



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	
	SCMS School of Technology and Management
• Name of the Head of the institution	Dr G Sashi Kumar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04842625004
• Mobile no	9846234713
• Registered e-mail	sstm@scmsgroup.org
• Alternate e-mail	indunair@scmsgroup.org
• Address	SCMS SCHOOL OF TECHNOLOGY AND MANAGEMENT, PRATHAP NAGAR, MUTTOM
• City/Town	ALUVA
• State/UT	KERALA
• Pin Code	683106
<b>2.Institutional status</b>	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Rural

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>MAHATMA GANDHI UNIVERSITY, KOTTAYAM, KERALA</b>				
• Name of the IQAC Coordinator	<b>Ms.A. Arsha</b>				
• Phone No.	<b>9846727807</b>				
• Alternate phone No.	<b>04842625004</b>				
• Mobile	<b>9846234713</b>				
• IQAC e-mail address	<b>sstm.iqaclead@scmsgroup.org</b>				
• Alternate Email address	<b>sstm@scmsgroup.org</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://scmsgroup.org/sstm/wp-content/uploads/2024/12/AQAR-2022-2023.pdf">https://scmsgroup.org/sstm/wp-content/uploads/2024/12/AQAR-2022-2023.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%201 Academic Calendar.pdf">https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%201 Academic Calendar.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>A+</b>	<b>3.44</b>	<b>2023</b>	<b>23/11/2023</b>	<b>22/11/2028</b>
<b>6.Date of Establishment of IQAC</b>			<b>26/08/2013</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SCMS School of Technology and Management	Vocational Skill Development Programme	Petronet.LNG Ltd, Kochi	2023, 1 Month	79950
SCMS School of Technology and Management	Short-term Empirical Research Project	Indian Council of Social Science Research (ICSSR), New Dehi	2023, 6 Months	1500000
SCMS School of Technology and Management	Market Survey	E K Foods Private Limited, Kanjikode	2024, 6 Months	65000

<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	<b>No</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded		
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>			

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. NAAC Second Cycle Reassessment: The institution was awarded an A+ Grade with a CGPA of 3.44, valid until 2028. 2. Incubation Cell "LAUNCH": The incubation cell was refurnished and its capacity was enhanced. Incubation space was allocated to three start-ups to support the entrepreneurial ventures of students. 3. Green Campus Initiative: On September 5, 2023, commemorating Teachers' Day, staff and faculty members were provided with free electric vehicle charging facilities. 4. Seminars and Workshops: 3 conferences, 10 workshops, 7 seminars, and 10 FDPs were conducted. 5. Cultural Engagement and Skill Development: A student exchange program with ITM Mumbai, was organized, allowing students to engage in cross-cultural interactions and exchange of ideas. An increased number of students took part in the Mahatma Gandhi University Youth Festival, where they showcased their talents and further developed their cultural and artistic skills

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To foster a culture of innovation by providing resources and mentorship for student startups.	The incubation Cell
To initiate programmes for Students Well Being.	Organized 10 diverse programs focused on fostering students' mental and physical well-being, including sessions on yoga, physical fitness, and health and hygiene to promote a balanced and healthy lifestyle.
To promote innovation through Research-Driven initiatives.	Collaborative research projects between faculty and students were conducted resulting in joint publications.
To organize Sustainability and Social Outreach programmes.	52 Extension and Outreach programmes were organised by the institution and ensured each student's participation in at least one programme.
To enhance placement opportunities.	8 functional MoUs were supporting students in the enhancement of employability skills.
Leadership Development	Expert talks and industry interactions were provided to get insights from leaders and industry experts.
Skill Enhancement	26 Capacity Building and Skill enhancement initiatives were organised by the institution.
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Governing Council	09/12/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2023-2024	12/02/2025

**15. Multidisciplinary / interdisciplinary**

SCMS School of Technology and Management believes in a progressive approach, in adapting its policies to align with the evolving educational landscape. To fully embrace the benefits of NEP 2020, the institution has started making the necessary preparations. The institution has adopted an interdisciplinary and multidisciplinary approach. This is reflected in the diverse range of academic programs available to students, offering them a wide array of choices spanning disciplines from Commerce and Business Administration to Computer Applications, Psychology, and Biotechnology. The areas of interdisciplinary approach include: Open Course: The undergraduate students are offered subject-specific courses that are open to students of any discipline. Add-on Courses: The add-on courses provided by different departments in the institution are interdisciplinary to enhance the extensive and comprehensive outlook of the students. The programs are thoughtfully designed to include value-added, skill-oriented courses, enhancing students' employability and equipping them with the practical skills needed to excel in today's dynamic job market. Through this holistic approach, the institution aims to foster industry-ready graduates who are well-prepared for future challenges.

**16. Academic bank of credits (ABC):**

SCMS School of Technology and Management operates in adherence to the regulations established by Mahatma Gandhi University, Kottayam, which is making significant progress toward implementing the Academic Bank of Credits (ABC). The Institution aims to achieve full operational readiness for ABC by the academic year 2024-25. While the affiliating university has not yet adopted the National Education Policy (NEP) and, consequently, has not incorporated the transfer of student credits, our institution has proactively created an institutional ABC account. Additionally, students admitted from the academic year 2022 onward are encouraged to create their individual ABC accounts in preparation for the anticipated integration of this system.

**17.Skill development:**

Our institution remains committed to fostering a holistic development environment for students, with a strong emphasis on skill enhancement and personal growth. Through diverse programs and initiatives, we aim to equip students with the skills and experiences necessary to excel in their academic and professional journeys. To deepen academic engagement, collaborative research projects between faculty and students have been actively encouraged, fostering critical thinking, problem-solving skills, and innovation. To strengthen employability, 8 functional Memorandums of Understanding were established, offering students opportunities to enhance their skills through industry-relevant training and exposure. The incubation cell, "LAUNCH," has been instrumental in nurturing entrepreneurial aspirations. Expert talks and industry interactions were regularly organized to provide students with insights from leaders and professionals, bridging the gap between academic learning and real-world application. Furthermore, 26 Capacity Building and Skill Enhancement initiatives were undertaken, covering a wide range of areas to prepare students for the challenges of a dynamic and competitive professional landscape.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The institution actively integrates the Indian Knowledge System through a variety of initiatives, including the inclusion of Indian languages and cultural elements in its academic and co-curricular activities. In alignment with the curriculum prescribed by the University, Indian languages such as Hindi and Malayalam are offered to all undergraduate students. Furthermore, the institution fosters cultural awareness and national pride by organizing Ethnic Day celebrations and commemorating days of national significance. The institution also promotes physical and mental well-being through yoga sessions.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

SCMS School of Technology and Management has effectively integrated Outcome-Based Education (OBE) into its teaching-learning process. As part of this approach, Course Outcomes (COs) and Program Outcomes (POs) are carefully designed, and a CO-PO matrix is created for all courses. To assess the attainment of COs, various assessment methods such as assignments, mini projects, and seminars are employed, with each assessment mapped to the relevant Cos. The institution employs Linways, a Learning Management System, to monitor and calculate the achievement of course outcomes. To align with the evolving

requirements of the National Education Policy (NEP) and the Four-Year Undergraduate Programmes (FYUGP), the enhanced Linways v4 has been introduced. This upgraded platform offers advanced tools for Outcome-Based Education (OBE), facilitating effective curriculum delivery and assessment. Since all courses at the institution are affiliated with Mahatma Gandhi University Kottayam, the attainment levels are evaluated based on both internal assessments conducted by the institution and external assessments conducted by the university. During the initial planning phase of the course, COs are aligned with the POs. After each assessment, the attainment of COs is calculated, and at the end of the program, the overall attainment of POs is determined.

## 20.Distance education/online education:

To adapt to the evolving educational landscape, SCMS School of Technology and Management has transitioned to a hybrid mode of teaching and learning. The institution promotes independent learning by leveraging online learning resources, including e-repositories in the Learning Management System (LMS) and the digital library. Students are encouraged to pursue value-added online courses offered by recognized certification bodies such as MOOC, NPTEL/SWAYAM, and Coursera. Additionally, the institution supports faculty members in developing and implementing innovative online teaching methods to enhance the learning experience.

## Extended Profile

### 1.Programme

1.1	388
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	1386
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	101
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	473
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	72
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	65
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	51
Total number of Classrooms and Seminar halls	
4.2	827.81
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	421
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute employs a well-defined process to ensure the quality of curriculum planning, delivery, and oversight. This process is guided by thorough analysis, considering educational standards, industry demands, and student needs. The curriculum is designed to achieve specific learning outcomes and objectives while incorporating the latest research. A collaborative effort among experienced educators ensures a balanced integration of theoretical knowledge and practical application, making the curriculum both relevant and engaging.

At the start of the academic year, an academic calendar is prepared, and faculty members are assigned courses and responsibilities. Curriculum workshops allow faculty to present course plans, which are then reviewed by peers, department heads, industry experts, and alumni to ensure alignment with industry practices and trends.

Courses are taught by full-time faculty based on their expertise, supported by adjunct or visiting faculty and subject-matter experts for specialized add-on courses. This approach enriches the learning experience with practical insights.

Comprehensive documentation is maintained, including academic calendars, course plans, lesson plans, assessment rubrics, and student performance metrics. These records support curriculum evaluation, foster collaboration, and enable evidence-based improvements, ensuring the curriculum remains impactful, engaging, and aligned with industry requirements

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">nil</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar serves as a detailed roadmap for the academic year, outlining schedules for classes, examinations, holidays, and events. It ensures timely coverage of all subjects in alignment with the university calendar. Final approval is granted by the Governing Body, facilitated by the IQAC Cell, and shared with students, parents, and faculty to foster awareness and effective planning.

Continuous Internal Evaluation (CIE) is supervised by the Head of the Department (HOD), who ensures adherence to the calendar. Regular department meetings, chaired by the HOD or Principal, monitor progress and address deviations. CIE includes scheduled exams, assignments, projects, and remedial classes for students needing extra support.

The institution promotes holistic development through club activities, departmental programs, extension initiatives, and outreach efforts. Internal assessment results and grievances are transparently displayed on noticeboards and the Learning Management System (LMS), with a two-day window for addressing grievances.

Student feedback is collected twice during the course, and remedial actions are implemented based on the input. These improvements are reflected in the final feedback to ensure continuous enhancement of academic and co-curricular activities, reinforcing the institution's commitment to quality and student-centric education.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%201_Academic_Calendar.pdf">https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%201_Academic_Calendar.pdf</a>

**1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

19

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1082

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates crosscutting themes of professional ethics, gender, human values, environment, and sustainability into its curriculum through dedicated courses and activities. This approach fosters social responsibility, ethical awareness, environmental sensitivity, and human values, ensuring the holistic development of students.

Fifteen courses focus on ethical issues, emphasizing the importance of moral and ethical values. Faculty mentors embed these principles into learning experiences, shaping students into responsible citizens. Gender equity is promoted through five courses addressing gender issues and women's entrepreneurship, along with equal representation in leadership roles and inclusivity in activities. The Women's Club, SWARA, organizes workshops, interactive sessions, and awareness programs to foster gender awareness and empowerment.

Human values are instilled through six courses and experiential learning activities such as blood donation camps, health awareness programs, and social initiatives by clubs like NSS and SWARA, cultivating empathy and social responsibility. Environmental consciousness is emphasized with 15 courses, including a mandatory core course on environmental studies for undergraduates. Certified as a Green Campus, the institution promotes sustainability through student-led initiatives like water conservation campaigns and e-waste drives.

By integrating these themes, the institution ensures students graduate as socially responsible, ethically grounded, and environmentally conscious individuals prepared to positively impact society.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

29

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1114

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

**Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%201_Feedback_Analysis.pdf">https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%201_Feedback_Analysis.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%201_Feedback_Analysis.pdf">https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%201_Feedback_Analysis.pdf</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

**536**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

101

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution is deeply committed to nurturing the comprehensive growth of its students by adopting a philosophy that embraces differentiated learning. With a keen awareness of diverse academic needs, the institution offers a variety of enriching strategies, such as foundation courses, bridge programs, dynamic outbound training, and active class engagement, alongside performance assessments. A collaborative atmosphere flourishes, where advanced learners generously support their peers, fostering a spirit of mutual growth. Remedial sessions, coupled with a thorough review of past question papers, further deepen understanding and enhance academic excellence. Additionally, the institution offers invaluable resources, including exam-specific capsule notes, designed to simplify complex concepts and prepare students for success.

