We appeal to our alumni to provide their sincere feedback on curriculum. Based on the feedback received from the Alumni an analysis is done. On an average 42 of alumni strongly agree, 44 agree, 10 are neutral and 1 disagree with the current syllabus of the various programmes designed by MG University, Kottayam, Kerala. Employers Feedback: Employer's feedback is collected and analysed on the syllabus designed by SCMS School of Technology Management. On an average 23 employers are of the opinion that students are excellent, 25 very good and 35 good. Action taken: 1. CMA, ACCA, Tally as Add-on course and a course on GST was also introduced for the B.com students. 2. Add-on courses like PHP, graphics with Python, WEKA, and MS project were introduced for MCA students. 3. The ADD-ON course on Biotechnology in Diagnostics to be conducted in association with Metropolis lab, Kochi, during the period of (July 2019 to January 2020) for the B.Sc students. 4. Certificate courses on Corporate Taxation and Marketing Research were introduced for MBA students.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled
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Programme	Specialization	available	Application received	
BCom	B.Com- Model II (vocational Computer Application)	50	97	43
MSc	Molecular Biology and Genetic Engineering	20	16	5
MCA	Integrated MCA	60	137	60
MBA	Business Administration	120	439	120
MCA	Computer Applications	60	49	7
BCA	Computer Applications	40	17	15
BCom	B.Com. Model -1	114	374	107
BA	BA Economics - model 2	40	29	10
BSc	Botany & Biotechnology (Double core)	24	40	10
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	611	320	19	19	23

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
61	61	43	43	1	14
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Counseling activities are conducted during the first semester and mentoring activities are planned during the second semester. A team of ten to fifteen students, who are called as mentees, are assigned to a faculty who is called a mentor. A mentor meets the group for one session every week which is included in the weekly time-

table. Mentors need to build rapport with their mentees. The mentor may encourage the mentees to examine parts of their lives that they may have found difficult or impossible to face before. A mentor and mentee can set aside time to explore the difficulties which may include his/her stressful or emotional feelings. This act of helping the mentee to see things more clearly and possibly from a different view-point can enable him/her to focus on feelings, experiences or behavior, with a goal of facilitating positive change. Mentors are given Dossiers, and mentees are requested to fill them up and return to the mentors. Mentors and the mentees will write the necessary report and remarks in the Dossier and keep them till the end of the course. At the end of the course they are returned to the mentees. The tear-away exit sheet at the end of the dossier is filled by each mentee and it is documented by the mentor as an exit report. During the counseling sessions in the first semester, deep underlying issues that are drivers of low levels of motivation, low self-esteem or poor performance are resolved to a certain degree through group activities, games, motivational talks and advice under the guidance of the mentor. During the mentoring sessions in the second semester and in the following semesters the mentor plans out various activities that will help the mentees to sharpen the skills required for their successful placements, academics and career to a large extent. Objectives:-

- To help students face challenges in their career and life.
- To help them to develop the skills in analyzing and synthesizing any type of situation.
- To inculcate in students a sense of respect for self and others, an urge for knowledge and information and values for the ethics of learning and achieving.
- To develop the capacity to understand emotions, express them and to relate to others.

Outcomes of Counseling and Mentoring:- After a series of counseling and mentoring sessions, students are expected:-

- To relate to adults and peers in positive ways.
- To apply well-informed decisions with regard to the various situations in their life.
- To shift positions by successfully making the transitions between situations, settings and their efforts in a positive manner.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
931	61	1:15

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
61	61	0	7	23

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nil	Nil
2020	Nil	Nil	Nil
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	Nil	3	22/11/2019	06/02/2020
BA	Nil	6	30/05/2020	Nil
BCA	Nil	1	12/12/2019	13/08/2020
BCom	Nil	6	26/03/2020	Nil

BSc	Nill	5	09/11/2019	07/02/2020
MCA	Nill	8	16/07/2019	18/11/2019
MSc	Nill	4	16/07/2020	18/08/2020
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In accordance with university regulations, all departments of SSTM follows systematic procedure for the internal evaluation of the students. The student's development is assessed on a continuous basis throughout the year. Evaluation process Each faculty prepares a course plan in the beginning which clearly details out the internal assessment methods to be followed for that subject. The assessment includes class tests, assignments, mini projects, quiz, role plays, surveys, interviews etc.as continuous evaluation all through the course. It also has a mid- term and model examination conducted half way and at the end of each course. The faculty in charge is empowered to bring out any innovations suiting his/her subject for the benefit of the students. The internal evaluation is done through the continuous evaluation based on test papers, seminars, presentations, assignments, viva and attendance. While evaluating the seminars and presentations due weightages are given to factors such as self-confidence, independent learning, and communication skills to ensure the overall development of the students. Many of the tests are done through online and video presentations. Credit is also given to students for their scholarly inputs, academic integrity, effectiveness of communication and the organization of the topic. The institute has taken efforts to improve the performance of students by framing significant reforms in Continuous Internal evaluation at the institute level .The reforms are as follows: Remedial measures are taken by conducting tutorial classes to clarify doubts and re -explaining the critical topics. Appropriate mentoring activities are taken up for development of the students. LINWAYS learning Management System is utilized for Continuous internal evaluation like quiz and assignments The department regularly conducts group discussions, seminars and guest lectures. Poor performance due to frequent absenteeism is dealt by sending registered letters to the parents of such students. Impact: These reforms have resulted in substantial improvement in student's performance through comprehension of difficult topics, improved time management and enhanced writing skills. This has significantly enhanced the academic excellence of students. Result analysis Faculties have to evaluate the answer sheet within the time frame dictated by the Principal. Students are provided feedback on the answers attempted by them which will help him/her to restrain from making similar mistakes in future. In the process of continuous evaluation for a subject, if the faculty in charge feels the student performance is not up to the mark, the faculty can contact the parents/guardian to take corrective measures. Each assessment marks are updated in the department noticeboard. Also, the online software of the institution provides entry of student performance marks which can be viewed by the parents from home too. If necessary, students are provided remedial classes which in turn will help them to perform better in the upcoming exams. The proper framing of the rules in the beginning of the semester helps to orient the students .It is clearly stated that, in case of any malpractice caught either during the conduct of examination or the student going against the rules of the institution will directly affect the continuous evaluation process.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

SCMS School of Technology Management (SSTM) has a well-defined standard operating procedure for the preparation of the academic calendar for the various programmes in tune with the University calendars. The university

publishes its academic calendar along with the examination calendar every year.

