

## SCMS SCHOOL OF TECHNOLOGY AND MANAGEMENT

Prathap Nagar, Muttom, Aluva 683 106

Minutes of IQAC Meeting held on 19<sup>th</sup> December 2018

Time and Venue of Meeting: 9.15 am, Principal's Office

CONVENER and CHAIR: Dr. Sashi Kumar G, Principal, SSTM

Members present:

Dr. Indu Nair, Group Director, SCMS Group  
Mr. T J Subhash, MD, Supra Hitech Electro Equipment Pvt Ltd  
Mr. Vijayakumar Menon N, Chief General Manager, Hindustan Organic Chemicals Limited  
Dr. Sherin Mariam Alex, Vice Principal, SSTM  
Dr. Mohankumar, Director, SIBBR&D  
Dr. Praveena K, Associate Professor, SSTM-MBA  
Ms. Rekha Sunny, Assistant Professor, SSTM-MCA  
Ms. Ancy Jose, Lecturer, SSTM-B.Com  
Ms. Rose Paul, Lecturere, SSTM-BA (Eco)  
Dr. Susan Abraham, Professor, SSTM-MBA  
Mr. Ashwin H, MBA Alumni, SSTM  
Mr. Gautam A Kumar, Student, SSTM  
Ms. Subaida, C H, Secretary, SSTM  
Ms. Maya Sreekumar, Librarian, SSTM  
Mr. Praveen Kamath, Systems Administrator, SSTM

Members absent:

Mr. P M A Latheef, Liaison Officer, SCMS  
Ms. Sini Balachandran, Parent

The following points were discussed:

### 1. Introduction of new members of IQAC

The Principal introduced Mr. T J Subhash, MD, Supra Hitech Electro Equipment Pvt Ltd as the representative of the employers in the IQAC.

### 2. Action Taken Report on the recommendations given during the previous IQAC meeting.

The Principal presented the Action Taken report on the recommendations given in the September meeting of IQAC.

### 3. Explore areas for Industry- Institution Interaction.

The members had a discussion on the possible ways to enhance Industry-Institution Interaction. Memorandum Of Understanding will help in various ways to improve Industry-Institution

MBA, MCA and B.Com departments have MOUs with industrial establishments. MBA department is planning industrial visits to Carborundum Universal.

4. New Student Centric Methods to be used in classrooms.

The Principal encouraged the faculty to include new student centric methods in classroom teaching. A FDP on Innovative Teaching Methods is being planned to be conducted Dr. Thangaraja A.

5. Alumni engagement initiatives of each department.

It was proposed to include current students to interact with Alumni as a planned activity.

6. Identify activities to enhance contribution of Parents in academic and non-academic endeavors of the Institution.

It was decided to organise parents meeting once in a semester for the undergraduate courses and the faculty have to do a follow-up on the suggestions given by parents.



PRINCIPAL

The meeting concluded at 10 am.