Emotional well-being is equally prioritized, with a compassionate personal counselor offering guidance to help students navigate academic pressures and maintain mental health. The innovative Buddy System allows advanced students to mentor slower learners, creating tailored learning experiences. Job placement coaching ensures that students are well-prepared for career opportunities.

Advanced learners are encouraged to pursue personal goals, fuelling intrinsic motivation and independence. They are granted access to scholarly materials and reflective sessions by experts that inspire critical thinking. This nurturing, comprehensive approach ensures that every student's academic journey is one of growth, self-discovery, and lasting success.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1386	72

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

SCMS School of Technology and Management is committed to providing a transformative and enriching learning experience, offering customized academic programs that foster the holistic development of each student. Every department embraces a unique, student-centric approach to ensure a personalized educational journey. The Curriculum Workshop plays a key role, ensuring that each course plan incorporates at least one student-focused method, emphasizing experiential learning, problem-solving, and participative engagement.

The institution employs a holistic approach to learning, which includes:

**Experiential Learning:** Students are encouraged to apply theoretical knowledge in real-world contexts, gaining valuable insights through activities such as outbound training, internships, field trips, and hands-on lab experiments. These experiences broaden their perspectives and enhance their practical skills.

**Participative Learning:** This inclusive method promotes active engagement and ownership in the learning process. Platforms like group discussions, webinars, and flipped classrooms foster collaboration and deepen students' understanding.

**Problem-Solving Learning:** The institution uses methods such as case

studies, gamification, expert lectures, and live projects to cultivate critical thinking and innovative problem-solving skills.

By integrating these dynamic learning strategies, SSTM ensures that students are not only academically proficient but also confident, capable, and prepared to succeed in their personal and professional lives.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">nil</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

SSTM seamlessly integrates its commitment to quality education with cutting-edge technology, fostering an ideal learning environment. The Wi-Fi-enabled campus boasts state-of-the-art seminar halls and smart classrooms, enhancing the teaching-learning experience. ICT-enabled multimedia tools are effectively utilized, while online classes via platforms like Google Meet, Microsoft Teams, and Zoom offer flexibility and accessibility.

The Learning Management System (Linways) serves as the backbone of academic management, providing personalized logins for students, faculty, and parents. This platform facilitates access to course materials, attendance monitoring, performance tracking, and progress report generation. It also supports document storage, question paper generation, and online feedback collection. The integrated digital library ensures 24/7 access to an extensive repository of learning resources.

To enrich the academic experience, SSTM subscribes to premier e-resource packages such as EBSCO and DELNET. Online platforms are utilized for mentoring sessions, placement training, and project guidance, while institutional email IDs ensure smooth official communication for all students and faculty.

The college website, along with active social media channels on Facebook and Instagram, captures and shares daily campus events. Additionally, the institution's YouTube channel features invited

talks and webinars, further enhancing its digital presence and engagement.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

71

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

72

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

34

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

380

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal assessment is designed to be transparent and robust, ensuring a fair and consistent evaluation process for students. It operates on regular intervals throughout the academic term, with assessments scheduled at frequent points to monitor student progress effectively. These assessments are typically carried out through a variety of modes, including quizzes, assignments, projects, presentations, and mid-term exams. This variety ensures that different learning styles and competencies are assessed, providing a comprehensive view of a student's academic performance.

Transparency is ensured by clearly communicating the assessment criteria, deadlines, and expectations to students at the beginning of the course. Rubrics are often provided to guide students in understanding how their work will be evaluated. In addition, feedback is timely and constructive, allowing students to reflect on

their strengths and areas for improvement.

The frequency and mode of internal assessments are designed to provide ongoing, actionable insights into student learning, rather than relying solely on a final examination. This approach encourages continuous engagement and allows for timely intervention if students are struggling. Ultimately, the transparent and robust internal assessment process supports academic development.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">nil</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a transparent and efficient grievance redressal system for internal examination-related concerns. At the Department Level, each department has a Student Grievance Redressal Committee, comprising the HoD, a senior faculty member, and a student representative, to address grievances related to internal assessment grades.

At the Institution Level, a centralized committee, including the Principal as Chairperson, faculty coordinators, student representatives, and a PTA representative, addresses unresolved grievances. This committee ensures impartial, confidential, and timely resolutions.

Marks for assessments are communicated within 10 days, and answer scripts are distributed for review to maintain transparency. Students dissatisfied with their marks can appeal to the course faculty, escalate to the HoD, and, if needed, approach the institutional committee.

Students and parents can track marks and attendance via the Learning Management System (LMS), ensuring easy access to academic records. Queries are resolved within two working days. At the University Level, students can apply for reevaluation or scrutiny of answer scripts, adhering to university norms, ensuring fairness and accountability.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%20Organogram.pdf">https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%20Organogram.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

SCMS School of Technology & Management follows a comprehensive Outcome-Based Education (OBE) framework that actively engages all stakeholders in shaping and executing Program Outcomes (POs) and Course Outcomes (COs). Each CO is carefully aligned with specific POs, reflecting the graduate attributes outlined in the institution's vision and mission. This alignment ensures that every course contributes directly to achieving the programme's goals, allowing students to showcase their knowledge, skills, and competencies.

To maintain consistency and quality across the curriculum, faculty design course plans based on Bloom's Taxonomy, ensuring they meet the required POs. These course plans are thoroughly reviewed in curriculum workshops before each semester begins, with input from faculty, alumni, and subject matter experts. Feedback from these sessions is documented, and any necessary revisions are incorporated into the plans before final approval.

On the first day of each course, the approved course plan is shared with students, providing clarity on assessments and evaluation methods. Furthermore, these course plans are uploaded to the Learning Management System (LMS), ensuring transparency and easy access. This structured approach not only enhances the learning experience but also empowers students to understand their academic journey and its alignment with their broader educational goals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">nil</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Program Outcomes (POs) is measured through both direct and indirect methods. Direct attainment is primarily determined through the achievement of Course Outcomes (COs), which are assessed during scheduled course evaluations. To calculate CO attainment levels for internal assessments, a threshold level is first established. The percentage of students who meet this threshold in each assessment is then categorized as "High," "Moderate," or "Low" according to predefined rubrics.

For each internal assessment, a weighted average is used to calculate the attainment of the COs. The weighted averages of all internal assessments are then combined to determine the overall CO attainment. After the university examination results are announced, the percentage of students who have achieved the COs is calculated for both internal and university assessments.

The final CO attainment is calculated by assigning appropriate weightage to both internal and university examination results. This comprehensive process ensures that the overall attainment of COs accurately reflects student performance across all evaluation methods, providing a clear measure of the effectiveness of the program and its alignment with the intended learning outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">nil</a>

### 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

464

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/Annual_Report_SSTM_2023-2024.pdf">https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/Annual_Report_SSTM_2023-2024.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%20 Student Satisfaction Survey.pdf](https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%20Student_Satisfaction_Survey.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

16.44

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	- <a href="https://petronetlmg.in/">https://petronetlmg.in/</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

### 1. Innovation & Entrepreneurship Development Cell (IEDC):

IEDC is registered with Kerala Startup Mission and ED Club with DIC, under the Entrepreneurship Development program of the Department of Industries & Commerce (GOK, Registration no: EDC/EKM/52/18).

IEDC motivates students, fosters innovation, and prepares them for entrepreneurship through seminars, workshops and mentoring sessions. The incubation cell was refurbished and its capacity was enhanced. The upgraded space was allocated to 3 startups to support entrepreneurial initiatives of students.

### 2. Research Centre

The Research Centre is approved by M G University for management studies. At present there are 3 recognised research supervisors and 5 research scholars pursuing PhD.

### 3. Intellectual Property Right (IPR):

SSTM has established an IPR Cell, approved in collaboration with the Kerala State Council for Science, Technology, and Environment, to support patenting innovations in Science and Technology.

4. Career Counseling, Vocational Courses and Placement Cell: SSTM offers diverse skill-based courses, including soft skills, NET coaching, financial modelling and Tally, attracting major corporate recruiters in 2023-24.

5. Environmental sustainability based studies were undertaken as project work for B.Sc students

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

#### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

##### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

17

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	<a href="https://scmsgroup.org/sstm/phd/">https://scmsgroup.org/sstm/phd/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

29

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

## 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**SSTM engages in extension activities to address social issues, promoting holistic student development and positive community impact.**

**Corporate Social Responsibility:**

Blood donation camps - SSTM has conducted Blood Donation Camps under the RAKTDAAN AMRIT MAHOTSAV scheme.

Visit to Capernaum Orphanage and Disabled Home - Donations were made during visits to support the orphanage and disabled home residents.

Paper Bag Craft Training - As part of the plastic-free campus campaign, school students were trained to make paper bags.

Driver counseling course - The program provided guidance to drivers who committed traffic offenses.

Anti-Drug Campaign Rally - NSS volunteers organized a rally to promote the Say No to Drugs initiative, raising awareness about drug abuse.

Amrit Kalash Project - NSS volunteers collected rice and soil from local households to provide assistance to those in needs.

Malinya Muktha Keralam: As part of Clean Kerala Mission, SSTM organized cleaning drives and awareness campaigns.

Awareness Session on Blood Cancer - An awareness campaign on blood cancer was conducted, emphasizing the need for life savers.

**UBA activities**

SOLACE, Cloth Donation drive- Clothes were collected and donated to the residents of Madhavapuram Colony, Choornikkara Panchayat.

Reading Day: To encourage the essential habit of reading to society.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

47

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1386

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

16

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The SSTM campus is located on NH 544 in Ernakulam district, covering an area of 5.25 acres. The campus enjoys excellent connectivity through public transport and is easily accessible via the Kochi metro, ensuring convenient travel for students, faculty, and staff.

The institution is well-equipped with state-of-the-art facilities designed to foster an excellent teaching- learning environment. Key features include:

1. Classrooms and Seminar Halls:
  - 44 well-lit and ventilated ICT-enabled classrooms.
  - 6 seminar halls, with 2 air-conditioned.
  - 1 smart classroom.
  - Wi-Fi enabled campus.
2. Libraries:
  - Central Library:
    - 37,992 books, 100 journals, and 75 magazines available for students to borrow and refer to.
  - Departmental Libraries:
    - Well-stocked with university-prescribed textbooks, 19,017 reference and general books, 96 national and international journals, 62 magazines, and 8 newspapers with 42 copies.
3. Laboratories: The institution offers a wide range of well-equipped labs for academic and research purposes, including:
  - Molecular Biology Lab (PG practicals)
  - Biotechnology Lab (UG practicals)
  - Cell Culture Lab
  - Tissue Culture Lab
  - Biochemistry Lab
  - Botany Lab
  - Zoology Lab
  - Commerce Lab
  - Computer Lab
  - IoT Lab
  - Language Lab

Major lab equipment includes Real-time PCR, Biosafety cabinets, CO2 incubator, inverted microscope, gradient refrigerated centrifuges, spectrophotometer, UV transilluminator, and deep freezers.

1. Entrepreneurship and Support Services:
  - The Entrepreneurship Club encourages entrepreneurship skills and qualities.
  - An Incubation Centre managed by the IEDC, fostering active startups.
  - A full-time professional counselor is available to assist students with personal and academic support.

These facilities aim to support students' academic and

extracurricular development, preparing them for both higher education and professional careers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution offers a variety of facilities and activities designed to foster the holistic development of students, encompassing sports, cultural events, and recreational activities.

#### Sports and Recreation Facilities:

- **Indoor Games:** Chess, Carroms, and Table Tennis.
- **Outdoor Games:** Basketball, Badminton, and Volleyball.
- **Annual Sports Meet:** The institution organizes separate annual sports meets for UG and PG students, providing them opportunities to engage in competitive sports and display their athletic skills.

#### Fitness and Well-being:

- **Gymnasium:** A spacious and well-equipped gymnasium is available for students, faculty, and staff, supporting their fitness goals.
- **Yoga Center:** The campus also has a dedicated yoga center, offering a holistic approach to health and well-being, with personalized advice from trainers.