HOD for each department prepares the calendar incorporating important milestones such as the commencement and end of each semester, timeline for various activities to be conducted, completion of internal evaluation including model examination and the tentative schedule of external examination. This is further approved by the Principal, SSTM. The academic calendar is discussed in the department meeting and is shared with faculty and students of the department and other internal stakeholders. The Academic Calendar serves as the master plan for the faculty to prepare detailed plan (Planner) for the various courses and activities and is implemented through weekly timetable. The calendar is strictly followed by the faculty while preparing the detailed course plan and the session plan. Sessions are allocated both for academic and other activities envisaged in the master plan. The faculty takes responsibility to ensure the adherence to the Planner. The HOD ensures strict implementation of the Academic Calendar regarding conduct of CIE. CIE is carried out in a systematic manner by scheduling examinations, assignments, projects and other activities by each department. Internal assessments are conducted as per schedule outlined in the course plan. Compliance to the academic calendar is monitored through the Learning Management System (Linways). Linways also facilitates continuous monitoring of the progress of course delivery and assessments. The sessions planned in the course plan are reviewed with the actual sessions handled periodically for every course. The progress of the course is also updated by the faculty members in the faculty meeting chaired by the HOD/Principal. Any deviation from the approved calendar arising out of unforeseen circumstances are discussed in the faculty meeting and appropriate actions are taken as authorized by the Principal. All internal CIE are stipulated within the course plan and implemented accordingly by the faculty member. The details of assignments are specified and are uploaded in LINWAYS, which is accessible to the students, before the commencement of the semester. The practice of using well framed evaluation matrix (rubrics) for internal assessment is followed in various courses. Once the internal assessment is completed, the results are displayed on the notice board, with component-wise break up. It is also conveyed through Linways for the information of students and parents. In cases of any queries, students seek clarifications from the concerned faculty. A minimum notice period of two weeks is given to students before it is finalized and compiled and sent to the University. The notice period provides enough time for students to redress their grievance, if any. It is mandatory that students score the minimum qualifying (50) for CIE to be eligible to appear for the University examination. In exceptional cases a reassessment for the internals is permitted by the Principal considering the merit of the case.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://scmsgroup.org/sstm/NAAC/CRITERIA2/2.6/PROGRAMME%20OUTCOME%20AND%20COURSE%20OUTCOMES%20PG.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Sc	BSc	Botany & Biotechnology (Double	21	20	95.23

		core)			
B.Com	BCom	B.Com. Model -1	74	47	63.51
DDMCA	MCA	Dual Degree MCA	12	9	75
MBA	MBA	Business A dministratio n	118	90	76.27
MCA (B-13)	MCA	Computer Applications	15	15	100
M.Sc	MSc	Molecular Biology & Genetic Engineering	4	4	100
B.Com	MSc	B.Com- Model II (vocational Computer Application	26	9	34.61
BA	BA	BA Economics - model 2	4	2	50
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[\\_https://scmsgroup.org/sstm/images/SSS%202019-20.pdf\\_](https://scmsgroup.org/sstm/images/SSS%202019-20.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	180	District unit of Kerala Hotel and Restaurant Association and Petro net LNG Foundation.	45000	45000
Industry sponsored Projects	180	BIRAC	2800000	1970000
Any Other (Specify)	15	Ministry of Science and Technology	440000	315000
Minor Projects	365	ICSSR	500000	0
Any Other (Specify)	6	AICTE	350000	350000

Any Other (Specify)	15	District Industries Centre	2970	2970
Any Other (Specify)	1	SSTM	26000	26000
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
4th Biennial International Conference on Aging Well (ICAW) 2020	MBA	03/01/2020
Seminar on importance of innovation and ideation	MBA	29/08/2019
Seminar on importance of innovation and ideation	MCA	26/07/2019
Short term training course on molecular analysis of DNA and RNA by semi -quantitative and real time PCR methods	Biotechnology	15/07/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	MBA	10	Nil
<a href="#">View File</a>			



3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Biotechnology	1
MBA	6
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Sectoral Correlations and Interlinkages : NSE	Florence M. A., Dibin K. K., and Vijay Victor	SCMS Journal of Indian Management ( Scopus )	2020	0	SSTM	0
Downfall of Binani Zinc Ltd., Kochi Plant: Case approach on Inventory	VigneshKarthik S.A	Wesleyan Journal of Research (UGC CARE list)	2020	0	SSTM	0
Implications Opportunities of Prompt Corrective Action on Private sector Banks	Ms. Rinu Jayaprakash and Ms. Devi S Nair	Wesleyan Journal of Research	2020	0	SSTM	0
A Study on The Relationship Between CSR Spending and The Performance of The Top 10 CSR Contributing Companies With Special Reference To Financial	Mr. Dibin K. K . and Mr. VigneshKarthik S. A.	Purakala (UGC Care Journal) -	2020	0	SSTM	0

