

SCMS SCHOOL OF TECHNOLOGY AND MANAGEMENT

Prathap Nagar, Muttom, Aluva 683 106

Minutes of IQAC Meeting held on 05.08.2019

Time and Venue of Meeting: 9.15 am, Principal's Office

CONVENER and CHAIR: Dr. Sashi Kumar G, Principal, SSTM

Members present:

Dr. Indu Nair, Group Director, SCMS Group
Mr. T J Subhash, MD, Supra Hitech Electro Equipment Pvt Ltd
Mr. Vijayakumar Menon N, Chief General Manager, Hindustan Organic Chemicals Limited
Dr. Sherin Mariam Alex, Vice Principal, SSTM
Dr. Harish M, Faculty, SSTM-M.Sc
Dr. Praveena K, Associate Professor, SSTM-MBA
Dr Anjana, Assistant Professor, SSTM-MCA
Ms. Arsha A , Lecturer, SSTM-B.Com
Ms. Rose Paul, Lecturer, SSTM-BA (Eco)
Dr. Susan Abraham, Professor, SSTM-MBA
Mr. Gautam A Kumar MBA Alumni, SSTM
Mr. Rijo George Thomas, Student, SSTM
Ms. Subaida, C H, Secretary, SSTM
Ms.Geetha N, Librarian, SSTM
Mr. Praveen Kamath, Systems Administrator, SSTM

Members absent:

Mr. P M A Latheef, Liaison Officer, SCMS
Ms. Sini Balachandran, Parent

The following points were discussed:

1. Review of the previous meeting

The Chair highlighted the important points of the previous IQAC meeting.

2. Action Taken Report of the previous meeting

The Chair presented the Action Taken Report of the previous IQAC meeting and asked for clarification regarding the inclusion of new methods of teaching adopted by faculty after attending various FDPs.

3. Core committee for NAAC 2020

In continuation to the discussions in the previous IQAC meeting, a core committee was formed for NAAC 2020 with the following members.

Criteria 1 - Ms. Rinu Jayaprakash (MBA) and Ms. Sreeja (B com)

Criteria 2 - Dr. Deepa Pillai (MBA) and Dr. Asha Raj (Bio Tech)

Criteria 3 - Dr. Neetha Soma John (Bio Tech) and Dr. Shiny (Bio Tech)

Criteria 4 - Ms. Arsha (B com) and Ms. Vidya Gopinath (MCA)

Criteria 5 - Mr. Vignesh Karthik (MBA) and Ms. Sindhu (Bcom)

Criteria 6 & 7 - Dr. Rajeswari.R, (MBA) Ms. Annie (B com) and Mr. Satheesh (BA)

Overall coordinators - Dr. Rajeswari.R (MBA) and Dr. Anjana Chandran (MCA)

The Core committee will report to the Principal on the progress made in preparing the SSR to be submitted to NAAC.

4. Training programme for students.

The Chair informed the members to introduce training program to students in emerging areas of their specialization.

5. Industry Institute Interface

The Chair informed the members to invite experts from industry to talk to students on latest developments atleast once a month.

6. Research activity by students

The Chair asked the members to identify agencies that would require our students to participate in joint research projects.

7. Outreach activities

The Chair asked the members to initiate outreach activities in association with Government agencies.

8. Seminar/Conference

The Chair informed the members that Seminars need to be organised on socially relevant topics for the benefit of society.

9. Any other matters:

The chair advised the members to publish articles in UGC journals, participate in FDPs and attend conferences as resource persons in the future.

The meeting concluded at 10. 15 am.



PRINCIPAL