#### Cultural Activities:

- The institution organizes numerous cultural events and a management fest, which offer students ample opportunities to showcase their artistic, cultural, and managerial talents.
- **Celebrations:** National and regional festivals like Onam and Christmas are celebrated to promote inclusiveness and diversity on campus.

#### Food and Dining:

- The institution has a modern, FSSAI-approved canteen that is supervised by an F&B manager. The canteen serves wholesome, nutritious vegetarian and non-vegetarian meals at subsidized prices, meeting the dietary needs of students, faculty, and staff.

These facilities reflect the institution's commitment to promoting physical, mental, and cultural development, ensuring a well-rounded student experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

51

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

117.01

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

### Library Facilities:

- **Central Library:** The main library, complemented by three independent departmental libraries.
- **Books and Journals:** The library houses prestigious national and international journals, reference books, general literature, magazines, and newspapers.
- **State-of-the-Art Facility:** The library is periodically upgraded with the latest informational resources, ensuring access to the best materials.

### Library Management and Technology:

- The library is managed through an Integrated Library Management System (ILMS), streamlining the handling of operations and improving efficiency.
- **Ubiquitous Access to Digital Library:** Both faculty and students have seamless access to digital library facilities.
- **E-Learning Resources:** The institution provides EBSCO and DELNET access, offering online journals, articles, and other digital learning materials.
- **Timely Notifications:** The library updates its members on new arrivals.

### Library Integration in Timetable:

- Each course includes designated library hours within its timetable, ensuring that students utilize the library's vast resources for their studies.

### Library Hours:

- The library operates Monday to Saturday from 8:00 AM to 8:00 PM and on Sundays from 9:00 AM to 5:00 PM.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="#">nil</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

7.27

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

246

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

#### Key IT Infrastructure Features:

##### 1. Network and Connectivity:

- The campus and hostels are Wi-Fi enabled with a 300 MBPS internet connection.

##### 2. ICT enabled Classrooms and Computer Labs:

- 44 classrooms are equipped with LCD projectors and other electronic accessories.
- 360 computers with i3/i5 processors are available for student use.

##### 3. Lab and Facility Availability:

- The computer labs are open from 8:00 AM to 8:00 PM on weekdays and 9:00 AM to 5:00 PM on Sundays.

##### 4. Learning Management System (LMS):

- The institution utilizes a well-designed Learning Management System (LMS), Linways.

##### 5. Peripheral Devices and Services:

- The IT infrastructure includes 18 printers, 7 scanners, and 6 reprographic machines.
- A video conferencing facility is available to facilitate remote communication and collaboration.

##### 6. Network Security:

- The entire campus operates on a single network, which is protected by a Fortinet 300 C Firewall.

**7. IT Policy:**

- The institution follows a strict IT policy that mandates the use of legal software.

**8. Biometric Attendance System:**

- A biometric attendance system is implemented for faculty and staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

**4.3.2 - Number of Computers**

421

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

827.81

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Infrastructure Maintenance and Policies:

##### 1. ISO Quality System Manual:

- The institution follows a clear manual of policies for the use and maintenance of all facilities to ensure high standards of operation and maintenance.
- Student and Faculty Feedback: Regular suggestions are sought from students and faculty.

##### 2. Annual Budget and Maintenance:

- An annual budget is allocated for Infrastructure maintenance.

##### 3. Human Resource and Facility Management:

- The human resource department ensures the availability of necessary staff, including faculty, laboratory staff, and administrative staff, in accordance with regulatory norms.

##### 4. Tracking and Stock Management:

- Stock and inventory levels of various consumables are regularly monitored.

##### 5. Laboratory and IT Support:

- In-house laboratory staff are responsible for the upkeeping of the IT infrastructure.

##### 6. External Agency Partnerships:

- Memorandums of Understanding (MoUs) are signed with external agencies for security, canteen, and housekeeping services, ensuring that the campus remains secure, clean, and well-maintained at all times.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

10

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1386

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%205_Capacity-Building.pdf">https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%205_Capacity-Building.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1008**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1008**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

165

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

144

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

37

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

53

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**IQAC ensures that the institution keeps evolving and provides the students the best educational experience potential.**

The Student Council comprises elected student representatives following the guidelines of M.G University.

Internal Complaints Committee to combat sexual harassment, violence against women and ragging at the institution.

The Anti-Ragging Committee aims to protect students from harassment, promote a positive learning environment, and promptly and fairly address any ragging incidents.

Student Grievance Redressal Committee ensures transparency in expediting the grievance redressal process.

ABC (Articulate Better Club) provides a comfortable and relaxed environment for English Club members to socialize and enhance their conversational skills.

The "Tarang" Cultural Club actively organizes cultural activities to liven up the campus and give students entertainment.

The Sports Club promotes sportsmanship and a healthy lifestyle through various sports and exercise activities.

The Incubation cell at IEDC supports student entrepreneurs by guiding them in starting and supporting their ventures.

The Hostel and Mess Committee regularly assesses the hostel's disciplinary measures, hygiene, and security.

Swara, the Women's cell equips, enlightens and empowers women by conducting seminars, workshops, and training sessions.

Men O'Clock the men's club creates an environment where men can interact profoundly, evolve as individuals, and develop a feeling of togetherness.

File Description	Documents
Paste link for additional information	<a href="https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%205_Committees.pdf">https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%205_Committees.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

154

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Enosis, the registered Alumni Association of the institution having 7 national chapters and 1 global chapter headquartered at UAE ensures robust and deep-rooted association with its alumni. The exclusive and unique online community platform Alma Shines makes it easy for the alumni to connect with the alma mater. The association organises periodic meetings and meet ups at regular intervals.

Every effort is made to involve alumni in the institution's overall growth. Alumni who are recognized experts in their fields often return to school to participate in panels or provide guest lectures. Alumni Highlights feature the noteworthy achievements and anecdotes of the alumni on the official college social media pages. A unique program called the Alumni Scholarship is designed to help students who show talent in the classroom, leadership abilities, and community service.

The Association also promotes socially significant activities like blood donation camps and welfare activities. The Institution has eminent alumni spread over the globe, and it extends their services in their domain areas. The active engagement of our alumni in various institute events is evident through their widespread participation.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

SCMS School of Technology and Management is dedicated to delivering quality education, advancing research, and promoting social responsibility through collaborative governance and strategic initiatives. Its vision is realized through the involvement of the Governing Council, Board of Governors (BoG), and institutional leaders in decision-making and operations.

The institution prioritizes excellence in higher education through accreditations like NAAC, NBA, and ISO 9001:2015. Recognized as a research center for Doctoral studies in Management by MG University, it demonstrates a strong research focus, with the Biotechnology Department (SIBBRD) completing DST-approved projects worth over ₹2 crores and filing 11 patents in the past decade.

Transformative learning is fostered through experiential opportunities, including internships, fieldwork, and live projects, preparing students for real-world challenges. Initiatives like the Innovation and Entrepreneurship Development Centre (IEDC), the Intellectual Property Rights (IPR) Cell, and the Incubation Centre further nurture creativity and innovation.

The institution emphasizes social responsibility through programs like "UBA," "Parivarthana," "Lakshya," and "Swara," which instill values and responsibility among students. The National Service Scheme (NSS) also promotes community engagement through blood

donation drives and environmental campaigns. By integrating academic excellence, research, and social outreach, SCMS continues to drive societal and individual development.

File Description	Documents
Paste link for additional information	<a href="https://scmsgroup.org/sstm/vision-mission/">https://scmsgroup.org/sstm/vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership at SCMS School of Technology and Management is evident through its decentralized and participatory governance model, which ensures operational autonomy and collective decision-making across key bodies.

The Governing Council oversees policy-making, quality control, and institutional development, aligning all activities with the institution's objectives in line with the Vision and Mission. The Academic Council maintains high academic standards by managing curriculum development, program approvals, examinations, faculty development, and student support, ensuring relevance and rigor in academic endeavors.

The Internal Quality Assurance Cell (IQAC) drives continuous improvement by fostering a culture of quality and institutionalizing best practices. It focuses on enhancing institutional performance through conscious, consistent, and catalytic measures.

The Student Council embodies participative management by representing student voices in institutional decisions. It bridges the gap between students and administration, addressing concerns, advocating for student welfare, and fostering leadership and decision-making skills. The council is also responsible for organizing events and promoting a vibrant campus environment.

The institution's commitment to decentralization and collaborative management creates a cohesive framework that empowers stakeholders, fosters innovation, and enhances institutional effectiveness. This governance model ensures alignment with institutional goals while promoting inclusivity and excellence in all domains.

File Description	Documents
Paste link for additional information	<a href="https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%206_Organogram.pdf">https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%206_Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic/perspective plan is effectively deployed through a systematic process that emphasizes decentralization and participative management. The process begins with each department preparing a Plan of Action (POA) through discussions involving HoDs and faculty members. The POAs are reviewed by the Principal, IQAC, and Governing Council to finalize the institution-wide plan for the academic year.

The finalized POA is communicated to all departments through meetings and emails, ensuring clarity and alignment.

Responsibilities are delegated by HoDs to faculty members, with timelines established to track progress. Faculty leaders are motivated to form teams, fostering collaboration and accountability.

Resources are aligned to support implementation, including budgeting, addressing resource gaps, and providing training to build the necessary skills. Progress is monitored regularly through bi-weekly HOI meetings to ensure objectives are met and adjustments are made as needed.

This approach reflects the institution's commitment to inclusive leadership, operational transparency, and shared decision-making, ensuring that the strategic plan is implemented effectively to achieve institutional goals.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%206_Strategic_Plan.pdf">https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%206_Strategic_Plan.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Ensuring the effective and efficient functioning of institutional bodies is done as follows:

**1. Developing Clear Policies:**

SCMS School of Technology and Management has established comprehensive policies for admission, recruitment, human resources, placement, information technology, and other relevant areas. These policies clearly articulate objectives, priorities, and processes and are subject to periodic review and update.

**2. Streamlining Administrative Setup:**

A well-structured administrative framework featuring appropriate staffing, clear roles, and effective communication enables the swift and efficient implementation of various policies in the institution.

**3. Developing Appointment and Service Rules:**

The HR department has developed a comprehensive set of appointment and service rules that prioritize fairness, transparency, and merit, ensuring that the most qualified and competent candidates are selected.

**4. Regular Monitoring and Evaluation:**

The Governing Council regularly assesses institutional performance and solicits feedback from stakeholders to identify opportunities for improvement.

The institution's focus on clarity, effectiveness, and ongoing enhancement cultivates a culture of excellence, ensuring that its governing bodies effectively accomplish their objectives.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Link to Organogram of the institution webpage	<a href="https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%206_Organogram.pdf">https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%206_Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution prioritizes employee satisfaction through extensive welfare measures for teaching and non-teaching staff, encompassing both statutory and non-statutory schemes. The welfare measures include:

- Provident Fund (PF)
- House Rent Allowance (HRA)
- Group Insurance Scheme (GIS)
- Admission preference for staff children
- Maternity leave for women employees.

Further, various financial support includes:

- Incentives for publishing research
- Expenses reimbursement and TA/DA allowances for attending

conferences, workshops, and FDP's

- Paid Ph.D. coursework leave
- Interest-free advances during emergencies.

To foster a positive work environment, the institution organizes celebrations, lunch-out for faculty and staff, and Founders Day celebrations along with providing essential facilities such as free Wi-Fi, email IDs, a subsidized canteen, and hostel accommodations, Additional amenities include a health club, electric vehicle charging facility and a campus security system. These comprehensive measures support professional growth, enhance employee well-being, and create a thriving and inclusive workplace.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

27

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

20

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

45

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal of faculty is done every year in June to review the performance of the previous academic year.

For a faculty on probation, the appraisal period will be from the date of joining to the date of confirmation, which is one year.

The performance appraisal system of the institution is transparent and comprises five levels.

**Part I & II: Self-Assessment Report/Self-Appraisal:**

- The faculty members themselves rate their performance for the appraisal year.

**Part III: Appraisal by HOD**

- HOD evaluates the performance of the faculty based on the self-appraisal done by the faculty member and their self-evaluation.

**Part IV: Appraisal by Principal**

- The Principal /Director appraises the performance of the faculty member based on the self appraisal, comments of HOD, and student feedback.