Parameters ..						
Applicat ion Of Random Forest For Robust Prediction Of Social Media Comments: A Case Approach	Vignesh Karthik S.A	Internat ional Journal of Advanced Science Technology	2020	0	SSTM	0
A conceptual Model of Employee Work habits for learning organisati ons	Dr. Rajeswari. R and Dr. DeepaPilla i	Journal of Interdi sciplinary cycle research Vol. XI Issue XII	2019	0	SSTM	0
Education 4.0 In India and Challenges in teachin g-learning process	Dr. Deep aPillai and Dr.Raj eshwari R	Internat ional Journal of analytical and experi mental model analysis	2020	0	SSTM	0
Assessing Impact of Demonetiza tion on digital literacy of elderly people Assessing Impact of Demonetiza tion on digital literacy of elderly people	Dr. Radha P. Thevanoor Dr. Praveena K RinuJayapr akash	Internat ional Jour nal of Management Technology Engineer ing	2019	0	SSTM	0
Examining the relati onship between critical success factors of total	Dr. A. Thangaraja	Internat ional Journal of Business Excellence Internatio nal Journal of Business	2019	0	SSTM	0

quality management implementation and business performance : a structural equation modelling approach		Excellence				
An investigative study on Export Performance of Gems and Jewellery in India An investigative study on Export Performance of Gems and Jewellery in India	Dr. Reshmi A. Rajan	International Journal for Research in Engineering Application and Management 2019	2020	0	SSTM	0
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	NIL	Nil	2019	0	0	Nil
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	2	0	0	0
Attended/Seminars/Workshops	0	6	0	2
Resource persons	0	1	0	2
<a href="#">View File</a>				

## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
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		activities	activities
World Population Day - Drawing Competition	NSS SSTM	5	150
International Yoga Day	NSS SSTM	2	50
Reading day	NSS SSTM	3	150
Awareness programme on road safety-Akasmika 2019	NSS SSTM	4	50
Paper bag making	NSS SSTM	2	50
World environment day Nature club inauguration	Nature club Biotechnolgy	3	56
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
National Institutional Ranking Framework (NIRF)	National Institutional Ranking Framework (NIRF) for MBA	Ministry of Education Government of India	240
Scientific and Industrial Research	Scientific and Industrial Research Organization (SIRO) by Department of Scientific and Industrial Research (DSIR)	Government of India Ministry of Science and Technology	50
Environment Conservation	Green Certificate for Paper recycling	Kerala State Pollution Control Board	780
Environment Conservation	Green Certificate for recycling e-waste	Kerala State Pollution Control Board	780
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS (Environmental program)	NSS SSTM	Clean campus green campus	2	50
NSS (Corporate Social	NSS SSTM	Road Cleaning	5	150

Responsibility (CSR)				
NSS (others )	NSS SSTM	Swatchatha Pakhwada - Pledge	5	100
NSS (Corporate Social Responsibility (CSR)	NSS SSTM	Training session on Waste managemnent	5	100
NSS (Corporate Social Responsibility (CSR)	NSS SSTM	Cartooning Competition and Cleaning at Kattepadam "Gandhiji@150"	2	50
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
LAMP based point of care rapid and low cost diaganositc test for COVID 19	SSTM Biotechnology and Malabar Cancer Center (MCC)	BIARC -PROJECT	180
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	10 students of Batch 17 have done an online internship	Shriram Life Insurance Company, Hyderabad	04/05/2020	10/06/2020	10 students of MBA (Batch 17)
Internship	2 students of Batch 17 and 2 students of Batch 16 completed their summer intern program	E4 Development Coaching Ltd.	01/05/2020	30/06/2020	4 Students of MBA
Internship	11 students of	Colgate Palmolive	18/01/2020	26/01/2020	11 students of

	Batch 17 have done live project on 'in-store activation in modern outlets'.				MBA (Batch 17)
Internship	22 student of Batch 16 have done live project on in promoting Colgate Palmolive products in various districts,	Colgate Palmolive	19/08/2019	26/08/2019	22 student of Batch 16
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Hedge school of applied economics	14/06/2019	Enhancing employability	103
Manvish info solutions	13/06/2019	Enhancing employability	103
Tally	13/06/2019	Enhancing employability	103
Association of Chartered Certified Accountants	18/11/2019	Learning and development initiatives	10
IMS Proschool Pvt. Ltd	18/11/2020	Training services	10
Malabar cancer centre	27/03/2020	Low cost diagnostic test for COVID-19	8
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12775000	14178226

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
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#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Linways AMS	Partially	3.2	2015

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12977	5701081	484	218484	13461	5919565
Reference Books	883	625802	0	0	883	625802
e-Books	548	0	73610	0	74158	0
Digital Database	2	272898	2	321027	4	593925
Journals	11	21060	82	696955	93	718015
e-Journals	2	19804	0	0	2	19804

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	333	267	333	267	0	17	49	200	100
Added	0	0	0	0	0	0	0	0	0
Total	333	267	333	267	0	17	49	200	100

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Smart classroom	Nil

**4.4 – Maintenance of Campus Infrastructure**

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
25576271	25576271	44663758	44663758

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution has an excellent infrastructure with well-defined guidelines as per the ISO Quality System Manual for maintaining and utilizing physical, academic and support facilities. A holistic campus life is ensured by the Institution for students, faculty and staff. The resources needed to maintain the academic, physical and support facilities are ensured by the Maintenance department. Regular suggestions are being taken from the faculty and staff which is reviewed periodically. There is a provision for students to raise such grievances through grievance cell as well. Efforts are taken for continuous improvement for physical, academic and support facilities on priority basis.

Budget is allotted annually for maintaining physical and academic support facilities. Classrooms Neat and clean classrooms are allotted for every batch. The availability of furniture, electrical fittings and whiteboards is ensured round the year. Biotechnology Laboratories The maintenance and replenishments of infrastructure at Biotechnology Department is conducted as per the request by the Director. For the proper functioning of the laboratory, various registers for stock, chemical consumption, instrument handling, issue and breakage are maintained. Computer Laboratories and System Maintenance The Institution has a total of 333 computers in administrative offices, faculty room and laboratories. They are maintained by the inhouse laboratory staff supervised by System Administrator. Upgradation of the software and hardware are regularly done depending on the recommendations received on the basis of the curriculum/ need for replacement. For replacing the equipment each laboratory staff requests the System Administrator for approval and further processing. In the campus, the entire network is protected by a Firewall Fortinet 300 C which prevents unauthorized use and access to intranet and provides restricted access for students to internet. Library The Institutional libraries are well maintained and systematic efforts are taken in procuring books by identifying, evaluating, and selecting them from catalogues relating to the University syllabus and recommendations by the faculty. Measures are taken for updation by adding collection of books, journals and other publications yearly. Weeding of outdated books, newspapers and journals are done on a regular basis. Pest management measures are carried in order to preserve books. Lift The Institution has three lift facility. One lift has the capacity for sixteen people whereas the other two has capacity for eight people. The lifts are serviced as part of an AMC with the supplier. Power Utilisation The Institution is connected through 750 kVA transformer and two



generators of 380 kVA and one generator of 82.5 kVA and 30 kVA respectively.