**Part V: Corporate Office Review:**

- The faculty member is evaluated based on individual contribution towards the institution in terms of administration and other services. The appraisal by the HOD and the Principal is done in the presence of the concerned faculty. Student feedback is also shared with the concerned faculty during appraisal. FDPs, advanced training, and participation in seminars are suggested for the faculty members based on the remarks of the HOD and the Principal.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution's centralized finance department delivers financial services across all departments, ensuring performance consistency and operational efficiency. The finance department reports directly

to the Governing Council. SCMS School of Technology and Management maintains separate accounting systems for each institute to enhance internal control and financial transparency. The institution maintains an effective internal audit system, with internal auditors conducting regular audits of accounts. Regular internal audit reports, submitted to the Governing Council, highlight areas for improvement in accounting and systems. The Governing Council implements corrective and preventive actions to ensure the effectiveness and efficiency of these processes. An annual external audit is conducted at the institute to ensure financial transparency and accountability. The external auditor ensures the accuracy and compliance of all financial transactions by verifying receipts, bills, and payments for each financial year. The finance department is committed to maintaining the highest levels of confidentiality while ensuring transparency in its governance and fund management practices.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.76

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution employs a strong mechanism to mobilize and utilize financial resources effectively. The Governing Council conducts annual financial planning and prepares a budget aligned with

institutional needs and oversees procurement processes, and ensures transparent fund allocation for approved projects.

Funds and grants from the Management, and benefactors are managed systematically to support key initiatives such as infrastructure development, research projects, student welfare, academic support, staff development, and extension programs. Decision-making regarding economic policies is entrusted to the Governing Council, which upholds financial transparency and accountability.

Encouraging participative management, faculty members are assigned responsibilities for initiatives like NSS, UBA, and IEDC. They are authorized to mobilize and utilize funds within their domains under the supervision of the Head of the Institution, ensuring alignment with institutional goals.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution undertook several initiatives to enhance its quality and development. Successfully completing its second NAAC reassessment, it was awarded an A+ Grade with a CGPA of 3.44, valid until 2028, reaffirming its commitment to academic excellence and holistic development. The upgraded incubation cell, "LAUNCH," provided space for three start-ups, fostering student entrepreneurship. Promoting sustainability, free electric vehicle charging facilities and groundwater recharge initiatives were introduced on Teachers' Day 2023. Additionally, the newly established Intellectual Property Rights (IPR) Cell organized two awareness workshops.

Collaborating with the IQAC, the institution hosted Conferences, Workshops, Seminars, and Faculty Development Programs to enhance academic experiences for faculty and students. Holistic development was further supported through interactive alumni programs like "Home-Coming Sessions," industry engagement initiatives like "Industry Institute Interaction," women-centric discussions under the Women's Forum "Swara," and social outreach programs such as Unnat Bharat

Abhiyan (UBA) and Parivarthana.

The vibrant campus life was enriched by increased participation in sports and cultural activities. These efforts reflect its dedication to fostering innovation, sustainability, and a well-rounded education, ensuring a supportive and inclusive environment for students.

File Description	Documents
Paste link for additional information	<a href="https://scmsgroup.org/sstm/NAAC/IQAC/IQAC_Minutes.pdf">https://scmsgroup.org/sstm/NAAC/IQAC/IQAC_Minutes.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution, guided by IQAC, systematically reviews teaching-learning processes through structured academic calendars and regular audits (Academic, Administrative, Energy, Green, and Environment). Outcome-Based Education (OBE) is implemented with committees mapping learning outcomes.

The institution reviews the teaching-learning process by the following methods:

#### 1. Curriculum Development:

Student feedback and stakeholder inputs are analyzed and acted upon. Mentoring (19:1 student-teacher ratio) and remedial systems cater to diverse learning needs. IQAC organizes training for students, faculty, and staff to enhance efficiency and professionalism.

#### 2. Curriculum Workshop:

Faculty members prepare course plans for their subjects, which are presented in curriculum workshops held before each semester. These workshops encourage innovative pedagogy, incorporate industry expert insights, and adopt student-centric teaching methods. Based on discussions, necessary improvements are made, and course modifications are documented in the prescribed format.

**1. Monthly Faculty Meeting:**

The Principal conducts monthly review meetings with department heads and faculty to review activities, assess reports, and plan for the upcoming month, ensuring active stakeholder participation in institutional activities.

**1. Bi-weekly HOI Meeting:**

The Governing Council holds bi-weekly review meetings with the Heads of Institutions and Departments. These meetings ensure active participation from all stakeholders in the institution's activities.

File Description	Documents
Paste link for additional information	<a href="https://scmsgroup.org/sstm/NAAC/IQAC/IQAC_Minutes.pdf">https://scmsgroup.org/sstm/NAAC/IQAC/IQAC_Minutes.pdf</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/Annual_Report_SSTM_2023-2024.pdf">https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/Annual_Report_SSTM_2023-2024.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution upholds the values of respect, integrity, and fairness by ensuring equal representation in academic and administrative bodies, and fostering balanced leadership roles across the Student Council, clubs, and associations.

A major initiative was the "Cup of Life" campaign, in collaboration with the Indian Medical Association and the Ernakulam District Administration distributing one lakh menstrual cups in a day. Male students took lead roles, challenging stereotypes and raising awareness about women's wellness. Men O'clock, Men's Club, fosters camaraderie and leadership among male students through activities, emphasizing support for addressing young men's issues.

The Swara Women's Club, in partnership with Kinder Hospitals, conducted a session on "Health & Hygiene," led by Dr. Smitha Surendran, and spearheaded the Kanal Campaign, focusing on gender equality and self-defence training. The Pink Power Run raised breast cancer awareness, while events like International Women's Day, celebrated women's achievements. Ms. Roopa George led a session on "Strategies for Inclusive Social Entrepreneurship Among Women."

The institution supports student well-being with a full-time counsellor, an Anti-Ragging Committee, an Anti-Sexual Harassment Committee, and an Internal Complaints Cell. The campus is equipped with 125 security cameras, a well-equipped gym with a dedicated trainer, first-aid rooms, and sanitary pad vending machines.

File Description	Documents
Annual gender sensitization action plan	<a href="https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM 7.1.1 Annual Gender Sensitisation.pdf">https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM 7.1.1 Annual Gender Sensitisation.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM 7.1.1 Specific Facilities Provided.pdf">https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM 7.1.1 Specific Facilities Provided.pdf</a>

#### 7.1.2 - The Institution has facilities for

A. 4 or All of the above

**alternate sources of energy and energy conservation measures** Solar energy  
**Biogas plant Wheeling to the Grid** Sensor-based energy conservation Use of LED bulbs/  
**power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution is committed to sustainable waste management, following the 6R principles: Rethink, Refuse, Reduce, Reuse, Recycle, and Repair. It ensures efficient waste handling through source segregation, community engagement, and strong infrastructure.

**Waste Management Practices:**

- **Source Segregation:** Separate bins are provided for sorting paper, plastic, degradable waste, and e-waste.
- **Degradable Waste:** Plant cuttings are composted, and food waste is sent to a local piggery for sustainable disposal.
- **Plastic-Free Campus:** In collaboration with Haritha Karma Sena, the institution manages plastic waste through a comprehensive recycling system, including the collection and reuse of plastic pens.
- **E-Waste Disposal:** A robust e-waste policy ensures proper recycling and reverse logistics.
- **Sanitary Waste Management:** Incinerators in ladies' washrooms enable safe disposal of sanitary napkins. External housekeeping agencies manage contracts to ensure cleanliness and maintenance standards.
- **Water Treatment Plant:** A dedicated plant promotes efficient water recycling and conservation.

**Community Initiatives:**

- **Malinya Muktha Nava Keralam Initiative:** Students cleaned areas near Decathlon, Kalamassery, and led the Nattorukkam campaign to clean government schools and public institutions in Choornikkara Panchayat.
- **Workshops on Paper Bag Making:** In partnership with SPW High School, promoting eco-friendly alternatives to plastic.
- **Suchitolsavam 2023:** A cleanliness festival at Choornikkara Govt L.P. School, focusing on environmental awareness.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the** A. Any 4 or all of the above

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**SSTM is dedicated to fostering an inclusive and harmonious**

environment by promoting tolerance and respect for cultural, regional, linguistic, communal, and socio-economic diversities through a variety of initiatives. Environmental consciousness is encouraged through programs like Sneharamam, an initiative of State Government and higher Education, focusing on cleaning neighbouring areas, and Paper Bag Crafting. The institution addresses socio-economic and health challenges through initiatives like the Millets Exhibition with Karkidaka Kanji distribution and health awareness sessions on Dengue and Rat Fever. Cultural unity is celebrated through vibrant festivals, including Onam, Navratri, Kerala Piravi, Ethnic Day and Christmas. Creative talents are nurtured through the SSTM Literary Fest, featuring clay modeling, poetry writing, and poster designing. Sports events such as football, cricket, basketball, table tennis, chess, athletics, and the UG Fest (Aroha-24) promote teamwork and inclusivity. Intellectual growth is fostered through debates and linguistic quests by the ABC Club. PG Sports Day and the annual National Management Fest "Shikar" celebrate unity, teamwork, and cultural integration. Social impact is strengthened through initiatives like organ donation awareness and menstrual cup education. Scientific temperament is cultivated through National Science Day activities like the Sci-Fi Movies Quiz and Pencil Drawing Competition on the theme of Science and Innovation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution effectively cultivates civic consciousness among its students and employees through various initiatives. The celebrations of World Environment Day serve as a reminder of the significance of environmental conservation and our collective responsibility towards safeguarding the planet. Similarly, social service activities at the "Capernaum Orphanage and Disabled Home" instill empathy, compassion, and a sense of responsibility in students, fostering a deeper connection with marginalised communities.

By participating in national celebrations like Independence Day, Rashtriya Ekta Diwas, and Kargil Vijay Diwas, students develop pride

in the nation and learn the significance of unity and sacrifice. Psychology students' visits to the District Jail offer direct exposure to the criminal justice system, enhancing their understanding of civic engagement and the role of law.

Anti-drug rallies and programmes on gender equality and legal rights enhance students' social awareness and legal literacy. The "Amrit Kalash Yatra" honours fallen soldiers, fostering national respect, while the "She for Her" initiative empowers women and promotes gender equality for an inclusive society. Human Rights seminars deepen understanding of fundamental rights, preparing students to advocate for justice. The Election Awareness Program highlights the importance of voting, with the short film Value of Vote inspiring active democratic participation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM_7.1.9_Constitutional_Obligations.pdf">https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM_7.1.9_Constitutional_Obligations.pdf</a>
Any other relevant information	<a href="#">nil</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**      **A. All of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates and organises national and international commemorative days, events, and festivals, reflecting its commitment to fostering student awareness, inclusivity, and holistic development. The institution observes key occasions such as Reading Day, International Yoga Day, Kargil Vijay Diwas, Independence Day, and Environment Day, instilling a sense of patriotism and environmental consciousness. On Mental Health Day, the institution conducted an international seminar to promote mental well-being, emphasising the importance of mental health.

Additionally, the institution commemorates National Unity Day, Mathrubhasha Diwas, and International Women's Day, with notable events such as a session featuring Lt. Colonel Dr. Sonia Cherian as the chief guest. On National Technology Day, a Technology Conclave was organized, inaugurated by Shri A. Rajrajan, Director of Satish Dhawan Space Centre, Sriharikota, to highlight the importance of technology in modern education.

The institution fosters social responsibility and global awareness through various initiatives, including Human Rights seminars, "Earth Hour" sessions, and tree planting on World Environment Day. Students explored nature at Iringolkaavu, Perumbavoor, while the "Pink Power Run" with Kinder Hospital raised breast cancer awareness. Teachers' Day honored Dr. Radhakrishnan, celebrating educators' vital role. These efforts instill a sense of environmental, social, and global responsibility among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1: Parivarthana – Empowering Youth through Social Awareness

Parivarthana, the flagship program of the institution, is committed to address critical social issues impacting school students. The programme is using creative approaches like skits, role-plays, and flash mobs.

Parivarthana empowers youth in two keyways:

- **Leadership and Responsibility:** Students become aware of pressing societal issues and develop leadership skills, to make them active changemakers.
- **Tackling Social Challenges:** Provides students with the tools and insights to confront and resolve significant societal problems, fostering a sense of responsibility and civic duty.