For uninterrupted power supply, the Institution has installed 2 UPS with capacity of 16kVA and 20 kVA respectively. Air Conditioners There is a AC system in the campus meant for classrooms, laboratories, faculty room, hostels and other areas of campus maintained by Blue Star. Water Supply The Institution has water supply from various sources. The main source of water supply is from the Kerala Water Authority (KWA), Govt. of Kerala. The Institution has its own effluent water plant to treat water where 1,00,000 litre water can be treated.

The Institution has 2 underground water tanks of 20, 000 litres each. Well water is also used in the Institution. Drinking water coolers installed at various points are maintained regularly. Parking Facility The Institution has adequate space for parking of bicycles, two wheelers and four wheelers. There are separate parking lots for two wheelers and four wheelers. Covered sheds are also available. Fire and Safety At various points of the Institution, fire extinguishers are kept for the safety of people in the campus and they are regularly serviced and maintained by Cochin Fire Tech India Pvt. Ltd. The Institution has fire exits which are clearly marked for the safety of students and staff in case of any mishap. Students and staff are provided training sessions by the Kerala Fire and Rescue Services, Government of Kerala. Security The Institution has a Memorandum of Understanding with Pinakin Security Private Ltd for security coverage round the clock. There are twelve security guards and one security supervisor for the security coverage of the Institutional and hostel premises. CCTV is installed in all major locations of the campus for the security of the students, faculty and staff. House Keeping and Sanitizing Service The Institution has a Memorandum of Understanding with M/s Riech Hospitality Services Pvt. Ltd for housekeeping and sanitizing service. The team of sanitizing workers ensure that the campus as well as hostels are maintained in a neat and tidy manner daily. Waste is segregated as biodegradable and non-bio gradable and is disposed off in a proper manner. An incinerator is also available for burning the waste.

<http://www.scmgroup.org/sstm/NAAC/Proceduresoflibraryandlabs>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post matric scholarship schemes minorities CS	3	150000
Financial Support from Other Sources			
a) National	Post matric scholarship schemes minorities CS	5	32700
b) International	Nil	0	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Communication Skills	10/04/2020	71	Ms Sangeetha Panickar ,Sharp Skills

MS Office (IMCA Batch 6)	07/09/2020	60	Dr. Praveena K, MBA Department, SSTM
Personality Development Programme	29/07/2019	113	Red Dot Training, Mumbai
Outbound Training Program	16/12/2019	113	Kalypso Adventures, Suryanelli
Etiquette Training	13/01/2020	117	Hotel Courtyard, Marriott Kochi
Road Safety	18/06/2019	37	Mr. Mariadas Ronnie C P, Dept. of Computer Applications, SSTM
International Yoga Day	21/06/2019	10	Mr. Mariadas Ronnie C P, Dept. of Computer Applications, SSTM
Communication Skills	07/08/2019	44	Sharp Skills, Trivandrum
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	CET	1	Nil	0	Nil
2020	PDP, Aptitude training, OBT	113	Nil	113	Nil
2020	Guidance for competitive examinations, Skill Development for Aptitude Test - Series II	32	Nil	12	Nil
2020	Guidance for competitive examinations, Skill Development for Aptitude Test -	29	Nil	10	Nil

	Series III				
2020	Guidance for competitive examinations , Skill Development for Aptitude Test - Series IV	36	Nil	13	Nil
2020	Guidance for competitive examinations , Placement drive activities	37	Nil	5	Nil
2019	Guidance for competitive examinations , Mock Interview Session	24	Nil	9	Nil
2019	Guidance for competitive examinations , Skill Development for Aptitude Test - Series I	46	Nil	20	Nil
2019	Guidance for NET-CSIR Exam	5	Nil	5	Nil
2019	COMPETITIVE EXAM TRAINING BY "SUBHAKIRAN ACADEMY"	37	Nil	10	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	18

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus
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Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
29	900	134	20	150	53
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#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	M.Sc	Biotechnology	Dept Molecular Biology, Sree Chitra Tirunal Trivandrum	M.Phil
2020	21	B.Com	B.Com	SAINTGITS INSTITUTE OF MANAGEMENT	MBA
2020	1	BA	Economics	LEADS COLLEGE OF MANAGEMENT DHONI	MBA
2020	1	BCA	Computer Applications	UNIVERSITY OF NEVADA, RENO, USA	Master of Science
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#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	1
Any Other	14
<a href="#">View File</a>	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Onam 2019	Institution	150
SCMS Intra Group Sports Meet	Institution	27
SCMS PG Sports	Institution	56
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### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2019	M. G. University Youthfestival)	National	Nil	8	Nil	Gowri S.
2019	First Prize "MAGONN 2K19"	National	Nil	1	Nil	Ajmal Karim
2019	CUSAT "Talentime "Fest 2020	National	Nil	2	Nil	Gopika Sreekumar
2019	Inceptra -2020	National	Nil	2	Nil	Abirami
2019	BEACON 2K20	National	Nil	1	Nil	Angel bince
2019	ZENORA 2020	National	Nil	1	Nil	Rejiv Thaliyath
2020	"Bigboss game of leadership" - Corporate Doodles- Doodling Art competition	National	Nil	1	Nil	Remya Padmakumar
2019	MG University Basketball Tournament	National	1	Nil	Nil	Ashik Bin Jisher
2019	MG University Badminton Tournament	National	1	Nil	Nil	Ananthu S
2019	MG University Volleyball Tournament	National	1	Nil	Nil	Shankner
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Institute believes in the decentralisation of power and encourages students to participate in administrative committees, academic bodies, and students' councils. Administrative Committee: The Students Welfare Grievance redressal committee consists of elected student members ensuring transparency of the grievance redressal mechanism and makes sure that the representation from the students is duly communicated and addressed. The student's council of the Institute adds power to the voice of the students. The elected members help in coordinating all the events related to academics, co-curricular Extra-curricular activities under the guidance of the teaching faculties. The council acts as a medium to ensures constructive feedback and representation on various aspects of campus life. Hostel and mess committee looks into the security,

hygiene and discipline are monitored by student committee members and communicated regularly to the warden. Students are encouraged to associate with the Institutes alumni through Alumni meets which contribute greatly in terms of mentoring, grooming and placements. Co-curricular Committee: The Institute encourages students to be a part of a plethora of Co-curricular activities through several well-structured committees. The Magazine Committee of MBA department students have successfully brought out the inaugural issue Praticbhaya in AY 2019-20. The Sports Committee encourages a healthy lifestyle and sportsmanship through a blend of sports, games, and exercises. The Incubation cell under IEDC enables the students to establish start-ups and supports them in developing their dreams into realities. The Arts Committee inspires students to develop their skills in various art forms and provides them a platform to perform and develop their talents. The Institute also allows students to be a part of Unnat Bharat Abiyan that works with the people of the local panchayats and gives them an insight on the challenges in development and evolving solutions for sustainable growth. The cultural club of SCMS "Tarang" is in charge of all cultural festivals in the campus and is well-known for 'Varna- the Arts Festival' and several other competitions. Shikhar, a biennial inter-collegiate management fest, allows students to organise various management events while Aroha-The College Arts festival is a cultural extravaganza that acts as a platform for the students in creative and performing arts competitions as well as in the beautification of the campus. Extra-Curricular Activities: In addition to administrative committees and Co-curricular committees, the Institute also encourages students to be a part of various extracurricular committee. The NSS wing enables the student fraternity to be a part of social service activities such as organizing blood donation through the blood donors club, rural health sanitation, road safety programs and environmental awareness camps instilling a sense of social responsibility. The Economic club "UNO" fosters a mini stationery run by students that allows the economics department students to get a hands-on experience towards business management. Swara, the Women's cell of SSTM is aimed to equip and empower women through various seminars, workshops, training sessions etc. The Institute also fosters the forestry club focused on pro-nature activities and the Eco club working towards afforestation activities.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

SCMS Alumni Association was formally registered in 2017 covering all the institutions under the SCMS Group. It is an umbrella organization, coordinating many alumni chapters both national and international. The purpose of the SCMS Alumni Association is to promote professional and social activities among the alumni network who are located in different parts of the world and to promote SCMS Group of Institutions. The institution gives importance and value to the students who pass out and become our esteemed alumni. We include our alumni in responsible and key committees in our institution. The Academic Advisory Board of our institution comprise of our alumni who are in top positions in corporate. The Internal Quality Assurance Cell (IQAC) of our Institute also includes distinguished alumni members. The involvement of Alumni in various events and activities of our institute are very much visible through their participation at various levels. They have contributed books to the library during flood calamity. They also support the institute in placements. Many of our alumni are in top managerial positions in many reputed organizations. This helps our students in many ways including recruitment, industry interaction, UG and PG internships etc. Majority of the recruiters maintain a good rapport with the institute and visit the campus again mainly because of our alumni who are placed with them earlier. Alumni contribute as resource persons for technical

sessions, advisors in committees, industry experts and cooperative partners in projects with our institution. This improves the development of SCMS Group of Institutions. Fourth Ambit is an exclusive online portal which helps the institute to keep constant connect with its alumni. The Fourth Ambit database updates complete details of the alumni including their latest organization and designation. All the events in the campus, student and faculty achievements, information regarding alumni meet etc. are posted in this portal. The official fourth ambit link of the institution is <https://sstm.fourthambit.com/>. Besides the above portal, the institution has social media presence which includes face book pages like <https://www.facebook.com/sstmkochi/> , <https://www.facebook.com/SCMSCochinAlumni/> and Instagram page. The various activities of alumni association includes: Conducting periodic meetings of the committee in order to chalk out plan of action. Conducting training sessions by industry professionals. Conducting personality development training, interview answering skills and confidence building programs. Interacting with unemployed alumni to find probability of employment with reference of professionals. Conducting social welfare activities such as blood donation, health awareness programs, cleanliness drive etc. Re-unions of alumni. Alumni meet is organized periodically in various chapters. We have seven National Alumni chapters namely: SCMS Alumni Kochi Chapter SCMS Alumni Bangalore Chapter SCMS Alumni Chennai Chapter SCMS Alumni Hyderabad Chapter SCMS Alumni Mumbai Chapter SCMS Alumni Kolkata Chapter SCMS Alumni Delhi Chapter Other than the above mentioned National Alumni Chapters, our institution has one international chapter -SCMS Alumni Dubai Chapter. The alumni meets are organized in these chapters involving the active participation of alumni.

5.4.2 – No. of enrolled Alumni:

283

5.4.3 – Alumni contribution during the year (in Rupees) :

166015

5.4.4 – Meetings/activities organized by Alumni Association :

The annual family reunion of SCMS Alumni Association was held at SCMS Campus on January 18. Approximately 400 alumni from PGDM, MBA, MCA, B Tech, B Arch and Polytechnics including their family members attended. Apart from Prof. Pramod P.Thevannoor, Vice Chairman and the Group Directors, The Principals and all the members of the faculty from all the institutions participated.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