Parivarthana nurtures empathy, strengthens communication abilities, and equips students with the mindset and skills necessary for real-world challenges.

### Best Practice 2: Unnathi – A Roadmap for Continuous Improvement

Unnathi is a framework for driving performance enhancement and fostering culture of continuous improvement. This initiative enables to develop strategic plans that focus on meeting student expectations, addressing stakeholder needs, and ensuring quality improvement. The key areas of focus include academics, faculty development, and governance, with stakeholder feedback playing a crucial role in shaping action plans.

Unnathi's process is structured in three phases:

1. Identification (Abhigyan): Select activities aligned with the institution's strategic objectives.
2. Integration (Ekikaran): Create actionable yearly plans aimed at fostering growth.
3. Audit Process (Aankalan): Regularly monitor progress through reviews and audits to ensure goals are met.

Unnathi's methodical approach has led to notable successes in improving student placements, enhancing academic performance, fostering faculty development, boosting digital tool adoption, and promoting research and entrepreneurship across the institution.

File Description	Documents
Best practices in the Institutional website	<a href="https://scmsgroup.org/sstm/NAAC/IQAC/SSTM_7.2_Best_Practices.pdf">https://scmsgroup.org/sstm/NAAC/IQAC/SSTM_7.2_Best_Practices.pdf</a>
Any other relevant information	<a href="#"><u>nil</u></a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Lakshya: A Visionary Approach to Community Empowerment

Lakshya is a pioneering initiative reflecting the institution's deep-rooted commitment to social responsibility. It empowers students to share their knowledge and skills fostering a mutually beneficial learning environment. The program is structured to deliver both theoretical sessions at schools and practical lab sessions at the campus, ensuring a comprehensive learning experience.

#### Key Features :

- **Skill Development:** The program is designed to boost the employability of students from government schools, focusing on enhancing practical skills that are essential for their future careers.
- **Mentorship and Guidance:** SSTM students take on the role of mentors, providing personalized guidance and training, and helping their peers gain both academic and practical

expertise.

- **Community Impact:** Lakshya directly contributes to the growth and development of the local community by equipping students with valuable skills for new opportunities.
- **Institutional Social Responsibility:** This initiative highlights SSTM's dedication to social responsibility, positioning the institution as a leader in community engagement and making it a model for others to follow.

By participating in Lakshya, SSTM students not only contribute to the community but also gain invaluable skills such as communication, teamwork, leadership, and cultural competence. The program fosters networking opportunities and enriches the overall student experience.

**Part B**

**CURRICULAR ASPECTS**

**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute employs a well-defined process to ensure the quality of curriculum planning, delivery, and oversight. This process is guided by thorough analysis, considering educational standards, industry demands, and student needs. The curriculum is designed to achieve specific learning outcomes and objectives while incorporating the latest research. A collaborative effort among experienced educators ensures a balanced integration of theoretical knowledge and practical application, making the curriculum both relevant and engaging.

At the start of the academic year, an academic calendar is prepared, and faculty members are assigned courses and responsibilities. Curriculum workshops allow faculty to present course plans, which are then reviewed by peers, department heads, industry experts, and alumni to ensure alignment with industry practices and trends.

Courses are taught by full-time faculty based on their expertise, supported by adjunct or visiting faculty and subject-matter experts for specialized add-on courses. This approach enriches the learning experience with practical insights.

Comprehensive documentation is maintained, including academic calendars, course plans, lesson plans, assessment rubrics, and student performance metrics. These records support curriculum evaluation, foster collaboration, and enable evidence-based improvements, ensuring the curriculum remains impactful, engaging, and aligned with industry requirements

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">nil</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar serves as a detailed roadmap for the academic year, outlining schedules for classes, examinations, holidays, and events. It ensures timely coverage of all subjects in alignment with the university calendar. Final approval is granted by the Governing Body, facilitated by the IQAC Cell, and shared with students, parents, and faculty to foster awareness and effective planning.

Continuous Internal Evaluation (CIE) is supervised by the Head of the Department (HOD), who ensures adherence to the calendar. Regular department meetings, chaired by the HOD or Principal, monitor progress and address deviations. CIE includes scheduled exams, assignments, projects, and remedial classes for students needing extra support.

The institution promotes holistic development through club activities, departmental programs, extension initiatives, and outreach efforts. Internal assessment results and grievances are transparently displayed on noticeboards and the Learning Management System (LMS), with a two-day window for addressing grievances.

Student feedback is collected twice during the course, and remedial actions are implemented based on the input. These improvements are reflected in the final feedback to ensure continuous enhancement of academic and co-curricular activities, reinforcing the institution's commitment to quality and student-centric education.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%201_Academic_Calendar.pdf">https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%201_Academic_Calendar.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/**

**A. All of the above**

<b>Diploma Courses Assessment /evaluation process of the affiliating University</b>	
<b>File Description</b>	<b>Documents</b>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
<b>11</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
<b>19</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
<b>1082</b>	

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates crosscutting themes of professional ethics, gender, human values, environment, and sustainability into its curriculum through dedicated courses and activities. This approach fosters social responsibility, ethical awareness, environmental sensitivity, and human values, ensuring the holistic development of students.

Fifteen courses focus on ethical issues, emphasizing the importance of moral and ethical values. Faculty mentors embed these principles into learning experiences, shaping students into responsible citizens. Gender equity is promoted through five courses addressing gender issues and women's entrepreneurship, along with equal representation in leadership roles and inclusivity in activities. The Women's Club, SWARA, organizes workshops, interactive sessions, and awareness programs to foster gender awareness and empowerment.

Human values are instilled through six courses and experiential learning activities such as blood donation camps, health awareness programs, and social initiatives by clubs like NSS and SWARA, cultivating empathy and social responsibility. Environmental consciousness is emphasized with 15 courses, including a mandatory core course on environmental studies for undergraduates. Certified as a Green Campus, the institution promotes sustainability through student-led initiatives like water conservation campaigns and e-waste drives.

By integrating these themes, the institution ensures students graduate as socially responsible, ethically grounded, and environmentally conscious individuals prepared to positively impact society.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

29

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1114

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

<b>from the following stakeholders Students Teachers Employers Alumni</b>	
File Description	Documents
URL for stakeholder feedback report	<a href="https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%201%20Feedback%20Analysis.pdf">https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%201 Feedback Analysis.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%201%20Feedback%20Analysis.pdf">https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%201 Feedback Analysis.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>536</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	

101

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution is deeply committed to nurturing the comprehensive growth of its students by adopting a philosophy that embraces differentiated learning. With a keen awareness of diverse academic needs, the institution offers a variety of enriching strategies, such as foundation courses, bridge programs, dynamic outbound training, and active class engagement, alongside performance assessments. A collaborative atmosphere flourishes, where advanced learners generously support their peers, fostering a spirit of mutual growth. Remedial sessions, coupled with a thorough review of past question papers, further deepen understanding and enhance academic excellence. Additionally, the institution offers invaluable resources, including exam-specific capsule notes, designed to simplify complex concepts and prepare students for success.

Emotional well-being is equally prioritized, with a compassionate personal counselor offering guidance to help students navigate academic pressures and maintain mental health. The innovative Buddy System allows advanced students to mentor slower learners, creating tailored learning experiences. Job placement coaching ensures that students are well-prepared for career opportunities.

Advanced learners are encouraged to pursue personal goals, fuelling intrinsic motivation and independence. They are granted access to scholarly materials and reflective sessions by experts that inspire critical thinking. This nurturing, comprehensive approach ensures that every student's academic journey is one of growth, self-discovery, and lasting success.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
1386	72

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

SCMS School of Technology and Management is committed to providing a transformative and enriching learning experience, offering customized academic programs that foster the holistic development of each student. Every department embraces a unique, student-centric approach to ensure a personalized educational journey. The Curriculum Workshop plays a key role, ensuring that each course plan incorporates at least one student-focused method, emphasizing experiential learning, problem-solving, and participative engagement.

The institution employs a holistic approach to learning, which includes:

**Experiential Learning:** Students are encouraged to apply theoretical knowledge in real-world contexts, gaining valuable insights through activities such as outbound training, internships, field trips, and hands-on lab experiments. These experiences broaden their perspectives and enhance their practical skills.

**Participative Learning:** This inclusive method promotes active engagement and ownership in the learning process. Platforms like group discussions, webinars, and flipped classrooms foster collaboration and deepen students' understanding.

**Problem-Solving Learning:** The institution uses methods such as case studies, gamification, expert lectures, and live projects to cultivate critical thinking and innovative problem-solving skills.

By integrating these dynamic learning strategies, SSTM ensures that students are not only academically proficient but also confident, capable, and prepared to succeed in their personal and professional lives.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">nil</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

SSTM seamlessly integrates its commitment to quality education with cutting-edge technology, fostering an ideal learning environment. The Wi-Fi-enabled campus boasts state-of-the-art seminar halls and smart classrooms, enhancing the teaching-learning experience. ICT-enabled multimedia tools are effectively utilized, while online classes via platforms like Google Meet, Microsoft Teams, and Zoom offer flexibility and accessibility.

The Learning Management System (Linways) serves as the backbone of academic management, providing personalized logins for students, faculty, and parents. This platform facilitates access to course materials, attendance monitoring, performance tracking, and progress report generation. It also supports document storage, question paper generation, and online feedback collection. The integrated digital library ensures 24/7 access to an extensive repository of learning resources.

To enrich the academic experience, SSTM subscribes to premier e-resource packages such as EBSCO and DELNET. Online platforms are utilized for mentoring sessions, placement training, and project guidance, while institutional email IDs ensure smooth official communication for all students and faculty.

The college website, along with active social media channels on

Facebook and Instagram, captures and shares daily campus events. Additionally, the institution's YouTube channel features invited talks and webinars, further enhancing its digital presence and engagement.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

71

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

72

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

**D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

34

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

380

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal assessment is designed to be transparent and robust, ensuring a fair and consistent evaluation process for students. It operates on regular intervals throughout the academic term, with assessments scheduled at frequent points to monitor student progress effectively. These assessments are typically carried out through a variety of modes, including quizzes, assignments, projects, presentations, and mid-term exams. This variety ensures that different learning styles and competencies are assessed, providing a comprehensive view of a student's academic performance.

Transparency is ensured by clearly communicating the assessment

criteria, deadlines, and expectations to students at the beginning of the course. Rubrics are often provided to guide students in understanding how their work will be evaluated. In addition, feedback is timely and constructive, allowing students to reflect on their strengths and areas for improvement.

The frequency and mode of internal assessments are designed to provide ongoing, actionable insights into student learning, rather than relying solely on a final examination. This approach encourages continuous engagement and allows for timely intervention if students are struggling. Ultimately, the transparent and robust internal assessment process supports academic development.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">nil</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a transparent and efficient grievance redressal system for internal examination-related concerns. At the Department Level, each department has a Student Grievance Redressal Committee, comprising the HoD, a senior faculty member, and a student representative, to address grievances related to internal assessment grades.

At the Institution Level, a centralized committee, including the Principal as Chairperson, faculty coordinators, student representatives, and a PTA representative, addresses unresolved grievances. This committee ensures impartial, confidential, and timely resolutions.

Marks for assessments are communicated within 10 days, and answer scripts are distributed for review to maintain transparency. Students dissatisfied with their marks can appeal to the course faculty, escalate to the HoD, and, if needed, approach the institutional committee.

Students and parents can track marks and attendance via the Learning Management System (LMS), ensuring easy access to academic records. Queries are resolved within two working days. At the University Level, students can apply for reevaluation or

scrutiny of answer scripts, adhering to university norms, ensuring fairness and accountability.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%202_Organogram.pdf">https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%202_Organogram.pdf</a>

**2.6 - Student Performance and Learning Outcomes**

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

SCMS School of Technology & Management follows a comprehensive Outcome-Based Education (OBE) framework that actively engages all stakeholders in shaping and executing Program Outcomes (POs) and Course Outcomes (COs). Each CO is carefully aligned with specific POs, reflecting the graduate attributes outlined in the institution's vision and mission. This alignment ensures that every course contributes directly to achieving the programme's goals, allowing students to showcase their knowledge, skills, and competencies.

To maintain consistency and quality across the curriculum, faculty design course plans based on Bloom's Taxonomy, ensuring they meet the required POs. These course plans are thoroughly reviewed in curriculum workshops before each semester begins, with input from faculty, alumni, and subject matter experts. Feedback from these sessions is documented, and any necessary revisions are incorporated into the plans before final approval.

On the first day of each course, the approved course plan is shared with students, providing clarity on assessments and evaluation methods. Furthermore, these course plans are uploaded to the Learning Management System (LMS), ensuring transparency and easy access. This structured approach not only enhances the learning experience but also empowers students to understand their academic journey and its alignment with their broader educational goals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">nil</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Program Outcomes (POs) is measured through both direct and indirect methods. Direct attainment is primarily determined through the achievement of Course Outcomes (COs), which are assessed during scheduled course evaluations. To calculate CO attainment levels for internal assessments, a threshold level is first established. The percentage of students who meet this threshold in each assessment is then categorized as "High," "Moderate," or "Low" according to predefined rubrics.

For each internal assessment, a weighted average is used to calculate the attainment of the COs. The weighted averages of all internal assessments are then combined to determine the overall CO attainment. After the university examination results are announced, the percentage of students who have achieved the COs is calculated for both internal and university assessments.

The final CO attainment is calculated by assigning appropriate weightage to both internal and university examination results. This comprehensive process ensures that the overall attainment of COs accurately reflects student performance across all evaluation methods, providing a clear measure of the effectiveness of the program and its alignment with the intended learning outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">nil</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

464

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/Annual_Report_SSTM_2023-2024.pdf">https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/Annual_Report_SSTM_2023-2024.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%20Student\\_Satisfaction\\_Survey.pdf](https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%20Student_Satisfaction_Survey.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

16.44

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://petronetlmg.in/">- https://petronetlmg.in/</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

#### 1. Innovation & Entrepreneurship Development Cell (IEDC):

IEDC is registered with Kerala Startup Mission and ED Club with DIC, under the Entrepreneurship Development program of the Department of Industries & Commerce (GOK, Registration no: EDC/EKM/52/18).

IEDC motivates students, fosters innovation, and prepares them for entrepreneurship through seminars, workshops and mentoring sessions. The incubation cell was refurbished and its capacity was enhanced. The upgraded space was allocated to 3 startups to support entrepreneurial initiatives of students.

#### 2. Research Centre

The Research Centre is approved by M G University for management studies. At present there are 3 recognised research supervisors and 5 research scholars pursuing PhD.

### 3. Intellectual Property Right (IPR):

SSTM has established an IPR Cell, approved in collaboration with the Kerala State Council for Science, Technology, and Environment, to support patenting innovations in Science and Technology.

4. Career Counseling, Vocational Courses and Placement Cell: SSTM offers diverse skill-based courses, including soft skills, NET coaching, financial modelling and Tally, attracting major corporate recruiters in 2023-24.

5. Environmental sustainability based studies were undertaken as project work for B.Sc students

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

17

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	<a href="https://scmsgroup.org/sstm/phd/">https://scmsgroup.org/sstm/phd/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

29

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

SSTM engages in extension activities to address social issues, promoting holistic student development and positive community impact.

**Corporate Social Responsibility:**

Blood donation camps - SSTM has conducted Blood Donation Camps under the RAKTDAAN AMRIT MAHOTSAV scheme.

Visit to Capernaum Orphanage and Disabled Home - Donations were made during visits to support the orphanage and disabled home residents.

Paper Bag Craft Training - As part of the plastic-free campus campaign, school students were trained to make paper bags.

Driver counseling course - The program provided guidance to drivers who committed traffic offenses.

Anti-Drug Campaign Rally - NSS volunteers organized a rally to promote the Say No to Drugs initiative, raising awareness about drug abuse.

Amrit Kalash Project - NSS volunteers collected rice and soil from local households to provide assistance to those in needs.

Malinya Muktha Keralam: As part of Clean Kerala Mission, SSTM organized cleaning drives and awareness campaigns.

Awareness Session on Blood Cancer - An awareness campaign on blood cancer was conducted, emphasizing the need for life savers.

**UBA activities**

SOLACE, Cloth Donation drive- Clothes were collected and donated to the residents of Madhavapuram Colony, Choornikkara Panchayat.

Reading Day: To encourage the essential habit of reading to society.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

47

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1386

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

16

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The SSTM campus is located on NH 544 in Ernakulam district, covering an area of 5.25 acres. The campus enjoys excellent connectivity through public transport and is easily accessible via the Kochi metro, ensuring convenient travel for students, faculty, and staff.

The institution is well-equipped with state-of-the-art facilities designed to foster an excellent teaching- learning environment. Key features include:

#### 1. Classrooms and Seminar Halls:

- 44 well-lit and ventilated ICT-enabled classrooms.
- 6 seminar halls, with 2 air-conditioned.
- 1 smart classroom.
- Wi-Fi enabled campus.

#### 2. Libraries:

- Central Library:
  - 37,992 books, 100 journals, and 75 magazines available for students to borrow and refer to.
- Departmental Libraries:
  - Well-stocked with university-prescribed textbooks, 19,017 reference and general books, 96 national and international journals, 62 magazines, and 8 newspapers with 42 copies.

#### 3. Laboratories: The institution offers a wide range of well-equipped labs for academic and research purposes, including:

- Molecular Biology Lab (PG practicals)
- Biotechnology Lab (UG practicals)
- Cell Culture Lab
- Tissue Culture Lab
- Biochemistry Lab
- Botany Lab
- Zoology Lab
- Commerce Lab
- Computer Lab
- IoT Lab
- Language Lab

Major lab equipment includes Real-time PCR, Biosafety cabinets, CO2 incubator, inverted microscope, gradient refrigerated centrifuges, spectrophotometer, UV transilluminator, and deep freezers.

#### 1. Entrepreneurship and Support Services:

- The Entrepreneurship Club encourages entrepreneurship skills and qualities.
- An Incubation Centre managed by the IEDC, fostering active startups.
- A full-time professional counselor is available to assist students with personal and academic support.

These facilities aim to support students' academic and extracurricular development, preparing them for both higher education and professional careers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution offers a variety of facilities and activities designed to foster the holistic development of students, encompassing sports, cultural events, and recreational activities.

#### Sports and Recreation Facilities:

- Indoor Games: Chess, Carroms, and Table Tennis.
- Outdoor Games: Basketball, Badminton, and Volleyball.
- Annual Sports Meet: The institution organizes separate annual sports meets for UG and PG students, providing them opportunities to engage in competitive sports and display their athletic skills.

#### Fitness and Well-being:

- Gymnasium: A spacious and well-equipped gymnasium is available for students, faculty, and staff, supporting their fitness goals.

- **Yoga Center:** The campus also has a dedicated yoga center, offering a holistic approach to health and well-being, with personalized advice from trainers.

**Cultural Activities:**

- The institution organizes numerous cultural events and a management fest, which offer students ample opportunities to showcase their artistic, cultural, and managerial talents.
- **Celebrations:** National and regional festivals like Onam and Christmas are celebrated to promote inclusiveness and diversity on campus.

**Food and Dining:**

- The institution has a modern, FSSAI-approved canteen that is supervised by an F&B manager. The canteen serves wholesome, nutritious vegetarian and non-vegetarian meals at subsidized prices, meeting the dietary needs of students, faculty, and staff.

These facilities reflect the institution's commitment to promoting physical, mental, and cultural development, ensuring a well-rounded student experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

51

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

117.01

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

###### Library Facilities:

- **Central Library:** The main library, complemented by three independent departmental libraries.
- **Books and Journals:** The library houses prestigious national and international journals, reference books, general literature, magazines, and newspapers.
- **State-of-the-Art Facility:** The library is periodically upgraded with the latest informational resources, ensuring access to the best materials.

###### Library Management and Technology:

- The library is managed through an Integrated Library

Management System (ILMS), streamlining the handling of operations and improving efficiency.

- Ubiquitous Access to Digital Library: Both faculty and students have seamless access to digital library facilities.
- E-Learning Resources: The institution provides EBSCO and DELNET access, offering online journals, articles, and other digital learning materials.
- Timely Notifications: The library updates its members on new arrivals.

**Library Integration in Timetable:**

- Each course includes designated library hours within its timetable, ensuring that students utilize the library's vast resources for their studies.

**Library Hours:**

- The library operates Monday to Saturday from 8:00 AM to 8:00 PM and on Sundays from 9:00 AM to 5:00 PM.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="#">nil</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

7.27

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

246

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi****Key IT Infrastructure Features:****1. Network and Connectivity:**

- The campus and hostels are Wi-Fi enabled with a 300 MBPS internet connection.

**2. ICT enabled Classrooms and Computer Labs:**

- 44 classrooms are equipped with LCD projectors and other electronic accessories.
- 360 computers with i3/i5 processors are available for student use.

**3. Lab and Facility Availability:**

- The computer labs are open from 8:00 AM to 8:00 PM on weekdays and 9:00 AM to 5:00 PM on Sundays.

4. Learning Management System (LMS):

- The institution utilizes a well-designed Learning Management System (LMS), Linways.

5. Peripheral Devices and Services:

- The IT infrastructure includes 18 printers, 7 scanners, and 6 reprographic machines.
- A video conferencing facility is available to facilitate remote communication and collaboration.

6. Network Security:

- The entire campus operates on a single network, which is protected by a Fortinet 300 C Firewall.

7. IT Policy:

- The institution follows a strict IT policy that mandates the use of legal software.

8. Biometric Attendance System:

- A biometric attendance system is implemented for faculty and staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

4.3.2 - Number of Computers

421

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>A. ? 50MBPS</b>								
<table border="1"> <thead> <tr> <th data-bbox="102 277 547 338">File Description</th> <th data-bbox="547 277 1445 338">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 338 547 443">Upload any additional Information</td> <td data-bbox="547 338 1445 443" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="102 443 547 575">Details of available bandwidth of internet connection in the Institution</td> <td data-bbox="547 443 1445 575" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Upload any additional Information	<a href="#">View File</a>	Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>			
File Description	Documents								
Upload any additional Information	<a href="#">View File</a>								
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>								
<b>4.4 - Maintenance of Campus Infrastructure</b>									
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>									
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>									
<b>827.81</b>									
<table border="1"> <thead> <tr> <th data-bbox="102 974 547 1034">File Description</th> <th data-bbox="547 974 1445 1034">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 1034 547 1140">Upload any additional information</td> <td data-bbox="547 1034 1445 1140" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="102 1140 547 1200">Audited statements of accounts</td> <td data-bbox="547 1140 1445 1200" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="102 1200 547 1370">Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)</td> <td data-bbox="547 1200 1445 1370" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	<b>No File Uploaded</b>	Audited statements of accounts	<a href="#">View File</a>	Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>	
File Description	Documents								
Upload any additional information	<b>No File Uploaded</b>								
Audited statements of accounts	<a href="#">View File</a>								
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>								
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.									
<p><b>Infrastructure Maintenance and Policies:</b></p> <ol style="list-style-type: none"> <li><b>1. ISO Quality System Manual:</b> <ul style="list-style-type: none"> <li>◦ The institution follows a clear manual of policies for the use and maintenance of all facilities to ensure high standards of operation and maintenance.</li> <li>◦ Student and Faculty Feedback: Regular suggestions are sought from students and faculty.</li> </ul> </li> <li><b>2. Annual Budget and Maintenance:</b> <ul style="list-style-type: none"> <li>◦ An annual budget is allocated for Infrastructure maintenance.</li> </ul> </li> <li><b>3. Human Resource and Facility Management:</b> <ul style="list-style-type: none"> <li>◦ The human resource department ensures the</li> </ul> </li> </ol>									

availability of necessary staff, including faculty, laboratory staff, and administrative staff, in accordance with regulatory norms.

**4. Tracking and Stock Management:**

- Stock and inventory levels of various consumables are regularly monitored.

**5. Laboratory and IT Support:**

- In-house laboratory staff are responsible for the upkeep of the IT infrastructure.

**6. External Agency Partnerships:**

- Memorandums of Understanding (MoUs) are signed with external agencies for security, canteen, and housekeeping services, ensuring that the campus remains secure, clean, and well-maintained at all times.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

10

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

1386

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%205 Capacity-Building.pdf">https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%205 Capacity-Building.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1008

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1008

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**165**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

144

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

37

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

53

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

IQAC ensures that the institution keeps evolving and provides the students the best educational experience potential.