SSTM practices a decentralised and participative management approach in decision making. Due representations are given to the faculty and students in various committees for good governance and leadership. The Principal is supported by the Vice-Principal and Head of the Departments by providing administrative as well as academic administration autonomy to various departments of the institution. Statutory committees as per the AICTE requirements are formed by the institution for various activities. Anti-ragging committee, Grievance Redressal committee, Student welfare committee are few of them. These committees comprise of students and teachers. Faculty meeting is conducted in each department periodically for seeking opinion from the attendees and incorporating relevant suggestions in quality improvements. Institution follows an open-door communication policy for any suggestion to quality improvement of the programme. Head of Departments are vested with the

powers to prepare the academic calendar (based on Mahatma Gandhi University calendar and timetable) to schedule the classes in each department. Curriculum development based on syllabus prescribed by Mahatma Gandhi University, Research and Innovations, Admission procedure, purchase of equipment, consumables, computers and all accessories, Library progress are the few aspects involving decentralised decision making. Practice of having Class Committee is another evidence for student's participation in decision making. Students have face to face meeting with Head of the Department. They raise their concerns and requirement in such meetings. SSTM practices a participative management approach by empowering the faculty members and operational staff members in various governing administrative roles. Case Study: NBA Accreditation process

Effective leadership is visible through various team work. An example is formation of NBA Team and its achievement. The institution initiated to get the NBA accreditation for the MBA programme and formed a committee in December 2018 comprising of faculty members from the MBA department. A Core team consisted of three faculty members, formed to prepare the SAR and other relevant reports to initiate the process. Each criterion of NBA was allocated to one faculty member to give more focus on each parameter. The faculty members were given the responsibility and accountability to ensure the proper verification of the department's continuous activities, arranging files, coding, and filing of the documents which are relevant in each criterion. Continuous review meetings were conducted by the Principal and the Top Management for the proper completion of the task. Faculty members were asked to present the department status on activities of each criterion. This task was successful when the MBA program of the institution is accredited by NBA in 2019.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum for all the courses is given by the Mahatma Gandhi University, Kottayam. Add-on courses and Certificate Courses were introduced for all programs. The faculty is given freedom to design a course which is industrially relevant and skill oriented. Students completing Courses such as NISM and GST have got placed in reputed organisations on a preferential basis
Teaching and Learning	The teaching learning process begins with the preparation of the academic calendar and course plan for each subject. Learning is made student-centric by many activities such as extra readings, independent learning, collaborative learning, interactive learning and use of audio-visual aids. To nurture critical thinking, creativity and scientific temper various methods such as field visits, lab exercises, IMLP, OBT, participation in competitions and projects, providing



application oriented assignments and so on are used. Students and faculty are exposed to advanced level of knowledge and skills by participating in seminars, conferences and workshops.

**Examination and Evaluation**

**Continuous Internal Assessment:** Internal assessment is continuously conducted throughout the course. Assessment criteria consist of tests, assignments, presentations, project works, and so on. Periodic Publication of Internal Marks in Notice Board: Student performance for each of the internal components is individually entered and is periodically summed up. These are published in the notice board periodically. Mid-term and Model Examinations: These are designed to simulate University-level semester-end examinations. Linking Internal Assessment Components to Learning Objectives: Since the entire course is divided into separate modules/topics, the internal assessment method of any module/topic corresponds to the learning objectives attributable to the module.

**Research and Development**

The institution undertakes both internal and external funded projects. The institution encourages interdisciplinary research. To optimally utilize all the facilities, the institution makes available all the facilities to all faculty interested in research. Along with the well-equipped labs, libraries and equipments, the students are encouraged to make contribution to various research projects. The institution provides training for students from outside institutes and also provides for a customer service facility for outside research scholars for utilizing the equipment facility of the institute.

**Library, ICT and Physical Infrastructure / Instrumentation**

The institution has adequate number of classrooms, seminar halls, tutorial space, well equipped scientific labs and computer labs and e-resources in the library. New classrooms were added to the existing ones.

**Human Resource Management**

Management has a proactive approach to all employees in the Institution. Necessary faculty and staff are recruited every year to carry out the activities of the Institution. Encouragement is given to faculty to

	publish articles in peer reviewed journals through an attractive incentive scheme. Facilities are provided to faculty to undertake funded research projects. Regular Faculty Development programmes are organised to enhance the knowledge of faculty. The faculty are encouraged to present research papers in national and international seminars and conferences. Welfare measures are provided for both faculty and staff. The performance of faculty is appraised through a 3-tier process - self, HOD and Management.
Industry Interaction / Collaboration	: Industry Institution interface programmes are held every week in a scheduled manner. Experts from industry are invited to the institution to interact with students on the emerging practices in management. They also form expert panel for reviewing the Course Plans prepared by faculty to update the course content with recent developments in industry practices.
Admission of Students	The institution follows the norms of Mahatma Gandhi University in fulfilling the requirements of admission of students. MBA and MCA seats are completely filled-up by the management, and M.Sc (Biotechnology), B.Com and B.Sc seats are filled-up on a 50:50 basi

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Linways
Examination	Linways
Planning and Development	Library - Linways, Administration:- MS Office 2010 and Student Management Through Linways
Administration	Linways
Finance and Accounts	Customised software

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Rinu jayaprakash and Dibin KK	KMA convention on the 19th and 20th February	KMA	1000

2020

[View File](#)

## 6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Sat chat -FDP	Nil	27/07/2019	27/07/2019	30	Nil
2019	FDP -orientation on student mentoring	Nil	01/08/2019	01/08/2019	30	Nil
2019	Road Safety Programme	Nil	02/08/2019	02/08/2019	25	Nil
2019	Course Outcome-Program Outcome	Nil	01/10/2019	01/10/2019	15	Nil
2019	Social sciences research colloquium organised by SCMS and school of business University of petroleum and energy studies, Dehradun	Nil	31/10/2019	01/11/2019	12	Nil
2020	5th International Conference on Web Services Computing-Data Analytics and Visualization Summit [ICWSC-2020] was organized by the	Nil	03/01/2020	03/01/2020	50	Nil

	Department in association with Systems Department of SCMS					
2020	Usage of E-Library	Nil	24/01/2020	24/01/2020	15	Nil
2020	Usage of Google Classroom and Google Meet	Nil	22/04/2020	22/04/2020	15	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on Research Methods and data analysis using SPSS organized by Viswajyothi College of Engg. And Technology	1	10/07/2019	12/07/2019	2
MDP on Digital Marketing at Xavier Institute of Management and Entrepreneurship, Kochil	1	24/09/2019	25/09/2019	2
FDP on financial modelling at Rajagiri college	2	15/10/2019	16/10/2019	2
State level Workshop on educational institutions(iqac)	2	19/10/2019	19/10/2019	1
2 day young innovator program ICT ACADEMY	2	13/02/2020	14/02/2020	2
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	7	0	0