The Student Council comprises elected student representatives following the guidelines of M.G University.

Internal Complaints Committee to combat sexual harassment, violence against women and ragging at the institution.

The Anti-Ragging Committee aims to protect students from harassment, promote a positive learning environment, and promptly and fairly address any ragging incidents.

Student Grievance Redressal Committee ensures transparency in expediting the grievance redressal process.

ABC (Articulate Better Club) provides a comfortable and relaxed environment for English Club members to socialize and enhance their conversational skills.

The "Tarang" Cultural Club actively organizes cultural activities to liven up the campus and give students entertainment.

The Sports Club promotes sportsmanship and a healthy lifestyle through various sports and exercise activities.

The Incubation cell at IEDC supports student entrepreneurs by guiding them in starting and supporting their ventures.

The Hostel and Mess Committee regularly assesses the hostel's disciplinary measures, hygiene, and security.

Swara, the Women's cell equips, enlightens and empowers women by conducting seminars, workshops, and training sessions.

Men O'Clock the men's club creates an environment where men can interact profoundly, evolve as individuals, and develop a feeling of togetherness.

File Description	Documents
Paste link for additional information	<a href="https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%205_Committees.pdf">https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%205_Committees.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

154

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Enosis, the registered Alumni Association of the institution having 7 national chapters and 1 global chapter headquartered at UAE ensures robust and deep-rooted association with its alumni. The exclusive and unique online community platform Alma Shines makes it easy for the alumni to connect with the alma mater. The association organises periodic meetings and meet ups at regular intervals.

Every effort is made to involve alumni in the institution's overall growth. Alumni who are recognized experts in their fields often return to school to participate in panels or provide guest lectures. Alumni Highlights feature the noteworthy achievements and anecdotes of the alumni on the official college social media pages. A unique program called the Alumni Scholarship is designed to help students who show talent in the classroom, leadership abilities, and community service.

The Association also promotes socially significant activities like blood donation camps and welfare activities. The Institution has eminent alumni spread over the globe, and it extends their services in their domain areas. The active engagement of our alumni in various institute events is evident through their widespread participation.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of

the institution

SCMS School of Technology and Management is dedicated to delivering quality education, advancing research, and promoting social responsibility through collaborative governance and strategic initiatives. Its vision is realized through the involvement of the Governing Council, Board of Governors (BoG), and institutional leaders in decision-making and operations.

The institution prioritizes excellence in higher education through accreditations like NAAC, NBA, and ISO 9001:2015. Recognized as a research center for Doctoral studies in Management by MG University, it demonstrates a strong research focus, with the Biotechnology Department (SIBBRD) completing DST-approved projects worth over ₹2 crores and filing 11 patents in the past decade.

Transformative learning is fostered through experiential opportunities, including internships, fieldwork, and live projects, preparing students for real-world challenges. Initiatives like the Innovation and Entrepreneurship Development Centre (IEDC), the Intellectual Property Rights (IPR) Cell, and the Incubation Centre further nurture creativity and innovation.

The institution emphasizes social responsibility through programs like "UBA," "Parivarthana," "Lakshya," and "Swara," which instill values and responsibility among students. The National Service Scheme (NSS) also promotes community engagement through blood donation drives and environmental campaigns. By integrating academic excellence, research, and social outreach, SCMS continues to drive societal and individual development.

File Description	Documents
Paste link for additional information	<a href="https://scmsgroup.org/sstm/vision-mission/">https://scmsgroup.org/sstm/vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership at SCMS School of Technology and Management is evident through its decentralized and participatory governance model, which ensures operational autonomy and collective decision-making across key bodies.

The Governing Council oversees policy-making, quality control, and institutional development, aligning all activities with the institution's objectives in line with the Vision and Mission. The Academic Council maintains high academic standards by managing curriculum development, program approvals, examinations, faculty development, and student support, ensuring relevance and rigor in academic endeavors.

The Internal Quality Assurance Cell (IQAC) drives continuous improvement by fostering a culture of quality and institutionalizing best practices. It focuses on enhancing institutional performance through conscious, consistent, and catalytic measures.

The Student Council embodies participative management by representing student voices in institutional decisions. It bridges the gap between students and administration, addressing concerns, advocating for student welfare, and fostering leadership and decision-making skills. The council is also responsible for organizing events and promoting a vibrant campus environment.

The institution's commitment to decentralization and collaborative management creates a cohesive framework that empowers stakeholders, fosters innovation, and enhances institutional effectiveness. This governance model ensures alignment with institutional goals while promoting inclusivity and excellence in all domains.

File Description	Documents
Paste link for additional information	<a href="https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%206_Organogram.pdf">https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM%206_Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic/perspective plan is effectively deployed through a systematic process that emphasizes decentralization and participative management. The process begins with each department preparing a Plan of Action (POA) through discussions involving HoDs and faculty members. The POAs are reviewed by the Principal, IQAC, and Governing Council to

finalize the institution-wide plan for the academic year.

The finalized POA is communicated to all departments through meetings and emails, ensuring clarity and alignment. Responsibilities are delegated by HoDs to faculty members, with timelines established to track progress. Faculty leaders are motivated to form teams, fostering collaboration and accountability.

Resources are aligned to support implementation, including budgeting, addressing resource gaps, and providing training to build the necessary skills. Progress is monitored regularly through bi-weekly HOI meetings to ensure objectives are met and adjustments are made as needed.

This approach reflects the institution’s commitment to inclusive leadership, operational transparency, and shared decision-making, ensuring that the strategic plan is implemented effectively to achieve institutional goals.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%206_Strategic_Plan.pdf">https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%206_Strategic_Plan.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Ensuring the effective and efficient functioning of institutional bodies is done as follows:**

**1. Developing Clear Policies:**

SCMS School of Technology and Management has established comprehensive policies for admission, recruitment, human resources, placement, information technology, and other relevant areas. These policies clearly articulate objectives, priorities, and processes and are subject to periodic review and update.

**2. Streamlining Administrative Setup:**

A well-structured administrative framework featuring appropriate staffing, clear roles, and effective communication enables the swift and efficient implementation of various policies in the institution.

**3. Developing Appointment and Service Rules:**

The HR department has developed a comprehensive set of appointment and service rules that prioritize fairness, transparency, and merit, ensuring that the most qualified and competent candidates are selected.

**4. Regular Monitoring and Evaluation:**

The Governing Council regularly assesses institutional performance and solicits feedback from stakeholders to identify opportunities for improvement.

The institution's focus on clarity, effectiveness, and ongoing enhancement cultivates a culture of excellence, ensuring that its governing bodies effectively accomplish their objectives.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Link to Organogram of the institution webpage	<a href="https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%206_Organogram.pdf">https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/SSTM%206_Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution prioritizes employee satisfaction through extensive welfare measures for teaching and non-teaching staff, encompassing both statutory and non-statutory schemes. The welfare measures include:

- Provident Fund (PF)
- House Rent Allowance (HRA)
- Group Insurance Scheme (GIS)
- Admission preference for staff children
- Maternity leave for women employees.

Further, various financial support includes:

- Incentives for publishing research
- Expenses reimbursement and TA/DA allowances for attending conferences, workshops, and FDP's
- Paid Ph.D. coursework leave
- Interest-free advances during emergencies.

To foster a positive work environment, the institution organizes celebrations, lunch-out for faculty and staff, and Founders Day celebrations along with providing essential facilities such as free Wi-Fi, email IDs, a subsidized canteen, and hostel accommodations, Additional amenities include a health club, electric vehicle charging facility and a campus security system. These comprehensive measures support professional growth, enhance employee well-being, and create a thriving and inclusive workplace.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

27

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

20

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

45

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal of faculty is done every year in June to review the performance of the previous academic year.

For a faculty on probation, the appraisal period will be from the

date of joining to the date of confirmation, which is one year.

The performance appraisal system of the institution is transparent and comprises five levels.

**Part I & II: Self-Assessment Report/Self-Appraisal:**

- The faculty members themselves rate their performance for the appraisal year.

**Part III: Appraisal by HOD**

- HOD evaluates the performance of the faculty based on the self-appraisal done by the faculty member and their self-evaluation.

**Part IV: Appraisal by Principal**

- The Principal /Director appraises the performance of the faculty member based on the self appraisal, comments of HOD, and student feedback.

**Part V: Corporate Office Review:**

- The faculty member is evaluated based on individual contribution towards the institution in terms of administration and other services. The appraisal by the HOD and the Principal is done in the presence of the concerned faculty. Student feedback is also shared with the concerned faculty during appraisal. FDPs, advanced training, and participation in seminars are suggested for the faculty members based on the remarks of the HOD and the Principal.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

## **6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution's centralized finance department delivers financial services across all departments, ensuring performance consistency and operational efficiency. The finance department reports directly to the Governing Council. SCMS School of Technology and Management maintains separate accounting systems for each institute to enhance internal control and financial transparency. The institution maintains an effective internal audit system, with internal auditors conducting regular audits of accounts. Regular internal audit reports, submitted to the Governing Council, highlight areas for improvement in accounting and systems. The Governing Council implements corrective and preventive actions to ensure the effectiveness and efficiency of these processes. An annual external audit is conducted at the institute to ensure financial transparency and accountability. The external auditor ensures the accuracy and compliance of all financial transactions by verifying receipts, bills, and payments for each financial year. The finance department is committed to maintaining the highest levels of confidentiality while ensuring transparency in its governance and fund management practices.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**1.76**

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### **6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The institution employs a strong mechanism to mobilize and utilize financial resources effectively. The Governing Council conducts annual financial planning and prepares a budget aligned with institutional needs and oversees procurement processes, and ensures transparent fund allocation for approved projects.

Funds and grants from the Management, and benefactors are managed systematically to support key initiatives such as infrastructure development, research projects, student welfare, academic support, staff development, and extension programs. Decision-making regarding economic policies is entrusted to the Governing Council, which upholds financial transparency and accountability.

Encouraging participative management, faculty members are assigned responsibilities for initiatives like NSS, UBA, and IEDC. They are authorized to mobilize and utilize funds within their domains under the supervision of the Head of the Institution, ensuring alignment with institutional goals.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution undertook several initiatives to enhance its quality and development. Successfully completing its second NAAC reassessment, it was awarded an A+ Grade with a CGPA of 3.44, valid until 2028, reaffirming its commitment to academic excellence and holistic development. The upgraded incubation cell, "LAUNCH," provided space for three start-ups, fostering student entrepreneurship. Promoting sustainability, free electric vehicle charging facilities and groundwater recharge initiatives were introduced on Teachers' Day 2023. Additionally, the newly established Intellectual Property Rights (IPR) Cell organized two awareness workshops.

Collaborating with the IQAC, the institution hosted Conferences, Workshops, Seminars, and Faculty Development Programs to enhance academic experiences for faculty and students. Holistic

development was further supported through interactive alumni programs like "Home-Coming Sessions," industry engagement initiatives like "Industry Institute Interaction," women-centric discussions under the Women's Forum "Swara," and social outreach programs such as Unnat Bharat Abhiyan (UBA) and Parivarthana.

The vibrant campus life was enriched by increased participation in sports and cultural activities. These efforts reflect its dedication to fostering innovation, sustainability, and a well-rounded education, ensuring a supportive and inclusive environment for students.

File Description	Documents
Paste link for additional information	<a href="https://scmsgroup.org/sstm/NAAC/IQAC/IQAC_Minutes.pdf">https://scmsgroup.org/sstm/NAAC/IQAC/IQAC_Minutes.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution, guided by IQAC, systematically reviews teaching-learning processes through structured academic calendars and regular audits (Academic, Administrative, Energy, Green, and Environment). Outcome-Based Education (OBE) is implemented with committees mapping learning outcomes.

The institution reviews the teaching-learning process by the following methods:

**1. Curriculum Development:**

Student feedback and stakeholder inputs are analyzed and acted upon. Mentoring (19:1 student-teacher ratio) and remedial systems cater to diverse learning needs. IQAC organizes training for students, faculty, and staff to enhance efficiency and professionalism.

**2. Curriculum Workshop:**

Faculty members prepare course plans for their subjects, which are presented in curriculum workshops held before each semester.

These workshops encourage innovative pedagogy, incorporate industry expert insights, and adopt student-centric teaching methods. Based on discussions, necessary improvements are made, and course modifications are documented in the prescribed format.

1. Monthly Faculty Meeting:

The Principal conducts monthly review meetings with department heads and faculty to review activities, assess reports, and plan for the upcoming month, ensuring active stakeholder participation in institutional activities.

1. Bi-weekly HOI Meeting:

The Governing Council holds bi-weekly review meetings with the Heads of Institutions and Departments. These meetings ensure active participation from all stakeholders in the institution's activities.

File Description	Documents
Paste link for additional information	<a href="https://scmsgroup.org/sstm/NAAC/IQAC/IQAC_Minutes.pdf">https://scmsgroup.org/sstm/NAAC/IQAC/IQAC_Minutes.pdf</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/Annual_Report_SSTM_2023-2024.pdf">https://scmsgroup.org/sstm/NAAC/AQAR-2023-2024/Annual_Report_SSTM_2023-2024.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution upholds the values of respect, integrity, and fairness by ensuring equal representation in academic and administrative bodies, and fostering balanced leadership roles across the Student Council, clubs, and associations.

A major initiative was the "Cup of Life" campaign, in collaboration with the Indian Medical Association and the Ernakulam District Administration distributing one lakh menstrual cups in a day. Male students took lead roles, challenging stereotypes and raising awareness about women's wellness. Men O'clock, Men's Club, fosters camaraderie and leadership among male students through activities, emphasizing support for addressing young men's issues.

The Swara Women's Club, in partnership with Kinder Hospitals, conducted a session on "Health & Hygiene," led by Dr. Smitha Surendran, and spearheaded the Kanal Campaign, focusing on gender equality and self-defence training. The Pink Power Run raised breast cancer awareness, while events like International Women's Day, celebrated women's achievements. Ms. Roopa George led a session on "Strategies for Inclusive Social Entrepreneurship Among Women."

The institution supports student well-being with a full-time counsellor, an Anti-Ragging Committee, an Anti-Sexual Harassment Committee, and an Internal Complaints Cell. The campus is equipped with 125 security cameras, a well-equipped gym with a dedicated

trainer, first-aid rooms, and sanitary pad vending machines.

File Description	Documents
Annual gender sensitization action plan	<a href="https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM 7.1.1 Annual Gender Sensitisation.pdf">https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM 7.1.1 Annual Gender Sensitisation.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM 7.1.1 Specific Facilities Provided.pdf">https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM 7.1.1 Specific Facilities Provided.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**The institution is committed to sustainable waste management, following the 6R principles: Rethink, Refuse, Reduce, Reuse, Recycle, and Repair. It ensures efficient waste handling through source segregation, community engagement, and strong infrastructure.**

**Waste Management Practices:**

- **Source Segregation:** Separate bins are provided for sorting paper, plastic, degradable waste, and e-waste.
- **Degradable Waste:** Plant cuttings are composted, and food waste is sent to a local piggery for sustainable disposal.
- **Plastic-Free Campus:** In collaboration with Haritha Karma Sena, the institution manages plastic waste through a comprehensive recycling system, including the collection and reuse of plastic pens.
- **E-Waste Disposal:** A robust e-waste policy ensures proper

recycling and reverse logistics. • Sanitary Waste Management: Incinerators in ladies' washrooms enable safe disposal of sanitary napkins. External housekeeping agencies manage contracts to ensure cleanliness and maintenance standards. • Water Treatment Plant: A dedicated plant promotes efficient water recycling and conservation.

Community Initiatives: • Malinya Muktha Nava Keralam Initiative: Students cleaned areas near Decathlon, Kalamassery, and led the Nattorukkam campaign to clean government schools and public institutions in Choornikkara Panchayat. • Workshops on Paper Bag Making: In partnership with SPW High School, promoting eco-friendly alternatives to plastic. • Suchitolsavam 2023: A cleanliness festival at Choornikkara Govt L.P. School, focusing on environmental awareness.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**

A. Any 4 or All of the above

<b>4. Ban on use of plastic</b>		
<b>5. Landscaping</b>		
File Description	Documents	
Geo tagged photos / videos of the facilities	<a href="#">View File</a>	
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>	
Any other relevant documents	No File Uploaded	
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>		
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	A. Any 4 or all of the above	
File Description	Documents	
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>	
Certification by the auditing agency	No File Uploaded	
Certificates of the awards received	No File Uploaded	
Any other relevant information	<a href="#">View File</a>	
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	A. Any 4 or all of the above	

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SSTM is dedicated to fostering an inclusive and harmonious environment by promoting tolerance and respect for cultural, regional, linguistic, communal, and socio-economic diversities through a variety of initiatives. Environmental consciousness is encouraged through programs like Sneharamam, an initiative of State Government and higher Education, focusing on cleaning neighbouring areas, and Paper Bag Crafting. The institution addresses socio-economic and health challenges through initiatives like the Millets Exhibition with Karkidaka Kanji distribution and health awareness sessions on Dengue and Rat Fever. Cultural unity is celebrated through vibrant festivals, including Onam, Navratri, Kerala Piravi, Ethnic Day and Christmas. Creative talents are nurtured through the SSTM Literary Fest, featuring clay modeling, poetry writing, and poster designing. Sports events such as football, cricket, basketball, table tennis, chess, athletics, and the UG Fest (Aroha-24) promote teamwork and inclusivity. Intellectual growth is fostered through debates and linguistic quests by the ABC Club. PG Sports Day and the annual National Management Fest "Shikar" celebrate unity, teamwork, and cultural integration. Social impact is strengthened through initiatives like organ donation awareness and menstrual cup education. Scientific temperament is cultivated through National Science Day activities like the Sci-Fi Movies Quiz and Pencil Drawing Competition on the theme of Science and Innovation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution effectively cultivates civic consciousness among its students and employees through various initiatives. The celebrations of World Environment Day serve as a reminder of the significance of environmental conservation and our collective responsibility towards safeguarding the planet. Similarly, social service activities at the "Capernaum Orphanage and Disabled Home" instill empathy, compassion, and a sense of responsibility in students, fostering a deeper connection with marginalised communities.

By participating in national celebrations like Independence Day, Rashtriya Ekta Diwas, and Kargil Vijay Diwas, students develop pride in the nation and learn the significance of unity and sacrifice. Psychology students' visits to the District Jail offer direct exposure to the criminal justice system, enhancing their understanding of civic engagement and the role of law.

Anti-drug rallies and programmes on gender equality and legal rights enhance students' social awareness and legal literacy. The "Amrit Kalash Yatra" honours fallen soldiers, fostering national respect, while the "She for Her" initiative empowers women and promotes gender equality for an inclusive society. Human Rights seminars deepen understanding of fundamental rights, preparing students to advocate for justice. The Election Awareness Program highlights the importance of voting, with the short film Value of Vote inspiring active democratic participation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM_7.1.9_Constitutional_Obligations.pdf">https://scmsgroup.org/sstm/NAAC/AOAR-2023-2024/SSTM_7.1.9_Constitutional_Obligations.pdf</a>
Any other relevant information	<a href="#">nil</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates and organises national and international commemorative days, events, and festivals, reflecting its commitment to fostering student awareness, inclusivity, and holistic development. The institution observes key occasions such as Reading Day, International Yoga Day, Kargil Vijay Diwas, Independence Day, and Environment Day, instilling a sense of patriotism and environmental consciousness. On Mental Health Day, the institution conducted an international seminar to promote mental well-being, emphasising the importance of mental

health.

Additionally, the institution commemorates National Unity Day, Mathrubhasha Diwas, and International Women's Day, with notable events such as a session featuring Lt. Colonel Dr. Sonia Cherian as the chief guest. On National Technology Day, a Technology Conclave was organized, inaugurated by Shri A. Rajrajan, Director of Satish Dhawan Space Centre, Sriharikota, to highlight the importance of technology in modern education.

The institution fosters social responsibility and global awareness through various initiatives, including Human Rights seminars, "Earth Hour" sessions, and tree planting on World Environment Day. Students explored nature at Iringolkaavu, Perumbavoor, while the "Pink Power Run" with Kinder Hospital raised breast cancer awareness. Teachers' Day honored Dr. Radhakrishnan, celebrating educators' vital role. These efforts instill a sense of environmental, social, and global responsibility among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1: Parivarthana - Empowering Youth through Social Awareness

Parivarthana, the flagship program of the institution, is committed to address critical social issues impacting school students. The programme is using creative approaches like skits, role-plays, and flash mobs.

Parivarthana empowers youth in two keyways:

- **Leadership and Responsibility:** Students become aware of

pressing societal issues and develop leadership skills, to make them active changemakers.

- **Tackling Social Challenges:** Provides students with the tools and insights to confront and resolve significant societal problems, fostering a sense of responsibility and civic duty.

Parivarthana nurtures empathy, strengthens communication abilities, and equips students with the mindset and skills necessary for real-world challenges.

**Best Practice 2: Unnathi - A Roadmap for Continuous Improvement**

Unnathi is a framework for driving performance enhancement and fostering culture of continuous improvement. This initiative enables to develop strategic plans that focus on meeting student expectations, addressing stakeholder needs, and ensuring quality improvement. The key areas of focus include academics, faculty development, and governance, with stakeholder feedback playing a crucial role in shaping action plans.

Unnathi's process is structured in three phases:

1. **Identification (Abhigyan):** Select activities aligned with the institution's strategic objectives.
2. **Integration (Ekikaran):** Create actionable yearly plans aimed at fostering growth.
3. **Audit Process (Aaankalan):** Regularly monitor progress through reviews and audits to ensure goals are met.

Unnathi's methodical approach has led to notable successes in improving student placements, enhancing academic performance, fostering faculty development, boosting digital tool adoption, and promoting research and entrepreneurship across the institution.

File Description	Documents
Best practices in the Institutional website	<a href="https://scmsgroup.org/sstm/NAAC/IOAC/SSTM_7.2_Best_Practices.pdf">https://scmsgroup.org/sstm/NAAC/IOAC/SSTM_7.2_Best_Practices.pdf</a>
Any other relevant information	<a href="#">nil</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Lakshya: A Visionary Approach to Community Empowerment

Lakshya is a pioneering initiative reflecting the institution's deep-rooted commitment to social responsibility. It empowers students to share their knowledge and skills fostering a mutually beneficial learning environment. The program is structured to deliver both theoretical sessions at schools and practical lab sessions at the campus, ensuring a comprehensive learning experience.

#### Key Features :

- **Skill Development:** The program is designed to boost the employability of students from government schools, focusing on enhancing practical skills that are essential for their future careers.
- **Mentorship and Guidance:** SSTM students take on the role of mentors, providing personalized guidance and training, and helping their peers gain both academic and practical expertise.
- **Community Impact:** Lakshya directly contributes to the growth and development of the local community by equipping students with valuable skills for new opportunities.
- **Institutional Social Responsibility:** This initiative highlights SSTM's dedication to social responsibility, positioning the institution as a leader in community engagement and making it a model for others to follow.

By participating in Lakshya, SSTM students not only contribute to the community but also gain invaluable skills such as communication, teamwork, leadership, and cultural competence. The program fosters networking opportunities and enriches the overall student experience.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- Achieving NAAC A+ accreditation has paved the way for the institution to apply for autonomy, and will enable it to introduce innovative programs, industry-aligned curricula, and research initiatives.
- The institution plans to strengthen collaborations with leading organisations to facilitate internships, live projects, and research to provide students with practical exposure and skill development opportunities.
- Committed to the UN SDGs, the institution is planning to cultivate a culture of a sustainable and eco-friendly campus environment.
- Workshops on AI, Blockchain, and Data Analytics, along with career-building sessions, ensure students and staff stay future-ready. Mock interviews and counselling by experts will equip students for career success.
- The institution will prioritise wellness through Yoga, The institution is planning to organise diverse cultural events on Indian Knowledge System. The institution will encourage and support student participation in cultural festivals and sports events to enhance confidence and essential life skills.
- The institution aims to leverage its alumni network more effectively, engaging alumni as mentors and thought leaders. Regular networking events will be organised to foster a sense of belongingness.
- The institution will explore partnerships with other institutions and universities to facilitate academic and cultural exchange programs to gather learning experiences outside the campus.
- Efficient documentation and periodic reviews will ensure compliance, transparency, and timely submissions, upholding institutional accountability.