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>For teaching faculty the facilities like Ph.D. leave with pay, course work leave, sponsoring for attending conferences, workshops, and FDPs, incentives for publication for papers/ research articles, study leave to pursue Ph.D. traveling allowance, Employees Provident fund, maternity leaves and medical leaves are provided. Common facilities like subsidized canteen, reservation in admission for eligible wards of employees, and concession/ fee waivers for meritorious students are given based on case to case. In addition to the above a family get-together is arranged annually on 23rd January, our Founders Day.</p>	<p>For the staff members, facilities like medical leave, maternity leave, incentives for attending orientation programs, workshops, and conferences, admission to wards of employees, statutory compliance benefits are provided. There are welfare schemes for the staff and statutory compliance like ESI, PF Payment of gratuity.</p>	<p>Gymnasium, subsidised food in canteen, yoga, indoor and outdoor games, Kinder, Sunrise and Ernakulam Medical Centre in allopathic treatment in emergencies</p>

#### 6.4 – Financial Management and Resource Mobilization

##### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

SCMS Group has a centralised finance department which meets the requirements of each institute. The finance department is directly reporting to the management. SSTM maintain institution wise separate accounting for internal control purpose. The institute has the system of internal / concurrent auditing and the internal auditors perform the audits of accounts regularly. They submit the internal audit report to the management regularly and management will initiate corrective and preventives steps to ensure the effectiveness of accounting and the systems in operation. The institute has a mechanism of external audit carried out by the external auditor once in every year. The auditor verifies all the receipts, expenses bills, payments of the institute for each financial year. Finance department ensures utmost confidentiality at the same time transparency in governance and fund management mechanisms. Institutional strategies for mobilisation of funds and the optimal utilisation of resources: Fund mobilisation The institution meets most of its financial requirements from fee receipts and accumulated surplus. Other sources of funds are through the internal transfer from other sister concerns. Apart from this bank loan taken by the SCMS group is also a source of fund for additional requirements where ever necessary especially in capital investment. The institution also undertake

research and consultancy projects which are self-reliant in its funding. The fee collection is done by the finance department as a centralized function. The pending fee collection is followed up at the mentor level and they ensure to encourage the students to make the payment on time. Adequacy of Budget Allocation Institutions have the practise of executing budget based on the previous year's income expenditure, business environment, previous and current business bottlenecks, availability of funding, department expenditure forecast, revenue forecast and capital expenditure forecast. The forecasted funds are distributed against expenditure head based on the functionality and necessity. The management team will validate the resource request received from the functional heads and ensure the adequacy of allocated funds. Utilisation of Allocated funds Adequate financial management control system is practised to ensure the utilisation of allotted funds. Budgetary control techniques are used to monitor the proper utilisation of funds. Actual expenditure against the allocated funds are monitored on a periodic basis and the reasons for variance are evaluated by the top management. In case of necessity the value of allocated funds are amended and the functional heads are intimated accordingly. The salary, incentives and grants, are transferred to the individual routed through finance department. The financial assistance to faculty for attending conference/seminar/FDP are forwarded to the finance department through the respective HODs and the Principal. Finance department ensures the collection of fees and other receivables on time. Finance department maintains proper books of accounts and ensures the smooth financial management of the institution.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Indian Council of Social Science Research	500000	To identify the employability of Cognitive Science to enhance the ease of use of digital devices with special reference to senior citizens in Kerala
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6.4.3 – Total corpus fund generated

55700000
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO RINA	Yes	Principal
Administrative	Yes	ISO RINA	Nil	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The institution does not have a Parents-Teacher Association. Instead the institution organises Open House meetings with parents once every semester. During the meeting the parents are briefed about the progress of their wards. Parents also have given suggestions regarding coaching for entrance exams and Personality Development Programmes.
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6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Lakshya - imparting training programme for school students on Excel at Government Higher Secondary School, Kalamassery on November 1, 2019. Excel advanced training, attended by 30 faculty members on March 18, 2020 Faculty attended the 'National level Workshop on NIRF India Ranking' organized by IQAC Marian College Kuttikkanam (Autonomous) in association with the Institute for Academic Excellence, Hyderabad on 21st November 2019.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	MBA students conducted a survey to understand the impact of 'Numma Oonu', a hunger eradication project in Ernakulam District for Petronet LNG Foundation	01/10/2019	01/10/2019	03/10/2019	113
2020	MBA students were provided with online Placement training by the faculty on Verbal ability, Quantitative ability, GD and Business knowledge.	01/04/2020	01/04/2020	31/05/2020	113
2019	Add-on Courses are Corporate Taxation, Organisation Change and	01/07/2019	01/07/2019	27/02/2020	250

	Development, Developing Leaders and Logistics Planning and warehouse management. Certificate courses are Foundation Programme in Banking And Finance- Hedge School Of applied Economics and				
2020	Training for teachers on Molecular modelling of SARS COV-2 to delineate pathogenic strains and human to animal infection of COVID-19	02/01/2020	06/01/2020	25/01/2020	15
2019	Webinar attended by faculty on Outcome Based Education - Road-map to E-learning Accreditation by Informatics Publishing, NAAC Awareness Program - Affiliated / Constituent Colleges.	12/08/2019	12/08/2019	12/08/2019	12
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants



			Female	Male
Swara activities on International Womens Day	09/03/2020	09/03/2020	150	100
self defence kalari workshop on	10/03/2020	10/03/2020	5	0
talk on personal hygiene, menstrual disorders	14/02/2020	14/12/2020	75	40
session on cervical cancer	28/01/2020	28/01/2020	120	0
a visit to Kodanad elephant training center	12/08/2019	12/08/2019	20	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
As part of environmental Consciousness and Sustainability, the Institution has adopted a policy on use of LED lamps. Currently, the fluorescent tubes and bulbs are being replaced by LED lamps.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	50
Ramp/Rails	Yes	30
Rest Rooms	Yes	150
Scribes for examination	Yes	1
Physical facilities	Nil	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	13/08/2019	1	Flood relief activities	Providing relief to flood victims	30
2020	1	Nil	01/04/2020	45	First Level Corona Treatment	Providing the Ladies	10

					Centre	Hostel to the District Administration for FLCTC	
2020	1	Nil	01/04/2020	60	Distribution of Sanitiser	Providing sanitiser s to Local administration made at the Biotechnology division	20
2020	Nil	1	02/03/2020	3	Unnat Bharat Abhiyan	Survey of essential requirements in the adopted villages	120

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Manual of Policies	25/07/2019	The Manual of Policies are checked every year to make modifications or delete outdated content. Any new policy made by the Management is also included.
Faculty Handbook	14/10/2019	The faculty handbook is given to new employees in the Institution. Modifications are introduced only when necessary

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Lakshya 2019	11/11/2019	12/02/2020	2
Awareness programme on road safety-Akasmika 2019	07/10/2019	11/10/2019	50
Palliative Care Training	11/11/2019	15/11/2019	25
Basic life Support Awareness	17/02/2020	17/02/2020	50

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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

World Environment day". ( Exhibition on cloth bags). 150 students participated

Clean campus green campus. 50 students participated

World environment day Nature club inauguration. 56 students participated.

Paper bag making. 50 students participated.

Training session on Waste management. 100 students participated.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Digital Marketing campaign: The aim of Digital Marketing Campaign is to encourage the students to take up socially relevant activities. The students were divided into small groups of 10 from each class. The groups were given two months to run a campaign offline and online on a socially relevant topic. They had to simultaneously conduct activities related to their topic both inside and outside the institution. The learning outcome from such activities are that students learned how to plan, execute and monitor digital marketing campaigns along with curriculum-based learning. They also get the exposure towards understanding the value of interacting with society and to become socially responsible citizens. 2. Corporate Theatre: A workshop conducted for MBA batch 15 on 26th and 27th July 2018. This workshop was conducted by our Alumni, Mr. Arun Antony, with a brief introduction regarding how theatrical training could enrich management students and help them benefit. The entire session involved a series of activities. The integration of theatre with management and communication is an out-of-the-box concept that needs to be experienced and undergone. The two-day sessions started with a brief introduction to the training session by the trainer Mr. Arun Antony. The two concepts viz., theater and management were explained to the students to make them understand the relationships between the two. Various activities were given to the students namely an ice-breaking session which involved the participants standing in a circle and introduce themselves by spontaneously shouting out the biggest attribute to their character along with the participant's name. The peculiarity of this session was that the participants had to be seated on the floor, which had everyone on the same level. The next session was to improve their visualization skill, test on interpersonal trust between two participants, the different ways of communication, passive, aggressive and assertive, the management game to communicate with a physical gesture to direct the succeeding participants in the group, a small dance session to explain the self - expression can reduce stress and a final session on to play a skit on a one-word theme given to participants. All the teams brought out very good ideas and conveyed clear messages. The best performing teams were awarded prizes and the students gave good feedback on the sessions which was filled with fun and good learning experiences which were visible with their capability to express their self to play a big role in the process of communication.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://scmsgroup.org/sstm/NAAC/Best-Practise>

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

SCMS School of Technology and Management (SSTM), affiliated to Mahatma Gandhi

University, Kerala is an un-aided self-financing institution of higher learning. The focus of the Institute has always been to provide valuable education to students, by developing the total personality of the individual, emphasizing ethical values, and by preparing them to meet the growing challenges of the industry and diverse social needs of our nation. Meeting the social needs of society. SSTM has been in the forefront during 2019 floods and Covid 19 pandemic in helping people in need. We are the first institution in the country to voluntarily surrender our hostel facilities to Covid patients and the first institute to welcome the first set of NRI's who landed in Cochin. They were treated with dignity by providing them excellent food, wi-fi, medical support and care. The first set of people who came, had returned home without any job or a visa to return. They thanked us profusely while leaving. Also when country went on lockdown on March 26th, we were ready with hand sanitizer made purely in our bio-tech lab. Bottles were issued to police officers and Government employees who were working day and night for the safety of all. Food was provided free to hundreds of people. Foster Research Along with inculcating human values, we introduce and encourage students to participate in social, managerial and scientific research. Unnat Bharat Abhiyan Survey: SSTM is a participating institution under UBA, which is constituted under MHRD, which pursues the vision to enable higher educational institutions to work with people of rural India in identifying challenges and finding solutions for it.

With this as motto, a need assessment survey the institute conducted a preliminary survey in Chowara, Eloor, Edathala, Choornikkara and Chengamanad to find the essential requirements of the villagers. Based on it, shortage of water was found as a major issue for which the institute organized a seminar highlighting the importance of water conservation for sustainable living. SWACHH BHARAT campaign: As the part of the campaign, the students of SSTM took initiative to clean the campus. A door to door awareness campaign on Swachh Bharat was conducted in Choornikara Panchayath of Ernakulam District. Students also visited different schools to spread awareness on Swachh Bharath. A short film based on the theme Swatch Bharath was also produced by students of SSTM.

Provide the weblink of the institution

<https://scmsgroup.org/sstm/naac/aqar2019-20/institutionaldistinctiveness>

#### **8.Future Plans of Actions for Next Academic Year**

1. Adoption of ICT to enhance the effectiveness of teaching and learning process.
2. Strengthening of research culture and innovation capacity among students and faculty members promoting interdisciplinary teaching and research.
3. Undertaking of MoUs with reputed institutions for student and faculty exchange programmes.
4. Adoption of more hands on training through adopting in the curriculum to enhance employability and to strengthen Campus placement.
5. Increasing the number of national and international seminars, conference, workshop and faculty development programmes
6. Encourage faculty research and consultancy in association with industry.
7. Encourage faculty in article writing and book publishing.